

HISTORIC AREA COMMISSION  
New Castle Town Hall  
2<sup>nd</sup> and Delaware Streets  
July 19, 2012

Present: Sally Monigle, Chairperson  
Dorsey Fiske  
Doug Heckrotte  
Bill Hentkowski  
Tom McDowell

Also Present: Jeff Bergstrom, Building Inspector

Ms. Monigle called the meeting to order at 5:10 p.m. Roll call followed.

**OLD APPLICATIONS**

**J. Stewart, 12 E. 4<sup>th</sup> Street**

Returning with revised drawings.

Discussion: Mr. Stewart distributed a revised drawing showing more detail, per HAC's request. The new porch is going to be narrower to avoid encroachment of the neighboring property. Down spout locations were briefly discussed with the applicant noting run off will not affect his neighbor's yard.

**Action: Mr. Heckrotte made a motion to vote on the application as submitted with the proviso that the litany be followed, specifically using half round gutters and smooth, round down spouts with all materials being painted. Mr. Hentkowski seconded the motion.**

**Disposition:** The motion was approved.

**NEW APPLICATIONS**

**M. Brown, 122 E. 4<sup>th</sup> Street**

Replace porch roof, deck, columns, railings per specs attached.

Discussion: HAC reviewed specs and photos the applicant submitted. It was noted that the hand railing needs to be three feet (3') high.

**Action: A motion was made by Mr. Heckrotte to vote on the application as submitted with the proviso the litany be followed meaning all materials need to be painted, and use half round gutters and smooth, round down spouts. Ms. Fiske seconded the motion.**

**Disposition:** The motion was approved.

**C. Grant, 184 E. 4<sup>th</sup> Street**

Replace front porch floor in kind.

Discussion: Work has been completed. Located on the corner of 4<sup>th</sup> and Chestnut Streets.

Mr. Hentkowski questioned the material to be used.

**Action: Mr. Heckrotte made a motion to vote on the application as submitted. Mr. McDowell seconded the motion.**

**Disposition:** The motion was approved.

**NEW APPLICATIONS (Contd.)**

**A. Smith, 209 Chestnut Street**

Replace fence.

Discussion: The design submitted by the applicant is not from the approved list of fences. (*The applicant was given a copy of approved fences.*) The material to be used is cedar and it will be allowed to turn gray.

**Action: A motion was made by Mr. Heckrotte to vote on the application as submitted with the proviso that the fence design will be one of the approved fences, angle cut on top or square top. Ms. Fiske seconded the motion.**

**Disposition: The motion was approved.**

**G. Bates, 134 East 3<sup>rd</sup> Street**

Installing fence across back of yard (faces E. 4<sup>th</sup> Street).

Discussion: The number of posts to be used was questioned. Posts will be set in concrete.

**Action: A motion was made by Mr. Heckrotte to vote on the application as submitted with the proviso that the fence will be stained, noting 4X4 posts are adequate, the straight saw cut is the top of the boards, and the good side of the boards face the neighbor. Mr. McDowell seconded the motion.**

**Disposition: The motion was approved.**

**K. Tidball, 44 West 4<sup>th</sup> Street**

Approval for A/C condenser unit placement.

**Action: Mr. Heckrotte made a motion to vote on the application as submitted. Ms. Fiske seconded the application.**

**Disposition: The application was approved.**

**S. Monigle, 129 Harmony Street**

Miscellaneous repairs to wood siding in preparation for house painting.

**Action: Mr. Heckrotte made a motion to vote on the application as submitted. Ms. Fiske seconded the motion.**

**Disposition: The motion was approved 4-1 (Monigle abstained).**

**B. Allshouse, 1 Packet Alley**

Replace frame around door in kind.

Discussion: The current exterior door trim (side jambs and header/entablature/cornice/pediment) is rotting and in poor condition. The applicant is having the door trim rebuilt. Mr. Heckrotte suggested he look for a door trim design that is more suited to the era of the house. (*The applicant was advised to consult the publication "Early Architecture of Delaware" for a suitable door.*)

**Action: Mr. Heckrotte made a motion to vote on the application as submitted for a replacement door in kind with the strong recommendation it be replaced in kind with a design from the *Early Architecture of Delaware*. Mr. McDowell seconded the motion.**

**Disposition: The motion was approved.**

**EMERGENCY APPLICATIONS**

**Old Opera House, 308 Delaware Street**

Replace five (5) ton A/C unit on deck.

**Action: Mr. Heckrotte made a motion to vote on the application as submitted. Ms. Fiske seconded the motion.**

**Disposition: The motion was approved 4-1 (Hentkowski abstained).**

**Approval of Minutes** – A motion was made and seconded to approve the June 2012 minutes as distributed. The motion was approved.

**New Business** – Mr. Bergstrom was asked how long a person has to complete an application after it has been approved by HAC and a building permit has been issued. He replied the building permit has an expiration period but the historic area certificate does not. An application that first came before HAC in late 2010 is still open. Mr. Bergstrom said the applicant has been approached about getting the work addressed. HAC has also approached the applicant about finishing the work and expressed concern with this application not being completed.

Mr. McDowell asked if HAC has the authority to require residents to build buildings. According to Mr. Heckrotte, HAC does not have that authority.

**Adjournment** -- There being no further business to address, the meeting was adjourned at 6 p.m.

Respectfully submitted,

*Debbie Turner*

Debbie Turner  
Stenographer