

# **CITY OF NEW CASTLE BUDGET**

## **FISCAL YEAR 2018-2019**



Adopted by Resolution #2018-13  
June 11, 2018

**CITY OF NEW CASTLE**  
**FISCAL YEAR 2019 ADOPTED BUDGET - GENERAL FUND**

Account Number	Revenue Account Description	FY2019 Revenue
10-0000-420-0001	Property Tax Current Year	3,025,000.00
10-0000-420-0002	Tax Penalties	45,000.00
10-0000-420-0003	Property Tax Transfers	250,000.00
10-0000-420-0004	Delinquent Tax Collection	45,000.00
10-0000-430-0001	Business Licenses	95,000.00
10-0000-430-0002	Rental	32,000.00
10-0000-430-0003	Building/HAC Applications	75,000.00
10-0000-430-0004	Bldg Dept Penalties	2,500.00
10-0000-430-0005	Vacant Bldg Registration Fees	1,000.00
10-0000-430-0006	Code Violation Penalties	65,000.00
10-0000-430-0007	Code Enforcement Cost Reimb	2,500.00
10-0000-430-0008	Special Trash	5,000.00
10-0000-440-0001	State Courts	35,000.00
10-0000-440-0002	Towing/Storage Fees	2,500.00
10-0000-450-0003	Impact Fees-Riverbend	0.00
10-0000-450-0004	Accident Reports	2,000.00
10-0000-450-0005	Engineering/Planning Dev Reimb	2,000.00
10-0000-450-0006	Zoning/BOA Hearings	3,000.00
10-0000-450-0007	Real Estate/Cash Donations	0.00
10-0000-455-0001	Franchise Fees	115,000.00
10-0000-470-0001	CCATT & TMobile Leases	75,000.00
10-0000-470-0004	Trustees Appropriations	350,000.00
10-0000-470-0005	MSC Appropriation	665,000.00
10-0000-470-0007	Rivertown Ride and Festival	10,000.00
10-0000-480-0001	Interest Other	3,500.00
10-0000-480-0002	Insurance Reimbursement	65,000.00
10-0000-480-0003	Misc Income Gen Fund	5,000.00
10-0000-480-0004	Proceeds - Sale of Assets	2,500.00
10-0000-511-0005	Restricted Fund Balance	1,003,346.00
10-0000-524-0000	Police Pension Supplement	76,000.00
10-0000-526-0000	Pay Job Reimbursement	35,100.00
<b>TOTAL GENERAL FUND REVENUES =</b>		<b>6,092,946.00</b>

**CITY OF NEW CASTLE**  
**FISCAL YEAR 2019 ADOPTED BUDGET - GENERAL FUND**

Account Number	Expense Account Description	FY2019 Budget
<b>PUBLIC SAFETY</b>		
10-0101-001-6001	Salaries - PSAF	971,499.00
10-0101-001-6002	Salaries Supervision - PSAF	260,000.00
10-0101-001-6003	Shift Differential - PSAF	23,000.00
10-0101-001-6004	Salaries Civilian - PSAF	45,990.00
10-0101-001-6005	Overtime/Contract Holidays - PSAF	80,000.00
10-0101-001-6008	Vacation/Sick Sellback - PSAF	15,000.00
10-0101-001-6010	FICA Expense - PSAF	108,744.00
10-0101-001-6015	Health/Life/Dental Expense - PSAF	249,400.00
10-0101-001-6020	Pension Plan - PSAF	208,767.00
10-0101-001-6105	Prof Development & Travel - PSAF	1,000.00
10-0101-001-6110	Books/Publications/Dues/Tolls - PSAF	2,000.00
10-0101-001-6120	Computer - PSAF	10,000.00
10-0101-001-6155	Maintenance Contracts - PSAF	10,000.00
10-0101-001-6170	Office Supplies/Equipment - PSAF	5,000.00
10-0101-001-6180	Postage - PSAF	750.00
10-0101-001-6185	Printing - PSAF	500.00
10-0101-001-6195	Phone Service - PSAF	11,000.00
10-0101-001-7066	Security Camera/Pier - PSAF	3,600.00
10-0101-001-7120	Administrative Expense - PSAF	500.00
10-0101-001-7130	Canine Supplies - PSAF	5,000.00
10-0101-001-7200	Uniforms/Maintenance - PSAF	10,000.00
10-0101-001-7400	Mandatory Training - PSAF	2,000.00
10-0101-001-8020	Medical Testing - PSAF	2,000.00
10-0101-001-8030	Janitorial Services - PSAF	5,000.00
10-0101-001-8050	Bldg Repairs/Maint - PSAF	15,000.00
10-0101-001-8060	Preventative/Termite/Pest Control - PSAF	350.00
10-0101-001-8070	Building Heat/Electric - PSAF	18,000.00
10-0101-001-8081	Dobbinsville sub-station - PSAF	2,000.00
10-0101-001-8085	Special Events Supplies - PSAF	500.00
10-0101-001-8095	SEO Pay Job Overtime - PSAF	26,000.00
10-0101-001-8098	Investigative/Evidence Testing - PSAF	3,100.00
10-0101-002-7005	Range Supplies - PSAF	5,000.00
10-0101-002-7125	Motor Fuel - PSAF	35,000.00
10-0101-002-7150	Radar/Radio/Mobile Camera Repairs - PSAF	5,000.00
10-0101-002-7220	Vehicle Parts/Repair - PSAF	20,000.00
10-0107-001-6198	Debt Service / Vehicles - PSAF	40,000.00
10-0107-001-7350	Leased Color Copier - PSAF	3,400.00
<b>SEASONAL BIKE PATROL</b>		
10-0130-001-6001	Salaries - SBP	25,000.00
10-0130-001-6010	FICA Expense - SBP	1,913.00
10-0130-001-7200	Equipment/Uniforms - SBP	1,500.00
10-0130-001-8020	Physicals - SBP	900.00
<b>Totals =</b>		<b>2,233,413.00</b>

**CITY OF NEW CASTLE**  
**FISCAL YEAR 2019 ADOPTED BUDGET - GENERAL FUND**

Account Number	Expense Account Description	FY2019 Budget
<b>PUBLIC SERVICES</b>		
10-0200-001-6001	Salaries Supervision - PSERV	122,680.00
10-0200-001-6002	Youth Program - PSERV	3,000.00
10-0200-001-6003	Salaries Bldg Code Enforcement - PSERV	47,720.00
10-0200-001-6005	Overtime - PSERV	10,000.00
10-0200-001-6006	Salaries - PSERV	334,820.00
10-0200-001-6008	Vacation & Sick Sellback - PSERV	5,000.00
10-0200-001-6010	FICA - PSERV	39,797.00
10-0200-001-6015	Health/Life/Dental Expense - PSERV	173,806.00
10-0200-001-6020	Pension Plan - PSERV	37,560.00
10-0200-001-6105	Professional Dev & Travel - PSERV	3,750.00
10-0200-001-6110	Book/Reference Materials - PSERV	3,900.00
10-0200-001-6120	Computer & Software Expense - PSERV	4,400.00
10-0200-001-6170	Office Supplies/Equip/Printing - PSERV	1,000.00
10-0200-001-6175	Operating Supplies - PSERV	6,000.00
10-0200-001-6180	Postage - PSERV	1,000.00
10-0200-001-6195	Phone Service - PSERV	8,500.00
10-0200-001-7075	Reimbursable Private Prop. Maint. - CODE	1,500.00
10-0200-001-8020	Medical Testing - PSERV	2,300.00
10-0200-001-8030	Janitorial Services - PSERV	3,600.00
10-0200-001-8040	Temporary Labor	7,500.00
10-0200-001-8050	Bldg Repairs/Sec Maint - PSERV	6,000.00
10-0200-001-8060	Preventative/Termite/Pest Control	350.00
10-0200-001-8070	Building Heat/Electric - PSERV	41,000.00
10-0200-003-7085	Fuel & Lubricants - PSERV	25,000.00
10-0200-003-7105	Landfill Fees/Recycle - PSERV	140,000.00
10-0200-003-7106	Yard Waste - PSERV	35,000.00
10-0200-003-7120	Administrative Expense - PSERV	0.00
10-0200-003-7155	Safety Equipment/Signs/Markings - PSERV	7,600.00
10-0200-003-7170	Small Tools/Equip Repairs/Maint. - PSERV	2,000.00
10-0200-003-7171	Radio Repairs - PSERV	500.00
10-0200-003-7195	Truck/Vehicle Repair/Maint. - PSERV	35,000.00
10-0200-003-7200	Uniforms/Maintenance - PSERV	3,500.00
10-0200-003-8095	Special Event Overtime - PSERV	650.00
10-0200-003-8105	Street Materials - PSERV	6,000.00
10-0200-004-8120	Street Repairs / Curb Cuts - PSERV	15,000.00
10-0203-003-8080	Sand & Abrasives/ Snow & Ice Control	5,000.00
10-0203-003-8090	Outside Contractors / Snow & Ice Control	2,000.00
10-0203-003-8110	Equipment Rental/ Snow & Ice Control	500.00

**CITY OF NEW CASTLE**  
**FISCAL YEAR 2019 ADOPTED BUDGET - GENERAL FUND**

Account Number	Expense Account Description	FY2019 Budget
<b>PW PARKS &amp; PUBLIC PROPERTY</b>		
10-0204-003-7060	Equipment - PARKS	500.00
10-0204-003-7061	Pruning/Planting Trees - ROW/PARKS	10,000.00
10-0204-003-7065	Equipment Repair - PARKS	0.00
10-0204-003-7100	Playground Maintenance/Wood Carpet-PARKS	1,500.00
10-0204-003-7430	Contract Maintenance - City Prop/PARKS	98,200.00
10-0204-003-7432	Beautification Committee - PARKS	1,000.00
<b>CAPITAL OUTLAY - PSERV</b>		
10-0205-004-7355	Equipment - PSERV	5,000.00
10-0205-004-7446	Handicap Curb Ramps - Trustees	125,000.00
10-0205-004-7533	Debt Service / Truck lease - PSERV	99,000.00
10-0205-004-7534	Debt Service / Road Repair Loan	225,000.00
10-0205-004-7536	Storm Drainage/MS4 - PSERV	54,600.00
10-0205-004-7540	Capital Improvement/Road Repairs - PSERV	870,571.00
10-0223-003-8015	Pier Expense:DEMA - PSERV	31,400.00
<b>Totals</b>		<b>2,664,704.00</b>
<b>MAYOR AND COUNCIL</b>		
10-0301-001-6001	Salaries - M&C	20,262.00
10-0301-001-6010	FICA Expense - M&C	1,551.00
10-0301-001-6101	Advertising - M&C	7,000.00
10-0301-001-6105	Prof Development - M&C	500.00
10-0301-001-6106	Association Dues - M&C	4,035.00
10-0301-001-6550	Economic Dev Activities - M&C	0.00
10-0301-001-7024	General Code Updates - M&C	3,050.00
10-0301-001-7040	Contributions - M&C	10,750.00
10-0301-001-7055	Equipment Purchases - M&C	1,000.00
10-0301-003-6185	Election Expenses - M&C	3,500.00
10-0301-003-6190	Rivertowns Ride & Festival - M&C	2,500.00
10-0301-003-7010	Annual Calendar/Monthly Newsletter - M&C	3,200.00
10-0301-003-7011	Transcription Services - M&C	4,500.00
10-0301-003-7042	Fees to Good Will Riverbend - M&C	0.00
<b>Totals</b>		<b>61,848.00</b>
<b>CITY CLERK / CITY TREASURER</b>		
10-0302-001-6001	Salaries - CLERK/TREAS	5,000.00
10-0302-001-6010	FICA Expense - CLERK/TREAS	383.00
<b>Totals</b>		<b>5,383.00</b>
<b>FINANCE</b>		
10-0303-001-6001	Salaries - FIN	114,130.00
10-0303-001-6005	Overtime - FIN	0.00
10-0303-001-6008	Sellback Vacation & Sick - FIN	2,000.00
10-0303-001-6010	FICA Expense - FIN	8,884.00
10-0303-001-6015	Health/Life/Dental Expense - FIN	11,760.00
10-0303-001-6020	Pension Plan - FIN	8,321.00
10-0303-003-7090	FY Audit - FIN	21,000.00
<b>Totals</b>		<b>166,095.00</b>

**CITY OF NEW CASTLE**  
**FISCAL YEAR 2019 ADOPTED BUDGET - GENERAL FUND**

Account Number	Expense Account Description	FY2019 Budget
<b>ADMINISTRATION</b>		
10-0304-001-6001	Salaries - ADMIN	193,931.00
10-0304-001-6005	Overtime - ADMIN	0.00
10-0304-001-6008	Sellback Vacation & Sick - ADMIN	4,100.00
10-0304-001-6010	FICA Expense - ADMIN	15,150.00
10-0304-001-6015	Health/Life/Dental Expense - ADMIN	36,604.00
10-0304-001-6020	Pension Plan - ADMIN	14,138.00
10-0304-001-6115	City Administrator Expense - ADMIN	250.00
10-0304-001-6120	Computer, Hardware & IT Services - ADMIN	6,000.00
10-0304-001-6130	Dues & Publications - ADMIN	100.00
10-0304-001-6155	Maintenance Contracts - ADMIN	65.00
10-0304-001-6170	Office Supplies/Printing - ADMIN	6,500.00
10-0304-001-6180	Postage - ADMIN	3,000.00
10-0304-001-6195	Telephone Service - ADMIN	10,000.00
10-0304-001-7120	Administrative Expense - ADMIN	6,000.00
10-0304-001-8020	Medical Testing - ADMIN	500.00
10-0304-001-8030	Janitorial Services - ADMIN	5,000.00
10-0304-001-8050	Building Repairs - ADMIN	15,000.00
10-0304-001-8055	Bldg Security Maintenance - ADMIN	1,800.00
10-0304-001-8060	Preventative/Termite/Pest Control -ADMIN	706.00
10-0304-001-8070	Building Heat - ADMIN	5,000.00
10-0304-002-7085	Fuel & Oil - ADMIN	1,000.00
10-0304-003-6122	Software Support / PR Contract - ADMIN	27,000.00
10-0304-004-7350	Lease Copier ADMIN	3,850.00
<b>Totals</b>		<b>355,694.00</b>
<b>HUMAN RESOURCES</b>		
10-0308-001-6001	Salaries - HR	45,386.00
10-0308-001-6010	FICA Expense - HR	3,473.00
10-0308-001-6015	Health/Life/Dental Expense - HR	618.00
10-0308-001-6020	Pension Expense- HR	3,309.00
10-0308-001-6101	Advertising- HR	1,000.00
10-0308-001-6105	Professional Development- HR	100.00
10-0308-001-6130	Dues & Publications- HR	0.00
10-0308-001-6183	Temporary Labor/Consultant- HR	0.00
10-0308-001-7404	Employee Training Programs- HR	100.00
10-0308-001-8096	Contract Reimbursements- HR	3,000.00
10-0308-001-8098	Pre-employ Background Investigation- HR	100.00
<b>Totals</b>		<b>57,086.00</b>
<b>BOARD OF ADJUSTMENT</b>		
10-0801-001-6101	Advertising - BOA	750.00
10-0801-001-6105	Professional Fees - BOA	6,000.00
<b>Totals</b>		<b>6,750.00</b>

**CITY OF NEW CASTLE**  
**FISCAL YEAR 2019 ADOPTED BUDGET - GENERAL FUND**

Account Number	Expense Account Description	FY2019 Budget
<b>BUILDING MAINTENANCE</b>		
10-0901-001-7045	County Sewer Assessments - BLDG	1,600.00
10-0901-001-7135	Contractual Services - BLDG	800.00
10-0901-001-8077	Town Hall Heat - BLDG	2,500.00
10-0901-003-8082	Capital Reserves - BLDG	5,000.00
10-0901-004-8085	Porta Potties - BLDG	1,200.00
<b>Totals</b>		<b>11,100.00</b>
<b>INSURANCE</b>		
10-1001-001-7145	Public Officials Liability - INS	9,100.00
10-1001-001-8055	Police Liability - INS	8,500.00
10-1001-001-8065	Property and Liability - INS	98,000.00
10-1001-001-8130	Workers Compensation - INS	185,500.00
10-1001-001-8135	Unemployment Insurance - INS	15,000.00
<b>Totals</b>		<b>316,100.00</b>
<b>PROFESSIONAL/CONTRACTUAL SERVICES</b>		
10-1002-001-8011	City Engineer - CONT	15,000.00
10-1002-001-8025	City Solicitor - CONT	62,000.00
10-1002-003-6140	AFSCME Contract Negotiations - CONT	0.00
10-1002-003-6141	HR Legal/Other - CONT	10,000.00
10-1002-003-6145	FOP Contract Negotiations - CONT	0.00
<b>Totals</b>		<b>87,000.00</b>
<b>PLANNING COMMISSION</b>		
10-1102-003-6105	Professional Dev & Training - PC	1,800.00
10-1102-003-6190	Contractual Services - PC	6,000.00
10-1102-003-7004	Comprehensive Plan Update - PC	30,000.00
<b>Totals</b>		<b>37,800.00</b>
<b>HISTORIC AREA COMMISSION</b>		
10-1103-003-6105	Prof Development - HAC	1,000.00
10-1103-003-6162	Architect/Evaluation Proj. - HAC	3,600.00
<b>Totals</b>		<b>4,600.00</b>
<b>BOARD OF HEALTH</b>		
10-1109-001-6105	Professional Development - BOH	1,000.00
10-1109-001-6180	Postage - BOH	2,000.00
10-1109-001-7080	Film Dev. & Camera - BOH	0.00
<b>Totals</b>		<b>3,000.00</b>
<b>LONG TERM RESERVES</b>		
10-1110-004-6123	Restricted Reserve	52,373.00
10-1110-004-6124	Accrued Benefits	30,000.00
<b>Totals</b>		<b>82,373.00</b>
<b>TOTAL GENERAL FUND EXPENSES =</b>		<b>6,092,946.00</b>

**CITY OF NEW CASTLE**  
**FY2019 ADOPTED BUDGET - GRANT FUND**

Account Number	Grant Revenue Account Description	FY2019 Budget
20-0000-500-0000	Municipal Street Aid	103,000.00
20-0000-500-0001	Municipal Street Aid Reserve carry over	110,640.00
25-0000-500-0000	CTF 16-P-PROG-01 (Storm Sewer Improve)	65,000.00
27-0000-500-0000	CTF - 3rd Street Project	119,429.00
30-0000-500-0000	CLG FFY2017	4,974.00
83-0000-500-0000	FCVC GRANT	36,000.00
84-0000-500-0000	SALLE Grant	6,000.00
85-0000-500-0000	Highway Safety Grants	6,000.00
88-0000-500-0000	EIDE Grant	4,000.00
95-0000-500-0000	Separation Day Grant	26,400.00
95-0000-500-0001	Separation Day -Fees/Contributions	15,000.00
95-0000-500-0002	Separation Day -Rides/Games	3,500.00
95-0000-500-0003	Separation Day -Friday Nite Sales	5,000.00
<b>Total Grant Revenue =</b>		<b>504,943.00</b>

Account Number	Grant Expense Account Description	FY2019 Budget
20-0208-001-8121	MSAF Expenses	103,000.00
20-0208-001-8125	MSAF Reserve Expenses	110,640.00
25-0207-001-8120	CTF 16-P-PROG-01 (Storm Sewer)	65,000.00
27-0200-001-7060	CTF - 3rd Street Project	119,429.00
30-0204-001-7061	HAD Guidelines - CLG FFY2017	4,974.00
83-0101-001-6001	V-09-18 Overtime	16,500.00
83-0101-001-6010	V-09-18 FICA	1,500.00
83-0101-001-8050	V-09-18 EQUIPMENT	18,000.00
83-0101-001-7120	Admin/Training/Range Fees - DPS	0.00
84-0104-001-7060	Equipment/Rental - SALLE	6,000.00
85-0102-001-6005	Overtime - Hightway Safety	6,000.00
88-0103-001-6005	Overtime - EIDE	1,850.00
88-0103-001-6010	FICA Expense - EIDE	150.00
88-0103-001-7060	Equipment - EIDE	2,000.00
88-0103-001-7062	Auto Rental/Buy Money - EIDE	0.00
95-1108-001-6105	Professional Fees - SEPDAY	31,500.00
95-1108-001-6170	Supplies - SEPDAY	1,000.00
95-1108-001-6180	Postage - SEPDAY	200.00
95-1108-001-6185	Printing/Publications/Adv - SEPDAY	2,500.00
95-1108-001-6190	Rent - SEPDAY	2,500.00
95-1108-001-7120	Administrative Expense - SEPDAY	0.00
95-1108-001-7222	Police/EMS/Public Works - SEPDAY	6,400.00
95-1108-001-8065	Insurance - SEPDAY	600.00
95-1108-001-9000	Friday Night Festival - SEPDAY	5,200.00
<b>Total Grant Expense =</b>		<b>504,943.00</b>



**Resolution 2018-13**

**Setting the Fiscal Year 2018-19 Tax Rate and Adopting the Fiscal Year 2018-19 City Budget and the Fiscal Year 2018-19 Grant Budget for the City of New Castle**

**WHEREAS**, the City Administrator has presented the proposed Fiscal Year 2018-19 Budget and Grant Budget to City Council members, the Mayor and the City Treasurer; and

**WHEREAS**, the Mayor and City Council members have advertised and held public meetings to discuss and make appropriate changes to the proposed budgets; and

**WHEREAS**, the Fiscal Year 2018-19 City Budget is balanced at \$6,092,946, and contains proposed wage adjustments for City employees; and

**WHEREAS**, the Fiscal Year 2018-19 City Grant Budget is balanced at \$504,943; and


**WHEREAS**, the City Budget and the Grant Budget are to be managed by the City Administrator.

**NOW, THEREFORE, BE IT RESOLVED**, that the Fiscal Year 2018-19 City Budget is adopted at \$6,597,889, and the resulting tax rate shall be set at \$1.20 per \$100 of assessed value, reflecting no tax rate increase from the current fiscal year to the new fiscal year commencing on July 1, 2018.

**PASSED** this 11th day of June, 2018.

  
Linda Ratchford, City Council President

  
Valarie W. Leary, Councilperson

  
Michael J. Quaranta, Councilperson

No  
John A. Di Mondì, Councilperson

  
Michael M. Platt, Councilperson

Attest:  
  
Brian G. Whitaker, City Clerk