

**Ordinance No. 545**

**AN ORDINANCE TO REQUIRE ALL CITY OF NEW CASTLE BOARDS AND COMMISSIONS TO PROVIDE ANNUAL REPORTS TO THE CITY COUNCIL ON THE ACTIVITIES OF THE PRECEDING YEAR**

**WHEREAS**, the Council of The City of New Castle (“City Council”) possesses the authority to adopt, amend, modify, or repeal The City of New Castle Municipal Code (“Code”); and

**WHEREAS**, the City Council has determined that the proper administration of the municipal government requires that all Boards and Commissions of the City of New Castle provide annual reports to the City Council on the activities of the preceding year.

**NOW, THEREFORE**, be it ordained by the Council of the City of New Castle, as follows:

**SECTION 1:** Chapter 1, General Provisions of the City Code is hereby amended by adding the following text:

Article III – General Administration (§1-31 - §1-39)

§ 1-31 Annual Reports to City Council

All City Boards and Commissions in the City of New Castle shall be required to provide annual reports to the City Council on the activities of the preceding year. The schedule of such reporting shall be determined by the City Council.

§1-32 through §1-39 Reserved.

**SECTION 2:** If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the validity of the remaining portions of this Ordinance.

**SECTION 3:** In the event any existing Ordinances or parts of Ordinances are in conflict herewith, the provisions of this Ordinance shall control.

**SECTION 4:** This Ordinance shall become effective immediately upon passage.

First Reading February 13, 2024

Second Reading

Signed this \_\_\_\_\_ day of \_\_\_\_\_,  
2024

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Suzanne Souder, President of City Council

Attest: \_\_\_\_\_  
Courtaney Taylor, City Clerk

Approved: \_\_\_\_\_  
Valarie Leary, Mayor