

City of New Castle
220 Delaware Street
New Castle, Delaware
19720
www.newcastlecity.org

Phone (302) 322-9812
(302) 322-9801
Fax: (302) 322-9814
E-mail: cathrynthomas@newcastlecity.org



Complaint No. _____

Complaint Form for General Items of Concern to New Castle Citizens*

Date: _____ Time: _____

Nature of Complaint: _____

Prior complaint? Yes or No _____ Date of Prior Complaint: _____

Complainant: _____

Address: _____

Phone #: (h) _____ (w) _____

Comments: _____

Complainant Signature: _____

Date: _____

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Office Use Only:

Status: _____ Pending _____ Resolved _____ Date
Closed due to: _____ Unfounded _____ Duplicate

Referred to: _____ Police _____ Public Works
_____ Health _____ Housing
_____ Building/Fire _____ Other

*For Code Violation Complaints, please use the form designed specifically for this purpose.

Return completed forms to City Administrator at the above office address, or send via fax or e-mail.