

**Meeting of the City of New Castle Board of Elections
New Castle Public Library
424 Delaware Street
New Castle, Delaware 19720
March 21, 2013
4:30 p.m.**

Present:

Pat Salter
Faythe Waterloo, Secretary
Barbara Winkler

Absent:

Marianne Caven
Richard Pennell

The meeting was opened by the Acting Chair, Barbara Winkler. Minutes of the previous meeting were read and approved. The members were reminded that the next meeting will now be at the Warehouse on April 4, following the 3:30 training session.

It was reported that Mr. Pennell will meet the people delivering the voting machines to the Senior Center and that the Board needs to certify the voting machines when they are delivered. A CD of registered voters was obtained and delivered to the Absentee Ballot Clerk in the City office by Ms. Caven.

Candidates were notified that the CD containing the list of voters was available. Election notices have been posted.

A decision must be made as to whether a member of the Board of Elections will be present when the absentee ballot outer envelopes are opened and who that member will be. Ms. Waterloo volunteered to be present at that time but it was not confirmed. Ms. Salter confirmed that eleven people are available for service on election day and that they will attend the training meeting at the Warehouse on April 4.

There was additional discussion on the food to be provided for the election workers.

The meeting was adjourned at 5:40 p.m.

Faythe W. Waterloo, Secretary