

# **CITY OF NEW CASTLE BUDGET**

## **FISCAL YEAR 2017-2018**



Adopted by Resolution #2017-21

June 20, 2017

**CITY OF NEW CASTLE**  
**FY2018 Adopted Budget - General Fund**

<b>Account Number</b>	<b>Revenue Account Description</b>	<b>FY2018 Revenue</b>
10-0000-420-0001	Property Tax Current Year	3,000,000.00
10-0000-420-0002	Tax Penalties	40,000.00
10-0000-420-0003	Property Tax Transfers	220,000.00
10-0000-420-0004	Delinquent Tax Collection	50,000.00
10-0000-430-0001	Business Licenses	95,000.00
10-0000-430-0002	Rental	27,000.00
10-0000-430-0003	Building/HAC Applications	75,000.00
10-0000-430-0004	Bldg Dept Penalties	2,500.00
10-0000-430-0005	Vacant Bldg Registration Fees	1,000.00
10-0000-430-0006	Code Violation Penalties	60,000.00
10-0000-430-0007	Code Enforcement Cost Reimbursements	5,000.00
10-0000-430-0008	Special Trash	5,000.00
10-0000-440-0001	State Courts	40,000.00
10-0000-440-0002	Towing/Storage Fees	5,000.00
10-0000-450-0003	Impact Fees-Riverbend	0.00
10-0000-450-0004	Accident Reports	2,000.00
10-0000-450-0005	Engineering/Planning Dev Reimbursement	3,000.00
10-0000-450-0006	Zoning/BOA Hearings	3,000.00
10-0000-450-0007	Real Estate/Cash Donations	0.00
10-0000-455-0001	Franchise Fees	115,000.00
10-0000-470-0001	CCATT & TMobile Leases	75,000.00
10-0000-470-0004	Trustees Appropriations	200,000.00
10-0000-470-0005	MSC Appropriation	665,000.00
10-0000-470-0007	Rivertown Ride and Festival	10,000.00
10-0000-480-0001	Interest Other	2,000.00
10-0000-480-0002	Insurance Reimbursement	0.00
10-0000-480-0003	Misc Income Gen Fund	5,000.00
10-0000-480-0004	Proceeds - Sale of Assets	2,500.00
10-0000-511-0005	Restricted Fund Balance Carry Forward	709,600.00
10-0000-511-0006	Unreserved Fund Balance Carry Forward	92,276.00
10-0000-524-0000	Police Pension Supplement	76,000.00
10-0000-526-0000	Pay Job Reimbursement	40,500.00
<b>TOTAL GENERAL FUND REVENUES =</b>		<b>\$5,626,376.00</b>

**CITY OF NEW CASTLE**  
**FY2018 Adopted Budget - General Fund**

Account Number	Expense Account Description	FY2018 Budget
<b>PUBLIC SAFETY</b>		
10-0101-001-6001	Salaries - PSAF	896,850.00
10-0101-001-6002	Salaries Supervision - PSAF	245,000.00
10-0101-001-6003	Shift Differential - PSAF	23,000.00
10-0101-001-6004	Salaries Civilian - PSAF	45,180.00
10-0101-001-6005	Overtime - PSAF	80,000.00
10-0101-001-6008	Vacation/Sick Sellback - PSAF	15,000.00
10-0101-001-6010	FICA Expense - PSAF	99,835.00
10-0101-001-6015	Health/Life/Dental Expense - PSAF	254,441.00
10-0101-001-6020	Pension Plan - PSAF	133,603.00
10-0101-001-6105	Prof Development & Travel - PSAF	1,000.00
10-0101-001-6110	Books/Publications/Dues/Tolls - PSAF	2,000.00
10-0101-001-6120	Computer - PSAF	2,000.00
10-0101-001-6155	Maintenance Contracts - PSAF	15,000.00
10-0101-001-6170	Office Supplies/Equipment - PSAF	5,000.00
10-0101-001-6180	Postage - PSAF	1,000.00
10-0101-001-6185	Printing - PSAF	500.00
10-0101-001-6195	Phone Service - PSAF	11,000.00
10-0101-001-7066	Equipment Repair-Office - PSAF	0.00
10-0101-001-7120	Administrative Expense - PSAF	4,100.00
10-0101-001-7130	Canine Supplies - PSAF	5,000.00
10-0101-001-7200	Uniforms/Maintenance - PSAF	12,000.00
10-0101-001-7400	Mandatory Training - PSAF	2,000.00
10-0101-001-8020	Medical Testing - PSAF	3,000.00
10-0101-001-8030	Janitorial Services - PSAF	10,000.00
10-0101-001-8050	Bldg Repairs/Maint - PSAF	20,000.00
10-0101-001-8060	Preventative/Termite/Pest Control - PSAF	350.00
10-0101-001-8070	Building Heat/Electric - PSAF	18,000.00
10-0101-001-8081	Dobbinsville sub-station - PSAF	2,000.00
10-0101-001-8085	Special Events Supplies - PSAF	500.00
10-0101-001-8095	SEO Pay Job Overtime - PSAF	30,000.00
10-0101-001-8098	Investigative/Evidence Testing - PSAF	3,100.00
10-0101-002-7005	Range Supplies - PSAF	5,000.00
10-0101-002-7125	Motor Fuel - PSAF	40,000.00
10-0101-002-7150	Radar/Radio/Mobile Camera Repairs - PSAF	5,000.00
10-0101-002-7220	Vehicle Parts/Repair - PSAF	25,000.00
10-0107-001-6198	Debt Service / Vehicles - PSAF	40,000.00
10-0107-001-7350	Leased Color Copier - PSAF	3,500.00
<b>SEASONAL BIKE PATROL</b>		
10-0130-001-6001	Salaries - SBP	20,000.00
10-0130-001-6010	FICA Expense - SBP	1,550.00
10-0130-001-7200	Equipment/Uniforms - SBP	1,500.00
10-0130-001-8020	Physicals - SBP	1,200.00
<b>Total=</b>		<b>2,083,209.00</b>

**CITY OF NEW CASTLE**  
**FY2018 Adopted Budget - General Fund**

Account Number	Expense Account Description	FY2018 Budget
<b>PUBLIC SERVICES</b>		
10-0200-001-6001	Salaries Supervision - PSERV	121,015.00
10-0200-001-6002	Salaries- Youth Program - PSERV	4,000.00
10-0200-001-6003	Salaries Bldg Code Enforcement - PSERV	45,180.00
10-0200-001-6005	Overtime - PSERV	10,000.00
10-0200-001-6006	Salaries - PSERV	321,800.00
10-0200-001-6008	Vacation & Sick Sellback - PSERV	5,000.00
10-0200-001-6010	FICA - PSERV	38,785.00
10-0200-001-6015	Health/Life/Dental Expense - PSERV	176,150.00
10-0200-001-6020	Pension Plan - PSERV	35,308.00
10-0200-001-6105	Professional Dev & Travel - PSERV	750.00
10-0200-001-6110	Book/Reference Materials - PSERV	500.00
10-0200-001-6120	Computer & Software Expense - PSERV	4,400.00
10-0200-001-6170	Office Supplies/Equip/Printing - PSERV	1,000.00
10-0200-001-6175	Operating Supplies - PSERV	6,000.00
10-0200-001-6180	Postage - PSERV	2,000.00
10-0200-001-6195	Phone Service - PSERV	8,500.00
10-0200-001-7075	Reimbursable Private Prop. Maint. - CODE	5,000.00
10-0200-001-8020	Medical Testing - PSERV	2,300.00
10-0200-001-8030	Janitorial Services - PSERV	5,000.00
10-0200-001-8040	Temporary Labor	15,000.00
10-0200-001-8050	Bldg Repairs/Sec Maint - PSERV	6,000.00
10-0200-001-8060	Preventative/Termite/Pest Control	350.00
10-0200-001-8070	Building Heat/Electric - PSERV	41,000.00
10-0200-003-7085	Fuel & Lubricants - PSERV	25,000.00
10-0200-003-7105	Landfill Fees/Recycle - PSERV	140,000.00
10-0200-003-7106	Yard Waste - PSERV	35,000.00
10-0200-003-7120	Administrative Expense - PSERV	500.00
10-0200-003-7155	Safety Equipment/Signs/Markings - PSERV	4,000.00
10-0200-003-7170	Small Tools/Equip Repairs/Maint. - PSERV	2,000.00
10-0200-003-7171	Radio Repairs - PSERV	500.00
10-0200-003-7195	Truck/Vehicle Repair/Maint. - PSERV	30,000.00
10-0200-003-7200	Uniforms/Maintenance - PSERV	3,500.00
10-0200-003-8095	Special Event Overtime - PSERV	0.00
10-0200-003-8105	Street Materials - PSERV	4,000.00
10-0200-004-8120	Street Repairs / Curb Cuts - PSERV	10,000.00
10-1003-003-7446	Handicap Curb Ramps	200,000.00
10-0203-003-8080	Sand & Abrasives/ Snow & Ice Control	5,000.00
10-0203-003-8090	Outside Contractors / Snow & Ice Control	2,000.00
10-0203-003-8110	Equipment Rental/ Snow & Ice Control	500.00

**CITY OF NEW CASTLE**  
**FY2018 Adopted Budget - General Fund**

<b>Account Number</b>	<b>Expense Account Description</b>	<b>FY2018 Budget</b>
<b>PW PARKS &amp; PUBLIC PROPERTY</b>		
10-0204-003-7060	Equipment - PARKS	500.00
10-0204-003-7061	Pruning/Planting Trees - ROW/PARKS	25,000.00
10-0204-003-7065	Equipment Repair - PARKS	0.00
10-0204-003-7100	Playground Maintenance/Wood Carpet-PARKS	5,000.00
10-0204-003-7430	Contract Maintenance - City Prop/PARKS	100,700.00
10-0204-003-7432	Beautification Committee - PARKS	1,500.00
<b>CAPITAL OUTLAY - PSERV</b>		
10-0205-004-7350	Lease Copier/Scanner - PSERV	0.00
10-0205-004-7355	Equipment - PSERV	7,000.00
10-0205-004-7533	Debt Service / Truck lease - PSERV	68,725.00
10-0205-004-7536	Storm Drainage/MS4 - PSERV	39,600.00
10-0205-004-7540	Capital Improvement/Road Repairs - PSERV	675,000.00
10-0223-003-8015	DEMA Pier expenses	51,000.00
<b>Total=</b>		<b>2,291,063.00</b>
<b>MAYOR AND COUNCIL</b>		
10-0301-001-6001	Salaries - M&C	20,100.00
10-0301-001-6010	FICA Expense - M&C	1,538.00
10-0301-001-6101	Advertising - M&C	7,000.00
10-0301-001-6105	Prof Development - M&C	500.00
10-0301-001-6106	Association Dues - M&C	4,000.00
10-0301-001-6550	Economic Dev Activities - M&C	38,000.00
10-0301-001-7024	General Code Updates - M&C	3,000.00
10-0301-001-7040	Contributions - M&C	18,750.00
10-0301-001-7055	Equipment Purchases - M&C	1,000.00
10-0301-003-6185	Election Expenses - M&C	0.00
10-0301-003-6190	Rivertowns Ride & Festival - M&C	2,500.00
10-0301-003-7010	Annual Calendar/Monthly Newsletter - M&C	3,200.00
10-0301-003-7011	Transcription Services - M&C	4,000.00
<b>Total=</b>		<b>103,588.00</b>
<b>CITY CLERK / CITY TREASURER</b>		
10-0302-001-6001	Salaries - CLERK/TREAS	5,000.00
10-0302-001-6010	FICA Expense - CLERK/TREAS	383.00
<b>Total=</b>		<b>5,383.00</b>
<b>FINANCE</b>		
10-0303-001-6001	Salaries - FIN	112,500.00
10-0303-001-6005	Overtime - FIN	0.00
10-0303-001-6008	Sellback Vacation & Sick - FIN	2,000.00
10-0303-001-6010	FICA Expense - FIN	8,760.00
10-0303-001-6015	Health/Life/Dental Expense - FIN	11,805.00
10-0303-001-6020	Pension Plan - FIN	7,977.00
10-0303-003-7090	FY Audit - FIN	20,000.00
<b>Total=</b>		<b>163,042.00</b>

**CITY OF NEW CASTLE**  
**FY2018 Adopted Budget - General Fund**

Account Number	Expense Account Description	FY2018 Budget
<b>ADMINISTRATION</b>		
10-0304-001-6001	Salaries - ADMIN	190,600.00
10-0304-001-6005	Overtime - ADMIN	0.00
10-0304-001-6008	Sellback Vacation & Sick - ADMIN	3,500.00
10-0304-001-6010	FICA Expense - ADMIN	14,849.00
10-0304-001-6015	Health/Life/Dental Expense - ADMIN	50,400.00
10-0304-001-6020	Pension Plan - ADMIN	13,514.00
10-0304-001-6105	Professional Dev - ADMIN	0.00
10-0304-001-6115	City Administrator Expense - ADMIN	250.00
10-0304-001-6120	Computer, Hardware & IT Services - ADMIN	7,500.00
10-0304-001-6130	Dues & Publications - ADMIN	100.00
10-0304-001-6155	Maintenance Contracts - ADMIN	65.00
10-0304-001-6170	Office Supplies/Printing - ADMIN	6,500.00
10-0304-001-6180	Postage - ADMIN	3,000.00
10-0304-001-6195	Telephone Service - ADMIN	12,000.00
10-0304-001-7120	Administrative Expense - ADMIN	7,500.00
10-0304-001-8020	Medical Testing - ADMIN	200.00
10-0304-001-8030	Janitorial Services - ADMIN	5,000.00
10-0304-001-8050	Building Repairs - ADMIN	50,000.00
10-0304-001-8055	Bldg Security Maintenance - ADMIN	1,800.00
10-0304-001-8060	Preventative/Termite/Pest Control -ADMIN	706.00
10-0304-001-8070	Building Heat - ADMIN	5,000.00
10-0304-002-7085	Fuel & Oil - ADMIN	1,000.00
10-0304-003-6122	Software Support / PR Contract - ADMIN	26,800.00
10-0304-004-6160	Vehicle Lease - ADMIN	0.00
10-0304-004-7350	Lease Copier ADMIN	3,850.00
	<b>Total=</b>	<b>404,134.00</b>
<b>HUMAN RESOURCES</b>		
10-0308-001-6001	Salaries - HR	44,560.00
10-0308-001-6010	FICA Expense - HR	3,409.00
10-0308-001-6015	Health/Life/Dental Expense - HR	618.00
10-0308-001-6020	Pension Expense- HR	3,160.00
10-0308-001-6101	Advertising- HR	1,000.00
10-0308-001-6105	Professional Development- HR	100.00
10-0308-001-6130	Dues & Publications- HR	0.00
10-0308-001-6183	Temporary Labor/Consultant- HR	0.00
10-0308-001-7404	Employee Training Programs- HR	0.00
10-0308-001-8096	Contract Reimbursements- HR	3,000.00
10-0308-001-8098	Pre-employ Background Investigation- HR	100.00
	<b>Total=</b>	<b>55,947.00</b>
<b>BOARD OF ADJUSTMENT</b>		
10-0801-001-6101	Advertising - BOA	500.00
10-0801-001-6105	Professional Fees - BOA	5,000.00
	<b>Total=</b>	<b>5,500.00</b>

**CITY OF NEW CASTLE**  
**FY2018 Adopted Budget - General Fund**

<b>Account Number</b>	<b>Expense Account Description</b>	<b>FY2018 Budget</b>
<b><i>BUILDING MAINTENANCE</i></b>		
10-0901-001-7045	County Sewer Assessments - BLDG	1,500.00
10-0901-001-7135	Contractual Services - BLDG	800.00
10-0901-001-8077	Town Hall Heat - BLDG	2,500.00
10-0901-003-8082	Capital Reserves - BLDG	10,000.00
10-0901-004-8085	Banks Building - BLDG	1,200.00
	<b>Total=</b>	<b>16,000.00</b>
<b><i>INSURANCE</i></b>		
10-1001-001-7145	Public Officials Liability - INS	9,000.00
10-1001-001-8055	Police Liability - INS	7,325.00
10-1001-001-8065	Property and Liability - INS	94,785.00
10-1001-001-8130	Workers Compensation - INS	181,000.00
10-1001-001-8135	Unemployment Insurance - INS	15,000.00
	<b>Total=</b>	<b>307,110.00</b>
<b><i>PROFESSIONAL/CONTRACTUAL SERVICES</i></b>		
10-1002-001-8011	City Engineer - CONT	15,000.00
10-1002-001-8025	City Solicitor - CONT	62,000.00
10-1002-003-6140	AFSCME Contract Negotiations - CONT	3,500.00
10-1002-003-6141	HR Legal/Other - CONT	15,000.00
10-1002-003-6145	FOP Contract Negotiations - CONT	0.00
	<b>Total=</b>	<b>95,500.00</b>
<b><i>PLANNING COMMISSION</i></b>		
10-1102-003-6105	Professional Dev & Training - PC	800.00
10-1102-003-6190	Contractual Services - PC	5,000.00
10-1102-003-7004	Comprehensive Plan Update - PC	30,000.00
	<b>Total=</b>	<b>35,800.00</b>
<b><i>HISTORIC AREA COMMISSION</i></b>		
10-1103-003-6105	Prof Development - HAC	0.00
10-1103-003-6162	Architect/Evaluation Proj. - HAC	7,100.00
	<b>Total=</b>	<b>7,100.00</b>
<b><i>BOARD OF HEALTH</i></b>		
10-1107-001-6001	Civil Defense Taxable Stipend	0.00
10-1109-001-6105	Professional Development - BOH	0.00
10-1109-001-6170	Supplies - BOH	0.00
10-1109-001-6180	Postage - BOH	3,000.00
10-1109-001-7080	Film Dev. & Camera - BOH	0.00
	<b>Total=</b>	<b>3,000.00</b>
<b><i>LONG TERM PAYABLES</i></b>		
10-1110-004-6124	Accrued Benefits	50,000.00
	<b>Total=</b>	<b>50,000.00</b>
<b>TOTAL GENERAL FUND EXPENSES=</b>		<b>\$5,626,376.00</b>

**CITY OF NEW CASTLE**  
**FY2018 Adopted Budget - Grant Fund**

<b>Account Number</b>	<b>Grant Revenue Account Description</b>	<b>FY2018 Budget</b>
20-0000-500-0000	Municipal Street Aid	0.00
20-0000-500-0001	Municipal Street Aid Reserve carry over	7,400.00
25-0000-500-0000	CTF 16-P-PROG-01 (Storm Sewers)	65,000.00
23-0000-500-0000	CTF 17-P-PROG-78 (Street Paving)	80,000.00
30-0000-500-0000	CLG FFY2017	4,974.00
35-0000-500-0000	DEDO / NBBF (Downtown Development District)	20,000.00
84-0000-500-0000	SALLE Grant	6,000.00
86-0000-500-0000	CJC Byrnes Grant	7,000.00
87-0000-500-0000	SLEAF Grant	5,042.00
88-0000-500-0000	EIDE Grant	4,500.00
89-0000-500-0000	DPS Combat Violent Crime Grant	27,600.00
95-0000-500-0000	Separation Day Grant	33,000.00
95-0000-500-0001	Separation Day -Fees / Contributions	4,945.00
95-0000-500-0002	Separation Day -Rides / Games	3,500.00
95-0000-500-0003	Separation Day -Friday Nite Sales	3,375.00
<b>Total Grant Revenues =</b>		<b>\$272,336.00</b>

<b>Account Number</b>	<b>Grant Expense Account Description</b>	<b>FY2018 Budget</b>
20-0208-001-8121	MSAF Expenses	0.00
20-0208-001-8125	MSAF Reserve Expenses	7,400.00
23-0205-004-7540	Street Paving - CTF Grant	80,000.00
25-0207-001-8120	Storm Sewer Improvements - CTF Grant	65,000.00
30-0204-001-7061	HAD Guidelines - CLG FFY2017	4,974.00
35-0204-001-7061	Downtown Development District - DEDO	20,000.00
84-0104-001-7060	Equipment/Rental - SALLE	6,000.00
86-0108-001-7060	Equipment - CJC Grant 2015-DB-P/T-1596	7,000.00
87-0105-001-7061	Equipment/Other Expenses - SLEAF	5,042.00
88-0103-001-6005	Overtime - EIDE	4,200.00
88-0103-001-6010	FICA Expense - EIDE	300.00
89-0106-001-6005	Overtime - DPS	10,765.00
89-0106-001-7060	Equipment/Rental - DPS	15,835.00
89-0106-001-7120	Admin/Training/Range Fees - DPS	1,000.00
95-1108-001-6101	Printing/Publications/Advertising - SEPDAY <b>GIA</b>	2,500.00
95-1108-001-6105	Professional Fees - SEPDAY <b>GIA</b>	28,000.00
95-1108-001-6170	Supplies - SEPDAY	850.00
95-1108-001-6180	Postage - SEPDAY	0.00
95-1108-001-6190	Rent - SEPDAY <b>GIA</b>	2,500.00
95-1108-001-7222	Police/EMS/Public Works - SEPDAY	5,900.00
95-1108-001-8065	Insurance - SEPDAY	570.00
95-1108-001-9000	Other - SEPDAY	4,500.00
<b>Total Grant Expenses =</b>		<b>\$272,336.00</b>



**Resolution No. 2017-21**

**Setting the FY 2017-18 Tax Rate and Adopting the FY 2017-18 City Budget and the  
FY 2017-18 Grant Budget for the City of New Castle**

**WHEREAS**, the City Administrator has presented the proposed FY 2017-18 Budget and Grant Budget to City Council members and the City Treasurer; and

**WHEREAS**, the City Council members have advertised and held public meetings to discuss and make appropriate changes to the proposed budgets; and

**WHEREAS**, the FY 2017-18 City Budget is balanced at \$5,626,376, and contains proposed wage adjustments for City employees; and

**WHEREAS**, the FY 2017-18 City Grant Budget is balanced at \$272,336; and

**WHEREAS**, the City Budget and the Grant Budget are to be managed by the City Administrator.

**NOW, THEREFORE, BE IT RESOLVED**, that the Fiscal Year FY 2017-18 City Budget is adopted at \$5,626,376, and the resulting tax rate shall be set at \$1.20 per \$100 of assessed value, reflecting no tax rate increase from the current fiscal year to the new fiscal year commencing on July 1, 2017.


**BE IT FURTHER RESOLVED**, that the Fiscal Year FY 2017-18 City Grant Budget is adopted at \$272,336.


**PASSED** this 20th day of June, 2017.

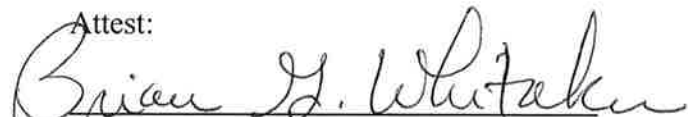
  
Linda Ratchford, City Council President

NO  
John A. Di Mondì, Councilperson

  
Valarie W. Leary, Councilperson

  
Michael M. Platt, Councilperson

  
Michael J. Quaranta, Councilperson

Attest:  
  
Brian G. Whitaker, City Clerk