

CITY OF NEW CASTLE

FISCAL YEAR 2020 BUDGET



Adopted by Resolution #2019-24
June 19, 2019

CITY OF NEW CASTLE
FISCAL YEAR 2020 ADOPTED BUDGET - GENERAL FUND REVENUES

Account Number	Revenue Account Description	FY2020 Revenues
10-0000-420-0001	Property Tax Current Year	3,025,000.00
10-0000-420-0002	Tax Penalties	15,000.00
10-0000-420-0003	Property Tax Transfers	225,000.00
10-0000-420-0004	Delinquent Tax Collection	10,000.00
10-0000-430-0001	Business Licenses	105,000.00
10-0000-430-0002	Rental	32,000.00
10-0000-430-0003	Building/HAC Applications	80,000.00
10-0000-430-0004	Bldg Dept Penalties	2,500.00
10-0000-430-0005	Vacant Bldg Registration Fees	2,500.00
10-0000-430-0006	Code Violation Penalties	50,000.00
10-0000-430-0007	Code Enforcement Cost Reimbursements	2,500.00
10-0000-430-0008	Special Trash	6,000.00
10-0000-440-0001	State Courts	35,000.00
10-0000-440-0002	Towing/Storage Fees	4,000.00
10-0000-450-0003	Impact Fees-Riverbend	0.00
10-0000-450-0004	Accident Reports	2,000.00
10-0000-450-0005	Engineering/Planning Dev Reimbursement	2,000.00
10-0000-450-0006	Zoning/BOA Hearings	3,000.00
10-0000-450-0007	Real Estate/Cash Donations	0.00
10-0000-455-0001	Franchise Fees	125,000.00
10-0000-470-0001	CCATT, TMobile, Fibertech	75,000.00
10-0000-470-0004	Trustees Appropriations	225,000.00
10-0000-470-0005	MSC Appropriation	665,000.00
10-0000-470-0007	Rivertown Ride and Festival	25,000.00
10-0000-480-0001	Interest Other	20,000.00
10-0000-480-0003	Misc Income Gen Fund	5,000.00
10-0000-480-0004	Proceeds - Sale of Assets	2,500.00
10-0000-511-0005	Restricted Fund Balance Carry Forward	1,394,959.00
10-0000-511-0006	Unreserved Fund Balance Carry Forward	57,312.00
10-0000-524-0000	Police Pension Supplement	80,000.00
10-0000-526-0000	Pay Job Reimbursement	27,000.00
GRAND TOTAL GENERAL FUND REVENUES:		6,303,271.00

CITY OF NEW CASTLE

FISCAL YEAR 2020 ADOPTED BUDGET - GENERAL FUND EXPENSES

Account Number	Expense Account Description	FY2020 Expenses
<u>PUBLIC SAFETY</u>		
10-0101-001-6001	Salaries - PSAF	892,500.00
10-0101-001-6002	Salaries Supervision - PSAF	252,000.00
10-0101-001-6003	Shift Differential - PSAF	23,000.00
10-0101-001-6004	Salaries Civilian - PSAF	47,508.00
10-0101-001-6005	Overtime/Contract Holiday - PSAF	80,000.00
10-0101-001-6008	Vacation/Sick Sellback - PSAF	15,000.00
10-0101-001-6010	FICA Expense - PSAF	100,000.00
10-0101-001-6015	Health/Life/Dental Expense - PSAF	182,580.00
10-0101-001-6020	Pension Plan - PSAF	196,200.00
10-0101-001-6105	Prof Development & Travel - PSAF	1,000.00
10-0101-001-6110	Books/Publications/Dues/Tolls - PSAF	2,000.00
10-0101-001-6120	Computer - PSAF	3,000.00
10-0101-001-6155	Maintenance Contracts - PSAF	10,000.00
10-0101-001-6170	Office Supplies/Equipment - PSAF	5,000.00
10-0101-001-6180	Postage - PSAF	750.00
10-0101-001-6195	Phone Service - PSAF	8,000.00
10-0101-001-7066	Security Cameras/Citywide - PSAF	9,600.00
10-0101-001-7120	Administrative Expense - PSAF	500.00
10-0101-001-7130	Canine Supplies - PSAF	3,000.00
10-0101-001-7200	Uniforms/Maintenance - PSAF	10,000.00
10-0101-001-7400	Mandatory Training - PSAF	2,000.00
10-0101-001-8020	Medical Testing - PSAF	4,000.00
10-0101-001-8030	Janitorial Services - PSAF	5,500.00
10-0101-001-8050	Bldg Repairs/Maint - PSAF	5,000.00
10-0101-001-8060	Preventative/Termite/Pest Control - PSAF	350.00
10-0101-001-8070	Building Heat/Electric - PSAF	18,000.00
10-0101-001-8085	Special Events Supplies - PSAF	500.00
10-0101-001-8095	SEO Pay Job Overtime - PSAF	20,000.00
10-0101-001-8098	Investigative/Evidence Testing - PSAF	4,000.00
10-0101-002-7005	Range Supplies - PSAF	8,000.00
10-0101-002-7125	Motor Fuel - PSAF	35,000.00
10-0101-002-7150	Radar/Radio/VehCamera Purch/repair -PSAF	5,000.00
10-0101-002-7220	Vehicle Parts/Repair - PSAF	20,000.00
10-0107-001-6198	Debt Service / Vehicles - PSAF	45,200.00
10-0107-001-7350	Leased Color Copier - PSAF	3,400.00
<u>SEASONAL BIKE PATROL</u>		
10-0130-001-6001	Salaries - SBP	17,000.00
10-0130-001-6010	FICA Expense - SBP	1,300.00
10-0130-001-7200	Equipment/Uniforms - SBP	1,500.00
10-0130-001-8020	Physicals - SBP	900.00
Public Safety Total =		2,038,288.00

CITY OF NEW CASTLE

FISCAL YEAR 2020 ADOPTED BUDGET - GENERAL FUND EXPENSES

Account Number	Expenses Account Description	FY2020 Expenses
<u>PUBLIC SERVICES</u>		
10-0200-001-6001	Salaries Supervision - PSERV	124,345.00
10-0200-001-6003	Salaries Bldg Code Enforcement - PSERV	48,550.00
10-0200-001-6005	Overtime - PSERV	10,000.00
10-0200-001-6006	Salaries - PSERV	342,310.00
10-0200-001-6008	Vacation & Sick Sellback - PSERV	5,000.00
10-0200-001-6010	FICA - PSERV	40,600.00
10-0200-001-6015	Health/Life/Dental Expense - PSERV	170,595.00
10-0200-001-6020	Pension Plan - PSERV	38,235.00
10-0200-001-6105	Professional Dev & Travel - PSERV	500.00
10-0200-001-6110	Book/Reference Materials - PSERV	500.00
10-0200-001-6120	Computer & Software Expense - PSERV	4,400.00
10-0200-001-6170	Office Supplies/Equip/Printing - PSERV	1,000.00
10-0200-001-6175	Operating Supplies - PSERV	6,000.00
10-0200-001-6180	Postage - PSERV	1,000.00
10-0200-001-6195	Phone Service - PSERV	10,000.00
10-0200-001-7075	Reimbursable Private Prop. Maint. - CODE	1,500.00
10-0200-001-8020	Medical Testing - PSERV	2,300.00
10-0200-001-8030	Janitorial Services - PSERV	2,000.00
10-0200-001-8040	Temporary Labor	5,000.00
10-0200-001-8050	Bldg Repairs/Sec Maint - PSERV	5,000.00
10-0200-001-8060	Preventative/Termite/Pest Control	384.00
10-0200-001-8070	Bldg Heat/Electric/Street lights - PSERV	41,000.00
10-0200-003-7085	Fuel & Lubricants - PSERV	25,000.00
10-0200-003-7105	Landfill Fees/Recycle - PSERV	147,000.00
10-0200-003-7106	Yard Waste - PSERV	25,000.00
10-0200-003-7155	Safety Equipment/Signs/Markings - PSERV	11,500.00
10-0200-003-7170	Small Tools/Equip Repairs/Maint. - PSERV	2,000.00
10-0200-003-7171	Radio Repairs - PSERV	1,500.00
10-0200-003-7195	Truck/Vehicle Repair/Maint. - PSERV	35,000.00
10-0200-003-7200	Uniforms/Maintenance - PSERV	3,500.00
10-0200-003-8095	Special Event Overtime - PSERV	700.00
10-0200-003-8105	Street Materials - PSERV	5,000.00
10-0200-004-8120	Street Repairs / Curb Cuts - PSERV	10,000.00
10-0203-003-8080	Sand & Abrasives/ Snow & Ice Control	5,000.00
10-0203-003-8090	Outside Contractors / Snow & Ice Control	2,000.00
10-0203-003-8110	Equipment Rental/ Snow & Ice Control	500.00

CITY OF NEW CASTLE

FISCAL YEAR 2020 ADOPTED BUDGET - GENERAL FUND EXPENSES

Account Number	Expense Account Description	FY2020 Expenses
<u>PW PARKS & PUBLIC PROPERTY</u>		
10-0204-003-7060	Equipment - PARKS	500.00
10-0204-003-7061	Pruning/Planting Trees - ROW/PARKS	10,000.00
10-0204-003-7100	Playground Maintenance/Wood Carpet-PARKS	1,500.00
10-0204-003-7430	Contract Maintenance - City Prop/PARKS	98,326.00
<u>CAPITAL OUTLAY - PSERV</u>		
10-0205-004-7446	Handicap Curb Ramps	25,000.00
10-0205-004-7533	Debt Service / Truck lease - PSERV	102,000.00
10-0205-004-7534	Debt Service / Road Repair -GO Bond 2018	225,000.00
10-0205-004-7536	Storm Drainage/MS4 - PSERV	54,600.00
10-0205-004-7545	Capital Improvement/Delaware St.- PSERV	1,356,959.00
10-0223-003-8015	Pier Expense:DEMA - PSERV	30,000.00
Public Services Total =		3,037,804.00
<u>MAYOR AND COUNCIL</u>		
10-0301-001-6001	Salaries - M&C	20,100.00
10-0301-001-6010	FICA Expense - M&C	1,540.00
10-0301-001-6101	Advertising - M&C	7,000.00
10-0301-001-6105	Prof Development - M&C	500.00
10-0301-001-6106	Association Dues - M&C	4,000.00
10-0301-001-6550	Economic Dev Activities - M&C	1,000.00
10-0301-001-7024	General Code Updates - M&C	3,000.00
10-0301-001-7040	Contributions - M&C	23,750.00
10-0301-003-6190	Rivertowns Ride & Festival - M&C	21,500.00
10-0301-003-7010	Annual Calendar/Monthly Newsletter - M&C	3,400.00
10-0301-003-7011	Transcription Services - M&C	10,000.00
10-0301-003-7042	Fees to Good Will Riverbend - M&C	0.00
Mayor & Council Total =		95,790.00
<u>CITY CLERK / CITY TREASURER</u>		
10-0302-001-6001	Salaries - CLERK/TREAS	5,000.00
10-0302-001-6010	FICA Expense - CLERK/TREAS	383.00
City Clerk/City Treasurer Total =		5,383.00
<u>FINANCE</u>		
10-0303-001-6001	Salaries - FIN	118,770.00
10-0303-001-6008	Sellback Vacation & Sick - FIN	2,000.00
10-0303-001-6010	FICA Expense - FIN	9,100.00
10-0303-001-6015	Health/Life/Dental Expense - FIN	11,710.00
10-0303-001-6020	Pension Plan - FIN	8,700.00
10-0303-003-7090	FY Audit - FIN	23,000.00
Finance Total =		173,280.00

CITY OF NEW CASTLE

FISCAL YEAR 2020 ADOPTED BUDGET - GENERAL FUND EXPENSES

Account Number	Expense Account Description	FY2020 Expenses
<u>ADMINISTRATION</u>		
10-0304-001-6001	Salaries - ADMIN	195,260.00
10-0304-001-6008	Sellback Vacation & Sick - ADMIN	4,100.00
10-0304-001-6010	FICA Expense - ADMIN	15,250.00
10-0304-001-6015	Health/Life/Dental Expense - ADMIN	36,020.00
10-0304-001-6020	Pension Plan - ADMIN	14,225.00
10-0304-001-6105	Professional Development - ADMIN	5,000.00
10-0304-001-6115	City Administrator Expense - ADMIN	250.00
10-0304-001-6120	Computer, Hardware & IT Services - ADMIN	16,000.00
10-0304-001-6130	Dues & Publications - ADMIN	100.00
10-0304-001-6155	Maintenance Contracts - ADMIN	65.00
10-0304-001-6170	Office Supplies/Printing - ADMIN	6,500.00
10-0304-001-6180	Postage - ADMIN	3,000.00
10-0304-001-6195	Telephone Service - ADMIN	9,000.00
10-0304-001-7120	Administrative Expense - ADMIN	5,000.00
10-0304-001-8020	Medical Testing - ADMIN	500.00
10-0304-001-8030	Janitorial Services - ADMIN	3,500.00
10-0304-001-8050	Building Repairs - ADMIN	5,000.00
10-0304-001-8055	Bldg Security Maintenance - ADMIN	1,800.00
10-0304-001-8060	Preventative/Termite/Pest Control -ADMIN	675.00
10-0304-001-8070	Building Heat - ADMIN	4,500.00
10-0304-002-7085	Fuel & Oil - ADMIN	1,000.00
10-0304-003-6122	Software Support / PR Contract - ADMIN	31,500.00
10-0304-004-7350	Lease Copier ADMIN	3,450.00
Administration Total =		361,695.00
<u>HUMAN RESOURCES</u>		
10-0308-001-6001	Salaries - HR	47,445.00
10-0308-001-6010	FICA Expense - HR	3,630.00
10-0308-001-6015	Health/Life/Dental Expense - HR	618.00
10-0308-001-6020	Pension Expense- HR	3,460.00
10-0308-001-6101	Advertising- HR	1,000.00
10-0308-001-6105	Professional Development- HR	190.00
10-0308-001-6130	Dues & Publications- HR	0.00
10-0308-001-6183	Temporary Labor/Consultant- HR	0.00
10-0308-001-7404	Employee Training Programs- HR	100.00
10-0308-001-8096	Contract Reimbursements- HR	2,500.00
10-0308-001-8098	Pre-employ Background Investigation- HR	0.00
Human Resources Total =		58,943.00
<u>BOARD OF ADJUSTMENT</u>		
10-0801-001-6101	Advertising - BOA	1,000.00
10-0801-001-6105	Professional Fees - BOA	6,000.00
Board of Adjustment Total =		7,000.00

CITY OF NEW CASTLE

FISCAL YEAR 2020 ADOPTED BUDGET - GENERAL FUND EXPENSES

Account Number	Expense Account Description	FY2020 Expenses
<u>BUILDING MAINTENANCE</u>		
10-0901-001-7045	County Sewer Assessments - BLDG	1,600.00
10-0901-001-7135	Contractual Services - BLDG	500.00
10-0901-001-8077	Town Hall Heat - BLDG	2,500.00
10-0901-003-8082	Capital Reserves - BLDG	25,000.00
10-0901-004-8085	Battery Park / Porta Potties - BLDG	2,000.00
Building Maintenance Total =		31,600.00
<u>INSURANCE</u>		
10-1001-001-7145	Public Officials Liability - INS	6,143.00
10-1001-001-8055	Police Liability - INS	11,600.00
10-1001-001-8065	Property and Liability - INS	102,000.00
10-1001-001-8130	Workers Compensation - INS	180,000.00
10-1001-001-8135	Unemployment Insurance - INS	12,000.00
Insurance Total =		311,743.00
<u>PROFESSIONAL/CONTRACTUAL SERVICES</u>		
10-1002-001-8011	City Engineer - CONT	20,000.00
10-1002-001-8025	City Solicitor - CONT	75,000.00
10-1002-003-6141	HR/Other Legal - CONT	32,480.00
Professional/Contractual Total =		127,480.00
<u>PLANNING COMMISSION</u>		
10-1102-003-6105	Professional Dev & Training - PC	665.00
10-1102-003-6190	Contractual Services - PC	6,500.00
10-1102-003-7004	Comprehensive Plan Update - PC	12,000.00
Planning Commission Total =		19,165.00
HISTORIC AREA COMMISSION		
10-1103-003-6162	Architect - HAC	3,600.00
Historic Area Commission Total =		3,600.00
BOARD OF HEALTH		
10-1109-001-6180	Postage - BOH	1,500.00
Board of Health Total =		1,500.00
<u>LONG TERM FINANCING/RESERVES</u>		
10-1110-004-6124	Accrued Benefits	30,000.00
Long Term Financing/Reserves Total =		30,000.00
GRAND TOTAL GENERAL FUND EXPENSES:		6,303,271.00

CITY OF NEW CASTLE
FISCAL YEAR 2020 ADOPTED BUDGET - GRANT FUND

Account Number	Grant Revenue Account Description	FY2020 Revenues
20-0000-500-0000	Municipal Street Aid	123,000.00
20-0000-500-0001	Municipal Street Aid Reserve carry over	234,500.00
23-0000-500-0000	CTF 18-P-PROG-95 (3rd St/Delaware St)	150,000.00
24-0000-500-0000	CTF 19-P-PROG-44	25,000.00
25-0000-500-0000	CTF 16-P-PROG-01 (Storm Sewers)	65,000.00
83-0000-500-0000	FCVC GRANT / V-XX-20	37,700.00
84-0000-500-0000	SALLE Grant	6,000.00
85-0000-500-0000	Highway Safety Grants	7,000.00
88-0000-500-0000	EIDE Grant	6,300.00
95-0000-500-0000	Separation Day Grant	33,000.00
95-0000-500-0001	Separation Day -Fees/Contributions	34,000.00
95-0000-500-0002	Separation Day -Admission/Sales	8,500.00
Grant Revenue Total =		730,000.00

Account Number	Grant Expense Account Description	FY2020 Expenses
20-0208-001-8121	MSAF Expenses	123,000.00
20-0208-001-8125	MSAF Reserve Expenses	234,500.00
23-0205-004-7540	CTF 18-P-PROG-95 (3rd St/Delaware St)	150,000.00
24-0200-001-7060	CTF 19-P-PROG-44 (Sign Proj./Del Street)	25,000.00
25-0207-001-8120	CTF 16-P-PROG-01 (Storm Sewers)	65,000.00
83-0101-001-6001	V-XX-20 Overtime	16,500.00
83-0101-001-6010	V-XX-20 FICA	1,200.00
83-0101-001-8050	V-XX-20 EQUIPMENT	20,000.00
84-0104-001-7060	Equipment/Rental - SALLE	6,000.00
85-0102-001-6005	Overtime - Hightway Safety	7,000.00
88-0103-001-6005	Overtime - EIDE	5,850.00
88-0103-001-6010	FICA Expense - EIDE	450.00
95-1108-001-6105	Professional Fees - SEPDAY	47,000.00
95-1108-001-6170	Supplies - SEPDAY	5,500.00
95-1108-001-6185	Printing/Publications/Adv - SEPDAY	1,500.00
95-1108-001-6190	Rent - SEPDAY	4,500.00
95-1108-001-7120	Administrative Expense - SEPDAY	7,500.00
95-1108-001-7222	Police/EMS/Public Works - SEPDAY	8,500.00
95-1108-001-8065	Insurance - SEPDAY	1,000.00
Grant Expenses Total =		730,000.00

RESOLUTION 2019-24

Setting the Fiscal Year 2020 Tax Rate and Adopting the Fiscal Year 2020 General Fund Budget and the Fiscal Year 2020 Grant Budget for the City of New Castle

WHEREAS, the City Administrator has presented the proposed Fiscal Year 2020 General Fund and Grant Budget to City Council members, the Mayor and the City Treasurer; and

WHEREAS, the Mayor and City Council members have advertised and held public meetings to discuss and make appropriate changes to the proposed budgets; and

WHEREAS, the Fiscal Year 2020 General Fund Budget is balanced at \$6,303,271, and contains proposed wage adjustments for City employees; and

WHEREAS, the Fiscal Year 2020 Grant Budget is balanced at \$730,000; and

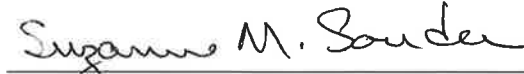
WHEREAS, the General Budget and the Grant Budget are to be managed by the City Administrator.

NOW, THEREFORE, IT IS HEREBY RESOLVED, that the Fiscal Year 2020 Total City Budget is adopted at \$7,033,271, and the resulting tax rate shall be set at \$1.20 per \$100 of assessed value, reflecting no tax rate increase from the current fiscal year to the new fiscal year commencing on July 1, 2019.

Passed this 19th day of June, 2019


Linda Ratchford, City Council President


Michael M. Platt, Councilperson

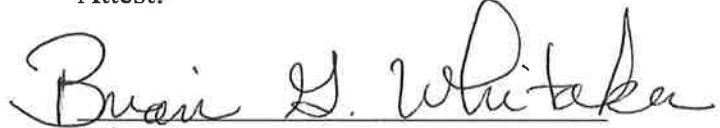

Suzanne M. Souder, Councilperson

Abstain

Valarie W. Leary, Councilperson


Russell P. Smith, Councilperson

Attest:


Brian G. Whitaker, City Clerk.