

HISTORIC AREA COMMISSION
New Castle Town Hall
2nd and Delaware Streets
February 21, 2013

Present: Sally Monigle, Chairperson
Dorsey Fiske
Doug Heckrotte
Bill Hentkowski
Tom McDowell

Also Present: Jeff Bergstrom, Building Inspector

Ms. Monigle called the meeting to order at 5:05 p.m. Roll call followed.

Dr. Joanne Viola spoke to the group on behalf of the Historic New Castle Alliance subcommittee on Way Finding and Signage. She raised the issue of signage for retail businesses in the city and asked for assistance on signage guidelines for retail businesses. Mr. Heckrotte said the City zoning code addresses size and height of sign, painted wood, if the sign is to be lit a spotlight can be used but no internal lighting, and no electronic lighting of any kind. Stone signs should be dull stone. HAC has not experienced many sign-related issues in the City. Dr. Viola asked for examples of appropriate signage and a summary of what is acceptable.

The subcommittee is working with DelDOT on directional signage identifying the historic district and parking, and maps labeling walking and biking trails and sites to view. There are plans for additional signs in the historic district. The recent parking survey revealed a concern with sign pollution.

Dr. Viola will return with drafts of what is being planned.

NEW APPLICATIONS

P. Ramone, 170 E. 3rd Street

Replace seven existing storm windows with new white aluminum triple track storm windows. Seven on front of house and two on left side.

Action: Mr. Heckrotte made a motion to vote on the application as submitted with the requirement that the storm windows be in accordance with the litany which means the meeting rails line with the meetings rails of the prime window and the color of the window matches the house trim color. Mr. Hentkowski seconded the motion.

Disposition: The motion was approved.

B. Whisman, 411 Delaware Street

Remove tin roof and replace w/rubber roof on first level left side of addition roof.

Action: Mr. Heckrotte made a motion to vote on both applications as submitted. Ms. Fiske seconded.

Disposition: Motion carried.

M. Miller, 32 W. 4th Street

Remove shingles from upper main roof and install new roof per specs attached.

Action: Mr. Heckrotte made a motion to vote on the application as submitted with the proviso that the drip edge color matches the trim color of the house. Ms. Fiske seconded the motion.

Disposition: The motion was approved.

EMERGENCY REPAIRS

R. Cooch, 16 E. 3rd Street

Replace main roof with cedar shingles and a EPDM on lower addition roof. LEAKING

Action: Mr. Heckrotte made a motion to vote on the application as submitted. Mr. McDowell seconded.

Disposition: The motion was approved.

Approval of Minutes – A motion was made and seconded to approve the minutes of the 1/17/13 meeting. Motion carried.

Adjournment -- There being no further business to address, the meeting was adjourned at 5:48 p.m.

Debbie Turner
Stenographer