

# **CITY OF NEW CASTLE BUDGET**

## **FISCAL YEAR 2014-2015**



Adopted by Resolution #2014-35

June 24, 2014

# FY2015 Adopted Budget - General Fund Revenues

<u>Account Number</u>	<u>Account Description</u>	<u>FY 2014-2015 Budget</u>
10-0000-420-0001	Property Tax Current Year	2,925,000.00
10-0000-420-0002	Tax Penalties	25,000.00
10-0000-420-0003	Property Tax Transfers	250,000.00
10-0000-420-0004	Delinquent Tax Collection	50,000.00
10-0000-430-0001	Business Licenses	95,000.00
10-0000-430-0002	Rental	25,000.00
10-0000-430-0003	Building/HAC Applications	75,000.00
10-0000-430-0004	Bldg Dept Penalties	2,000.00
10-0000-430-0005	Vacant Bldg Registration Fees	15,000.00
10-0000-430-0006	Code Violation Penalties	65,000.00
10-0000-430-0007	Code Enf. Cost Reimbursements	5,000.00
10-0000-430-0008	Special Trash	5,000.00
10-0000-440-0002	Towing/Storage Fees	15,000.00
10-0000-440-0001	State Courts	50,000.00
10-0000-450-0003	Impact Fees-Riverbend	3,000.00
10-0000-450-0004	Accident Reports	2,500.00
10-0000-450-0005	Engineering/Planning Dev Reimbursement	1,000.00
10-0000-450-0006	Zoning/BOA Hearings	3,000.00
10-0000-455-0001	Franchise	100,000.00
10-0000-470-0001	AT & T Lease, Cricket, Metro	60,000.00
10-0000-470-0004	Trustees Appropriation, ARRA/HAC	208,000.00
10-0000-470-0005	MSC Appropriation	500,000.00
10-0000-480-0001	Interest Other	2,500.00
10-0000-480-0002	Insurance Reimbursement	0.00
10-0000-480-0003	Misc Income Gen Fund	15,650.00
10-0000-480-0004	Proceeds - Sale of Assets	2,500.00
10-0000-511-0006	Unreserved Fund Balance	193,033.00
10-0000-555-0001	Restricted Fund Balance	13,000.00
10-0000-524-0000	Police Pension Supplement	76,000.00
10-0000-526-0000	Pay Job Reimbursement	50,000.00
	<b>TOTAL GENERAL FUND REVENUES =</b>	<b>4,832,183.00</b>

**FY2015 Adopted Budget - General Fund Expenditures**

<u>Account Number</u>	<u>Account Description</u>	<u>FY 2014-2015 Budget</u>
10-0101-001-6001	Salaries - PSAF	819,292.00
10-0101-001-6002	Salaries Supervision - PSAF	309,576.00
10-0101-001-6003	Shift Differential - PSAF	20,000.00
10-0101-001-6004	Salaries - Civilians - PSAF	88,109.00
10-0101-001-6005	Overtime - PSAF	70,000.00
10-0101-001-6008	Vacation/Sick Sellback - PSAF	15,000.00
10-0101-001-6010	FICA Expense - PSAF	93,100.00
10-0101-001-6015	Health/Life/Dental - PSAF	208,000.00
10-0101-001-6020	Pension Plan - PSAF	165,800.00
10-0101-001-6105	Prof Development & Travel - PSAF	1,000.00
10-0101-001-6110	Books/Publications/Dues/Tolls - PSAF	2,000.00
10-0101-001-6120	Computer - PSAF	4,000.00
10-0101-001-6155	Maintenance Contracts - PSAF	13,500.00
10-0101-001-6165	Police Consulting Services - PSAF	3,000.00
10-0101-001-6170	Office Supplies/Equipment - PSAF	8,000.00
10-0101-001-6180	Postage - PSAF	1,400.00
10-0101-001-6185	Printing - PSAF	500.00
10-0101-001-7066	Equipment Repair-Office - PSAF	500.00
10-0101-001-7120	Administrative Expense - PSAF	1,000.00
10-0101-001-7200	Uniforms/Maintenance - PSAF	12,000.00
10-0101-001-7400	Mandatory Training - PSAF	2,000.00
10-0101-001-8085	Special Events Supplies - PSAF	1,000.00
10-0101-001-8095	SEO Pay Job Overtime - PSAF	40,000.00
10-0101-001-8098	Investig Funds/EvidTesting - PSAF	2,500.00
10-0101-002-7005	Range Supplies - PSAF	2,000.00
10-0101-002-7125	Motor Fuel - PSAF	50,000.00
10-0101-002-7150	Radar/Radio/Mobile Camera Repairs - PSAF	5,000.00
10-0101-002-7220	Vehicle Parts/Repair - PSAF	20,000.00
10-0107-001-6198	New Police Vehicle - PSAF	24,600.00
10-0107-001-7350	Leased Color Copier - PSAF	3,480.00
10-0130-001-6001	Salaries - SBP	16,000.00
10-0130-001-6010	FICA Expense - SBP	1,225.00
10-0130-001-6100	Other Expense- SBP	0.00
10-0130-001-7060	Equipment/Rental- SBP	500.00
10-0130-001-7200	Uniforms - SBP	0.00
10-0130-001-8020	Physicals - SBP	1,000.00
<b>PUBLIC SAFETY TOTAL =</b>		<b>2,005,082.00</b>

**FY2015 Adopted Budget - General Fund Expenditures**

<u>Account Number</u>	<u>Account Description</u>	<u>FY 2014-2015 Budget</u>
10-0200-001-6001	Salaries Supervision - PSER	116,400.00
10-0200-001-6002	Salaries-Support Specialist - PSER	50,200.00
10-0200-001-6003	Salaries Bldg Code Enforcement - PSER	39,500.00
10-0200-001-6005	Overtime - PSER	8,500.00
10-0200-001-6006	Salaries - PSER	324,600.00
10-0200-001-6008	Vacation & Sick Sellback - PSER	5,500.00
10-0200-001-6010	FICA Expense - PSER	40,600.00
10-0200-001-6015	Health/Life/Dental Expense - PSER	172,500.00
10-0200-001-6020	Pension Plan - PSER	34,400.00
10-0200-001-6105	Professional Dev & Travel - PSER	0.00
10-0200-001-6110	Book/Reference Materials - PSER	300.00
10-0200-001-6120	Computer & Software Expense - PSER	6,000.00
10-0200-001-6170	Office Supplies/Equip/Printing - PSER	2,500.00
10-0200-001-6175	Operating Supplies - PSER	7,000.00
10-0200-001-6180	Postage - PSER	1,500.00
10-0200-001-7075	Reimbursable Private Prop. Maint. - CODE	5,000.00
10-0200-003-7085	Fuel & Lubricants - PSER	40,000.00
10-0200-003-7105	LANDFILL FEES/Recycle - PSER	140,000.00
10-0200-003-7106	Yard Waste - PSER	19,000.00
10-0200-003-7120	Administrative Expense - PSER	500.00
10-0200-003-7155	Safety Equipment/Signs/Markings - PSER	3,500.00
10-0200-003-7170	Small Tools/Equip Repairs/Maint. - PSER	2,500.00
10-0200-003-7171	Radio Repairs - PSER	500.00
10-0200-003-7195	Truck/Vehicle Repair/Maint. - PSER	30,000.00
10-0200-003-7200	Uniforms/Maintenance - PSER	4,500.00
10-0200-003-8085	Special Events Supplies - PSER	0.00
10-0200-003-8095	Special Event Overtime - PSER	2,500.00
10-0200-003-8105	Street Materials - PSER	4,000.00
10-0200-004-8120	Street Repairs /Curb Cuts - PSER	50,000.00
10-0203-003-8080	Sand & Abrasives - PSER	3,000.00
10-0203-003-8090	Outside Contractors - PSER	2,000.00
10-0203-003-8110	Equipment Rental - PSER	500.00
10-0203-004-8120	Salt Enclosure	6,500.00
10-0204-003-7060	Equipment - PARKS	500.00
10-0204-003-7061	Pruning/Planting Trees - ROW/PARKS	20,000.00
10-0204-003-7065	Equipment Repair - PARKS	300.00
10-0204-003-7100	Playground Maintenance/Wood Carpet - PARKS	7,000.00
10-0204-003-7430	Contractual Maintenance - City Properties	56,000.00
10-0204-003-7432	Beautification Committee - PARKS	1,200.00
10-0205-004-7350	Lease Copier/Scanner - PSER	3,400.00
10-0205-004-7355	Equipment - PSER	7,000.00
10-0205-004-7533	Trash Truck lease - PSER	30,000.00
10-0205-004-7536	Storm Drainage/MS4 - PSER	32,500.00
<b>PUBLIC SERVICES TOTAL =</b>		<b>1,281,400.00</b>

**FY2015 Adopted Budget - General Fund Expenditures**

<u>Account Number</u>	<u>Account Description</u>	<u>FY 2014-2015 Budget</u>
10-0301-001-6001	Salaries - M & C	20,262.00
10-0301-001-6010	FICA Expense - M & C	1,560.00
10-0301-001-6101	Advertising - M & C	5,500.00
10-0301-001-6105	Prof Development - M & C	500.00
10-0301-001-6106	Association Dues - M & C	4,000.00
10-0301-001-6550	Economic Dev Activities - M & C	1,000.00
10-0301-001-7024	General Code Updates - M & C	4,000.00
10-0301-001-7040	Contributions - M & C	3,250.00
10-0301-001-7044	Library Commitment - M & C	1,500.00
10-0301-003-6185	Election Expenses - M & C	4,000.00
10-0301-003-7010	Annual Calendar/Mthly Newsletter - M & C	6,000.00
10-0301-003-7011	Transcription Services - M & C	3,000.00
10-0301-003-7042	Fees to Good Will Riverbend - M & C	500.00
10-0301-001-7055	Equipment Purchases - M & C	1,500.00
10-0301-006-7035	Contingency - M & C	0.00
10-0302-001-6001	Salaries - Clerk/Treasurer	5,000.00
10-0302-001-6010	FICA Expense - Clerk/Treasurer	400.00
10-0303-001-6001	Salaries - FIN	180,000.00
10-0303-001-6005	Overtime - FIN	0.00
10-0303-001-6008	Sellback Vacation & Sick - FIN	3,000.00
10-0303-001-6010	FICA Expense - FIN	13,800.00
10-0303-001-6015	Health/Life/Dental Expense - FIN	25,900.00
10-0303-001-6020	Pension Plan - FIN	11,700.00
10-0303-001-6160	Office Equipment - FIN	0.00
10-0303-001-7180	Tax Bills - FIN	0.00
10-0303-003-7090	FY Audit - FIN	20,000.00
10-0304-001-6001	Salaries - ADMIN	215,000.00
10-0304-001-6005	Overtime - ADMIN	0.00
10-0304-001-6008	Sellback Vacation & Sick - ADMIN	2,000.00
10-0304-001-6010	FICA Expense - ADMIN	16,500.00
10-0304-001-6015	Health/Life/Dental Expense - ADMIN	26,700.00
10-0304-001-6020	Pension Plan - ADMIN	9,250.00
10-0304-001-6105	Professional Dev - ADMIN	0.00
10-0304-001-6110	Books/Reference Materials - ADMIN	0.00
10-0304-001-6115	City Administrator Expense - ADMIN	250.00
10-0304-001-6120	Computer, hardware & IT Services - ADMIN	10,000.00
10-0304-001-6130	Dues & Publications - ADMIN	0.00
10-0304-001-6155	Maintenance Contracts - ADMIN	300.00
10-0304-001-6160	Office Equipment - ADMIN	0.00
10-0304-001-6170	Office Supplies/Printing - ADMIN	6,400.00
10-0304-001-6180	Postage - ADMIN	3,000.00
		Continued

## FY2015 Adopted Budget - General Fund Expenditures

<u>Account Number</u>	<u>Account Description</u>	<u>FY 2014-2015 Budget</u>
10-0304-001-7120	Administrative Expense - ADMIN	15,000.00
10-0304-002-7085	Fuel & Oil - ADMIN	1,200.00
10-0304-003-6122	Software Support/PR Contract - ADMIN	22,500.00
10-0304-003-6165	Fixed Asset Consulting - ADMIN	8,000.00
10-0304-004-6160	Vehicle Purchase - ADMIN	8,200.00
10-0308-001-6101	Advertising - HR	300.00
10-0308-001-6105	Professional Development - HR	7,500.00
10-0308-001-6110	Books & References - HR	0.00
10-0308-001-6130	Dues & Publications - HR	0.00
10-0308-001-6160	Office Equipment - HR	0.00
10-0308-001-6183	Temporary Labor - HR	25,000.00
10-0308-001-7404	Employee Training Programs - HR	0.00
10-0308-001-8096	Contract Reimbursements - HR	3,000.00
10-0308-001-8098	Pre-employment Background Investigation -	500.00
10-0310-004-7350	Lease Copier - HR	2,500.00
10-0801-001-6101	Advertising - BoA	500.00
10-0801-001-6105	Professional Fees - BoA	5,000.00
10-0901-001-6195	Telephone Service Admin Bldg. - BLDG	12,500.00
10-0901-001-6196	Phone Service-Public Services. - BLDG	11,000.00
10-0901-001-6197	Phone Service-Public Safety. - BLDG	15,000.00
10-0901-001-7045	County Sewer Assessments - BLDG	1,000.00
10-0901-001-7095	Janitorial Services - BLDG	30,000.00
10-0901-001-7135	Contractual Services, Fiber Repair - BLDG	3,000.00
10-0901-001-8000	Admin Bldg Heat - BLDG	1,200.00
10-0901-001-8005	Admin Bldg Repairs - BLDG	10,000.00
10-0901-001-8006	Public Safety Bldg Repairs/Maintenance - BL	3,500.00
10-0901-001-8045	PS Building Heat - BLDG	5,000.00
10-0901-001-8060	Preventative/Termite/Pest Control - BLDG	1,300.00
10-0901-001-8070	Public Serv. Bldg Heat - BLDG	4,000.00
10-0901-001-8075	Pub Serv Bldg Repairs/Security Maint - BLDG	10,500.00
10-0901-001-8077	Town Hall Heat - BLDG	2,000.00
10-0901-003-7100	Storm Expenses	0.00
10-0901-003-8081	Dobbinville sub-station - BLDG	2,575.00
10-0901-003-8082	Capital Reserves - BLDG	20,000.00
10-0901-003-8084	Bldg Security Maintenance Admin. - BLDG	1,800.00
10-0901-004-8085	Banks Building - BLDG	25,000.00
10-1001-001-7145	Public Officials Liability - INS	9,300.00
10-1001-001-8055	Police Liability- INS	10,054.00
10-1001-001-8065	Property and Liability- INS	130,000.00
10-1001-001-8130	Workers Compensation- INS	180,000.00
10-1001-001-8135	Unemployment Insurance- INS	20,000.00
		Continued

# FY2015 Adopted Budget - General Fund Expenditures

<u>Account Number</u>	<u>Account Description</u>	<u>FY 2014-2015 Budget</u>
10-1002-001-8010	City Accountant - ProfServ	0.00
10-1002-001-8011	City Engineer - ProfServ	10,000.00
10-1002-001-8020	City Medical - ProfServ	5,000.00
10-1002-001-8025	City Solicitor - ProfServ	45,000.00
10-1002-003-6140	AFSCME Contract Negotiations - ProfServ	3,000.00
10-1002-003-6141	HR Legal - Other - ProfServ	7,500.00
10-1002-003-6145	FOP Contract Negotiations - ProfServ	0.00
10-1002-003-8029	Internet Services	250.00
10-1003-003-7446	ARRA Quarterly Loan Payments - TR	200,000.00
10-1102-003-6105	Professional Dev & Training - PC	500.00
10-1102-003-6190	Contractual Services - PC	9,500.00
10-1102-003-7004	Comprehensive Plan Update - PC	0.00
10-1103-003-6105	Prof Development - HAC	0.00
10-1103-003-6162	Architect/Evaluation Project - HAC	18,400.00
10-1107-001-6001	Taxable Stipend - Civil Defense	500.00
10-1109-001-6105	Professional Development - BoH	0.00
10-1109-001-6170	Office Supplies - BoH	350.00
10-1109-001-6180	Postage - BoH	2,000.00
10-1109-001-7080	Film Dev. & Camera - BoH	0.00
10-1110-004-6123	Accr Benefits-Public Services	10,000.00
10-1110-004-6124	Accr Benefits-Admin.	10,000.00
10-1110-004-6126	Accr Benefits-Public Safety	10,000.00
<b>M&amp;C/ADMIN/FINANCE/HR/INSURANCE/BLDG/COMMITTEES =</b>		<b>1,545,701.00</b>
<b>TOTAL GENERAL FUND EXPENDITURES=</b>		<b>4,832,183.00</b>

## FY2015 Adopted Budget - Grant Revenues

<u>Account Number</u>	<u>Account Description</u>	<u>FY 2014-2015 Budget</u>
10-0000-470-0002	MSAF Reserves	115,000.00
10-0000-502-0000	Municipal Street Aid	90,000.00
10-0000-503-0000	Community Transportation Funds	0.00
10-0000-510-0000	Homeland Security Grant Program	0.00
10-0000-513-0011	SALLE GRANT	6,300.00
10-0000-515-0000	DPS Combat Violent Crime Grant	26,000.00
10-0000-516-0011	EIDE Drug Grant	4,700.00
10-0000-519-0000	CJC Byrnes Grant	9,500.00
10-0000-520-0000	Highway Safety Grants	14,400.00
10-0000-528-0000	Del. Coastal Programs Grant	12,000.00
10-0000-532-0000	DEMA Grant/Storm Reimbursement	0.00
10-0000-535-0000	DNREC/Bond Bill Redevelopment	0.00
10-0000-537-0000	Tobacco Prevention Grant	0.00
30-0000-536-0000	Delaware Preservation Fund Grant	1,000.00
67-0000-506-0000	Sleaf Grant Funds	7,000.00
95-0000-504-0000	Separation Day Grant	33,000.00
95-0000-504-0001	Separation Day Fees/Cont./Int.	4,050.00
	Prior Year Carry Over - Grants	23,300.00
	<b>TOTAL GRANT REVENUE =</b>	<b>346,250.00</b>



## FY2015 Adopted Budget - Grant Expenditures

<u>Account Number</u>	<u>Account Description</u>	<u>FY 2014-2015 Budget</u>
10-0102-001-6005	Overtime - OHS	13,350.00
10-0102-001-6010	FICA Expense - OHS	1,050.00
10-0102-001-7060	Equipment - OHS	0.00
10-0103-001-6005	Overtime - EIDE	4,350.00
10-0103-001-6010	FICA Expense - EIDE	350.00
10-0103-001-7060	Equipment - EIDE	0.00
10-0103-001-7062	Auto Rental/Buy Money - EIDE	0.00
10-0104-001-6005	Overtime - SALLE	5,850.00
10-0104-001-6010	FICA expense - SALLE	450.00
10-0104-001-7060	Equipment/Rental - SALLE	0.00
10-0106-001-6005	Overtime - DPS	13,000.00
10-0106-001-7060	Equipment/Rental - DPS	13,000.00
10-0106-001-7120	Admin/Training/Range Fees - DPS	0.00
10-0108-001-7060	Equipment/K9 - CJC	9,500.00
10-0124-001-7060	Equipment - Homeland Security	0.00
10-0200-001-6119	FLOOD/Delaware Coastal Programs Grant	12,000.00
10-0207-003-8120	City Wide Paving - CTF Grant	0.00
10-0208-003-8121	Expenses - MSAF	90,000.00
10-0208-003-8125	Expenses - MSAF Reserves	115,000.00
10-0223-003-8015	Waterfront Revitalization Plan - BOND	23,300.00
10-0301-537-6170	Mat.&Supplies/Printing - Tobacco Grant	0.00
30-0901-536-8005	Admin Bldg ramp - DPF	1,000.00
67-0101-506-7061	Equipment/Other Expense - SLEAF	7,000.00
95-1108-504-6101	Advertising - Sep Day	3,500.00
95-1108-504-6105	Professional Fees - Sep Day	16,400.00
95-1108-504-6170	Supplies - Sep Day	200.00
95-1108-504-6180	Postage - Sep Day	200.00
95-1108-504-6185	Printing - Sep Day	2,500.00
95-1108-504-6190	Rent - Sep Day	1,200.00
95-1108-504-7015	Grants & Awards - Sep Day	0.00
95-1108-504-7060	Contracted Services - Sep Day	8,000.00
95-1108-504-7222	City Expenses - Sep Day	5,050.00
95-1108-504-8065	Insurance - Sep Day	0.00
	<b>TOTAL GRANT EXPENDITURES=</b>	<b>346,250.00</b>

**Resolution No. 2014-35**

**Adopting the 2014-2015 Operating Budget and Tax Rate for the City of New Castle**

**Whereas**, the City Administrator has presented the FY 2014-2015 City Budget to City Council members, the Mayor and the City Treasurer; and

**Whereas**, the Mayor and City Council members have advertised and held public meetings to discuss and make appropriate changes to the proposed budget; and

**Whereas**, the FY 2014-2015 budget is balanced at \$4,832,183 and contains proposed wage adjustments for City Employees; and

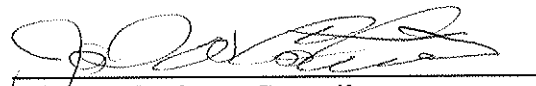
**Whereas**, the budget is to be managed by the City Administrator; and

**BE IT RESOLVED**, that related to the 2014-2015 City Budget, Resolution No. 2005-15, having been approved by City Council on July 12, 2005, is hereby amended and for FY2014-15, the amount budgeted and to be deposited into DELGIP 3: Employee's Cash Redemption Fund, shall be a maximum of \$30,000; and

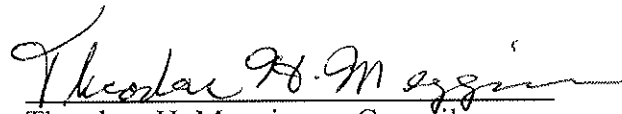
**BE IT FURTHER RESOLVED**, that the Fiscal Year 2014-15 City Budget is adopted at \$4,832,183 and the Grant Budget is \$346,250, and the resulting tax rate shall be set at \$1.20 per \$100 of assessed value, reflecting no tax rate increase from the current fiscal year to the new fiscal year commencing on July 1, 2014.


**PASSED this 24th day of June, 2014.**

  
Linda Ratchford, City Council President

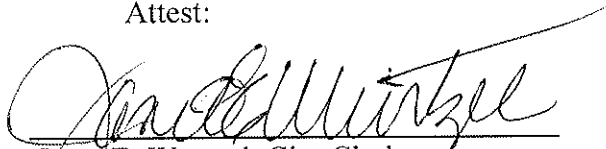
  
John W. Cochran, Councilperson

  
Teel Petty, Councilperson

  
Theodore H. Megginson, Councilperson

  
Albert J. Vannucci, Jr., Councilperson

Attest:

  
Janet E. Wurtzel, City Clerk