

CITY OF NEW CASTLE

FISCAL YEAR 2021 BUDGET



Adopted by Resolution #2020-15
June 15, 2020

CITY OF NEW CASTLE
FISCAL YEAR 2021 ADOPTED BUDGET - GENERAL FUND REVENUES

Account Number	Revenue Account Description	FY2021 Revenues
10-0000-420-0001	Property Tax Current Year	2,715,000.00
10-0000-420-0002	Tax Penalties	15,000.00
10-0000-420-0003	Property Tax Transfers	112,500.00
10-0000-420-0004	Delinquent Tax Collection	10,000.00
10-0000-430-0001	Business Licenses	64,000.00
10-0000-430-0002	Rental	37,500.00
10-0000-430-0003	Building/HAC Applications	40,000.00
10-0000-430-0004	Bldg Dept Penalties	0.00
10-0000-430-0005	Vacant Bldg Registration Fees	0.00
10-0000-430-0006	Code Violation Penalties	10,000.00
10-0000-430-0007	Code Enforcement Cost Reimbursements	500.00
10-0000-430-0008	Special Trash	5,000.00
10-0000-440-0001	State Courts	20,000.00
10-0000-440-0002	Towing/Storage Fees	2,000.00
10-0000-450-0003	Impact Fees-Riverbend	0.00
10-0000-450-0004	Accident Reports	2,500.00
10-0000-450-0005	Engineering/Planning Dev Reimbursement	1,000.00
10-0000-450-0006	Zoning/BOA Hearings	3,000.00
10-0000-450-0007	Real Estate/Cash Donations	0.00
10-0000-455-0001	Franchise Fees	125,000.00
10-0000-470-0001	CCATT, TMobile, Fibertech	80,000.00
10-0000-470-0004	Trustees Appropriations	225,000.00
10-0000-470-0005	MSC Appropriation	661,760.00
10-0000-470-0007	Rivertown Ride and Festival	6,500.00
10-0000-480-0001	Interest Other	5,000.00
10-0000-480-0003	Misc Income Gen Fund	1,000.00
10-0000-480-0004	Proceeds - Sale of Assets	500.00
10-0000-511-0005	Restricted Fund Balance Carry Forward	1,773,103.00
10-0000-511-0006	Unreserved Fund Balance Carry Forward	75,260.00
10-0000-524-0000	Police Pension Supplement	0.00
10-0000-526-0000	Pay Job Reimbursement	6,750.00
GRAND TOTAL GENERAL FUND REVENUES:		5,997,873.00

CITY OF NEW CASTLE

FISCAL YEAR 2021 ADOPTED BUDGET - GENERAL FUND EXPENSES

Account Number	Expense Account Description	FY2021 Expenses
<u>PUBLIC SAFETY</u>		
10-0101-001-6001	Salaries - PSAF	882,939.00
10-0101-001-6002	Salaries Supervision - PSAF	252,000.00
10-0101-001-6003	Shift Differential - PSAF	23,000.00
10-0101-001-6004	Salaries Civilian - PSAF	48,444.00
10-0101-001-6005	Overtime/Contract Holiday - PSAF	70,000.00
10-0101-001-6008	Vacation/Sick Sellback - PSAF	15,000.00
10-0101-001-6010	FICA Expense - PSAF	99,556.00
10-0101-001-6015	Health/Life/Dental Expense - PSAF	155,347.00
10-0101-001-6020	Pension Plan - PSAF	191,707.00
10-0101-001-6105	Prof Development & Travel - PSAF	300.00
10-0101-001-6110	Books/Publications/Dues/Tolls - PSAF	2,000.00
10-0101-001-6120	Computer - PSAF	1,500.00
10-0101-001-6155	Maintenance Contracts - PSAF	8,800.00
10-0101-001-6170	Office Supplies/Equipment - PSAF	4,000.00
10-0101-001-6180	Postage - PSAF	750.00
10-0101-001-6195	Phone Service - PSAF	8,600.00
10-0101-001-7066	Security Cameras/Citywide - PSAF	0.00
10-0101-001-7120	Administrative Expense - PSAF	500.00
10-0101-001-7130	Canine Supplies - PSAF	0.00
10-0101-001-7200	Uniforms/Maintenance - PSAF	10,000.00
10-0101-001-7400	Mandatory Training - PSAF	2,000.00
10-0101-001-8020	Medical Testing - PSAF	3,000.00
10-0101-001-8030	Janitorial Services - PSAF	5,500.00
10-0101-001-8050	Bldg Repairs/Maint - PSAF	5,000.00
10-0101-001-8060	Preventative/Termite/Pest Control - PSAF	350.00
10-0101-001-8070	Building Heat/Electric - PSAF	18,000.00
10-0101-001-8085	Special Events Supplies - PSAF	0.00
10-0101-001-8095	SEO Pay Job Overtime - PSAF	5,000.00
10-0101-001-8098	Investigative/Evidence Testing - PSAF	7,000.00
10-0101-002-7005	Range Supplies - PSAF	6,000.00
10-0101-002-7125	Motor Fuel - PSAF	25,000.00
10-0101-002-7150	Radar/Radio/VehCamera Purch/repair -PSAF	4,000.00
10-0101-002-7220	Vehicle Parts/Repair - PSAF	20,000.00
10-0107-001-6198	Debt Service / Vehicles - PSAF	0.00
10-0107-001-7350	Leased Color Copier - PSAF	3,400.00
<u>SEASONAL BIKE PATROL</u>		
10-0130-001-6001	Salaries - SBP	8,100.00
10-0130-001-6010	FICA Expense - SBP	600.00
10-0130-001-7200	Equipment/Uniforms - SBP	0.00
10-0130-001-8020	Physicals - SBP	0.00
Public Safety Total =		1,887,393.00

CITY OF NEW CASTLE

FISCAL YEAR 2021 ADOPTED BUDGET - GENERAL FUND EXPENSES

Account Number	Expenses Account Description	FY2021 Expenses
<u>PUBLIC SERVICES</u>		
10-0200-001-6001	Salaries Supervision - PSERV	126,215.00
10-0200-001-6003	Salaries Bldg Code Enforcement - PSERV	49,500.00
10-0200-001-6005	Overtime - PSERV	5,000.00
10-0200-001-6006	Salaries - PSERV	350,730.00
10-0200-001-6008	Vacation & Sick Sellback - PSERV	10,000.00
10-0200-001-6010	FICA - PSERV	41,420.00
10-0200-001-6015	Health/Life/Dental Expense - PSERV	161,263.00
10-0200-001-6020	Pension Plan - PSERV	38,225.00
10-0200-001-6105	Professional Dev & Travel - PSERV	200.00
10-0200-001-6110	Book/Reference Materials - PSERV	564.00
10-0200-001-6120	Computer & Software Expense - PSERV	600.00
10-0200-001-6170	Office Supplies/Equip/Printing - PSERV	1,000.00
10-0200-001-6175	Operating Supplies - PSERV	4,000.00
10-0200-001-6180	Postage - PSERV	500.00
10-0200-001-6195	Phone Service - PSERV	6,800.00
10-0200-001-7075	Reimbursable Private Prop. Maint. - CODE	500.00
10-0200-001-8020	Medical Testing - PSERV	2,000.00
10-0200-001-8030	Janitorial Services - PSERV	1,000.00
10-0200-001-8040	Temporary Labor	3,500.00
10-0200-001-8050	Bldg Repairs/Sec Maint - PSERV	5,000.00
10-0200-001-8060	Preventative/Termite/Pest Control	384.00
10-0200-001-8070	Bldg Heat/Electric/Street lights - PSERV	35,000.00
10-0200-003-7085	Fuel & Lubricants - PSERV	20,000.00
10-0200-003-7105	Landfill Fees/Recycle - PSERV	147,000.00
10-0200-003-7106	Yard Waste - PSERV	10,000.00
10-0200-003-7155	Safety Equipment/Signs/Markings - PSERV	2,500.00
10-0200-003-7170	Small Tools/Equip Repairs/Maint. - PSERV	1,500.00
10-0200-003-7171	Radio Repairs - PSERV	0.00
10-0200-003-7195	Truck/Vehicle Repair/Maint. - PSERV	35,000.00
10-0200-003-7200	Uniforms/Maintenance - PSERV	2,500.00
10-0200-003-8095	Special Event Overtime - PSERV	0.00
10-0200-003-8105	Street Materials - PSERV	0.00
10-0200-004-8120	Street Repairs / Curb Cuts - PSERV	22,000.00
10-0203-003-8080	Sand & Abrasives/ Snow & Ice Control	2,500.00
10-0203-003-8090	Outside Contractors / Snow & Ice Control	0.00
10-0203-003-8110	Equipment Rental/ Snow & Ice Control	0.00

CITY OF NEW CASTLE

FISCAL YEAR 2021 ADOPTED BUDGET - GENERAL FUND EXPENSES

Account Number	Expense Account Description	FY2021 Expenses
<u>PW PARKS & PUBLIC PROPERTY</u>		
10-0204-003-7060	Equipment - PARKS	500.00
10-0204-003-7061	Pruning/Planting Trees - ROW/PARKS	5,000.00
10-0204-003-7100	Playground Maintenance/Wood Carpet-PARKS	0.00
10-0204-003-7430	Contract Maintenance - City Prop/PARKS	98,326.00
<u>CAPITAL OUTLAY - PSERV</u>		
10-0205-004-7446	Handicap Curb Ramps	0.00
10-0205-004-7533	Debt Service / Truck lease - PSERV	0.00
10-0205-004-7534	Debt Service / Road Repair -GO Bond 2018	225,000.00
10-0205-004-7536	Storm Drainage/MS4 - PSERV	30,500.00
10-0205-004-7545	Capital Improvement/Delaware St.- PSERV	1,595,144.00
10-0223-003-8015	Pier Expense:DEMA - PSERV	0.00
Public Services Total =		3,040,871.00
<u>MAYOR AND COUNCIL</u>		
10-0301-001-6001	Salaries - M&C	20,100.00
10-0301-001-6010	FICA Expense - M&C	1,540.00
10-0301-001-6101	Advertising - M&C	9,000.00
10-0301-001-6105	Prof Development - M&C	500.00
10-0301-001-6106	Association Dues - M&C	4,000.00
10-0301-001-6550	Economic Dev Activities - M&C	0.00
10-0301-001-7024	General Code Updates - M&C	3,000.00
10-0301-001-7040	Contributions - M&C	1,500.00
10-0301-001-7055	Meeting Security - M&C	1,000.00
10-0301-003-6185	Election Expenses - M&C	3,500.00
10-0301-003-6190	Rivertowns Ride & Festival - M&C	2,500.00
10-0301-003-7010	Annual Calendar/Monthly Newsletter - M&C	3,600.00
10-0301-003-7011	Transcription Services - M&C	7,500.00
10-0301-003-7042	Fees to Good Will Riverbend - M&C	0.00
Mayor & Council Total =		57,740.00
<u>CITY CLERK / CITY TREASURER</u>		
10-0302-001-6001	Salaries - CLERK/TREAS	5,000.00
10-0302-001-6010	FICA Expense - CLERK/TREAS	383.00
City Clerk/City Treasurer Total =		5,383.00
<u>FINANCE</u>		
10-0303-001-6001	Salaries - FIN	120,640.00
10-0303-001-6008	Sellback Vacation & Sick - FIN	1,500.00
10-0303-001-6010	FICA Expense - FIN	9,330.00
10-0303-001-6015	Health/Life/Dental Expense - FIN	11,710.00
10-0303-001-6020	Pension Plan - FIN	8,520.00
10-0303-003-7090	FY Audit - FIN	21,000.00
Finance Total =		172,700.00

CITY OF NEW CASTLE

FISCAL YEAR 2021 ADOPTED BUDGET - GENERAL FUND EXPENSES

Account Number	Expense Account Description	FY2021 Expenses
<u>ADMINISTRATION</u>		
10-0304-001-6001	Salaries - ADMIN	198,020.00
10-0304-001-6008	Sellback Vacation & Sick - ADMIN	4,200.00
10-0304-001-6010	FICA Expense - ADMIN	15,470.00
10-0304-001-6015	Health/Life/Dental Expense - ADMIN	36,020.00
10-0304-001-6020	Pension Plan - ADMIN	13,980.00
10-0304-001-6105	Professional Development - ADMIN	0.00
10-0304-001-6115	City Administrator Expense - ADMIN	250.00
10-0304-001-6120	Computer, Hardware & IT Services - ADMIN	12,000.00
10-0304-001-6130	Dues & Publications - ADMIN	0.00
10-0304-001-6155	Maintenance Contracts - ADMIN	65.00
10-0304-001-6170	Office Supplies/Printing - ADMIN	4,500.00
10-0304-001-6180	Postage - ADMIN	3,000.00
10-0304-001-6195	Telephone Service - ADMIN	5,500.00
10-0304-001-7120	Administrative Expense - ADMIN	2,000.00
10-0304-001-8020	Medical Testing - ADMIN	0.00
10-0304-001-8030	Janitorial Services - ADMIN	3,500.00
10-0304-001-8050	Building Repairs - ADMIN	3,500.00
10-0304-001-8055	Bldg Security Maintenance - ADMIN	1,800.00
10-0304-001-8060	Preventative/Termite/Pest Control -ADMIN	700.00
10-0304-001-8070	Building Heat - ADMIN	4,500.00
10-0304-002-7085	Fuel & Oil - ADMIN	1,000.00
10-0304-003-6122	Software Support / PR Contract - ADMIN	25,300.00
10-0304-004-7350	Lease Copier ADMIN	3,450.00
Administration Total =		338,755.00
<u>HUMAN RESOURCES</u>		
10-0308-001-6001	Salaries - HR	48,381.00
10-0308-001-6010	FICA Expense - HR	3,702.00
10-0308-001-6015	Health/Life/Dental Expense - HR	618.00
10-0308-001-6020	Pension Expense- HR	3,416.00
10-0308-001-6101	Advertising- HR	0.00
10-0308-001-6105	Professional Development- HR	0.00
10-0308-001-6130	Dues & Publications- HR	0.00
10-0308-001-6183	Temporary Labor/Consultant- HR	0.00
10-0308-001-7404	Employee Training Programs- HR	0.00
10-0308-001-8096	Contract Reimbursements- HR	2,500.00
10-0308-001-8098	Pre-employ Background Investigation- HR	0.00
Human Resources Total =		58,617.00
<u>BOARD OF ADJUSTMENT</u>		
10-0801-001-6101	Advertising - BOA	500.00
10-0801-001-6105	Professional Fees - BOA	4,500.00
Board of Adjustment Total =		5,000.00

CITY OF NEW CASTLE

FISCAL YEAR 2021 ADOPTED BUDGET - GENERAL FUND EXPENSES

Account Number	Expense Account Description	FY2021 Expenses
<u>BUILDING MAINTENANCE</u>		
10-0901-001-7045	County Sewer Assessments - BLDG	1,600.00
10-0901-001-7135	Contractual Services - BLDG	500.00
10-0901-001-8077	Town Hall Heat - BLDG	2,500.00
10-0901-003-8082	Capital Reserves - BLDG	20,000.00
10-0901-004-8085	Battery Park / Porta Potties - BLDG	2,000.00
Building Maintenance Total =		26,600.00
<u>INSURANCE</u>		
10-1001-001-7145	Public Officials Liability - INS	6,000.00
10-1001-001-8055	Police Liability - INS	11,309.00
10-1001-001-8065	Property and Liability - INS	98,000.00
10-1001-001-8130	Workers Compensation - INS	150,000.00
10-1001-001-8135	Unemployment Insurance - INS	11,000.00
Insurance Total =		276,309.00
<u>PROFESSIONAL/CONTRACTUAL SERVICES</u>		
10-1002-001-8011	City Engineer - CONT	16,000.00
10-1002-001-8025	City Solicitor - CONT	65,000.00
10-1002-003-6141	HR/Other Legal - CONT	15,240.00
10-1002-003-6145	FOP Contract Negotiations - CONT	5,000.00
Professional/Contractual Total =		101,240.00
<u>PLANNING COMMISSION</u>		
10-1102-003-6105	Professional Dev & Training - PC	665.00
10-1102-003-6190	Contractual Services - PC	21,500.00
10-1102-003-7004	Comprehensive Plan Update - PC	0.00
Planning Commission Total =		22,165.00
HISTORIC AREA COMMISSION		
10-1103-003-6162	Architect - HAC	3,600.00
Historic Area Commission Total =		3,600.00
BOARD OF HEALTH		
10-1109-001-6180	Postage - BOH	1,500.00
Board of Health Total =		1,500.00
<u>LONG TERM FINANCING/RESERVES</u>		
10-1110-004-6124	Accrued Benefits	0.00
Long Term Financing/Reserves Total =		0.00
GRAND TOTAL GENERAL FUND EXPENSES:		5,997,873.00

CITY OF NEW CASTLE
FISCAL YEAR 2021 ADOPTED BUDGET - GRANT FUND

Account Number	Grant Revenue Account Description	FY2021 Revenues
20-0000-500-0000	Municipal Street Aid	0.00
20-0000-500-0001	Municipal Street Aid Reserve carry over	27,250.00
25-0000-500-0000	CTF 16-P-PROG-01 (Storm Sewers)	65,000.00
26-0000-500-0000	CTF 20-P-PROG-77 (Delaware Street)	60,000.00
82-0000-500-0000	CJC JAG COVID-19	5,000.00
83-0000-500-0000	FCVC GRANT / V-XX-21	37,700.00
84-0000-500-0000	SALLE Grant	6,000.00
85-0000-500-0000	Highway Safety Grants	7,000.00
88-0000-500-0000	EIDE Grant	6,300.00
95-0000-500-0000	Separation Day Grant	35,000.00
95-0000-500-0001	Separation Day -Fees/Contributions	34,000.00
95-0000-500-0002	Separation Day -Admission/Sales	8,500.00
Grant Revenue Total =		291,750.00

Account Number	Grant Expense Account Description	FY2021 Expenses
20-0208-001-8121	MSAF Expenses	0.00
20-0208-001-8125	MSAF Reserve Expenses	27,250.00
25-0207-001-8120	CTF 16-P-PROG-01 (Storm Sewers)	65,000.00
26-0204-004-7545	CTF 20-P-PROG-77 (Delaware Street)	60,000.00
82-0101-001-6005	COVID-19 Overtime	925.00
82-0101-001-6010	COVID-19 FICA	75.00
82-0101-001-7060	COVID-19 Equipment	4,000.00
83-0101-001-6001	V-XX-21 Overtime	16,500.00
83-0101-001-6010	V-XX-21 FICA	1,200.00
83-0101-001-8050	V-XX-21 EQUIPMENT	20,000.00
84-0104-001-7060	Equipment/Rental - SALLE	6,000.00
85-0102-001-6005	Overtime - Hightway Safety	7,000.00
88-0103-001-6005	Overtime - EIDE	5,850.00
88-0103-001-6010	FICA Expense - EIDE	450.00
95-1108-001-6105	Professional Fees - SEPDAY	49,000.00
95-1108-001-6170	Supplies - SEPDAY	5,500.00
95-1108-001-6185	Printing/Publications/Adv - SEPDAY	1,500.00
95-1108-001-6190	Rent - SEPDAY	4,500.00
95-1108-001-7120	Administrative Expense - SEPDAY	7,500.00
95-1108-001-7222	Police/EMS/Public Works - SEPDAY	8,500.00
95-1108-001-8065	Insurance - SEPDAY	1,000.00
Grant Expenses Total =		291,750.00

RESOLUTION 2020-15

Setting the Fiscal Year 2021 Tax Rate and Adopting the Fiscal Year 2021 General Fund Budget and the Fiscal Year 2021 Grant Budget for the City of New Castle

WHEREAS, the City Administrator has presented the proposed Fiscal Year 2021 General Fund and Grant Budget to City Council members, the Mayor and the City Treasurer; and

WHEREAS, the Mayor and City Council members have advertised and held public meetings to discuss and make appropriate changes to the proposed budgets; and

WHEREAS, the Fiscal Year 2021 General Fund Budget is balanced at \$5,997,873.00, and contains proposed wage adjustments for City employees; and

WHEREAS, the Fiscal Year 2021 Grant Budget is balanced at \$291,750.00; and

WHEREAS, the General Budget and the Grant Budget are to be managed by the City Administrator.

NOW, THEREFORE, IT IS HEREBY RESOLVED, that the Fiscal Year 2021 Total City Budget is adopted at \$6,289,623.00, and the resulting tax rate shall be set at \$1.20 per \$100 of assessed value, reflecting no tax rate increase from the current fiscal year to the new fiscal year commencing on July 1, 2020.

Passed this 15th day of June, 2020

DocuSigned by:
Linda Ratchford
109B122F05DA4D0...
Linda Ratchford, City Council President

No

Valarie W. Leary, Councilperson

DocuSigned by:
Michael M. Platt
8CBF5804D18840D...
Michael M. Platt, Councilperson

DocuSigned by:
Russell P. Smith
A762E80AE8B04AA...
Russell P. Smith, Councilperson

DocuSigned by:
Suzanne M. Souder
EC910F0BF77A419...
Suzanne M. Souder, Councilperson

Attest:

DocuSigned by:
Brian G. Whitaker
AEE0AC008F3D464...
Brian G. Whitaker, City Clerk.