

**City of New Castle Delaware
City Council Meeting
Virtual Meeting via Zoom
Tuesday, May 12, 2020 – 7:00 p.m.**

Call to Order: 7:00 PM

Roll Call

Present: Council President Linda Ratchford
Councilperson Suzanne M. Souder
Councilperson Valarie W. Leary
Councilperson Russell P. Smith
Councilperson Michael M. Platt

Also present: Mayor Michael J. Quaranta
William Barthel, City Administrator
Daniel Losco, Esquire, City Solicitor
David Athey, City Engineer
Janet Carlin, City Treasurer
Richard P. McCabe, Chief of Police
Jeff Bergstrom, City Building Official
Brian Whittaker, City Clerk

Council President Ratchford thanked Council, the Police Department, Goodwill Fire Company, MSC, Department of Public Works, the City Administrator and their respective staff as the City's local heroes and front line workers during the pandemic.

Approval of the Minutes by Date:

April 14, 2020

Councilperson Souder noted two corrections to the April 14, 2020, Minutes:

Page 6, 3rd paragraph, last line

- Add "century" after "21st"

Page 9, last paragraph, 4th line

- Change "evacuated" to "evaluated"

Council President Ratchford called for a Motion to approve the Minutes of the April 14, 2020, City Council Regular Meeting. Councilperson Russell made the Motion and it was seconded by Councilperson Leary. On vote, the Motion was unanimously approved.

City Administrator's Report

City Administrator Barthel gave a report on COVID-19 expenses. The City is at \$17,800 and Chief McCabe obtained a \$9,500 grant that will offset that number by approximately \$2,800, leaving a total of approximately \$15,000 in additional expenses. Legal expenses break down to approximately \$6,500 for General Counsel and \$1,600 for Potter, Anderson regarding H.R. questions. This leaves a balance of approximately \$7,000 in COVID expenses at this time.

New Castle County has received approximately \$323 million dollars in Federal CARES funding. \$188,000 has been allocated to the City of New Castle for COVID related expenses and it cannot be used

for any budgeted item prior to March 15, 2020. The County Executive is meeting with County Council and will provide Mr. Barthel with additional details shortly. Submittals for reimbursement will be accepted on or about May 15, 2020. Mr. Barthel will continue to monitor the situation.

The Delaware Street project is progressing rather smoothly under the circumstances, and the project appears to be on schedule.

Councilperson Souder asked for confirmation of the amount allocated for the City, and Administrator Barthel restated that \$188,000 has been allocated.

Councilperson Leary asked Administrator Barthel to restate the expenses figures.

Expenses:	\$17,852
Grant:	\$ 2,830
Legal Fees:	\$ 8,050
Balance:	\$ 6,972 for additional COVID expenses

Councilperson Leary requested Administrator Barthel to restate where the \$188,000 was coming from, and he explained it was from the CARES Program. The State received \$1.25 billion dollars and the County received approximately \$323 million dollars. He further explained that the Grant Chief McCabe obtained was a total of \$9,500 and \$2,830 of that amount has been spent.

City Treasurer Janet Carlin joined the meeting at 7:09.

Councilperson Platt asked Administrator Barthel if the City is guaranteed to receive \$188,000. Administrator Barthel stated that the County Executive has laid out a program earmarking funds for the various cities and municipalities and \$188,000 has been allocated for the City of New Castle; however, he was not able to state with authority that the City will receive the entire \$188,000. Administrator Barthel explained that the Federal CARES Act is for any local government of 500,000 people or more. New Castle County applied for funding and was awarded \$323 million dollars. The County Executive is in the process of dispensing funds as he and the Council deem fitting. Administrator Barthel stated that he is expecting reimbursement for COVID expenses up to and including \$188,000; however, there will be no reimbursement for budgeted expenses incurred prior to March 15, 2020. He added that legal expenses over and above the line item number prior to March 15, 2020, are eligible for reimbursement and the City will submit a request for reimbursement of those expenses.

Mayor Quaranta added that the County Executive shared with him that a formula was determined to disburse the CARES revenue and confirmed Administrator Barthel's explanation of the CARES funding. The County Executive informed the Mayor that \$188,000 was available to the City of New Castle. In addition, the Heroes Fund can be used for overtime pay for Police Departments and the Mayor feels that the City will be reimbursed for overtime that the Police Department has incurred as a result of the pandemic.

Report from the Building Official

Mr. Bergstrom gave an update on the bridge issues that Councilperson Platt brought up at the April 14, 2020, City Council Meeting.

4th and 6th Street Bridges

Mr. Bergstrom spoke with the Field Supervisor and an Engineer for the DeIDOT Canal District on site, and two projects have been scheduled. Both the 4th Street and 6th Street bridges are structurally non-deficient, but the approaches to both are bad. The 4th Street Bridge will have a major repaving job in July. An immediate project is scheduled for the 6th Street Bridge where the wing wall is failing. The ditch will be cleaned out to improve the drainage, and the Engineer will conduct a structural analysis and report on the wing wall to see how soon it can get on a list for repair by DeIDOT.

Councilperson Platt stated that he has reported the poor drainage issue for several years. Mr. Bergstrom explained that the ditch on the northwesterly side of the road between Churchman's Auto and the Broad Marsh was re-cleaned approximately two years ago. That ditch is only marginally working at the present time and will be cleaned up. Councilperson Smith confirmed that work will be done on the northwesterly side. Mr. Bergstrom added that he showed DeIDOT his concerns on site.

Administrator Barthel corroborated that Councilperson Platt had brought these issues to the City a few years ago and noted that Senator Nicole Poore had been contacted and the Conservation District came in; however, he opined that those efforts produced only a temporary resolution. He recommended that for a more permanent resolution, the City Council may want to revisit the issue with Senator Poore for support in obtaining a more permanent resolution. Councilperson Platt concurred.

Mr. Bergstrom added that DeIDOT has the Federal Wetlands Permit to clean out the ditch by the marshlands. Councilperson Platt opined that the job DeIDOT did previously was insufficient to fix the issue. He added that it appears that the new approach along Rt. 9 is also separating. Council President Ratchford stated that she will work with Council to craft a comprehensive request of what the City would like done.

Delaware Street Project

Mr. Bergstrom noted that the Delaware Street project is going very well. Some of the infrastructure has been moved that MSC wants for electric out into Battery Park away from both Dalby Alley and The Strand.

Relocation of Storm Water Pond

Mr. Bergstrom noted that negotiations with the McConnells went well and a Permit will be issued for relocation of a storm water pond that will eliminate 10-25 acres of storm water going through Washington Park, which should alleviate some of the flood issues in that area.

Report from the Police Chief

Chief McCabe reported that the two dozen motor vehicle thefts have been investigated, the suspect has been identified and a Warrant has been issued for his arrest. The Police Department will continue to push through social media platforms for residents to report any suspicious activity. The Department is operating at full capacity at 17 Officers.

Complaints have been received regarding construction on Rt. 273 and traffic issues. A Daytime Permit was issued under the state of emergency, and beginning next week construction will be done at night.

Approval of the Treasurer's Report

Ms. Janet Carlin, City Treasurer, presented the unaudited Treasurers Report as of April 30, 2020.

Total Unrestricted Funds	\$3,467,977.39
Total Restricted Funds	\$2,278,858.62
Total in the Account	\$5,746,836.01

Ms. Carlin referenced the Budget vs Actual Received Funds items, and noted that those categories in 2020 are up 10.86%. Those Budget Items were reduced by \$75,000 last year, and Ms. Carlin noted that if the Budget from last year had been maintained, the City would still be up 8%. The City is doing very well, but she cautioned that this is a time to keep a conservative outlook going forward.

Councilperson Smith asked for clarification of the Separation Day Grant, and Ms. Carlin explained that the numbers he referenced were last year's Budget and carried over. The Budgeted amounts for 2020 will not be utilized due to cancellation of Separation Day and those funds will be carried forward.

Councilperson Platt asked if those funds could be put into a restricted fund so they will be reserved for Separation Day. Administrator Barthel noted that the Separation Day Grant is State money and can only be used for Separation Day. Ms. Carlin added that those funds are restricted.

Council President Ratchford called for a Motion to approve the unaudited Treasurer's Report. Councilperson Leary made the Motion and Councilperson Smith seconded the Motion. On vote, the Motion was unanimously approved.

Council Communications

Zip Code Issue

Councilperson Smith noted that last year a Resolution was passed about damage to the City's reputation as a result of how the zip code is used by Police and the media, and he mentioned three recent issues that were reported to have happened New Castle. The State Police report incidents by zip code, and there are approximately 62,000 people in 19720; however, there are only approximately 5,300 residents in the City of New Castle. The State Police have been contacted to try and have them change their method of reporting incidents; however to date nothing has changed.

The Postal Service was contacted and the District Manager explained that they could not support a change in the Zip Code only for the City of New Castle. They suggested appealing to Washington, DC; however, Councilperson Smith felt that would not lead to a positive result. The Postal District Manager also offered the alternative of using a Preferred Name in the City's address, such as "City of New Castle", "Historic New Castle", or "Old New Castle". Councilperson Smith noted that regardless of whether a resident used "New Castle" or one of the Preferred naming conventions, there would be no loss of Postal service to any resident. Councilperson Smith stated that although the Preferred Name does not resolve the issue of Police reporting, he suggested holding a public meeting to present this alternative to the residents and get their input.

Councilperson Smith noted that the current Superintendent of the State Police is in the process of being promoted, and suggested that the time to revisit this issue with the State Police is when the new Superintendent takes office. He added that it appears he sees more "near New Castle" in media reporting; however, he intends to continue to see if the issue can be resolved.

Councilperson Platt asked if changing the zip code was totally out of the question. Councilperson Smith felt that was the case, and advised that he has been in touch with Senator Carper's office regarding a change in zip code; however, because the Postal Service is independent, Congress has no influence in getting a zip code changed.

Mayor Quaranta noted that he felt Senator Carper has the positional power on one of the Committees he sits on that has jurisdiction over the Postal Service, and there would be progress if he personally supported the City's request for a change in zip code. He referenced St. Georges and Delaware City and other small municipalities that have their own zip code and Councilperson Smith explained that those towns use PO Boxes. Councilperson Smith added that his contact in Senator Carper's office is John Gentile, Constituent Services, and although he has been sympathetic he has not offered much in the way of tangible assistance. Mayor Quaranta suggested that he and Councilperson Smith meet with Senator Carper to explain the situation and see if he can offer any support.

DNREC Webinar

Councilperson Souder advised that she participated in a Webinar held by DNREC about Living Shoreline and learned many things that she hopes will be helpful.

Business from the Mayor

Mayor Quaranta thanked everyone for their patience during the pandemic and expressed his appreciation for their hard work.

Reopening

Governor Carney has set June 1, 2020, as the date for Phase I reopening of businesses and amenities in the State. The Mayor stated that his preference is to move sooner rather than later; however many Council members have expressed their preference to adhere to the Governor's timing. Mayor Quaranta will speak with the Governor about an earlier Phase I opening and will report back.

Summer Programs

Many summer programs in the City have been cancelled; however, the Mayor would like to see some summer programs proceed, such as the Summer Concert Series, and suggested that the program could be planned to facilitate the process in the event concerts can be held in the park. He opined that the City has the ability to keep people separated and groups to a maximum of 10 or less, suggesting that the planners not cancel the series just yet. The Mayor will ask the Governor directly about the Summer Concert Series.

Councilperson Leary opined that a simple announcement of maintaining adequate spacing would be adequate. She added that Council President Ratchford had spoken with Mr. Jeff Lank, who is running the concert series, regarding a decision on the first concert. Council President Ratchford noted that during her discussions with Mr. Lank, a few challenges were identified; however, the Jaycees are willing to move forward. The gathering rules are also an issue. Phase I is set to start on June 1, 2020, that is 10 people maximum. Two weeks later, the maximum goes to 50 people. Mr. Lank is planning on holding a concert on July 8th. Additionally, some of the bands/orchestras have been hesitant to commit. Council President Ratchford is hopeful that there will be music in the park this summer. Mayor Quaranta mentioned small bands or solo acts, or movie nights in the park might also be options to consider. He reiterated that he will bring the subject of gatherings up with the Governor.

Mayor Quaranta stated that he met with some residents of Washington Park regarding rental properties and those placed in social programs being challenges to the neighbors, with excessive calls for service. He will look at opportunities available to the City and possibly communicating with the State. He noted that the neighbors exhibited a great deal of empathy; however the properties need to be managed, and the City needs to know how many properties are in the community, where they are located, and what a reasonable amount is.

Electric Cars

Mayor Quaranta has had discussions with Ms. Patone regarding the availability of off-peak rates for charging Electric Vehicles or Hybrids, as well as public charging locations. There are State and Federal tax incentives available. He opined that the City should think about these issues for the future.

New Business

Electric Rates

Council President Ratchford announced that as a result of Cost of Service Studies, MSC is reducing its electric rates by 1% effective with the May 2020 bill.

Downtown Development

Council President Ratchford advised that she, Councilperson Smith and Administrator Barthel are working with Mr. Rick Farrell, a retail expert in Development Districts. Mr. Farrell recently did an Economic Analysis of the area, and his report indicates that within a 30 mile driving radius, there is definitely access to potential customers to New Castle's downtown area, which includes downtown Delaware Street, the Ferry Cut-Off, the Edge on 6th Street and part of Shawtown. There would be limits on the size of businesses, but Mr. Farrell felt there would be opportunities for smaller businesses such as a bakery, a coffee shop, etc. As we look to opening up our economy, the City will reach out to businesses to ascertain whether they would want to consult with Mr. Farrell or if they need some assistance. More information will be available later.

Councilperson Leary noted that the new owners of Penn's Place are thinking of opening a coffee shop on the first floor, and suggested that the City reach out to them regarding the process. Council President Ratchford concurred. Mr. Bergstrom added that he spoke with the two gentlemen and he feels there is some hope for a coffee shop opening up.

Public Comments

Philip Gross – 301 Moore Avenue, New Castle, DE

Summer Programs

Mr. Gross stated that he has experience with managing bands in outdoor concerts at various venues, and felt that there would be excessive meandering during a concert in Battery Park to keep people adequately distanced. He added that a movie night would be an excellent choice. He also felt that people would not stay with their 10-person group.

Expenses for COVID

Mr. Gross asked for a restatement of the expenses, and Mr. Barthel stated that \$17,852 has been spent to date, Grant funds and legal fees have reduced that to \$15,022, leaving approximately \$7,000 for everything else.

Presentation on DNREC Delaware Coastal Programs Resilient Community Partnership Program for Ecosystem Modeling Overview and Update on Resiliency Action Plan Status by Dave Athey AECOM. (Council President Ratchford - posted 0510512020; revised 516120.)

Mr. Athey gave an update on Resiliency. He referenced his Memorandum dated May 11, 2020, and reviewed work that the Conservation District did regarding the dikes. He noted that during that time, FEMA reset the flood elevation resulting in the top of the berms being slightly below the 100 year flood elevation line which limits the protection they will give the City. There was also work done around The Strand, Delaware Street and Battery Park to protect those areas.

With regard to the Downtown Development District Plan, he noted that the City's designation under the DDD was provided by Governor Carney in August, 2019. The New Castle County All Hazards Mitigation Plan recommended that New Castle do a Coastal Vulnerability Study, and the study AECOM completed accomplished this. Mr. Bergstrom added that the City is on course and is part of the County All Hazard Plan.

The City of New Castle implemented an Emergency Operations Plan approximately 12 years ago, and one of the recommendations of the Vulnerability Study is to update the Plan.

The City Comprehensive Plan references the Vulnerability Study and recommends adopting many of those recommendations.

The Trust has been active in continuing work in Battery Park.

Three types of hazards were looked at in the Vulnerability Study:

- Present day flood hazards
- Future high tide due to sea level rise
- Future flood hazards due to sea level rise

Mr. Athey explained that one of the difficulties is that the models that much of the work is based on require extremely precise data, and some of that information is lacking in New Castle. The Vulnerability Study identified 31 recommendations in three categories:

- Near-Term Standalone: Actions or activities that can be initiated in the near future without need for any predecessor tasks and are generally independent of other actions or activities.
- Near-Term Sequential: Information gathering tasks that could be initiated in the near future without need for any predecessor tasks but would be needed before subsequent actions or activities.
- Mid-Term Sequential: Modelling efforts that would build upon the obtained information.
- Long-Term Sequential: Capital Infrastructure, Capital Natural Resources, and Acquisitions.

Mr. Athey explained the process of flood-proofing structures in the City, noting that in some instances it is not structurally feasible. He added that flood-proofing would be extremely difficult due to FEMA limitations of both cost and elevation, and historic structures would be a major challenge.

Mr. Athey then explained the two processes of raising the dikes, both of which could result in costs into the millions of dollars:

- One option would require broadening the base and would result in the appropriation and filling in of wetlands and private property.
- The second option would be to install a wall in the dike embankments to keep the flood waters out. This would not broaden the base, but there are both structural and aesthetic issues with this option.

With Administrator Barthel's assistance AECOM submitted a DEMA Grant Application with a 25% match seeking funds to acquire data for Hazus Modeling through FEMA. The initial award date was late summer/early fall and AECOM is optimistic that the City will be awarded grant funding. Mr. Athey added that through AECOM's relationship with the Delaware Coastal Program, Hazus Modeling they are doing for the Bay Beach communities may be expanded to Delaware City and New Castle as funding allows.

Mr. Athey, Council President Ratchford, Administrator Barthel and Mr. Bergstrom met with the DCP in February 2020 to review what has been done, as well as to position the City for a partnership with the DCP. The DCP representatives made a recommendation to look at the ecosystem side, which was one of the recommendations in the Vulnerability Study. There is a growing body of evidence of how natural ecosystems can buffer the effects of coastal storms coming into a city like New Castle.

In partnership with the DCP, AECOM proposes that a baseline assessment of the marsh areas be made to determine how sea level rise could/will impact those, and how the ecosystems could be changed to help make New Castle more resilient moving forward. Mr. Athey expressed his enthusiasm for applying for the next Coastal Programs Resilient Community Partnership. He added that funding would be sought from DNREC and outreach programs. Mr. Athey concluded his presentation and thanked Council President Ratchford for her efforts, and the Trust and MSC for letters of support, noting that the Council Resolution and letters of support will shore up the application.

Councilperson Leary asked if Mr. Athey could name the various studies made over the years. Mr. Athey referenced data in his Memorandum and deferred to Mr. Bergstrom for any other efforts that may have been omitted. Mr. Bergstrom stated Mr. Athey's Memorandum includes the studies that are most germane at this time. He noted how gratifying it is to see the improved current flood controls in place, and added that ecological and mechanical solutions will be needed for the future of the City.

Councilperson Leary asked why data is lacking for the Hazus Model. Mr. Athey explained that the Models are extremely complex, and require reasonably accurate data going in to get reasonably satisfactory results; and gathering the data is very expensive, which may have been the reason the data was not gathered.

Councilperson Souder asked for an explanation of the term "dry flood proofing." Mr. Athey explained "dry flood proofing" and "wet flood proofing" and deferred to Mr. Bergstrom for additional information. Mr. Bergstrom stated that dry flood proofing is risky because of the potential of structural failure and/or building collapse due to too much hydrostatic pressure, so it is not permitted for residential properties. Wet flood proofing for residential properties is generally done with the use of stilts. Mr. Bergstrom added that the best option for New Castle is to try and keep the water out of town with the use of dikes.

Councilperson Platt asked about the southern end of Van Dyke Village, noting that many residents have had to get flood insurance; and asked if the project was just to protect downtown. Mr. Bergstrom

explained that with more sophisticated modeling of storms, flood elevation has changed. New Castle dikes have been below flood base elevations for decades. If there is an increase in the flood elevation of the Broad Marsh, it could put dozens of homes in the flood plain. Mr. Bergstrom added that raising the dikes could get them out of the regulatory flood plain and lower the cost of flood insurance. He also noted that aerial flooding can put water at a 5:1 or 7:1 ratio in the Marsh. Money has primarily been spent to keep areas in the Broad Marsh both in and out of the Historic District dryer. Currently the State and City work together to monitor water levels and the dikes 24/7.

Councilperson Platt opined that if the flood elevations constantly change, the City could always be at risk for flood water. Mr. Athey first apologized if he used the term “constantly”, and explained that flood maps are updated by FEMA approximately every 5-10 years; however the data is changing. The “100 year event” term is still commonly used, and portions of New Castle County were hit with three 100 year events in the 2000’s. The flood maps are projections on a probability basis and as data becomes available, things change. The Vulnerability Assessment does chart out the courses of action and includes 31 recommendations. Mr. Athey recommended the City keep moving forward, and opined that the City is moving forward. Mr. Bergstrom added that the City has attempted to get data for lowest adjacent grades to buildings from multiple sources. That data will not change. That will give an estimate of what the flood will do and help determine how to best protect the buildings.

Council President Ratchford stated that Councilperson Souder had attended the February meetings, and had asked Mr. Athey to bring his presentation before City Council. She explained that Council (1) needs more data to actually design the proper solutions, and (2) needs to build a case for future funding. She noted that some of the estimates to increase the size of the dikes are around the \$10 million dollar range. It is a very complex topic and Council President Ratchford opined that the City has been very progressive in its approach and is fortunate to have AECOM and City Officials who all believe this is a very important task. She added that New Castle is a treasure that needs to be preserved for the future.

Mr. Athey noted that he attended a Delaware Coastal Programs workshop in February where he learned they are developing a strategic plan moving forward. One of the items that came out of that is that depending on projections of sea level rise, even modest estimates will have a huge impact in Delaware, which is ranked #1 in the lowest mean elevation in all 50 states. He added that funding will be paramount and the more New Castle partners with DNREC and shows success in completing projects, the better will be the chances of obtaining funding in the future.

Motion, Discussion and Vote on Resolution 2020-13; A Resolution in Support of the City of New Castle's Application to the Delaware Coastal Programs for its Resilient Community Partnership for Ecosystem Modeling. (Council President Ratchford - posted 0510512020; revised 516120.)

Council President Ratchford called for a Motion to consider Resolution 2020-13. Councilperson Leary made the Motion and Councilperson Souder seconded the Motion. President Ratchford read the Resolution. On vote, the Resolution was unanimously passed.

Council President recognized City Clerk, Brian Whitaker.

Mr. Whitaker noted he was informed by the International Institute of Municipal Clerks (IIMC) that he is six points away from becoming a Certified Municipal Clerk, and it was suggested that he avail himself of

free webinars and workshops as opposed to taking paid courses. He explained that going to courses and conferences is beneficial to him professionally.

Mr. Whitaker informed the City Council that a variety of mature plants have been donated to the Veterans' Garden at the Rose Hill Community Center and produce will be available for free at the Rt. 9 Library. He suggested that a communication be made to City residents advising them of this.

Mr. Whitaker noted that a State Representative in Sussex County is supporting legislation regarding emergency protocols, noting the importance of the lawmakers overseeing the executive offices.

Mr. Whitaker noted that he had a number of other issues to bring before Council and suggested that two Council members join him in a Zoom meeting to discuss.

**Motion, Discussion and Vote on Resolution 2020-14; A Resolution Approving Mayor's Reappointment to the Planning Commission of Erin Sabatella. (Council President Ratchford - posted 0510512020.)
Erin Sabatella - Term Ending April 9, 2023**

Council President Ratchford called for a Motion to consider Resolution 2020-14. Councilperson Leary made the Motion, and Councilperson Smith seconded the Motion. Council President Ratchford read the Resolution.

Mayor Quaranta stated that Ms. Sabatella has been a New Castle resident for most of her life and has been a valued member of the Planning Commission. He recommended Ms. Sabatella for Council's consideration without reservation.

Ms. Sabatella expressed her appreciation for the re-nomination and the opportunity to serve the City and to do her civic duty. She looks forward to working with the Commissioners as the Comprehensive Plan rolls out and in the future.

On vote, the Resolution was unanimously approved.

Council Discussion and Possible Action on City's Operations, Budget or Recovery due to COVID-19 (Council President Ratchford - posted 0510512020.)

Council President Ratchford invited comments from the Members to bring up any topic to the Council, and to reach out to the community and encourage them to share their thoughts and ideas with the Mayor and Council.

Budget Meeting

Councilperson Leary confirmed the Budget Meeting is scheduled for Friday, May 15. Council President Ratchford noted that in addition to the budget, Council will look at potential issues in next year's budget and how the pandemic might impact local businesses. Councilperson Platt opined that the Budget should be very conservative. Council President Ratchford concurred.

COVID-19

City Council of New Castle
Special Meeting
May 12, 2020

Mayor Quaranta noted that there are numerous issues facing the State and the City, and some funding the City has previously received may not be available. He added that it is critical to monitor the needs of the residents closely. Council President Ratchford stated that City Council may be able to offer other ideas as well.

Motion to Adjourn

Councilperson Leary made a Motion to Adjourn. Council person Platt seconded the Motion. On vote, the Motion was unanimously approved and the meeting adjourned at 8:56 pm.

Respectfully submitted,

Kathleen Weirich
Stenographer

Next Regular Meeting Date: June 9, 2020 Posted: 0510512020