

HISTORIC AREA COMMISSION
New Castle Town Hall
Meeting via Zoom Technology
December 10, 2020

Present: Laura Fontana, Chairperson
Kevin Wade
Justin Day
Bill Walters
Mark Chaump

Absent: Bill Walters

Also Present: Leila Hamroun, Architectural Consultant
Jeff Bergstrom, City Building Inspector

Ms. Fontana convened the meeting at 6:31 p.m. Roll call followed and a quorum to conduct business was declared.

Approval of the Minutes

A Motion to approve the Minutes of the September 10, 2020, meeting as presented was made, seconded, and unanimously approved.

Ms. Hamroun advised the Certified Local Government (CLG) Grant to fund work on revising the HAC Application is still pending.

Consultation – Louis & Maureen Van Dyck – 53 East 4th Street

Ms. Liz Lawrence, architect for Mr. and Mrs. Van Dyck, and Ms. Hamroun discussed the proposed project. It was recommended that Ms. Lawrence review the Historic Area Commission Design Standards & Guidelines on the City website for guidance on what the Commission is looking for relative to design concepts. The property is non-contributing which allows for more flexibility of materials.

Ms. Lawrence explained the Applicant is proposing a 2-story dwelling with multiple facades to give the appearance of three distinct buildings. During discussion, Ms. Hamroun stated that a flat Italianate roof style would not be appropriate and made a number of design recommendations. She also noted that the plan should have a convincing rationale for having a 2-story/1-story/2-story building in an area where the surrounding buildings are 2-story. Ms. Hamroun suggested that Ms. Lawrence review the Guidelines relative to demolition parameters.

Ms. Lawrence will review the concept with the property owner and submit schematic plans to Ms. Hamroun and Mr. Bergstrom for initial review for discussion at the next HAC meeting.

Consultation – Jacki & Matt Krajewski – 122 East 3rd Street

An application was submitted to install a fence, an 8'x10' shed on a 10'x12' stone pad, and a 21'x17' brick sidewalk and parking area in a herringbone pattern. The application will be Tier 1.

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During discussion, Ms. Hamroun recommended that the parking area be narrowed to allow for greenery on both sides for a break between the buildings, and to have a distinct visual separation between the sidewalk and the parking area.

Ms. Hamroun will continue to work with the applicant.

There being no further business to discuss, Ms. Fontana called for a Motion to Adjourn.

A Motion to adjourn was made, seconded and unanimously approved, and the meeting was adjourned at 7:15 pm.

Kathy Weirich
Stenographer