

**City of New Castle Delaware  
City Council Public Hearing  
New Castle Senior Center\*  
400 South Street, New Castle, DE 19720  
Tuesday, January 13, 2025  
6:30 p.m.**

**PUBLIC HEARING**

**The City Council will hold a Public Hearing on:**

**Ordinance 559** An Ordinance to Amend the City of New Castle Municipal Code, Chapter 230 (Zoning Code), Regarding Historic Area Commission Membership (Council Person Brian Mattaway 10/07/2025)

**Ordinance 560** An Ordinance to Amend the City of New Castle Municipal Code, Chapter 230 (Zoning Code), Regarding Home Occupations in the Residential District R-1 Zoning District.

**Ordinance 561** An Ordinance amend the city of new castle municipal code, chapter 102 (building construction), chapter 103 (one-and two-family dwellings), chapter 162 (mechanical standards), chapter 163 (fuel gas standards), chapter 164 (existing building code), chapter 165 (swimming pool and spa code), chapter 181 (plumbing code), chapter 185 (property maintenance code), to adopt the 2024 versions of the international code council (“icc”) codes, including to require residential sprinklers.

**The Public Hearing is scheduled for Tuesday, January 13, at 6:30 p.m. at the Senior Center, 400 South St, New Castle, DE 19720. The Public Hearing will be followed by the January City Council meeting at 7:00 p.m. or immediately after the Public Hearing has ended.**

**Posted: 12/15/2025**

If you are unable to attend the Public Hearing, questions and comments will be taken via email up to 3:00 p.m. on Tuesday January 13, 2025 at [info@newcastlecity.delaware.gov](mailto:info@newcastlecity.delaware.gov).

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**City of New Castle Delaware  
City Council Regular Meeting  
New Castle Senior Center\*  
400 South Street, New Castle, DE 19720  
Tuesday, January 13, 2026 7:00 p.m.**

**Agenda**

Roll Call

**Minutes** 12/9/2025

**Staff Reports**

- Treasurer's Report
- Reports from the City Administrator & Staff
- Council Communications
- Report from the Council President
- Business from the Mayor
- Comments from a Good Will Fire Co. representative

**Public Comments** (concerning agenda items or general public comments on matters relating to the City of New Castle)

**New Business:**

- 1. DelDOT Presentation regarding Delaware Street Railroad Crossing Improvements**
- 2. Council Discussion, Possible Motion and Vote on Resolution 2026-01** A Resolution to award Dr. Joanne Viola for the 2024 City of New Castle Citizen Unsung Hero Award (Council President Suzanne Souder 1/13/2026)
- 3. Council Discussion, Possible Motion and Vote on Resolution 2026-02** A Resolution to award John Reaves for the 2025 City of New Castle Citizen Unsung Hero Award (Council President Suzanne Souder 1/13/2026)
- 4. Council Discussion, Possible Motion and Vote on Resolution 2026-03** A Resolution to award Phee Price for the 2025 City of New Castle Citizen Unsung Hero Award (Council President Suzanne Souder 1/13/2026)
- 5. Council Discussion, Possible Motion and Vote on Resolution 2026-04** A Resolution to award Heidi Benson for the 2025 City of New Castle Citizen Unsung Hero Award (Council President Suzanne Souder 1/13/2026)
- 6. Council Discussion, Possible Motion and Vote on Resolution 2026-05** A Resolution to award James Eoppolo for the 2025 City of New Castle Citizen Unsung Hero Award (Council President Suzanne Souder 1/13/2026)
- 7. Council Discussion, Possible Motion and Vote on Resolution 2026-06** A Resolution to award Charlottie Eoppolo for the 2025 City of New Castle Citizen Unsung Hero Award (Council President Suzanne Souder 1/13/2026)
- 8. Council Discussion, Possible Motion and Vote on Resolution 2026-07** A Resolution to award Mo'zart Gallery for the 2025 City of New Castle Business Difference Maker Award (Council President Suzanne Souder 1/13/2026)

9. **Council Discussion, Possible Motion and Vote on Resolution 2026-08** A Resolution to award Jessop's Tavern for the 2025 City of New Castle Business Difference Maker Award (Council President Suzanne Souder 1/13/2026)
10. **Council Discussion, Possible Motion and Vote on Resolution 2026-09** A Resolution to award Bill Smith for the 2025 City of New Castle Employee Award (Council President Suzanne Souder 1/13/2026)
11. **Council Discussion, Possible Motion and Vote on Resolution 2026-10** A Resolution to award Dominick Mills for the 2025 City of New Castle Employee Award (Council President Suzanne Souder 1/13/2026)
12. **Council Discussion, Possible Motion, and Vote on Resolution 2026-14** A Resolution Honoring the Life, Legacy and Homegoing Anniversary of Senior Airman Elizabeth "Liz" Loncki. (Councilperson Brian Mattaway 1/13/2026)

#### **Old Business:**

1. **Second Reading, Possible Motion and Vote on Ordinance 559** An Ordinance to Amend the City of New Castle Municipal Code, Chapter 230 (Zoning Code), Regarding Historic Area Commission Membership (Council Person Brian Mattaway 10/07/2025)
2. **Second Reading, Possible Motion and Vote on Ordinance 560** An Ordinance to Amend the City of New Castle Municipal Code, Chapter 230 (Zoning Code), Regarding Home Occupations in the Residential District R-1 Zoning District. (Council President Suzanne Souder 11/3/2025)
3. **Second Reading, Possible Motion and Vote on Ordinance 561** An Ordinance amend the city of new castle municipal code, chapter 102 (building construction), chapter 103 (one-and two-family dwellings), chapter 162 (mechanical standards), chapter 163 (fuel gas standards), chapter 164 (existing building code), chapter 165 (swimming pool and spa code), chapter 181 (plumbing code), chapter 185 (property maintenance code), to adopt the 2024 versions of the international code council ("icc") codes, including to require residential sprinklers. (Councilperson Joseph Day 11/3/2025)

#### **New Business:**

1. **Council Discussion, Possible Motion and Vote on Resolution 2025-53** A Resolution to Restrict Parking Along Both sides of the alley beginning 120 feet east of E. 2nd street and proceeding in a southwesterly direction approx. 150 feet. (Council President Suzanne Souder 11/3/2025)
2. **Council Discussion, Possible Motion, and Vote on Resolution 2026-11** A Resolution to appoint Carmella Longobardi to the Historic Area Commission. (Council President Suzanne Souder 1/13/2026)
3. **First reading of Ordinance 562** An Ordinance to Amend the City of New Castle Municipal Code, Chapter 230 (Zoning Code), Regarding Board of Adjustment Hearings.
4. **Council Discussion, Possible Motion, and Vote on Resolution 2026-12** A Resolution to Amend the Fiscal Year 2026 Budget for The City of New Castle, Delaware, for the Twelve (12) Months Beginning July 1, 2025, and ending June 30, 2026, Appropriating

Money for Each Item of Expenditure Therin Provided for; and for Other Purposes  
(Council President Suzanne Souder 1/13/2026)

5. **Council Discussion, Possible Motion, and Vote on Resolution 2026-13** A Resolution to Support the Application of the Delaware PFAS Awareness Outreach Grant  
(Councilperson Brian Mattaway 1/13/2026)

**Next Regular Meeting Date: February 10, 2026**  
**Posted 1-06-2026**

Note: This agenda as listed may not be considered in sequence, including executive sessions.

\*You can also view the meeting online at the address below. A clickable link is available on the City website at [www.newcastlecivilcity.delaware.gov/events](http://www.newcastlecivilcity.delaware.gov/events).

There will be no comments taken from the Zoom audience; comments may be submitted via email up to **3:00 p.m. on Tuesday, January 13, 2025** at [info@newcastlecivilcity.delaware.gov](mailto:info@newcastlecivilcity.delaware.gov)

**Meeting Link:**

<https://us02web.zoom.us/j/83870297863?pwd=mlo643bQeiNTTVSFsznsMbv3apa2vQ.1>

Enter Password: **015107**

You can also listen to the meeting via telephone by calling one of the phone numbers below and entering the meeting ID and password when prompted. (Long distance rates may apply.)

(301) 715-8592 or (646) 558-8656.

Webinar ID: 838 7029 7863 Passcode: 015107



# CITY OF NEW CASTLE

## TREASURER'S REPORT - UNAUDITED

### PERIOD ENDING: DECEMBER 31, 2025

Cash Account Name	Period Ending Balance	Prior Period	Change
TOTAL PETTY CASH ON HAND	1,100.00	1,100.00	0.00
GENERAL FUND	330,211.01	193,127.70	137,083.31
PAYROLL CHECKING	5,000.00	5,000.00	0.00
MONEY MARKET RETENTION	5,705,655.02	6,695,497.59	-989,842.57
<i>TOTAL UNRESTRICTED FUNDS</i>	<i>6,041,966.03</i>	<i>6,894,725.29</i>	<i>-852,759.26</i>
MUNICIPAL STREET AID SAVINGS	688,016.00	687,286.91	729.09
SEPARATION DAY ACCOUNT	79,936.28	79,898.95	37.33
MM SAVINGS/ FY18 BOND FUNDS	1,795,677.78	1,795,776.45	-98.67
SALLE/EIDE/POLICE GRANTS	43,183.06	45,050.03	-1,866.97
EMPLOYEE REDEMPTION FUND	154,404.10	154,404.10	0.00
CAPITAL RESERVE	125,000.00	125,000.00	0.00
COMPREHENSIVE PLAN FUND	10,000.00	10,000.00	0.00
SPECIAL PROJECTS & GRANTS FUND	35,000.00	35,000.00	0.00
BUDGET STABILIZATION FUND	4,000,000.00	4,000,000.00	0.00
<i>TOTAL RESTRICTED FUNDS</i>	<i>6,931,217.22</i>	<i>6,932,416.44</i>	<i>-1,199.22</i>
<b>TOTAL CASH IN ACCOUNTS</b>	<b>12,973,183.25</b>	<b>13,827,141.73</b>	<b>-853,958.48</b>

### RECONCILIATION TO CASH

Monthly Cash Receipts	634,050.31
Monthly Expenditures	1,488,008.79
<b>NET CHANGE:</b>	<b>-853,958.48</b>

### TRANSFERS BETWEEN GF CHECKING AND OTHER CITY ACCOUNTS:

DATE:	TRANSFER TO/FROM	AMOUNT	NOTES
12/1/25	TRANSFER TO GF CHECKING	5,183.11	From GRANT
12/2/25	TRANSFER TO GF CHECKING	2,001.61	FROM BOND FUNDS
12/8/25	TRANSFER TO PAYROLL	127,973.66	FROM RET MM
12/22/25	TRANSFER TO PAYROLL	118,952.10	FROM RET MM





**CITY OF NEW CASTLE**  
**DECEMBER 2025**  
**FY26 YTD BUDGET REPORT - 50%**

Account ID	REVENUE Description	Budget	YTD Revenue	Excess/Deficit	%
10-0000-420-0001	Property Tax Current Year	\$4,645,765.00	\$4,508,268.11	(\$137,496.89)	97%
10-0000-420-0002	Tax Penalties	\$25,000.00	\$24,174.84	(\$825.16)	97%
10-0000-420-0003	Property Tax Transfers	\$450,000.00	\$398,015.40	(\$51,984.60)	88%
10-0000-420-0004	Delinquent Tax Collection	\$20,500.00	\$21,189.35	\$689.35	103%
10-0000-430-0001	Business Licenses	\$135,000.00	\$78,580.00	(\$56,420.00)	58%
10-0000-430-0002	Rental	\$51,000.00	\$1,425.00	(\$49,575.00)	3%
10-0000-430-0003	Building/HAC Applications	\$205,000.00	\$148,348.72	(\$56,651.28)	72%
10-0000-430-0004	Bldg Dept Penalties	\$1,000.00	\$939.00	(\$61.00)	94%
10-0000-430-0005	Vacant Bldg Registration Fees	\$5,000.00	\$0.00	(\$5,000.00)	0%
10-0000-430-0006	Code Violation Penalties	\$25,000.00	\$7,873.53	(\$17,126.47)	31%
10-0000-430-0007	Code Enforcement Cost Reimbursements	\$2,000.00	\$3,300.00	\$1,300.00	165%
10-0000-430-0008	Special Trash	\$9,000.00	\$6,251.00	(\$2,749.00)	69%
10-0000-440-0001	State Courts	\$30,000.00	\$16,071.57	(\$13,928.43)	54%
10-0000-440-0002	Towing/Storage Fees	\$15,000.00	\$9,375.00	(\$5,625.00)	63%
10-0000-450-0003	Impact Fees-Riverbend	\$40,000.00	\$63,000.00	\$23,000.00	158%
10-0000-450-0004	Accident Reports	\$5,000.00	\$2,525.00	(\$2,475.00)	51%
10-0000-450-0005	Engineering/Planning Dev Reimbursement	\$5,000.00	\$7,466.95	\$2,466.95	149%
10-0000-450-0006	Zoning/BOA Hearings	\$4,000.00	\$3,100.00	(\$900.00)	78%
10-0000-455-0001	Franchise Fees	\$80,000.00	\$23,248.17	(\$56,751.83)	29%
10-0000-470-0001	CCATT, Verizon	\$110,000.00	\$62,367.86	(\$47,632.14)	57%
10-0000-470-0004	Trustees Appropriations	\$225,000.00	\$112,500.00	(\$112,500.00)	50%
10-0000-470-0005	MSC Appropriation	\$808,218.00	\$404,109.06	(\$404,108.94)	50%
10-0000-470-0007	Rivertown Ride and Festival	\$0.00	\$0.00	\$0.00	0%
10-0000-480-0001	Interest Other	\$150,000.00	\$87,249.58	(\$62,750.42)	58%
10-0000-480-0002	Insurance Reimbursement	\$0.00	\$0.00	\$0.00	0%
10-0000-480-0003	Misc Income Gen Fund	\$2,000.00	\$1,157.00	(\$843.00)	58%
10-0000-480-0004	Proceeds - Sale of Assets	\$1,500.00	\$0.00	(\$1,500.00)	0%
10-0000-511-0001	Loan Proceeds	\$0.00	\$0.00	\$0.00	0%
10-0000-511-0005	Restricted Fund Balance Carry Forward	\$385,163.00	\$0.00	(\$385,163.00)	0%
10-0000-511-0006	Unreserved Fund Balance Carry Forward	\$0.00	\$0.00	\$0.00	0%
10-0000-524-0000	Police Pension Supplement	\$70,000.00	\$71,923.36	\$1,923.36	103%
10-0000-526-0000	Pay Job Reimbursement	\$93,500.00	\$57,872.03	(\$35,627.97)	62%
<b>FINAL TOTALS</b>		<b>\$7,598,646.00</b>	<b>\$6,120,330.53</b>	<b>(\$1,478,315.47)</b>	<b>81%</b>
<b>REVENUE OVER/UNDER EXPENSE:</b>				<b>\$2,780,505.44</b>	



**CITY OF NEW CASTLE**  
**DECEMBER 2025**  
**FY26 YTD BUDGET REPORT - 50%**

Account ID	EXPENSE Description	Budget	YTD Expended	Balance	% Used
<b>PUBLIC SAFETY</b>					
10-0101-001-6001	Salaries - PSAF	\$1,438,559.00	\$633,060.98	\$805,498.02	44%
10-0101-001-6002	Salaries Supervision - PSAF	\$359,241.00	\$179,319.24	\$179,921.76	50%
10-0101-001-6004	Salaries Civilian - PSAF	\$58,174.00	\$28,875.02	\$29,298.98	50%
10-0101-001-6005	Overtime/Contract Holiday - PSAF	\$165,000.00	\$74,588.85	\$90,411.15	45%
10-0101-001-6008	Vacation/Sick Sellback - PSAF	\$30,000.00	\$8,856.42	\$21,143.58	30%
10-0101-001-6010	FICA Expense - PSAF	\$156,900.00	\$74,540.04	\$82,359.96	48%
10-0101-001-6015	Health/Life/Dental Expense - PSAF	\$430,404.00	\$184,556.15	\$245,847.85	43%
10-0101-001-6020	Pension Plan - PSAF	\$276,454.00	\$125,606.10	\$150,847.90	45%
10-0101-001-6105	Prof Development & Travel - PSAF	\$5,000.00	(\$2,266.43)	\$7,266.43	-45%
10-0101-001-6110	Books/Publications/Dues/Tolls - PSAF	\$1,500.00	\$71.00	\$1,429.00	5%
10-0101-001-6120	Computer - PSAF	\$3,000.00	\$1,964.88	\$1,035.12	65%
10-0101-001-6155	Maintenance Contracts - PSAF	\$21,000.00	\$10,602.65	\$10,397.35	50%
10-0101-001-6170	Office Supplies/Equipment - PSAF	\$5,500.00	\$2,542.30	\$2,957.70	46%
10-0101-001-6180	Postage - PSAF	\$500.00	\$325.65	\$174.35	65%
10-0101-001-6195	Phone Service - PSAF	\$12,520.00	\$4,817.45	\$7,702.55	38%
10-0101-001-7066	Security Cameras/Citywide - PSAF	\$4,170.00	\$3,262.38	\$907.62	78%
10-0101-001-7080	Body Cameras - PSAF	\$13,400.00	\$13,349.00	\$51.00	100%
10-0101-001-7120	Administrative Expense - PSAF	\$500.00	\$317.80	\$182.20	64%
10-0101-001-7200	Uniforms/Maintenance - PSAF	\$9,510.00	\$6,277.74	\$3,232.26	66%
10-0101-001-8020	Medical Testing - PSAF	\$3,000.00	\$148.00	\$2,852.00	5%
10-0101-001-8030	Janitorial Services - PSAF	\$7,382.00	\$3,566.08	\$3,815.92	48%
10-0101-001-8050	Bldg Repairs/Maint - PSAF	\$8,000.00	\$3,505.63	\$4,494.37	44%
10-0101-001-8060	Preventative/Termite/Pest Control - PSAF	\$400.00	\$0.00	\$400.00	0%
10-0101-001-8070	Building Heat/Electric - PSAF	\$22,000.00	\$8,699.90	\$13,300.10	40%
10-0101-001-8085	Special Events Supplies - PSAF	\$0.00	\$0.00	\$0.00	0%
10-0101-001-8095	SEO Pay Job Overtime - PSAF	\$80,000.00	\$44,080.00	\$35,920.00	55%
10-0101-001-8098	Investigative/Evidence Testing - PSAF	\$5,000.00	\$1,105.39	\$3,894.61	22%
10-0101-002-7005	Range Supplies - PSAF	\$10,000.00	\$7,872.75	\$2,127.25	79%
10-0101-002-7125	Motor Fuel - PSAF	\$45,000.00	\$12,879.38	\$32,120.62	29%
10-0101-002-7150	Radar/Radio repair - PSAF	\$2,000.00	\$708.44	\$1,291.56	35%
10-0101-002-7220	Vehicle Parts/Repair - PSAF	\$20,000.00	\$2,499.07	\$17,500.93	12%
10-0107-001-6198	Debt Service / Vehicles - PSAF	\$101,995.00	\$49,215.18	\$52,779.82	48%
10-0107-001-7350	Leased Color Copier - PSAF	\$3,990.00	\$1,545.52	\$2,444.48	39%
10-0107-004-7355	Capital Outlays/Equip & Vehicles - PSAFE	\$24,436.00	\$4,000.00	\$20,436.00	16%



**CITY OF NEW CASTLE**  
**DECEMBER 2025**  
**FY26 YTD BUDGET REPORT - 50%**

Account ID	EXPENSE Description	Budget	YTD Expended	Balance	% Used
<b>PUBLIC SAFETY TOTALS</b>		<b>\$3,324,535.00</b>	<b>\$1,490,492.56</b>	<b>\$1,834,042.44</b>	<b>45%</b>
<b>PUBLIC SERVICES</b>					
10-0200-001-6001	Salaries Supervision - PSERV	\$154,800.00	\$76,567.03	\$78,232.97	49%
10-0200-001-6003	Salaries Bldg Code Enforcement - PSERV	\$112,818.00	\$28,520.81	\$84,297.19	25%
10-0200-001-6005	Overtime - PSERV	\$22,000.00	\$7,728.66	\$14,271.34	35%
10-0200-001-6006	Salaries - PSERV	\$485,254.00	\$224,981.29	\$260,272.71	46%
10-0200-001-6008	Vacation & Sick Sellback - PSERV	\$10,000.00	\$4,244.60	\$5,755.40	42%
10-0200-001-6010	FICA - PSERV	\$58,745.00	\$24,589.63	\$34,155.37	42%
10-0200-001-6015	Health/Life/Dental Expense - PSERV	\$256,401.00	\$113,604.92	\$142,796.08	44%
10-0200-001-6020	Pension Plan - PSERV	\$41,538.00	\$18,615.74	\$22,922.26	45%
10-0200-001-6105	Professional Dev & Travel - PSERV	\$10,000.00	\$3,588.39	\$6,411.61	36%
10-0200-001-6110	Book/Reference Materials - PSERV	\$0.00	\$0.00	\$0.00	0%
10-0200-001-6120	Computer & Software Expense - PSERV	\$4,500.00	\$3,690.08	\$809.92	82%
10-0200-001-6170	Office Supplies/Equip/Printing - PSERV	\$4,000.00	\$1,332.52	\$2,667.48	33%
10-0200-001-6175	Operating Supplies - PSERV	\$8,500.00	\$2,301.89	\$6,198.11	27%
10-0200-001-6180	Postage - PSERV	\$1,600.00	\$606.07	\$993.93	38%
10-0200-001-6195	Phone Service - PSERV	\$7,331.00	\$3,157.12	\$4,173.88	43%
10-0200-001-7075	Reimbursable Private Prop. Maint. - CODE	\$2,000.00	\$11,050.00	(\$9,050.00)	553%
10-0200-001-7120	Administrative Expense- PSERV	\$500.00	\$0.00	\$500.00	0%
10-0200-001-8020	Medical Testing - PSERV	\$3,000.00	\$337.00	\$2,663.00	11%
10-0200-001-8030	Janitorial Services - PSERV	\$2,217.00	\$1,092.00	\$1,125.00	49%
10-0200-001-8040	Temporary Labor	\$500.00	\$0.00	\$500.00	0%
10-0200-001-8050	Bldg Repairs/Sec Maint - PSERV	\$12,000.00	\$5,977.34	\$6,022.66	50%
10-0200-001-8060	Preventative/Termite/Pest Control	\$550.00	\$556.40	(\$6.40)	101%
10-0200-001-8070	Bldg Heat/Electric/Street lights - PSERV	\$48,000.00	\$24,511.02	\$23,488.98	51%
10-0200-003-7085	Fuel & Lubricants - PSERV	\$40,000.00	\$13,341.38	\$26,658.62	33%
10-0200-003-7105	Landfill Fees/Recycle - PSERV	\$145,000.00	\$58,251.90	\$86,748.10	40%
10-0200-003-7106	Yard Waste - PSERV	\$18,500.00	\$10,034.50	\$8,465.50	54%
10-0200-003-7155	Safety Equipment/Signs/Markings - PSERV	\$5,150.00	\$555.31	\$4,594.69	11%
10-0200-003-7170	Small Tools/Equip Repairs/Maint. - PSERV	\$4,000.00	\$3,396.93	\$603.07	85%
10-0200-003-7171	Radio Repairs - PSERV	\$250.00	\$0.00	\$250.00	0%
10-0200-003-7195	Truck/Vehicle Repair/Maint. - PSERV	\$55,000.00	\$17,930.83	\$37,069.17	33%
10-0200-003-7200	Uniforms/Maintenance - PSERV	\$10,000.00	\$3,065.60	\$6,934.40	31%
10-0200-003-8095	Special Event Overtime - PSERV	\$3,500.00	\$1,896.46	\$1,603.54	54%
10-0200-003-8105	Street Materials - PSERV	\$8,000.00	\$786.41	\$7,213.59	10%



**CITY OF NEW CASTLE**  
**DECEMBER 2025**  
**FY26 YTD BUDGET REPORT - 50%**

Account ID	EXPENSE Description	Budget	YTD Expended	Balance	% Used
10-0200-004-8120	Street Repairs - PSERV	\$1,000.00	\$0.00	\$1,000.00	0%
10-0203-003-8080	Sand & Abrasives/ Snow & Ice Control	\$8,000.00	\$1,222.91	\$6,777.09	15%
10-0203-003-8090	Outside Contractors / Snow & Ice Control	\$1,000.00	\$0.00	\$1,000.00	0%
<b>PW PARKS &amp; PUBLIC PROPERTY</b>					
10-0204-003-7060	Equipment - PARKS	\$107,261.00	\$606.98	\$106,654.02	1%
10-0204-003-7061	Pruning/Planting Trees - ROW/PARKS	\$40,000.00	\$12,614.67	\$27,385.33	32%
10-0204-003-7100	Playground Maintenance/Wood Carpet-PARKS	\$42,875.00	\$426.20	\$42,448.80	1%
10-0204-003-7430	Contract Maintenance - City Prop/PARKS	\$115,000.00	\$76,118.98	\$38,881.02	66%
10-0204-003-7432	Dog Park - PARKS	\$25,000.00	\$2,934.40	\$22,065.60	12%
<b>CAPITAL OUTLAY - PSERV</b>					
10-0205-004-7355	Capital Outlays/Equip & Vehicles - PSERV	\$15,000.00	\$0.00	\$15,000.00	0%
10-0205-004-7446	Handicap Curb Ramps	\$25,000.00	\$0.00	\$25,000.00	0%
10-0205-004-7533	Debt Service / Vehicle lease - PSERV	\$105,684.00	\$59,470.01	\$46,213.99	56%
10-0205-004-7534	Debt Service / Road Repair -GO Bond 2018	\$225,000.00	\$112,500.00	\$112,500.00	50%
10-0205-004-7536	Storm Drainage/MS4 - PSERV	\$130,000.00	\$7,474.62	\$122,525.38	6%
10-0205-004-7540	Capital Improvement/Road Repairs - PSERV	\$54,700.00	\$0.00	\$54,700.00	0%
<b>PUBLIC SERVICES TOTALS</b>		<b>\$2,431,174.00</b>	<b>\$939,680.60</b>	<b>\$1,491,493.40</b>	<b>39%</b>
<b>MAYOR AND COUNCIL</b>					
10-0301-001-6001	Salaries - M&C	\$20,100.00	\$10,050.30	\$10,049.70	50%
10-0301-001-6010	FICA Expense - M&C	\$1,540.00	\$768.82	\$771.18	50%
10-0301-001-6101	Advertising - M&C	\$15,500.00	\$10,521.50	\$4,978.50	68%
10-0301-001-6105	Prof Development - M&C	\$600.00	\$40.00	\$560.00	7%
10-0301-001-6106	Association Dues - M&C	\$4,200.00	\$0.00	\$4,200.00	0%
10-0301-001-6550	Economic Dev Activities - M&C	\$15,000.00	\$0.00	\$15,000.00	0%
10-0301-001-6560	Sea Level Rise Task Force	\$40,000.00	\$4,254.38	\$35,745.62	11%
10-0301-001-7024	General Code Updates - M&C	\$4,000.00	\$3,797.00	\$203.00	95%
10-0301-001-7040	Contributions - M&C	\$98,500.00	\$98,500.00	\$0.00	100%
10-0301-001-7055	Meeting Security/Rental Fees - M&C	\$7,000.00	\$5,004.43	\$1,995.57	71%
10-0301-001-7065	Equipment Purchases - M&C	\$1,000.00	\$0.00	\$1,000.00	0%
10-0301-003-6185	Election Expenses - M&C	\$0.00	\$0.00	\$0.00	0%
10-0301-003-6190	Rivertowns Ride & Festival - M&C	\$0.00	\$0.00	\$0.00	0%
10-0301-003-7010	Annual Calendar/Monthly Newsletter - M&C	\$4,500.00	\$801.53	\$3,698.47	18%
10-0301-003-7011	Transcription Services - M&C	\$16,444.00	\$5,852.02	\$10,591.98	36%
10-0301-003-7042	Fees to Good Will Riverbend - M&C	\$6,000.00	\$4,000.00	\$2,000.00	67%
<b>CITY CLERK / CITY TREASURER</b>					



**CITY OF NEW CASTLE**  
**DECEMBER 2025**  
**FY26 YTD BUDGET REPORT - 50%**

Account ID	EXPENSE Description	Budget	YTD Expended	Balance	% Used
10-0302-001-6001	Salaries - CLERK/TREAS	\$2,260.00	\$1,050.01	\$1,209.99	46%
10-0302-001-6010	FICA Expense - CLERK/TREAS	\$160.00	\$80.34	\$79.66	50%
<b>FINANCE</b>					
10-0303-003-7090	FY Audit - FIN	\$45,000.00	\$26,441.00	\$18,559.00	59%
<b>ADMINISTRATION</b>					
10-0304-001-6001	Salaries - ADMIN	\$389,533.00	\$195,234.09	\$194,298.91	50%
10-0304-001-6005	Overtime - ADMIN	\$1,000.00	\$0.00	\$1,000.00	0%
10-0304-001-6008	Sellback Vacation & Sick - ADMIN	\$0.00	\$0.00	\$0.00	0%
10-0304-001-6010	FICA Expense - ADMIN	\$29,800.00	\$14,305.95	\$15,494.05	48%
10-0304-001-6015	Health/Life/Dental Expense - ADMIN	\$96,831.00	\$43,271.45	\$53,559.55	45%
10-0304-001-6020	Pension Plan - ADMIN	\$21,347.00	\$10,577.79	\$10,769.21	50%
10-0304-001-6100	Employee Retention	\$10,000.00	\$0.00	\$10,000.00	0%
10-0304-001-6105	Professional Development - ADMIN	\$4,000.00	(\$1,656.59)	\$5,656.59	-41%
10-0304-001-6115	City Administrator Expense - ADMIN	\$4,000.00	\$40.00	\$3,960.00	1%
10-0304-001-6120	Computer, Hardware & IT Services - ADMIN	\$60,000.00	\$7,419.48	\$52,580.52	12%
10-0304-001-6130	Dues & Publications - ADMIN	\$1,000.00	\$370.00	\$630.00	37%
10-0304-001-6170	Office Supplies/Printing - ADMIN	\$5,000.00	\$2,498.27	\$2,501.73	50%
10-0304-001-6180	Postage - ADMIN	\$3,500.00	\$1,719.32	\$1,780.68	49%
10-0304-001-6195	Telephone/Internet Service - ADMIN	\$5,052.00	\$2,315.57	\$2,736.43	46%
10-0304-001-7120	Administrative Expense - ADMIN	\$5,500.00	\$1,516.30	\$3,983.70	28%
10-0304-001-8020	Medical Testing - ADMIN	\$250.00	\$0.00	\$250.00	0%
10-0304-001-8030	Janitorial Services - ADMIN	\$1,377.00	\$803.00	\$574.00	58%
10-0304-001-8050	Building Repairs - ADMIN	\$3,500.00	\$470.00	\$3,030.00	13%
10-0304-001-8055	Bldg Security Maintenance - ADMIN	\$5,500.00	\$2,864.64	\$2,635.36	52%
10-0304-001-8060	Preventative/Termite/Pest Control -ADMIN	\$950.00	\$398.92	\$551.08	42%
10-0304-001-8070	Building Heat - ADMIN	\$5,500.00	\$2,366.38	\$3,133.62	43%
10-0304-002-7085	Fuel & Oil - ADMIN	\$3,500.00	\$2,160.52	\$1,339.48	62%
10-0304-003-6122	Software Support - ADMIN	\$38,291.00	\$26,487.45	\$11,803.55	69%
10-0304-004-7350	Lease Copier ADMIN	\$3,313.00	\$1,620.08	\$1,692.92	49%
10-0304-005-7000	Special Projects & Grants	\$35,000.00	\$35,000.00	\$0.00	100%
<b>HUMAN RESOURCES</b>					
10-0308-001-6101	Advertising- HR	\$1,000.00	\$697.77	\$302.23	70%
10-0308-001-6105	Professional Development- HR	\$0.00	\$0.00	\$0.00	0%
10-0308-001-6130	Dues & Publications- HR	\$0.00	\$0.00	\$0.00	0%
10-0308-001-6183	Temporary Labor/Consultant- HR	\$10,000.00	\$577.50	\$9,422.50	6%





**CITY OF NEW CASTLE**  
**DECEMBER 2025**  
**FY26 YTD BUDGET REPORT - 50%**

Account ID	EXPENSE Description	Budget	YTD Expended	Balance	% Used
10-0308-001-7404	Employee Training Programs- HR	\$1,000.00	\$0.00	\$1,000.00	0%
10-0308-001-8096	Contract Reimbursements- HR	\$3,000.00	\$1,150.00	\$1,850.00	38%
10-0308-001-8098	Pre-employ Background Investigation- HR	\$300.00	\$76.35	\$223.65	25%
<b>BOARD OF ADJUSTMENT</b>					
10-0801-001-6101	Advertising - BOA	\$1,000.00	\$240.00	\$760.00	24%
10-0801-001-6105	Professional Fees - BOA	\$6,000.00	\$7,120.04	(\$1,120.04)	119%
<b>BUILDING MAINTENANCE</b>					
10-0901-001-7045	County Sewer Assessments - BLDG	\$3,000.00	\$1,174.09	\$1,825.91	39%
10-0901-001-7135	Contractual Services - BLDG	\$6,000.00	\$75.00	\$5,925.00	1%
10-0901-001-8077	Town Hall Heat - BLDG	\$0.00	\$0.00	\$0.00	0%
10-0901-003-8082	Capital Reserves - BLDG	\$259,500.00	\$4,889.33	\$254,610.67	2%
10-0901-004-8085	Battery Park / Porta Potties - BLDG	\$5,000.00	\$293.96	\$4,706.04	6%
<b>INSURANCE</b>					
10-1001-001-7145	Public Officials Liability - INS	\$5,927.00	\$5,927.00	\$0.00	100%
10-1001-001-8055	Police Liability - INS	\$6,596.00	\$6,596.00	\$0.00	100%
10-1001-001-8065	Property and Liability - INS	\$138,776.00	\$101,528.50	\$37,247.50	73%
10-1001-001-8130	Workers Compensation - INS	\$77,000.00	\$76,370.00	\$630.00	99%
10-1001-001-8135	Unemployment Insurance - INS	\$11,000.00	\$218.88	\$10,781.12	2%
<b>PROFESSIONAL/CONTRACTUAL SERVICES</b>					
10-1002-001-8011	City Engineer - CONT	\$40,000.00	\$11,700.44	\$28,299.56	29%
10-1002-001-8025	City Solicitor - CONT	\$125,000.00	\$89,357.42	\$35,642.58	71%
10-1002-003-6140	AFSCME Contract Negotiations - CONT	\$5,000.00	\$0.00	\$5,000.00	0%
10-1002-003-6141	HR/Other Legal - CONT	\$5,000.00	\$0.00	\$5,000.00	0%
<b>PLANNING COMMISSION</b>					
10-1102-003-6105	Professional Dev & Training - PC	\$500.00	\$0.00	\$500.00	0%
10-1102-003-6190	Contractual Services - PC	\$40,000.00	\$27,815.19	\$12,184.81	70%
10-1102-003-7004	Comprehensive Plan Update - PC	\$14,000.00	\$10,000.00	\$4,000.00	71%
<b>HISTORIC AREA COMMISSION</b>					
10-1103-003-6105	Prof Development - HAC	\$200.00	\$0.00	\$200.00	0%
10-1103-003-6140	Historic Preservation	\$7,000.00	\$2,844.40	\$4,155.60	41%
10-1103-003-6162	Architect - HAC	\$25,000.00	\$11,726.25	\$13,273.75	47%
10-1103-003-6190	Meeting Security	\$3,000.00	\$922.86	\$2,077.14	31%
<b>BOARD OF HEALTH</b>					
10-1109-001-6105	Professional Development - BOH	\$500.00	\$0.00	\$500.00	0%
10-1109-001-6100	BOARD OF HEALTH	\$0.00	\$0.00	\$0.00	0%





**CITY OF NEW CASTLE**  
**DECEMBER 2025**  
**FY26 YTD BUDGET REPORT - 50%**

Account ID	EXPENSE Description	Budget	YTD Expended	Balance	% Used
10-1109-001-6170	Supplies - BOH	\$250.00	\$266.21	(\$16.21)	106%
10-1109-001-6180	Postage - BOH	\$1,000.00	\$1,177.95	(\$177.95)	118%
10-1109-001-7080	Meeting Security - BOH	\$840.00	\$962.84	(\$122.84)	115%
<b>LONG TERM RESERVES</b>					
10-1110-004-6124	Accrued Benefits	\$25,000.00	\$25,000.00	\$0.00	100%
10-1110-004-6125	Restricted Reserves / Capital	\$0.00	\$0.00	\$0.00	0%
<b>ADMINISTRATION TOTALS</b>		<b>\$1,842,937.00</b>	<b>\$909,651.93</b>	<b>\$933,285.07</b>	<b>49%</b>
<b>FINAL TOTALS</b>		<b>\$7,598,646.00</b>	<b>\$3,339,825.09</b>	<b>\$4,258,820.91</b>	



**CITY OF NEW CASTLE**  
**DECEMBER 2025**  
**FY26 YTD BUDGET REPORT - 50%**

Account ID	Description	Budget	YTD	Balance
<b>MUNICIPAL STREET AID FUND 20</b>				
<b>Revenue:</b>				
20-0000-500-0000	Municipal Street Aid	\$116,100.00	\$0.00	(\$116,100.00)
20-0000-500-0001	Municipal Street Aid Reserve carry over	\$625,067.00	\$0.00	(\$625,067.00)
<b>Expense:</b>				
20-0208-001-8121	MSAF Expenses	\$116,100.00	\$53,899.07	\$62,200.93
20-0208-001-8125	MSAF Reserve Expenses	\$625,067.00	\$0.00	\$625,067.00
<b>COMMUNITY TRANSPORTATION FUND 23</b>				
<b>Revenue:</b>				
23-0000-500-0000	CTF 24-P-PROG-67 GoodWill Fire Co.	\$5,697.00	\$0.00	\$5,697.00
<b>Expense:</b>				
23-0205-004-7540	CTF 24-P-PROG-67 GoodWill Fire Co.	\$5,697.00	\$0.00	\$5,697.00
<b>DNREC FY22 BOND FUND 24</b>				
<b>Revenue:</b>				
24-0000-500-0000	DNREC (FY22 Bond) Cap Improv/Trans Trust	\$80,000.00	\$0.00	\$80,000.00
<b>Expense:</b>				
24-0205-001-8015	DNREC (FY22 BOND) / Floating Pier	\$80,000.00	\$0.00	\$80,000.00
<b>COMMUNITY TRANSPORTATION FUND 25</b>				
<b>Revenue:</b>				
25-0000-500-0000	CTF P-PROG-01 (Road Repairs)	\$65,000.00	\$0.00	\$65,000.00
<b>Expense:</b>				
25-0207-001-8120	CTF P-PROG-01 (Road Repairs)	\$65,000.00	\$0.00	\$65,000.00
<b>CRF FY25 BOND FUND 26</b>				
<b>Revenue:</b>				
26-0000-500-0000	CRF (FY25 BOND) Roads /Playground /PSAF	\$1,233,589.23	\$177,290.51	\$1,056,298.72
<b>Expense:</b>				
26-0205-001-7540	CRF (FY25 Bond) Road Repair	\$855,694.23	\$610,900.04	\$244,794.19
26-0205-001-7541	CRF (FY25 Bond) Battery Park Playground	\$375,000.00	\$0.00	\$375,000.00
<b>CRF FY23 BOND FUND 27</b>				
<b>Revenue:</b>				
27-0000-500-0000	CRF (FY23 BOND) \$605,654	\$88,206.95	\$40,043.25	\$48,163.70
<b>Expense:</b>				
27-0205-001-7542	CRF (FY23 BOND) City Wide Cameras	\$28,428.98	\$0.00	\$28,428.98



**CITY OF NEW CASTLE**  
**DECEMBER 2025**  
**FY26 YTD BUDGET REPORT - 50%**

Account ID	Description	Budget	YTD	Balance
27-0205-001-8015	CRF (FY23 BOND) Floating Pier	\$59,777.97	\$40,043.25	\$19,734.72
<b>CRF FY24 BOND FUND 28</b>				
<b>Revenue:</b>				
28-0000-500-0000	CRF (FY24 BOND) \$765,000	\$598,015.43	\$130,410.16	\$467,605.27
<b>Expense:</b>				
28-0205-001-7540	CRF (FY24 BOND) Misc Capital Projects	\$598,015.43	\$598,015.43	\$0.00
<b>CRF FY26 BOND FUND 29</b>				
<b>Revenue:</b>				
29-0000-500-0000	CRF (FY26 BOND) \$305,600	\$305,600.00	\$18,534.00	\$287,066.00
<b>Expense:</b>				
29-0205-001-7540	CRF (FY26 BOND) ADMIN BLD RENOVATIONS	\$150,000.00	\$0.00	\$150,000.00
29-0205-001-7541	CRF (FY26 BOND) DIKE RAISING FEASIBILITY	\$100,000.00	\$0.00	\$100,000.00
29-0205-001-7542	CRF (FY26 BOND) POLICE BLD RENOVATIONS	\$55,600.00	\$55,600.00	\$0.00
<b>SWMPG 26-03</b>				
<b>Revenue:</b>				
33-0000-500-0000	SWMPG 26-03	\$125,000.00	\$0.00	\$125,000.00
<b>Expense:</b>				
33-0200-001-8015	SWMPG 26-03	\$125,000.00	\$0.00	\$125,000.00
<b>DNREC/ORPT 24-483</b>				
<b>Revenue:</b>				
35-0000-500-0000	<u>DNREC/ ORPTGrant-Battery Walk/Playground</u>	\$125,000.00	\$0.00	\$125,000.00
<b>Expense:</b>				
35-0204-001-7061	DNREC/ORPT 24-483	\$125,000.00	\$0.00	\$125,000.00
<b>DNREC FY25 TEDI FUND 37</b>				
<b>Revenue:</b>				
37-0000-500-0000	DNREC FY25 TEDI	\$6,681.00	\$5,774.94	\$906.06
<b>Expense:</b>				
37-0205-004-7536	DNREC FY25 TEDI	\$6,681.00	\$5,054.94	\$1,626.06
<b>DEMA / PDM FUND 40</b>				
<b>Revenue:</b>				
40-0000-500-0000	DEMA FY19 PDM Grant	\$12,727.04	\$0.00	\$12,727.04
<b>Expense:</b>				
40-0205-004-7536	Contractual Service - DEMA FY19 PDM	\$12,727.04	\$0.00	\$12,727.04



**CITY OF NEW CASTLE**  
**DECEMBER 2025**  
**FY26 YTD BUDGET REPORT - 50%**

Account ID	Description	Budget	YTD	Balance
<b>DELDOT /FY25 CYCLING INNOVATION FUND 41</b>				
<b>Revenue:</b>				
41-0000-500-0000	DeIDOT CYCLING Trail Feasibility Study	\$15,180.00	\$15,180.00	\$0.00
<b>Expense:</b>				
41-0205-004-8015	DeIDOT CYCLING Trail Feasibility Study	\$15,180.00	\$15,180.00	\$0.00
<b>DEMA /CYBERSECURITY GRANT FUND 42</b>				
<b>Revenue:</b>				
42-0000-500-0000	DEMA FY25 CYBERSECURITY GRANT	\$6,764.90	\$3,288.76	\$3,476.14
<b>Expense:</b>				
42-0205-004-7536	DEMA FY25 CYCBERSECURITY GRANT	\$6,764.90	\$4,715.94	\$2,048.96
<b>CJC FUND 80</b>				
<b>Revenue:</b>				
80-0000-500-0000	CJC - 2023-AR-P/T-3188 Grant	\$215,738.36	\$60,867.03	\$154,871.33
<b>Expense:</b>				
80-0101-001-7060	CJC/ 2023-AR-P/T-3188	\$215,738.36	\$61,667.03	\$154,071.33
<b>CJC FUND 81</b>				
<b>Revenue:</b>				
81-0000-500-0000	CJC/ 2023-DB-P/T-3639	\$0.00	\$1,526.08	(\$1,526.08)
<b>Expense:</b>				
81-0101-001-7060	Equipment - CJC / 2023-DB-P/T-3639 Grant	\$0.00	\$1,526.08	(\$1,526.08)
<b>FCVC V-111-26</b>				
<b>Revenue:</b>				
83-0000-500-0000	FCVC GRANT / V-111-26	\$0.00	\$1,760.00	(\$1,760.00)
<b>Expense:</b>				
83-0101-001-6010	V-111-26 Overtime	\$0.00	\$2,400.00	(\$2,400.00)
83-0101-001-6010	V-111-26 FICA	\$0.00	\$0.00	\$0.00
83-0101-001-8050	V-111-26 EQUIPMENT/TRAVEL	\$0.00	\$0.00	\$0.00
<b>SALLE GRANT FUND 84</b>				
<b>Revenue:</b>				
84-0000-500-0000	SALLE Grant	\$6,000.00	\$3,422.07	\$2,577.93
<b>Expense:</b>				
84-0104-001-6005	Overtime - SALLE	\$500.00	\$0.00	\$500.00
84-0104-001-6010	FICA expense - SALLE	\$0.00	\$0.00	\$0.00



**CITY OF NEW CASTLE**  
**DECEMBER 2025**  
**FY26 YTD BUDGET REPORT - 50%**

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Account ID	Description	Budget	YTD	Balance
84-0104-001-7060	Equipment/Rental - SALLE	\$5,500.00	\$4,101.16	\$1,398.84

**HIGHWAY SAFETY GRANT FUND 85**

**Revenue:**

85-0000-500-0000	Highway Safety Grants	\$8,000.00	\$10,040.46	(\$2,040.46)
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**Expense:**

85-0102-001-6005	Overtime - Highway Safety	\$8,000.00	\$10,280.78	(\$2,280.78)
85-0102-001-7060	Equipment - Highway Safety	\$0.00	\$0.00	\$0.00

**CJC FUND 86**

**Revenue:**

86-0000-500-0000	CJC Grant 2025-DB-P/T-3512	\$0.00	\$6,900.00	(\$6,900.00)
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**Expense:**

86-0108-001-7060	Equipment - CJC Grant 2025-DB-P/T-3512	\$6,900.00	\$6,900.00	\$0.00
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**EIDE GRANT FUND 88**

**Revenue:**

88-0000-500-0000	EIDE Grant	\$4,746.00	\$975.00	\$3,771.00
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**Expense:**

88-0103-001-6005	Overtime - EIDE	\$4,746.00	\$975.00	\$3,771.00
88-0103-001-6010	FICA Expense - EIDE	\$0.00	\$0.00	\$0.00
88-0103-001-7060	Equipment - EIDE	\$0.00	\$0.00	\$0.00

**DPS / VIOLENT CRIME GRANT FUND 89**

**Revenue:**

89-0000-500-0000	FCVC GRANT / V-67-25	\$24,893.60	\$25,373.60	-\$480.00
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**Expense:**

89-0101-001-6005	Overtime / V-67-25	\$24,893.60	\$2,261.49	\$22,632.11
89-0101-001-7060	Equipment/Training - V-67-25	\$0.00	\$37,841.61	(\$37,841.61)

**GIA/SEPARATION DAY GRANT FUND 95**

**Revenue:**

95-0000-500-0000	Separation Day Grant	\$36,000.00	\$0.00	\$36,000.00
95-0000-500-0001	Separation Day -Fees/Contributions	\$33,000.00	\$9,105.00	\$23,895.00
95-0000-500-0002	Separation Day - Admission/Sales	\$8,500.00	\$17,060.00	(\$8,560.00)

**Expense:**

95-1108-001-6105	Professional Fees - SEPDAY	\$50,000.00	\$0.00	\$50,000.00
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**CITY OF NEW CASTLE**  
**DECEMBER 2025**  
**FY26 YTD BUDGET REPORT - 50%**

Account ID	Description	Budget	YTD	Balance
95-1108-001-6170	Supplies - SEPDAY	\$5,000.00	\$0.00	\$5,000.00
95-1108-001-6180	Postage - SEPDAY	\$0.00	\$0.00	\$0.00
95-1108-001-6185	Printing/Publications/Adv - SEPDAY	\$1,000.00	\$0.00	\$1,000.00
95-1108-001-6190	Rent - SEPDAY	\$4,500.00	\$0.00	\$4,500.00
95-1108-001-7120	Administrative Expense - SEPDAY	\$7,500.00	\$0.00	\$7,500.00
95-1108-001-7222	Police/EMS/Public Works - SEPDAY	\$8,500.00	\$0.00	\$8,500.00
95-1108-001-8065	Insurance - SEPDAY	\$1,000.00	\$0.00	\$1,000.00

**CAPITAL DEBTS**

**as of 12/31/25**

	<b>Current Balance</b>	<b>NOTES</b>
PNC General Obligation Bond	\$498,691.31	Paid by Trustees (Delaware St. road work)
PNC Commercial Loan	\$53,207.80	Trash Truck Loan
<b>TOTAL INDEBTEDNESS =</b>	<b>\$551,899.11</b>	







***New Castle City Building Department / 220 Delaware Street / New Castle, DE 19720-4816***  
***Phone (302) 322-9813 Fax (302) 323-9814***

## **BUILDING OFFICIAL'S REPORT**

**December 2025**

To: Members of New Castle City Council  
Submitted by: Jeffrey Bergstrom, Building Official

Number of Building Permits Issued.....	27
Estimated Cost of Work.....	\$682,417.78
Fees Collected.....	\$14,140.46
Inspections Performed (by type)	
Site/Footing/Masonry.....	65
Framing/Structural.....	12
Plumbing/HVAC.....	18
Final/Certificates of Occupancy.....	4

cc: Building Report File  
City Council

**TO: Antonina Tantillo, City Administrator**  
**FROM: Jeff Bergstrom,**  
**Building Official**  
**DATE: January 8, 2026**  
**RE: December 2025 Activity**



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Twenty-seven building permit applications were processed in December for approximately \$682,417.78 worth of construction, and \$14,140.46 in fees were collected.

Three hundred and eight 2025 and 2026 business licenses were processed, resulting in fees of \$58,032.00.

Three 2025 Rental licenses were processed resulting fees of \$225.00.

Four Certificates of Occupancy were issued, following required inspections, resulting in fees of \$350.00.

Meetings attended included the HAC on the 11<sup>th</sup>.

The department made about 99 formal inspections during the period.

In addition to regular workload, other projects included: public works inspections & issues, development & site work issues, dike maintenance issues, stormwater permitting Issues, and vacant building issues.

## DECEMBER 2025 BUSINESS LICENSES

License No.	Business Name	Business Location	Paid Amount
25000864	ALL STATE ELECTRICAL SERV LLC	32794 VERA LANE MILLSBORO DE	50.00
25000865	TASTE BLISS	532 COOK ST DELAWARE CITY DE	50.00
25000866	SHURE-LINE ELECTRICAL INC	100 ARTISAN DR SMYRNA DE	360.00
2026			
26000001	TREASURES REDISCOVERED LLC	318 DELAWARE ST NEW CASTLE DE	50.00
26000002	APPLE SIGNS INC	404 SERENDIPITY DR MILLERSVILLE MD	360.00
26000003	2 BROTHERS ROOFING LLC	26 BROOKSIDE DR WILMINGTON DE	210.00
26000004	R & D CONSTRUCTION CO	503 N MILL RD KENNETT SQ PA	360.00
26000005	3 PHASE EXCEL ELEVATOR COPR	60 SHAWMUT RD STE 1 CANTON MA	360.00
26000006	EMORY HILL & COMPANY INC	10 CORPORATE CIR NEW CASTLE DE	210.00
26000007	POWER HOME REMODELING GROUP	2501 SEAPORT DR BH400 CHESTER PA	360.00
26000008	BECKERS CHIMNEY & ROOFING	209 MAIN ST WILMINGTON DE	210.00
26000009	APRIA HEALTHCARE LLC	1 MCCULLOUGH DR NEW CASTLE DE	21.00
26000010	ATR ELECTRICAL SERVICES INC	14 MANASSAS DR MIDDLETOWN DE	21.00
26000011	THE KOZY KAKERY LLC	131 W 9TH ST NEW CASTLE DE	50.00
26000012	LANCHESTER HOME IMPROVEMENTS	5809 LIMEVILLE RD GAP PA	90.00
26000013	CIRIACO'S GENERAL CONTRACTING	850 REYBOLD DR NEW CASTLE DE	50.00
26000014	MANOR ANTIQUES	123 W 7TH ST NEW CASTLE DE	50.00
26000015	WEST MARINE PRODUCTS INC	132 SUNSET BLVD NEW CASTLE DE	90.00
26000016	ETWORK INC	122 DELAWARE ST NEW CASTLE DE	50.00
26000017	CLARK & SONS INC	314 E AYRE ST NEWPORT DE	90.00
26000018	WHELAN SECURITITY MID-ATLANTIC	1699 S HANBLEY RD ST LOUIS MO	360.00
26000019	AUTOCLASSIC OF DELAWARE LLC	701 FERRY CUT OFF NEW CASTLE DE	50.00
26000020	CHINA EAST RESTURANT	718 FERRY CUT OFF NEW CASTLE DE	50.00
26000021	ICONIC ROOFING & EXTERIORS INC	13 KING CT NEW CASTLE DE	50.00
26000022	THE TRI-M GROUP LLC	206 GALE LANE KENNETT SQ PA	360.00
26000023	CHARLES S RESKOVITS INC	1018 LIBERTY RD WILMINGTON DE	210.00
26000025	OLIVER FIRE PROTECTION	501 FEHELEY DRIVE KING OF PRUSSIA PA	360.00
26000026	WITTENBACK BUSINESS SYSTEMS	100 SPARKS VALLET RD SPARKS MD	360.00
26000027	DENALI BEAUTY WORKS	202 DELAWARE ST NEW CASTLE DE	50.00
26000028	RANDY STEVENS PLUMBING INC	448 E ARYE ST WILMINGTON DE	50.00
26000029	TYCOS GENERAL CONTRACTORS	412 MECO DR WILMINGTON DE	210.00
26000030	ROSEDALE ROOFING COMPANY INC	10450 CAMPBELL BLVD BALTIMORE MD	360.00
26000031	KEYSTONE ENGINEERING GROUP INC	590 E LANCASTER AVE FRAZER PA	360.00
26000032	RF INSTALLATIONS LLC	1475 AVENUE S GRAND PRARIE TX	50.00
26000033	INTEL STEEL EAST LLC	100 STEEL DR NEW CASTLE DE	210.00
26000034	CLYDE'S PLUMBING LLC	20 DARLINGTON RD NEW CASTLE DE	50.00

26000035	JIM'S WINDOE CLEANING SERVICE	1300 DEXTER CORNER RD TOWNSEND DE	50.00
26000036	BAILEYS DAWG	4028 ROSETREE LN NEWARK DE	50.00
26000037	SUMMIT STEEL INC	201 EDWARDS AVE NEW CASTLE DE	360.00
26000038	CGC GEOSERVICES LLC	1000 DAWSON DR STE C NEWARK DE	210.00
26000039	MCKIN & CREED	200 CONTINENTAL DR 400 NEWARK DE	360.00
26000040	PSC CONTRACTING	563 OLD SUMMIT BRIDGE RD MIDDLETOWN DE	210.00
26000041	STRICKLAND STEEL INC	505 BLUE BALL RD ELKTON MD	210.00
26000042	OWL SERVICES US	10100 DIXIE HIGHWAY CLARKSTON MI	50.00
26000043	JAMESTOWN INC	830 DAWSON DR NEWARK DE	360.00
26000044	NORA LEES FRENCH QUARTER BISTRO	122 DELAWARE ST NEW CASTLE DE	210.00
26000045	PASSION CARE ACADEMY II	1206 DELAWARE ST NEW CASTLE DE	90.00
26000046	PIPE PROS JETTING & PLUMBING	479 BLACKBIRD LNDG TOWNSEND DE	210.00
26000047	BEYOND GUTTERS INC	800 BRANCH RD NEWARK DE	50.00
26000048	DELAWARE LAWN & LANDSCAPE LLC	467 OLD AIRPORT RD NEW CASTLE DE	210.00
26000049	FS.COM INC	300 CENTERPOINT BLVD NEW CASTLE DE	360.00
26000050	NEVO'S CONSTRUCTION LLC	146 KAIGHN AVE CAMDEN NJ	90.00
26000051	ROTO-ROOTER SERVICES	1001 DAWSON DR NEWARK DE	360.00
26000052	BREEDING & DAY INC	816 E BALTIMORE PIKE KENNETT SQ PA	360.00
26000053	PAUL'S POINTING INC	303 ASTILBE DR KENNETT SQ PA	90.00
26000054	JOHN E STEELE JR INC	1216 BAYVIEW DR MIDDLETOWN DE	90.00
26000055	SILA SERVICES LLC	900 E 8TH ST KINBG OF PRUSSIA PA	360.00
26000056	MARMON HOLDINGS	800 CENTERPOINT BLVD NEW CASTLE DE	360.00
26000057	MODERN ELECTRICAL SOLUTIONS	106 FOX DR NEWARK DE	50.00
26000058	BACKYARD STORAGE SOLUTIONS LLC	1700 TAYLOR LN CINNAMINSON NJ	50.00
26000059	LOOK OPTICAL	110 NB DUPONT HWY NEW CASTLE DE	50.00
26000060	BARNTIQUES CUSTOM WOOD & DESIGN	45 HIGHWAY 23 FOLEY MN	50.00
26000061	DELAWARE POWER WASH PLUS	801 S DUPOONT HWY U BLDG C NEW CASTLE	50.00
26000062	NORTH FISH USA INC	200 CENTERPOINT BLVD NEW CASTLE DE	360.00
26000063	DA REAL EST VA	728 W 11TH ST NEW CASTLE DE	50.00
26000064	M.J. BILECKI CON	163 CASIMIR DR NEW CASTLE DE	50.00
26000065	PARRA ELECTRIC INC	421 SMITHBRIDGE RD GLENN MILLS PA	90.00
26000066	FITLOGIX INC	19 E 5TH ST NEW CASTLE DE	50.00
26000067	LOCATION REALTY ADVISORS LLC	19 E 5TH ST NEW CASTLE DE	50.00
26000068	FRESH FACED SKIN CARE	202 DELAWARE ST NEW CASTLE DE	50.00
26000069	AMERICAN TENNIS COURTS	4051 NORTH POINT RD BALTIMORE MD	360.00
26000070	BUILDERS FIRSTSOURCE INC	6031 CONNECTION DR STE 400 IRVINE CA	90.00
26000071	T A AUSTIN PLUMBING INC	24 DUVALL CT WILMINGTON DE	90.00
26000072	GXO WAREHOUSE COMPANY INC	615 S COLLEGE ST 5TH FL CHARLOTTE NC	360.00
26000073	ELECTRICAL INTERGRITY LLC	117 J & M DR NEW CASTLE DE	210.00
26000074	GXO WAREHOUSE COMPANY INC	400 LUKENS DR NEW CASTLE DE	360.00
26000075	HARMONY STREET YOGA	54 E 4TH ST NEW CASTLE DE	50.00
26000076	AGROREFINER LLC	51 STEEL DR STE B NEW CASTLE DE	360.00
26000077	ROYAL PLUS INC	201 BELT ST SNOW HILL MD	360.00

26000078	F A BARTLETT TREE EXPERT CO	PO BOX 3067 STAMFORD CT	360.00
26000079	NICKILLIE LLC	9 THE STRAND NEW CASTLE DE	50.00
26000080	TRI-STATE TRUCK & EQUIP SALES	201 E 6TH ST NEW CASTLE DE	210.00
26000081	TRI-STATE TRUCK & EQUIP SALES	1B MERIT DR NEW CASTLE DE	210.00
26000082	AFA PROTECTIVE SYSTEMS INC	4643 BENSON AVE BALTIMORE MD	210.00
26000083	FEDERAL RENT A FENCE	127 HADDON AVE WEST BERLIN NJ	90.00
26000084	UNIFIED DOOR & HARDWARE GROUP	1650 SUCKLEW HWY PENNSAUKEN NJ	360.00
26000085	GERBER MASONRY	101 FALLON AVE WILMINGTON DE	50.00
26000086	PARIENTS PAINTING	19 CARLISLE RD NEWARK DE	90.00
26000087	KOKOSZKA & SONS INC	68 SKYLINE DR NEW CASTLE DE	90.00
26000088	NORTH DUPONT SHELL	104 N DUPONT HWY NEW CASTLE DE	50.00
26000089	AFFORDABLE STUCCO SERVICES	114 WILLOW GROVE MILL DR MIDDLETOWN DE	50.00
26000090	C R CONTRACTING LLC	40 OLD FARM RD NEWARK DE	50.00
26000091	TRI-STATE PEST MNGT INC	155 S DUPONT HWY NEW CASTLE DE	210.00
26000092	R C FABRICADORES INC	824 LOCUST ST WILMINGTON DE	360.00
26000093	A C E PROPERTY MANAGEMENT INC	12 S UNION ST WILMINGTON DE	50.00
26000094	BEAR INDUSTRIES	15 ALBE DR NEWARK DE	360.00
26000095	INTERGRATED WIRING SOLUTIONS	1685 S DUPONT HIGHWAY BOX 65 ST GEORGES DE	210.00
26000096	ADVANCE INC	645 DAWSON DR NEWARK DE	360.00
26000097	PROMISE PEST CONTRAL	1145 SHALLCROSS LAKE RD MIDDLETOWN DE	50.00
26000098	1ST STATE WINDOW CLEANING	264 SUGAR PINE DR MIDDLETOWN DE	90.00
26000099	SHURE-LINE ELECTRICAL INC	100 ARTISAN DR SMYRNA DE	360.00
26000100	FRANCIS POLLINGER & SON	57 GERMAY DR WILMINGTON DE	90.00
26000101	SOUTH RIVER ASSOCIATES LLC	718 FERRY CUT OFF NEW CASTLE DE	50.00
26000102	SASSY NAILS	737 FERRY CUT OFF NEW CASTLE DE	50.00
26000103	NEUBER CONCRETE	42 RIDGE RD PHOENIXVILLE PA	360.00
26000104	CMS/NEXTECH	1045 S JOHN RODES BLVD MELBOURNE FL	50.00
26000105	GUARDIAN PROTECTION SERV INC	174 THORN HILL RD WARRENDALE PA	360.00
26000106	THE MERCURY CAFÉ & TEAHOUSE	206 DELAWARE ST NEW CASTLE DE	210.00
26000107	THE SOUTH JERSEY GROUP	350 E PITTSFIELD ST PENNSVILLE PA	210.00
26000108	SOUTH JERSEY RECYCLING LLC	350 E PITTSFIELD ST PENNSVILLE PA	50.00
26000109	A C SHULTES INC	664 S EVERGREEN AVE WOODBURY HGHTS NJ	360.00
26000110	COLONIAL CONSTRUCTION CO	126 MIDDLEBORO RD WILMINGTON DE	90.00
26000111	J & S FIRE PROTECTION INC	520 ABBOT DR STE C BROMALL PA	210.00
26000112	M&T BANK	210 DELAWARE ST NEW CASTLE DE	90.00
26000113	ATIS ELEVATOR INSPECTIONS LLC	600 EMERSON RD STE 225 ST LOUIS MO	210.00
26000114	RIGHT COAST REALTY LLC	706 W 7TH ST NEW CASTLE DE	50.00
26000115	A C M CONSULTING CORP	2150 STANLEY TERRACE UNION NJ	90.00
26000116	MANUFACTURERS & TRADERS TRUST	718 FERRY CUT OFF NEW CASTLE DE	90.00
26000117	ART GUILD INC	200 ANCHOR MILL RD NEW CASTLE DE	360.00
26000118	OAK KNOLL BOOKS	313 DELAWARE ST NEW CASTLE DE	50.00
26000119	NEW CASTLE SPIRITS	718 FERRY CUT OFF NEW CASTLE DE	50.00
26000120	STAY TRUE PLUMBING LLC	693 OLD PORTER RD BEAR DE	90.00

26000121	R KEATING & SONS INC	7621 LANCASTER PIKE HOCKESSIN DE	360.00
26000122	GODWIN'S FITNESS CLUB	806 TREMONT ST NEW CASTLE DE	50.00
26000123	DIBIASO'S CLEANING & RESTORATION	PO BOX 43 TOWNSEND DE	210.00
26000124	J & B CAULKERS INC	2242 GLASGOW AVE NEWARK DE	210.00
26000125	GRAYDON HURST & SON INC	2901 BAYNARD BLVD WILMINGTON DE	90.00
26000126	KIRKIN EXTERTIORS LLC	1053 LOWER TWIN LN NEW CASTLE DE	210.00
26000127	DELCOLLO ELECTRIC & SECURITY	226 BROOKSIDE DR WILMINGTON DE	210.00
26000128	PAUL'S PLASTERING INC	19 DAVIDSON LN NEW CASTLE DE	210.00
26000129	FEDERAL MECHANICAL CONTRACTORS	229 HILLVIEQW AVE NEW CASTLE DE	210.00
26000130	H&R HEATING & A/C INC	7 KING CT NEW CASTLE DE	210.00
26000131	ANGELS TINING & CUSTOM INC	3 STE 1 MERIT DR NEW CASTLE DE	50.00
26000132	JOHN DI MONDI	301 W 7TH ST NEW CASTLE DE	50.00
26000133	DI MONDI STORAGE	PO BOX 72 NEW CASTLE DE	50.00
26000134	ADVANCED NEWTWORKING INC	1316 PHILADELPHIA PK WILMINGTON DE	90.00
26000135	CLOUDBURST LAWN SPRINKLERS SYST	6603 GOV PRINTZ BLVD STE A WILMINGTON DE	210.00
26000136	BELL PAINTING & WALLCOVERING	667 DAWSON DR NEWARK DE	210.00
26000137	A R MYERS GLASS	284 PENCADER DR NEWARK DE	210.00
26000138	LORZO LANDSCAPE	4148 MILLCREEK RD HOCKESSIN DE	50.00
26000139	ABC PHONES OF NORTH CAROLINA	110 N DUPONT HWY NEW CASTLE DE	210.00
26000140	HELIOS HVACR SERVICES LLC	601 S LAKE DESTINY DR STE 200 MAITLAND FL	50.00
26000141	BUCKS COUNTY ELECTRIC WORKS	260 KNOWLES AVE SOUTHAMPTON PA	360.00
26000142	STOLTZFUS PA DUTCH FOODS	110 N DUPONT HWY NEW CASTLE DE	360.00
26000143	GUZZO MASONRY INC	3501 D'IPPOLITE DR VINELAND NJ	210.00
26000144	SUNSTATES SECUIY LLC	801 CORP CENTER DR RALEIGH NC	360.00
26000145	HERMAN WAREHOUSE CORP	350 ANCHOR MILL RD NEW CASTLE DE	210.00
26000146	ORANGE CANS INC	750 N ST AUGUSTINE RD CHESA CITY MD	90.00
26000147	D E HARRIS SERVICES INC	204 ROUTE 45 SALEM NJ	360.00
26000148	WATERS TECHNOLOGY CORP	34 MAPLE ST MILFORD MA	360.00
26000149	BATH FITTER	542 INDUSTRIAL DR LEWISBERRY PA	360.00
26000150	GRILOUT	110 N DUPONT HWY NEW CASTLE DE	50.00
26000151	PULSE PLUMBING & HEATING & AC	542 INDUSTRIAL DR LEWISBERRY PA	360.00
26000152	QWINTRY LLC	600 CENTERPOINT BLVD NEW CASTLE DE	90.00
26000153	WINDOW NATION LLC	8110 MAPLE LAWN BLVD STE 335 FULTON MD	360.00
26000154	OFFICE SERVICE SOLUTIONS INC	710 WILMINGTON RD NEW CASTLE DE	90.00
26000155	ON THE MARK LOCATORS LLC	1080 S CHAPEL ST 201 NEWARK DE	90.00
26000156	MASTER INTERIORS INC	113 SANDY DR NEWARK DE	360.00
26000157	DELAWARE VALLEY REMEDIATION	240 CONESTOGA RD WAYNE PA	210.00
26000158	TRI-COUNTY TERMIT & PEST CONT	187 DELAWARE AVE CARNEYS POINT NJ	360.00
26000159	CENTIMARK CORP	12 GRANVIEW CIR CANONSBURG PA	90.00
26000160	DELAWARE CONSTRUCTION SER LLC	58 ALBE DR STE C NEWARK DE	90.00
26000161	EINSTEIN'S DESIGNS	114 W 5TH ST NEW CASTLE DE	50.00
26000162	BIMBO BAKERIES USA	30A PARKWAY CIR NEW CASTLE DE	360.00
26000163	DISABATINO LANDSCAPING	471 B & O LANE WILMINGTON DE	360.00

26000164	WILLWTTTS FIRE PROTECTION	206 ANTELOPE DR MULLICA HILL NJ	360.00
26000165	MATERIAL HANDLING SUPPLY INC	243 QUIGLEY BLVD U1 NEW CASTLE DE	360.00
26000166	PORTO-FINO PIZZA RESTURANT	718 FERRY CUT OFF NEW CASTLE DE	360.00
26000167	BLUE OCEAN CENTER	90 LUKENS DR NEW CASTLE DE	360.00
26000168	NICKLE ELECTICAL COMPANIES	125 RUTHAT DR NEWARK DE	360.00
26000169	TREASURE HUNT	110 N DUPONT HWY NEW CASTLE DE	50.00
26000170	HENTKOWSKI INC	3420 OLD CAPITOL TRAIL WILMINGTON DE	210.00
26000171	THE DVD & GAME EXCAHANGE	110 N DUPONT HWY NEW CASTLE DE	500.00
26000172	MAICHLES HEATING & A/C	105 J & M DR NEW CASTLE DE	360.00
26000173	RICHARDS TREE AND SHRUB CARE	1140 ALLEY MILL RD SMYRNA DE	50.00
26000174	UNITED INSPECTION AGENCY	716 N BETHLEHEM PK STE 300 LOWER GWYNEDD PA	360.00
26000175	WIG DEPARTMENT	110 N DUPONT HWY NEW CASTLE DE	50.00
26000176	THE NEW CASTLE WEEKLY	201 DELAWARE ST NEW CASTLE DE	50.00
26000177	DIAMOND FINISHES LLC	144 PINE VALLEY DR MIDDLETOWN DE	50.00
26000178	GEORGE H BURNS INC	200 N FORD AVE WILMINGTON DE	90.00
26000179	BLACK RABBIT TATTOO LLC	200 DELAWARE ST NEW CASTLE DE	90.00
26000180	CIPRIANOS KITCHEN IMPROVEMENTS	110 WATER ST WILMINGTON DE	50.00
26000181	PRO WORKS INC	177 OLD CHURCHMANS RD NEW CASTLE DE	360.00
26000182	SCHOOLSIDE SHELL	905 E BASON RD NEW CASTLE DE	50.00
26000183	JAG ELECTRICAL SALES INC	208 DELAWARE ST NEW CASTLE DE	90.00
26000184	RYTECH RESTORATION OF N DELAWAR	65 WOODSIDE LN BEAR DE	50.00
26000185	THE WINDOW ON DELAWARE ST	222 DELAWARE ST NEW CASTLE DE	50.00
26000186	PACKETT LLC	1 PACJETT ALY NEW CASTLE DE	50.00
26000187	ACORN STAIRLIFTS INC	7001 LKE ELLENOR DR ORLANDO FL	50.00
26000188	BYERS INDUSTRIAL SERVICES LLC	1100 GRANT AVE FRANKLINVILLE NJ	360.00
26000189	KFC RESTURANT	112 N DUPONT HWY NEW CASTLE DE	210.00
26000190	TIRE RACK	300 ANCHOR MILL RD NEW CASTLE DE	360.00
26000191	CROUSE BROTHERS HVAC INC	208 NORTH ST ELKTON MD	360.00
26000192	LL HEATING & EQUIPMENT CO INC	1360 INDUSTIRAL BLVD STE B3B SOUTHAMPTON PA	90.00
26000193	QUANTUM CONTROLS INC	601 N BRIDGE ST STE B ELKTON MD	360.00
26000194	STYLE EXPO	110 N DUPONT HWY NEW CASTLE DE	50.00
26000195	ACE CHIMNEY SWEEPS INC	804 E PULASKI HWY ELKTON MD	90.00
26000196	NATURALAWN OF AMERICA	40 GERMAY DR WILMINGTON DE	360.00
26000197	STONEMASTERS INC	515 SCHOOL HOUSE RD KENNETT SQ PA	210.00
26000198	TROSS ASSOCIATES INC	122 B1 DELAWARE ST NEW CASTLE DE	50.00
26000199	PADDY'S LLC	2702 KIRKWOOD HWY NEWARK DE	210.00
26000200	J T HOOVER CONCRETE INC	3415 WRANGLE HILL RD BEAR DE	360.00
26000201	KRIENEN GRIFFITH INC	101 W 6TH ST NEW CASTLE DE	90.00
26000202	STRAT SECURITY SYSTEMS	1826 E JOPPA RD BALTIMORE MD	90.00
26000203	JOSEPH FREDERICK & SONS	810 STANTON RD WILMINGTON DE	360.00
26000204	ELKTON RECYCLING	53 DOGWOOD ROAD ELKTON MD	90.00
26000205	SULLIVANS LANDSCAPING & MAINT	1920 BAY RD MILFORD DE	360.00
26000206	ANACONDA PROTECTIVE CONCEPTS	210 EXECUTIVE DR NEWARK DE	360.00

26000207	MAMMA GINA PIZZA	110 N DUPONT HWY NEW CASTLE DE	90.00
26000208	BUDCO CONSTRUCTION	581 TOLHAN AVE BEAR DE	50.00
26000209	PHARMADEL INC	650 CENTERPOINT BLVD NEW CASTLE DE	50.00
26000210	SEENEY ELECTRIC	223 N HERON CIR NEW CASTLE DE	50.00
26000211	CRAFT-WAY KITCHENS INC	3913 ELELYN DR WILMINGTON DE	90.00
26000212	UNION WHOLESALE CO	500 E FRONT ST WILMINGTON DE	360.00
26000213	MIKE ROZENKO	265 LINDEN AVE WILMINGTON DE	50.00
26000214	HERKER BUILDING & LAWN MAINT	2 LAFRANCE WAY GLEN MILLS PA	210.00
26000215	WAYMAN FIRE PROTECTION	403 MECO DR WILMINGTON DE	360.00
26000216	CIRILLO BROS INC	761 GRANTHAM LN NEW CASTLE DE	360.00
26000217	ANTONIO'S LAWN SERVICE LLC	8 W 9TH ST NEW CASTLE DE	90.00
26000218	WEEDS INC	250 BODLEY RD ASTON PA	210.00
26000219	HARVEST CHRISTIAN ACADEMY	1101 DELAWARE ST NEW CASTLE DE	360.00
26000220	T A RIETDORF & SONS INC	PO BOX 1528 WILMINGTON DE	90.00
26000221	EDIS COMPANY	110 S POPLAR ST WILMINGTON DE	360.00
26000222	ALLEGiant FIRE PROTECTION LLC	118 SANDY DR NEWARK DE	210.00
26000223	ANTHONY & SYLVAN POOLS CORP	3739 N EASTON RD WARMINSTER PA	360.00
26000224	CANADA DRY DELAWARE VALLEY	650 SHIPS LANDING WAY NEW CASTLE DE	360.00
26000225	REBATH SOLUTIONS	210 WHITEHORSE PIKE BARRTINGTON NJ	360.00
26000226	COMCAST BUSINESS SMART OFFICE	1701 JOHN F KENNEDY BLVD PHILADELPHIA PA	50.00
26000227	XFINITY HOME SECURITY	1701 JOHN F KENNEDY BLVD PHILADELPHIA PA	50.00
26000228	AUI INC	1600 W PULASKI HWY ELKTON MD	360.00
26000229	DANNY'S GARAGE LLC	606 CHERRY ST NEW CASTLE DE	50.00
26000230	SECURITY INSTRUMENT CORP	309 W NEWPORT PIKE WILMINGTON DE	360.00
26000231	MASTRIANA PROPERTY MGMT INC	5500 SKYLINE DR WILMINGTON DE	50.00
26000232	RENEWAL BY ANDERSON	761 5TH AVE KING OF PRUSSIA PA	360.00
26000233	3 COUNTRIES PIZZA	202 E 6TH ST NEW CASTLE DE	90.00
26000234	G D LOVETT CONST MGMT	208 DELAWARE ST NEW CASTLE DE	50.00
26000235	ACTION EVENTS	7 ARBUTUS AVE NEW CASTLE DE	50.00
26000236	BRANDYWINE HEATING & AIR LLC	105 N COLONIAL AVE WILMINGTON DE	90.00
26000237	STANDARD DISTRIBUTING CO INC	100 S MEWS DR NEW CASTLE DE	360.00
26000238	SHIELDS ELECTRIC INC	104 BECKER AVE WILMINGTON DE	90.00
26000239	POTTER'S LAWNCARE	107 PILGRIM RD NEW CASTLE DE	50.00
26000240	WILMINGTON FIBRE SPECIALTY CO	700 WASHINGTON AVE NEW CASTLE DE	360.00
26000241	SOUTH STAR FENCE LLC	1560 N DUPONT HWY NEW CASTLE DE	90.00
26000242	PG REAL ESTATE	4048 NEW CASTLE AVE NEW CASTLE DE	90.00
26000243	GREGGO & FERRARA INC	4048 NEW CASTLE AVE NEW CASTLE DE	360.00
26000244	SERVICE UNLIMITED INC	19 SOUTHGATE BLVD NEW CASTLE DE	360.00
26000245	GLOBAL HOME IMPROVEMENTS INC	1680 LORRETA AVE FEASTERVILLE PA	360.00
26000246	FREEDOM FOREVER DELAWARE	43445 BUSINESS PK DR TEMECULA CA	90.00
26000247	HORIZON SERVICES	320 CENTURY BLVD WILMINGTON DE	360.00
26000248	TIM O'CONNELL & SONS	2 MECO CIR WILMINGTON DE	360.00
26000249	C & K BUILDERS	334 BEAR CHRISTIANA RD BEAR DE	50.00



26000250	SWIFT SERVICES INC	2 3RD AVE NEW CASTLE DE	90.00
26000251	INDEPENDENT ELECTRICAL SERVICE	1800 WALNUT ST WILMINGTON DE	210.00
26000252	DOUBLE E GUTTERS LLC	969 COURSES LANDING RD CARNEYS PT NJ	90.00
26000253	RUPPERT LANDSCAPE LLC	249 CHAMBERS RD TOUGHKENAMON PA	360.00
26000254	CCS MECHANICAL SERVICES LLC	227 RT 1 BOX 234 N BRUNSWICK NJ	90.00
26000255	BOULDEN SERVICES LLC	101 LUKENS DR NEW CASTLE DE	360.00
26000256	R C CLEANING SERVICE	14 AQUILLA DR NEW CASTLE DE	50.00
26000257	THE WORLD OF THE TOYS	110 N DUPONT HWY NEW CASTLE DE	50.00
26000258	CORRPRO COMPANIES INC	580 GODDARD AVE CHESTERFIELD MO	50.00
26000259	WASTE MANAGEMENT OD DE INC	300 HARVEY DRIVE WILMINGTON DE	360.00
26000260	OPERA HOUSE ARTS & ANTIQUES	306 DELAWARE ST NEW CASTLE DE	50.00
26000261	R A CHANCE PLUMBING INC	23 PARKWAY CIR STE 5 ASTON PA	90.00
26000262	WIK CENTRAL LLC	222 DELAWARE ST NEW CASTLE DE	50.00
26000263	DENHAM & SONS LAWN CARE LLC	400 BOXWOOD LN MIDDLETOWN DE	50.00
26000264	JESSOP'S TAVERN	114 DELAWARE ST NEW CASTLE DE	360.00
26000265	RENOVATE LLC	786 OLD SCHOOL HOUSE RD MIDDLETOWN DE	50.00
26000266	DISABATINO CONSTRUCTION CO	1 S CLEVELAND AVE WILMINGTON DE	360.00
26000267	ADVANCE AUTO PARTS #9910	108 N DUPONT HWY NEW CASTLE DE	210.00
26000268	BED BATH & GIFT	110 N DUPONT HWY NEW CASTLE DE	50.00
26000269	GERARDOS MARBLE & GRANITE LLC	314 WEST BAY BLVD STE 7A NEW CASTLE DE	90.00
26000270	CHESAPEAKE BURIAL VAULT INC	114 RAILROAD AVE BARCLAY MD	360.00
26000271	ACCURATE RECYCLING CORP	508 E BALTIMORE AVE LANSDOWNE PA	360.00
26000272	JOSEPH RIZZO & SONS CONST CO	13 RIZZO AVE NEW CASTLE DE	360.00
26000273	ZENITH HOME CORP	400 LUKENS RD NEW CASTLE DE	360.00
26000274	DENLINGER FISHER BUILDERS	94 MOUNT PLEASANT RD PARADISE PA	90.00
26000275	CONVEYOR HANDLING CO INC	6715 SANTA BARBARA CT ELKRIDGE MD	360.00
26000276	1 800 HEATERS INC	2 GOURMET LANE EDISON NJ	360.00
26000277	PLATINUM SPRINKLER	1374 W JARRETTSVILLE RD FOREST HILL MD	90.00
26000278	CERTAPRO PAINTERS OF DELAWARE	707 OVERLAND AVE WILMINGTON DE	90.00
26000279	ALL UNITED ROOFING & SIDING	313 S WALNUT ST WILMINGTON DE	50.00
26000280	HAWKINS & SONS INC	400 NEW RS WILMINGTON DE	360.00
26000281	ADVANCED SECURITY SYSTEMS INC	1800 MILLTOWN RD WILMINGTON DE	90.00
26000282	BAFUNDO & ASSOCIATES	802 W 20TH ST WILMINGTON DE	90.00
26000283	STEPHENS EXCAVATING LLC	519 SCHOOLHOUSE RD KENNETT SQ PA	90.00
26000284	PAUL A COULSTON	202 W HOLLY OAK RD WILMINGTON DE	50.00
26000285	SCHAGRIN GAS CO	1000 N BROAD ST MIDDLETOWN DE	360.00
26000286	FERRIS HOME IMPROVEMENTS LLC	1908 CAPITOL TRAIL NEWARK DE	360.00
26000287	FAST FEES INC	110 N DUPONT HWY NEW CASTLE DE	50.00
26000288	SILVERSIDE CONTRACTING INC	1905 N HARRISON AVE WILMINGTON DE	50.00
26000289	MONAGHAN FENCE COMPANY	1699 KICKWOOD ST ST GEORGES DE	50.00
26000290	VANGUARD PEST SOLUTIONS LLC	113 W 7TH ST NEW CASTLE DE	50.00
26000291	SUNB MECHANICAL SYSTEMS	1900 E TYLER RD ST CHARLES IL	360.00
26000292	MOON SERVICES INC	1638 ELKTON RD ELKTON MD	210.00

26000293	EA ENGINEERING SCIENCE	225 SCHILLING CIR HUNT VALLEY MD	360.00
26000294	AARYA LOGISTICS DE LLC	1501 JOHNSON WAY NEW CASTLE DE	360.00
26000295	FIRST STATE BUILDING PROD LLC	9796 NANTICOKE BUS PK DR GREENWOOD DE	90.00
26000296	ECOSERVICES LLC	303 B NATIOANL RD EXTON PA	360.00
26000297	Q3 FIRE SUPPRESSION	1607 TODDSD LN WILMINGTON DE	50.00
26000298	G T O SERVICES INC	7330 TULIP ST PHILADELPHIA PA	210.00
26000299	J B HUNT TRANSPORT INC	1550 MATASSINIO RD NEW CASTLE DE	50.00
26000300	SIEMENS MOBILITY INC	800 CENTERPOINT BLVD NEW CASTLE DE	360.00
26000301	DELAWARE ELEVATOR INC	2210 ALLEN DR SALISBURY MD	360.00
26000302	RYAN T SCULLY	1604 N UNION ST WILMINGTON DE	50.00
26000303	CURT SCULLY REALTY CO	120 DELAWARE ST NEW CASTLE DE	50.00
26000304	QUALITY HOME IMPROVEMENTS	609 MATBE DR BEAR DE	50.00
26000305	MID-ATLANTIC WASTE SYSTEMS	10641 CORDOVA RD EASTON MD	360.00
26000306	ARK PROTECTIVE SERVICES	9 FLORANCE AVE PENNS GROVE NJ	210.00
<b>Total 308</b>			<b>\$58,032.00</b>

DECEMBER 2025 RENTAL LICENSES			
License No.	Owner Name	Property Location	Paid Amount
R1500031	LAWN MANAGEMENT LLC	618 DELAWARE ST	75.00
R0700247	MARIE A DESETA	22 HEWLETT AVE	75.00
R1530059	SHERRY HOITT	37 W 5TH ST	75.00
<b>Total 3</b>			<b>\$225.00</b>

## DECEMBER 2025 BUILDING PERMITS

Permit No.	Owner Name	Property Location	Work Type	Zone	HDFee	DDD	Date	Cost	Paid Amount
26571	PATRICK J SCULLY	41 W 5TH ST	ALTERATION	HR			12/1/25	14,600.00	369.00
26572	ROLANDO OLIVAS SAUNDERS	114 E 3RD ST	REPAIR REPLACE	HR	50.00		12/2/25	5,674.00	285.11
26573	SHARLENE OYAGI	900 WASHINGTON ST	REPAIR REPLACE	R3			12/3/25	7,185.00	257.78
26574	CITY OF NEW CASTLE	1 MUNICIPAL BLVD	REPAIR REPLACE	SC			12/3/25	4,675.00	220.13
26575	LEWIS F RIESS JR	1107 WILMINGTON RD	REPAIR REPLACE	R1			12/3/25	1,850.00	177.75
26576	TSBP 2 LLC	350 ANCHOR MILL RD	ALTERATION	OSR			12/4/25	404,438.00	6,216.57
26577	JOHN & DORIS ZOLPER	125 E 2ND ST	REPAIR REPLACE	HR			12/5/25	9,836.78	347.55
26578	DEEMER PROPERTIES LLC	608 TREMONT ST	REPAIR REPLACE	R2			12/8/25	8,350.00	275.25
26579	NAYLYN & DAMON ROBINSON	721 W 12TH ST	REPAIR REPLACE	R1			12/8/25	8,475.00	277.12
26580	VALERIE DEMARCO	136 E 3RD ST	REPAIR REPLACE	HR	50.00		12/15/25	685.00	100.00
26581	LEANNE DEPTULA	51 W 4TH ST	REPAIR REPLACE	HR			12/9/25	18,640.00	429.60
26582	ANTONIO'S LAWN SERVICE LLC	308 PFROMMER ST	REPAIR REPLACE	R3		DDD	12/9/25	20,850.00	462.75
26583	ANNE FISKE	26 E 3RD ST	REPAIR REPLACE	HR			12/9/25	950.00	50.00
26584	MICHAEL & CATHERINE BUCKLEY	132 E 2ND ST	REPAIR REPLACE	HR	50.00		12/12/25	16,739.00	451.09
26585	45 W 4TH ST IRREVO TRUST	45 W 4TH ST	REPAIR REPLACE	HR	50.00	DDD	12/15/25	7,750.00	316.25
26586	PATRICK J SCULLY	41 W 5TH ST	REPAIR REPLACE	HR			12/16/25	12,200.00	333.00
26587	FEATHERS GROUP LLC	6 ARBUTUS AVE	NEW BUILDING	RC			12/17/25	12,700.00	50.00
26588	FEATHERS GROUP LLC	8 ARBUTUS AVE	NEW BUILDING	RC			12/17/25	12,700.00	50.00
26589	FEATHERS GROUP LLC	10 ARBUTUS AVE	NEW BUILDING	RC			12/17/25	12,700.00	50.00
26590	PATRICK J SCULLY	41 W 5TH ST	ALTERATION	HR	50.00	DDD	12/18/25	11,989.00	379.83
26591	MARY DIMENCO	106 E 14TH ST	REPAIR REPLACE	R1			12/18/25	5,649.00	234.73
26592	ALICIA MCMULLEN	20 W 5TH ST	REPAIR REPLACE	HR	50.00	DDD	12/23/25	16,497.00	447.45
26593	TPG AG EHC III (KEN) MULTI S	562 ARROWGRASS LN	NEW BUILDING	R3			12/23/25	8,500.00	877.50
26594	TPG AG EHC III (KEN) MULTI S	556 ARROWGRASS LN	NEW BUILDING	R3			12/23/25	8,500.00	277.50
26595	DEEMER PROPERTIES LLC	610 TREMONT ST	REPAIR REPLACE	R2		DDD	12/29/25	7,500.00	262.50
26596	CITY OF NEW CASTLE	1 MUNICIPAL BLVD	REPAIR REPLACE	SC			12/29/25	30,000.00	600.00
26597	PAUL THIEN	119 HARMONY ST	REPAIR REPLACE	HR			12/30/25	12,785.00	342.00
<b>Total 27</b>								<b>\$682,417.78</b>	<b>\$14,140.46</b>



**TO: Antonina Tantillo, City Administrator**  
**FROM: Milt Draper,**  
**Housing Code Official**  
**DATE: January 9, 2026**  
**RE: December 2025 Activity**



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12 housing/property code violations were filed in December 2025.

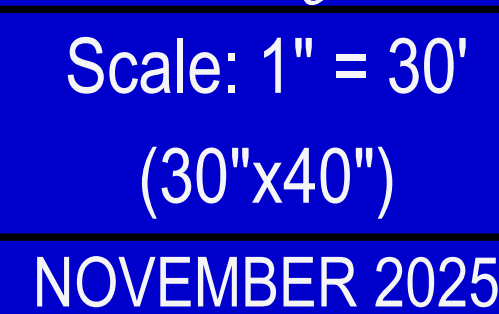
**10 PROPERTIES THROUGHOUT THE CITY WERE CITED IN DECEMBER 2025 FOR VARIOUS QUALITIES OF LIFE ISSUES:**

- (2) STORAGE OF HOUSEHOLD ITEMS IN A RESIDENTIAL ZONE.
- (2) STORING AN INOPERABLE MOTOR VEHICLE IN A RESIDENTIAL ZONE.
- (16) WORKING IN THE CITY WITHOUT A LICENSE AND OR A BUILDING PERMIT.
- (1) MAINTAINING A RENTAL PROPERTY WITHOUT A RENTAL BUSINESS LICENSE.
- (1) PROPERLY MAINTAINING UNUSED OR UNOCCUPIED PROPERTY.
- (2) MAINTAINING EXTERIOR SURFACES OF A DWELLING IN GOOD REPAIRS.
- (11) VACANT/ABANDONED PROPERTIES are subject to vacant building fees.
- (7) VACANT/ABANDONDED PROPERTIES are not yet subject to vacant building fees.





	RAILROAD SIGNALS & GATES
	PAVEMENT REMOVAL
	FULL DEPTH PAVEMENT
	MILL & OVERLAY
	PCC SIDEWALK
	SCHOOL FLASHERS
	MAST ARM SIGNALS









## **Friendship House Resolution 2026-01**

### **A Resolution to Award Dr. Joanne Viola for the 2025 City of New Castle Citizen Unsung Hero Award**

**WHEREAS**, in February 2024, The City Council Approved Resolution 2024-5 A Resolution to Create City of New Castle Employee, Citizen, and Business Awards for Exemplary Service, Leadership, and Civic Engagement; and

**WHEREAS**, Dr. Joanne Viola served the City of New Castle on the Board of Health from 2022 through 2025; and

**WHEREAS**, Dr. Joanne Jo Viola has been a New Castle gem since 1969 when she moved “to the bricks” with her late husband Mr. Carlo “Corky” Viola. Throughout her life she has lived out the mission of Christian Discipleship that she took from the pew at New Castle Presbyterian Church into her home where she raised her two beloved sons, out into the community through volunteerism by serving on many boards and commissions and into her own life by proving that learning is life-long as she realized her goal of becoming a medical doctor later in life; and

**WHEREAS**, We have all had our Dr. Jo stories of which we are most appreciative. Anyone who knows her would attest to her kindhearted joyful nature, sweet spirit and as one who is always willing to put in the work by being on the front lines as she advocated and consulted with patients, neighbors, and seniors. She was particularly instrumental in bringing local practitioners to town and driving Christiana Care's geriatric programming; and

**NOW, THEREFORE BE IT RESOLVED**, that Dr. Joanne Jo Viola shall be recognized for the 2025 City of New Castle Unsung Hero Award in recognition of her civic minded nature and accomplishments through her actions, words and deeds, furthering the legacy and inherited tradition of the City, and the intricate part in which she plays in enhancing the quality of life of the City's citizens by volunteering and contributing to the building of community and our society through your professional and service minded endeavors that support humanity.

**PASSED** this 13<sup>th</sup> day of January 2026.

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Suzanne Souder, City Council President

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Joseph F. Day, III, Councilperson

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Nermin Zubaca, Councilperson

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Andrew Zeltt, Councilperson

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Brian Mattaway, Councilperson

Attest:

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Diane Delgado, City Clerk



## **Resolution 2026-02**

### **A Resolution to Award John Reaves for the 2025 City of New Castle Citizen Unsung Hero Award**

**WHEREAS**, in February 2024, The City Council Approved Resolution 2024-5 A Resolution to Create City of New Castle Employee, Citizen, and Business Awards for Exemplary Service, Leadership, and Civic Engagement; and

**WHEREAS**, John Reaves continues to volunteer and assist with community events on a daily basis. John is the driving force behind the Saturday market and plays an integral role in the New Castle Community Partnership and A Day In Old New Castle amongst numerous other volunteer roles; and

**NOW, THEREFORE BE IT RESOLVED**, that John Reaves shall be recognized for the 2025 City of New Castle Unsung Hero Award in recognition of her civic minded nature and accomplishments through her actions, words and deeds, furthering the legacy and inherited tradition of the City, and the intricate part in which she plays in enhancing the quality of life of the City's citizens by volunteering and contributing to the building of community and our society through your professional and service minded endeavors that support humanity.

**PASSED** this 13<sup>th</sup> day of January 2026.

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Suzanne Souder, City Council President

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Joseph F. Day, III, Councilperson

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Nermin Zubaca, Councilperson

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Andrew Zeltt, Councilperson

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Brian Mattaway, Councilperson

Attest:

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Diane Delgado, City Clerk



## **Resolution 2026-03**

### **A Resolution to Award Phee Price for the 2025 City of New Castle Citizen Unsung Hero Award**

**WHEREAS**, in February 2024, The City Council Approved Resolution 2024-5 A Resolution to Create City of New Castle Employee, Citizen, and Business Awards for Exemplary Service, Leadership, and Civic Engagement; and

**WHEREAS**, Phee Price serves as a volunteer throughout and community and assists with community events on a daily basis; and

**WHEREAS**, Phee has worked in establishing and continuing to manage the Saturday Market, successfully for the past two years; and

**WHEREAS**, Phee assisted in creating the Saturday Market and completing a 2nd successful year of the event.; and

**NOW, THEREFORE BE IT RESOLVED**, that Phee Price shall be recognized for the 2025 City of New Castle Unsung Hero Award in recognition of her civic minded nature and accomplishments through her actions, words and deeds, furthering the legacy and inherited tradition of the City, and the intricate part in which she plays in enhancing the quality of life of the City's citizens by volunteering and contributing to the building of community and our society through your professional and service minded endeavors that support humanity.

**PASSED** this 13<sup>th</sup> day of January 2026.

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Suzanne Souder, City Council President

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Joseph F. Day, III, Councilperson

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Nermin Zubaca, Councilperson

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Andrew Zeltt, Councilperson

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Brian Mattaway, Councilperson

Attest:

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Diane Delgado, City Clerk



## **Resolution 2026-04**

### **A Resolution to Award Heidi Benson for the 2025 City of New Castle Citizen Unsung Hero Award**

**WHEREAS**, in February 2024, The City Council Approved Resolution 2024-5 A Resolution to Create City of New Castle Employee, Citizen, and Business Awards for Exemplary Service, Leadership, and Civic Engagement; and

**WHEREAS**, Heidi Benson has lead the City beatification and planting of the many beautiful urns in the community; and

**WHEREAS**, Heidi has worked for the past few years; often unrecognized; to ensure that the City looks beautiful, carefully planting arrangements to recognize each season; and

**NOW, THEREFORE BE IT RESOLVED**, that Heidi Benson shall be recognized for the 2025 City of New Castle Unsung Hero Award in recognition of her civic minded nature and accomplishments through her actions, words and deeds, furthering the legacy and inherited tradition of the City, and the intricate part in which she plays in enhancing the quality of life of the City's citizens by volunteering and contributing to the building of community and our society through your professional and service minded endeavors that support humanity.

**PASSED** this 13<sup>th</sup> day of January 2026.

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Suzanne Souder, City Council President

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Joseph F. Day, III, Councilperson

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Nermin Zubaca, Councilperson

\_\_\_\_\_  
Andrew Zeltt, Councilperson

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Brian Mattaway, Councilperson

Attest:

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Diane Delgado, City Clerk





## **Resolution 2026-05**

### **A Resolution to Award James Eoppolo for the 2025 City of New Castle Citizen Unsung Hero Award**

**WHEREAS**, in February 2024, The City Council Approved Resolution 2024-5 A Resolution to Create City of New Castle Employee, Citizen, and Business Awards for Exemplary Service, Leadership, and Civic Engagement; and

**WHEREAS**, James Eoppolo has established and continued to operate the 2nd St. Coffee House monthly open mic night which serves as a showcase for local talent and builds community spirit; and

**WHEREAS**, The establishment of the 2<sup>nd</sup> St. Coffee House raises money for the Friendship House, a wonderful contribution to the community; and

**NOW, THEREFORE BE IT RESOLVED**, that James Eopplo shall be recognized for the 2025 City of New Castle Unsung Hero Award in recognition of her civic minded nature and accomplishments through his actions, words and deeds, furthering the legacy and inherited tradition of the City, and the intricate part in which he plays in enhancing the quality of life of the City's citizens by volunteering and contributing to the building of community and our society through your professional and service minded endeavors that support humanity.

**PASSED** this 13<sup>th</sup> day of January 2026.

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Suzanne Souder, City Council President

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Joseph F. Day, III, Councilperson

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Nermin Zubaca, Councilperson

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Andrew Zeltt, Councilperson

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Brian Mattaway, Councilperson

Attest:

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Diane Delgado, City Clerk



## **Resolution 2026-06**

### **A Resolution to Award Charlottie Eoppolo for the 2025 City of New Castle Citizen Unsung Hero Award**

**WHEREAS**, in February 2024, The City Council Approved Resolution 2024-5 A Resolution to Create City of New Castle Employee, Citizen, and Business Awards for Exemplary Service, Leadership, and Civic Engagement; and

**WHEREAS**, Charlottie Eoppolo has established and continued to operate the 2nd St. Coffee House monthly open mic night which serves as a showcase for local talent and builds community spirit; and

**WHEREAS**, The establishment of the 2<sup>nd</sup> St. Coffee House raises money for the Friendship House, a wonderful contribution to the community; and

**NOW, THEREFORE BE IT RESOLVED**, that Charlottie Eopplo shall be recognized for the 2025 City of New Castle Unsung Hero Award in recognition of her civic minded nature and accomplishments through her actions, words and deeds, furthering the legacy and inherited tradition of the City, and the intricate part in which she plays in enhancing the quality of life of the City's citizens by volunteering and contributing to the building of community and our society through your professional and service minded endeavors that support humanity.

**PASSED** this 13<sup>th</sup> day of January 2026.

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Suzanne Souder, City Council President

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Joseph F. Day, III, Councilperson

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Nermin Zubaca, Councilperson

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Andrew Zeltt, Councilperson

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Brian Mattaway, Councilperson

Attest:

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Diane Delgado, City Clerk



## **Resolution 2026-07**

### **A Resolution to Award Mo'zart Gallery for the 2025 City of New Castle Business Difference Maker Award**

**WHEREAS**, in February 2024, The City Council Approved Resolution 2024-5 A Resolution to Create City of New Castle Employee, Citizen, and Business Awards for Exemplary Service, Leadership, and Civic Engagement; and

**WHEREAS**, Mo'zart Gallery is an award-winning gallery that enables residents and visitors to enjoy exceptional art; and

**WHEREAS**, Dennis and his gallery continue to be the hub of the 4th Friday Art Loop; and

**WHEREAS**, Dennis coordinates the A Day In Old New Castle Plein Air contest and is a great ambassador for our City; and

**NOW, THEREFORE BE IT RESOLVED**, that Mo'zart Gallery shall be recognized as the 2025 City of New Castle Business Difference Maler Award in recognition and acknowledgement that their businesses in the City has taken up the mantle of being engaged corporate citizens and provide quality services to the community.

**PASSED** this 13<sup>th</sup> day of January 2026.

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Suzanne Souder, City Council President

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Joseph F. Day, III, Councilperson

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Nermin Zubaca, Councilperson

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Andrew Zeltt, Councilperson

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Brian Mattaway, Councilperson

Attest:

\_\_\_\_\_  
Diane Delgado, City Clerk



## **Resolution 2026-08**

### **A Resolution to Award Jessop's Tavern for the 2025 City of New Castle Business Difference Maker Award**

**WHEREAS**, in February 2024, The City Council Approved Resolution 2024-5 A Resolution to Create City of New Castle Employee, Citizen, and Business Awards for Exemplary Service, Leadership, and Civic Engagement; and

**WHEREAS**, Jessop's Tavern was established by the Day family in 1996 in an over 300-year-old building that was the site of former bars and restaurants; and

**WHEREAS**, Jessop's Tavern has become a New Castle staple and gathering place for many to enjoy food and drinks and community; and

**WHEREAS**, As its reputation grew, Jessop's became known around the area, drawing many people to New Castle and helping to promote the City of New Castle; and

**WHEREAS**, Justin Day, the current owner of Jessop's Tavern, has served the community beyond his promotion of Jessop's Tavern and the City of New Castle, by serving as a former member of the City of New Castle Historic Area Commission; and

**WHEREAS**, Jessop's Tavern continues its support of the community as a frequent sponsor and contributor for events such as A Day in Old New Castle and fundraisers for the Senior Center.

**NOW, THEREFORE BE IT RESOLVED**, that Jessop's Tavern shall be recognized as the 2025 City of New Castle Business Difference Maler Award in recognition and acknowledgement that their businesses in the City has taken up the mantle of being engaged corporate citizens and provide quality services to the community.

**PASSED** this 13<sup>th</sup> day of January 2026.

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Suzanne Souder, City Council President

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Joseph F. Day, III, Councilperson

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Nermin Zubaca, Councilperson

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Andrew Zeltt, Councilperson

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Brian Mattaway, Councilperson

Attest:

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Diane Delgado, City Clerk





## **Resolution 2026-09**

### **A Resolution to Award Bill Smith for the 2025 City of New Castle Employee Award.**

**WHEREAS**, in February 2024, The City Council Approved Resolution 2024-5 A Resolution to Create City of New Castle Employee, Citizen, and Business Awards for Exemplary Service, Leadership, and Civic Engagement; and

**WHEREAS**, Mr. Smith serves the City of New Castle as Equipment Operator and has worked for the City since April 2023; and

**WHEREAS**, Mr. Smith has exemplified the high standards of our city; and

**WHEREAS**, Mr. Smith is always on time with a great attitude and ready for work. He jumps in to help the entire public works crew whenever he sees someone working; and

**WHEREAS**, Mr. Smith treats the equipment very well, maintaining not only the function of it, but the cleanliness as well. His sense of humor brightens our day. He puts the city's needs to heart, and accepts overtime when it is available; and

**WHEREAS**, Mr. Smith has retired from the City in December 2025 and we thank him for his time and service to the City; and

**NOW, THEREFORE BE IT RESOLVED**, that Bill Smith shall be recognized for the 2025 City of New Castle Employee Award in recognition and acknowledgement of her willingness to go above and beyond her employment duties to provide exemplary service and selfless leadership to the City which results in the betterment of the City for all residents, visitors, and stakeholders.

**PASSED** this 13<sup>th</sup> day of January 2025.

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Suzanne Souder, City Council President

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Joseph F. Day, III, Councilperson

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Nermin Zubaca, Councilperson

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Andrew Zeltt, Councilperson

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Brian Mattaway, Councilperson

Attest:

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Diane Delgado, City Clerk



## **Resolution 2026-10**

### **A Resolution to Award Dominick Mills for the 2025 City of New Castle Employee Award.**

**WHEREAS**, in February 2024, The City Council Approved Resolution 2024-5 A Resolution to Create City of New Castle Employee, Citizen, and Business Awards for Exemplary Service, Leadership, and Civic Engagement; and

**WHEREAS**, Detective Corporal Mills serves the City of New Castle as a detective with the New Castle City Police Department and has worked for the City since August of 2018; and

**WHEREAS**, Detective Corporal Mills works with the FBI Violent Crime Safe Streets Task Force; and

**WHEREAS**, Detective Corporal Mills has played a critical role in clearing numerous shootings, robberies, stabbings, sex crimes, a home invasion, a school shooting threat, and multiple bomb threats including the Farmers Market and William Penn incidents; and

**WHEREAS**, Detective Corporal Mills has been instrumental in the apprehension of multiple homicide suspects, as well as offenders involved in shootings, robberies, and other violent crimes; and

**WHEREAS**, Detective Corporal Mills' efforts have contributed to the dismantling of several large-scale drug trafficking organizations distributing dangerous narcotics throughout New Castle and the surrounding county, resulting in significant drug and firearm seizures; and

**WHEREAS**, Detective Corporal Mills has also demonstrated unwavering commitment to protecting the most vulnerable members of our communities—leading to the arrest of numerous offenders responsible for crimes against children, including child pornography, rape, and trafficking. His ongoing work targeting human traffickers across Delaware continues to enhance public safety statewide; and

**WHEREAS**, Detective Corporal Mills and the task force have been activated during multiple Amber Alert operations, successfully recovering three children and assisting in the recovery of one deceased child. The collaboration and shared expertise within the Task Force serve as a true force multiplier—allowing New Castle City Police detectives to advance investigations with greater efficiency, coverage, and depth. Detective Mills' professionalism, initiative, and teamwork exemplify the highest standards of law enforcement service

**NOW, THEREFORE BE IT RESOLVED**, that Bill Smith shall be recognized for the 2025 City of New Castle Employee Award in recognition and acknowledgement of her willingness to go above and beyond her employment duties to provide exemplary service and selfless leadership to the City which results in the betterment of the City for all residents, visitors, and stakeholders.

**PASSED** this 13<sup>th</sup> day of January 2025.

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Suzanne Souder, City Council President

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Joseph F. Day, III, Councilperson

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Nermin Zubaca, Councilperson

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Andrew Zeltt, Councilperson

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Brian Mattaway, Councilperson

Attest:

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Diane Delgado, City Clerk

## **Resolution 2026-14**

### **Resolution Honoring the Life, Legacy & Homegoing Anniversary of Senior Airman Elizabeth “Liz” Loncki**

**Whereas**, Elizabeth “Liz” Loncki was born on October 14, 1983, in New Castle, Delaware, where she was raised in faith as a devoted member of St. Peter’s Catholic Church; nurtured academically at St. Peter’s Catholic School; and shaped in character and teamwork through her participation in Catholic Youth Organization(CYO) Sports Programming. She deeply loved her family and treasured holiday traditions centered on fellowship and the joy of finding the perfect gift for those she loved. Liz also enjoyed rock music, swimming, and spending time at the beach; and

**Whereas**, Elizabeth was a proud graduate of Padua Academy, where she rejoiced in solidarity, confidence, and sisterhood. During her high school years, she embraced the motto of St. Francis of Assisi, *Suaviter Sed Fortiter* (“Softly but Strongly”), as affirmed by her classmates who were drawn to her servant leadership, athletic prowess, and infectious personality; and

**Whereas**, in March 2003, Liz answered the call to service, saying, “Send me, Lord, I’ll go,” and enlisted in the United States Air Force to stand on the frontlines and protect her fellow Americans. She graduated with distinction from the Explosive Ordnance Disposal School at Eglin Air Force Base/Naval School in February 2004, excelling in a demanding and male-dominated profession, and deployed to Iraq on September 27, 2006; and

**Whereas**, Senior Airman Elizabeth Loncki earned the Bronze Star for her heroic and meritorious achievement and service in a combat zone with valor. Her commanders and colleagues described her as the “ultimate troop” who “saved a lot of lives;” and

**Whereas**, at the age of 23, Senior Airman Elizabeth Loncki made the ultimate sacrifice in service to the United States of America, the State of Delaware, and the City of New Castle on January 7, 2007, in Iraq, giving her life so that others might live; and

**Whereas**, on October 12, 2018, a bridge on Route 1 in Dover, Delaware, was dedicated in her distinguished honor, recognizing her as a tremendous soldier and an even better person who exemplified the very best of what we can all hope to be; and

**Whereas**, on December 12, 2025, Elizabeth, stationed with angelic wings was the first to greet her beloved Grandfather, Mr. Walter R. Loncki Jr. as he walked into his eternal reward.

**Now, Therefore, Be It Resolved**, that City of New Castle finds it appropriate to respectfully acknowledge the life, indelible legacy and heroism of its native daughter who purchased some of our freedoms with her life as we commemorate the eighteenth anniversary of this tragic event and the 250<sup>th</sup> Birthday of America, land of the free and home of the brave.

**PASSED** this 13<sup>th</sup> day of January 2026

\_\_\_\_\_  
Suzanne Souder, City Council President

\_\_\_\_\_  
Nermin Zubaca, Councilperson

\_\_\_\_\_  
Brian Mattaway, Councilperson

\_\_\_\_\_  
Joseph F. Day, III Councilperson

\_\_\_\_\_  
Andrew Zeltt, Councilperson

Attest:

\_\_\_\_\_  
Diane Delgado, City Clerk

## **Ordinance No. 559**

### **AN ORDINANCE TO AMEND THE CITY OF NEW CASTLE MUNICIPAL CODE, CHAPTER 230 (ZONING CODE), REGARDING HISTORIC AREA COMMISSION MEMBERSHIP**

**Whereas,** the Council of The City of New Castle (“City Council”) possesses the authority to adopt, amend, modify, or repeal The City of New Castle Municipal Code (“City Code”); and

**Whereas,** the Historic Area Commission provides valuable guidance and oversight to safeguard the heritage of the City; and

**Whereas,** the City of New Castle has within its boundaries sites, structures, and history so profound that two were included within a national historical park established in 2014; and

**Whereas,** the First State National Historical Park’s two sites within the City of New Castle – the Sheriff’s House Welcome Center and the New Castle Court House Museum – are an important part of the City’s history and architecture; and

**Whereas,** providing a standing opportunity for a representative from the First State National Historical Park to provide perspective, talent and resources to the Historic Area Commission would promote the preservation and protection of the City of New Castle’s important historic and architectural resources in perpetuity; and

**Whereas,** the City of New Castle has adopted into its 2020 Comprehensive Plan goals to strengthen and enhance relationships to positively impact historic preservation amongst stakeholders; and

**Whereas,** The City Council has determined that it is in the best interests of the City and its residents to amend the City Code to allow the First State National Historical Park Superintendent, or designee, to participate in Historic Area Commission discussions as a nonvoting member.

**NOW, THEREFORE**, making the express finding that the provisions of this Ordinance enhance and promote the health, safety, and welfare of the City of New Castle, be it ordained by the Council of the City of New Castle Council as follows:

**SECTION 1:** City Code Chapter 230, Zoning Code, Section 230-50(A), Creation of Historic Area Commission, is hereby amended as follows (with deleted text identified by bold, strikethrough and new language identified by bold, underlined text):

A. Creation.

(1) Historic Area Commission is hereby created. The Commission shall consist of the following **seven** ~~six~~ members:

(a) An architect licensed in the State of Delaware and having interest and knowledge in the protection, preservation and restoration of the historic character of the City, appointed by City Council. The architect shall be a nonvoting member who shall serve in an advisory capacity only.

(b) Two City residents having municipal voting privileges and appointed by City Council.

(c) Two City residents having municipal voting privileges, appointed by the Mayor, subject to confirmation by the City Council of New Castle.

(d) A Planning Commission member, appointed by City Council.

(e) **The Superintendent of the First State National**



**Historical Park, or designee, is invited to participate as a nonvoting member in an advisory capacity only.**

(2) At least three voting members shall be residents of and have legal or equitable title to property in the Historic District.

B. Terms. The terms of office for members shall be for three years. The five incumbent members of the Historic Area Commission at the time of the adoption of this section shall continue to serve the balance of their respective terms. The **architect** ~~sixth~~ member of the Historic Area Commission shall be appointed by City Council within 90 days of the adoption of this section. No member of the Historic Area Commission may serve more than two consecutive terms; provided, however, that no term limitation shall apply to the nonvoting architect **and First State National Historical Park** members. Members may, after a public hearing, be removed by City Council for inefficiency, neglect of duty, malfeasance in office or other good cause.

**SECTION 2:** If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the validity of the remaining portions of this Ordinance.

**SECTION 3:** In the event any existing Ordinances or parts of Ordinances are in conflict herewith, the provisions of this Ordinance shall control.

**SECTION 4:** This Ordinance shall become effective immediately upon its adoption by City Council.

First Reading

Second Reading

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 2025

\_\_\_\_\_

\_\_\_\_\_, President of City Council

Attest: \_\_\_\_\_  
\_\_\_\_\_, City Clerk

Approved: \_\_\_\_\_  
\_\_\_\_\_, Mayor



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## **The White House**

Office of the Press Secretary

For Immediate Release

March 25, 2013

# Presidential Proclamation -- First State National Monument

ESTABLISHMENT OF THE FIRST STATE NATIONAL MONUMENT

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BY THE PRESIDENT OF THE UNITED STATES OF AMERICA

## A PROCLAMATION

Sites within the State of Delaware encompass nationally significant objects related to the settlement of the Delaware region by the Swedes, Finns, Dutch, and English, the role that Delaware played in the establishment of the Nation, and the preservation of the cultural landscape of the Brandywine Valley. A national monument that includes certain property in New Castle, Dover, and the Brandywine Valley, Delaware (with contiguous acreage in the Township of Chadd's Ford, Pennsylvania) will allow the National Park Service and its partners to protect and manage these objects of historic interest and interpret for the public the resources and values associated with them.

In 1638, Peter Minuit led Swedish and Finnish colonists to present-day Wilmington, established New Sweden, and built Fort Christina. Holy Trinity (Old Swedes) Church nearby includes a burial ground used since the Swedes landed in this area in 1638. In 1651, Peter Stuyvesant led Dutch settlers from New Amsterdam in present-day New York to a site approximately 7 miles south of Fort Christina. There, in present-day New Castle, the Dutch built Fort Casimir and named the place "New Amstel." The Dutch fort at New Amstel occupied a better position than the Swedish Fort Christina for controlling commerce. Conflicts between the Swedish and Dutch colonists resulted in changing occupations of Fort Casimir, with the Dutch regaining control in 1655.

In 1664, the English arrived in New Amstel, seized the city for the King of England, and renamed it "New Castle." The English also wrested control of all of New Netherland, incorporating it into the colony of New York under the Duke of York, brother of King Charles II.

In 1681, King Charles II deeded Pennsylvania to William Penn. To protect the land around New Castle that he had previously granted to the Duke of York, the King set the boundary 12 miles from New Castle in an arc extending radially from a point subsequently marked by the cupola of the New Castle Court House built in 1732. To gain access to the Atlantic Ocean for his new Quaker Colony, however, William Penn persuaded the Duke of York to give him the three "Lower Counties of Pennsylvania" that eventually became Delaware. The "12-mile arc" that separated these lower counties from the rest of

Pennsylvania, and eventually became the State boundary between Pennsylvania and Delaware, runs through the present-day Woodlawn property in the Brandywine Valley (Woodlawn).

William Penn landed in New Castle in 1682, and took possession of the city. In 1704, Penn allowed the General Assembly of the Three Lower Counties to meet in New Castle separately from the Assembly in Philadelphia, portending the development of the State of Delaware.

New Castle remained the colonial capital of Delaware until 1777, and the New Castle Court House served as the meeting place of the Delaware Assembly.

During the 1700s, colonial Delaware actively participated in both the first and second Continental Congresses, and engaged in the debates over British actions and the question of independence. The Delaware Assembly met on June 15, 1776, in the New Castle Court House, where it voted to separate from England and from Pennsylvania, creating the "Delaware State." The Court House served as the capitol until 1777, when government functions moved to Dover as a precaution against attack from British warships in the Delaware River.

The Court House and the New Castle Historic District, including the Green, the Sheriff's House, and numerous additional resources from the time of earliest settlement through the Federal era, are National Historic Landmarks. The Green has served as a center of activity since the Dutch laid it out as the Public Square. The Sheriff's House, abutting the Court House on the Green, is architecturally significant and is all that remains of the State's first prison system. The New Castle Court House later provided the setting for a dramatic chapter in the history of the Underground Railroad: the criminal trial, presided over by Chief Justice Roger B. Taney, of prominent Quaker abolitionist Thomas Garrett and his colleague John Hunn for assisting runaway slaves escaping from Maryland to Pennsylvania. In the trial Garrett defiantly asserted that he would continue to assist runaway slaves, as he did working with Harriet Tubman and other heroes of the Underground Railroad.

The Constitution of the United States was completed in Philadelphia on September 17, 1787, and then sent to the Congress of the Confederation for transmittal to the State legislatures. At the Golden Fleece Tavern on the Dover Green, a Delaware convention ratified the Constitution on December 7, 1787, earning Delaware the accolade of "the First State." Though the Tavern no longer exists, Dover Green is the central area of the Dover Green Historic District that signifies this event and many others, including the mustering of a Continental Regiment during the American Revolution and the reading of the Declaration of Independence in 1776.

The boundary arc establishing the three "Lower Counties of Pennsylvania" that became the State of Delaware runs, in part, through Woodlawn, northwest of Wilmington. Woodlawn is situated on land in the Brandywine Valley acquired by William Penn in 1682. Penn commissioned a survey of this land that marked the 12-mile boundary arc through his property with tree blazes, which were replaced in 1892 with stone markers, two of which still stand. In 1699, Penn sold 2,000 acres of this property to the Pennsylvania Land Company, which in turn sold the land predominantly to Quakers, who had begun settling the area before 1690. In time, the Brandywine and Delaware valleys were more densely settled with Quakers than any other rural area in the United States. At least eight structures from the 18th century are known to be located at Woodlawn. Because Woodlawn has been relatively

undisturbed, it still exhibits colonial and Quaker settlement patterns that have vanished elsewhere.

The preservation of Woodlawn is the result of the little-known but historically significant story of Quaker industrialist William Poole Bancroft's prescient planning efforts for the region. Beginning in 1906, Bancroft began to purchase property in the Brandywine Valley, 5 miles outside Wilmington city limits, to hold in reserve for the health and well-being of the public. Heir to the Bancroft textile mills on the Brandywine River, Bancroft eventually amassed over 1,300 acres, of which Woodlawn comprises approximately 1,100 acres that remain essentially the same as when he purchased them: farm fields and forest predominate, dotted with old farmsteads, bridges, and a few roads and trails.

Bancroft provided this rural landscape as part of an altruistic planning effort that also included affordable housing in the City of Wilmington and a system of parks and parkways, on which Frederick Law Olmsted consulted, that linked the neighborhoods to the green spaces. Bancroft established the Woodlawn Trustees to preserve much of the rural landscape as public park land where city residents could enjoy recreation and bucolic surroundings.

WHEREAS section 2 of the Act of June 8, 1906 (34 Stat. 225, 16 U.S.C. 431) (the "Antiquities Act"), authorizes the President, in his discretion, to declare by public proclamation historic landmarks, historic and prehistoric structures, and other objects of historic interest that are situated upon the lands owned or controlled by the Government of the United States to be national monuments, and to reserve as a part thereof parcels of land, the limits of which in all cases shall be confined to the smallest area compatible with the proper care and management of the objects to be protected;

WHEREAS, for the purpose of establishing a national monument, the State of Delaware has donated to the United States certain lands and interests in lands in New Castle, Delaware (including the Sheriff's House in fee, and an easement for the protection of and access to the New Castle Court House and the Green); the City of Dover has donated to the United States an easement for the protection of and access to the Dover Green; and the Conservation Fund, with the support of the Mt. Cuba Center and the cooperation of the Rockford Woodlawn Fund has donated the Woodlawn property to the United States in fee;

WHEREAS it is in the public interest to preserve and protect the objects of historic interest associated with the early settlement of Delaware, the role of Delaware as the first State to ratify the Constitution, and the establishment and conservation of Woodlawn;

NOW, THEREFORE, I, BARACK OBAMA, President of the United States of America, by the authority vested in me by section 2 of the Antiquities Act, hereby proclaim, set apart, and reserve as the First State National Monument (monument), the objects identified above and all lands and interests in lands owned or controlled by the Government of the United States

within the boundaries described on the accompanying maps, which are attached to and form a part of this proclamation, for the purpose of protecting those objects. These reserved Federal lands and interests in lands encompass approximately 1,108 acres, together with appurtenant easements for all necessary purposes, which is the smallest area compatible with the proper care and management of the objects to be protected.

All Federal lands and interests in lands within the boundaries of the monument are hereby appropriated and withdrawn from all forms of entry, location, selection, sale, leasing, or other disposition under the public land laws, including withdrawal from location, entry, and patent under the mining laws, and from disposition under all laws relating to mineral and geothermal leasing.

The establishment of the monument is subject to valid existing rights. Lands and interests in lands within the monument boundaries not owned or controlled by the United States shall be reserved as part of the monument upon acquisition of ownership or control by the United States.

The Secretary of the Interior (Secretary) shall manage the monument through the National Park Service, pursuant to applicable legal authorities, consistent with the purposes and provisions of this proclamation. Further, to the extent authorized by law, the Secretary shall promulgate any additional regulations needed for the proper care and management of the monument.

The Secretary shall prepare a management plan for the monument, with full public involvement, within 3 years of the date of this proclamation. The management plan shall ensure that the monument fulfills the following purposes for the benefit of present and future generations: (1) to preserve and protect the objects of historic interest identified above; (2) to interpret the story of early Swedish, Finnish, Dutch, and English settlement in the region, and Delaware's role in the establishment of the Nation, including as the first State to ratify the Constitution; and (3) to preserve Woodlawn consistent with William Poole Bancroft's vision of a rural landscape accessible to the public for their health and well-being. The management plan shall set forth, among other provisions, the desired relationship of the monument to other related resources, programs, and organizations in the region, including Old Swedes Church, Fort Christina, Stonum, Lombardy Hall, Brandywine Creek State Park, Hagley Museum and Library, Nemours Mansion and Gardens, Winterthur Museum and Country Estate, Brandywine River Museum, Longwood Gardens, John Dickinson Plantation, and First State Heritage Park.

The National Park Service shall consult with State and local agencies and other appropriate organizations in planning for interpretation and visitor services at the monument. The National Park Service is directed to use applicable authorities to seek to enter into agreements addressing common interests and promoting management efficiencies, including

provision of visitor services, interpretation and education, and preservation of resources and values.

Nothing in this proclamation shall be deemed to revoke any existing withdrawal, reservation, or appropriation; however, the monument shall be the dominant reservation.

Warning is hereby given to all unauthorized persons not to appropriate, injure, destroy, or remove any feature of the monument and not to locate or settle upon any of the lands thereof.

IN WITNESS WHEREOF, I have hereunto set my hand this twenty-fifth day of March, in the year of our Lord two thousand thirteen, and of the Independence of the United States of America the two hundred and thirty-seventh.

BARACK OBAMA



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# Mission

The U.S. Department of the Interior protects and manages the Nation's natural resources and cultural heritage; provides scientific and other information about those resources; and honors its trust responsibilities or special commitments to American Indians, Alaska Natives, Native Hawaiians, and affiliated Island Communities.

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**National Park Service**

# About Us

Since 1916, the National Park Service has been entrusted with the care of our national parks. With the help of volunteers and partners, we safeguard these special places and share their stories with more than 318 million visitors every year. But our work doesn't stop there.

We are proud that tribes, local governments, nonprofit organizations, businesses, and individual citizens ask for our help in [revitalizing their communities](https://www.nps.gov/getinvolved/communities.htm) (<https://www.nps.gov/getinvolved/communities.htm>), preserving local history, celebrating local heritage, and creating close-to-home opportunities for kids and families to get outside, be active, and have fun.

Taking care of the national parks and helping Americans take care of their communities is a job we love, and we need—and welcome—your help and support.

## Our Mission

The National Park Service preserves unimpaired the natural and cultural resources and values of the National Park System for the enjoyment, education, and inspiration of this and future generations. The National Park Service cooperates with partners to extend the benefits of natural and cultural resource conservation and outdoor recreation throughout this country and the world.

[Explore general legislation and other laws relating to the National Park Service](https://www.nps.gov/subjects/legal/national-park-service-laws.htm) (<https://www.nps.gov/subjects/legal/national-park-service-laws.htm>). (<https://www.nps.gov/subjects/legal/national-park-service-laws-up-to-1933.htm>)



**National Park Service**

# Get Involved

## Working With Communities



### **Community Assistance Programs >**

(<https://www.nps.gov/getinvolved/community-assistance.htm>)

Discover how your community can get assistance for historic preservation, recreation, natural resource conservation, and education projects.

The National Park Service cares for America's more than 400 national parks...and works in almost every one of her 3,141 counties.

National Park Service professionals take our mission on the road offering advice, technical assistance, recognition, and even cold, hard cash to help communities across the country preserve their own history and create close-to-home recreation opportunities.

We are honored to be invited into America's towns and cities to work with those who share our commitment to conservation, preservation, and recreation. Find out what's happening in your community (<https://www.nps.gov/findapark/index.htm>).

We value dynamic conversations (<https://www.nps.gov/civic/>) that enhance public engagement. We are proud to join forces with Indian tribes, state and local governments, nonprofit organizations, private citizens, and other partners, to build trails and playgrounds, return historic buildings to productive use, revitalize neighborhoods, expand affordable housing, protect watersheds, recognize and promote local history, and introduce the next generation to stewardship opportunities and responsibilities.

And the results are tangible.

Working with our partners the National Park Service has:

- leveraged more than \$55 billion in historic preservation investment through tax incentives (<https://www.nps.gov/tps/tax-incentives.htm>), awarded more than \$5 billion in preservation (<https://www.nps.gov/history/preservation.htm>) and outdoor recreation (<https://www.nps.gov/lwcf/>) grants
- listed more than 85,000 properties in the National Register of Historic Places (<https://www.nps.gov/subjects/nationalregister/index.htm>).
- designated more than 1,000 National Recreation Trails (<https://www.nps.gov/subjects/nationaltrailssystem/national-recreation-trails.htm>).

We can also help you ...

- Honor our nation's history at national historic landmarks (<https://www.nps.gov/nhl/>), national historic trails (<https://www.nps.gov/nts/>), and national heritage areas (<https://www.nps.gov/heritageareas/>)
- Conserve rivers (<https://www.nps.gov/pwsr/>), plan, build, and preserve open spaces (<https://www.nps.gov/orgs/rtca/index.htm>) and outdoor recreation places (<https://www.nps.gov/subjects/lwcf/index.htm>)
- Document (<https://www.nps.gov/hdp/>) historic buildings, structures, and landscapes
- Turn surplus federal land (<https://www.nps.gov/flp/>) into local parks and acquire surplus federal buildings for community uses
- Highlight local history with a Teaching with Historic Places (<https://www.nps.gov/subjects/teachingwithhistoricplaces/index.htm>) lesson plan or Discover Our Shared Heritage travel itinerary (<https://www.nps.gov/subjects/heritagetravel/discover-our-shared-heritage.htm>).

Learn more about the National Park Service's community-based historic preservation (<https://www.nps.gov/subjects/historicpreservation/index.htm>), civic engagement (<https://www.nps.gov/civic/>), and outdoor recreation (<https://www.nps.gov/rtca/>) programs.

Last updated: June 20, 2024

## Was this page helpful?

☐ Yes

**§ 230-49. Intent.**

The intent of this section is to safeguard the heritage of the City by protecting and preserving buildings and sites within an area which represents elements of New Castle's cultural, social, political and architectural history and to promote the educational, cultural and economic value to the public by maintaining said area as a landmark of the City's history and architecture.

During the latter half of the 19th century, the Second Empire, Queen Anne, Stick, and Shingle styles were typical architectural styles. Due to the slowing of the economy in New Castle, there are fewer examples from this period as compared to the early and mid-nineteenth century. New Castle's examples of Second Empire include 125 East Third Street and the Masonic Lodge at 306 Delaware Street. An example of the Stick style is the second floor bay window addition at 53 East Second Street.

During the first quarter of the 20th century, New Castle experienced growth in local businesses and industries that, in turn, attracted new construction. A modern trans-shipment carry over was also installed by the New Castle Pennsville Ferry system that carried the heavy traffic from U.S. Routes 40 and 13 across the river. During the early 1900s, the Bungalow style house, emblematic with the house at 50 West Fifth Street, was used heavily throughout the United States. This period also included the Beaux Arts style. A prominent example of the Beaux Arts style is the bank building located at 220 Delaware Street.

In 1951, the Delaware Memorial Bridge was opened and the New Castle-Pennsville Ferry was decommissioned. Since the bridge has opened New Castle has developed several new industries and prosperous local businesses, as well as becoming a center of a growing residential area.

## **HISTORIC DISTRICT**

A portion of downtown New Castle was declared a National Historic District in 1967. Bounded by Harmony Street, The Strand, 3rd Street, and Delaware Street, the district contained many fine examples from the Colonial, Federal, and Victorian periods. The Historic District of the City encompasses the area from the Delaware River to and including Fifth Street. According to the City of New Castle's "Design Guidelines and Standards for the Historic Area Commission dated June 2016", the boundary of the original district, affirmed in 1975, approximated ninety-five acres, and encompassed architectural resources that span the seventeenth, eighteenth and mid-nineteenth centuries (Heintzelman, 1974).

In 1984, the district expanded to include the area roughly bounded by the Delaware River, the Broad Dike, 4th, 6th, 7th and Dennis Streets into the early twentieth century to form a 135-acre district with 572 sites, including 517 buildings and 55 undeveloped lots, with buildings ranging in date from the seventeenth century through the mid-1930s. The expansion did not include the late nineteenth century workers communities of Shawtown and Washington Park, located northwest of the district, because recent development activity had created a barrier between them (Jett & Cesna, 1984).

### **Historic Review Certificate and Historic Area Commission Review**

All work performed in a Historic District requires prior approval of the Historic Area Commission and the issuance of a Historic Review Certificate in accordance with Sections 7.5 and 9.2 of the Zoning Ordinance. Applications for work must be submitted to the Historic Area Commission and obtain the required certificate in addition to obtaining a building permit.

In 2016, the City approved the updated Historic Area Commission Design Guidelines and Standards and related amendments to the zoning code. The function of the Historic Area Commission is to preserve the historic character of the area using the following guidelines:

- The historic character of the individual structure and its setting should not be altered.

- Repair, rather than replacement, is strongly encouraged. When replacement is necessary, the materials used should be consistent with and appropriate to the style and period of the structure.
- The design and materials used for new additions should be compatible with the architectural character of the existing structure and should be in harmony with neighboring properties and the New Castle area as a whole.
- New construction should be compatible with neighboring properties and with the New Castle Historic Area.

Further details and requirements are described in the *Historic Area Commission Design Guidelines and Standards*, which can be found in the City Office, the New Castle City Public Library, or on the City's website at <https://newcastlecivilcity.delaware.gov/historic-area-commission/>.

### **Certified Local Government (CLG) Program**

Local governments that recognize the importance of historic preservation and its role in creating sustainable, economically-viable communities are encouraged to pursue Certified Local Government (CLG) status. The CLG Program strengthens preservation efforts at the local-level by providing technical and financial assistance, while encouraging successful preservation programs and practices. As part of the nationwide CLG Program, Delaware's CLG Program is administered by the Delaware State Historic Preservation Office (DE SHPO) in partnership with the National Park Service (NPS).

Local governments must meet several minimum requirements which are fully detailed in CLG program guidelines. Broadly, these requirements include:

- Enforcing a preservation ordinance
- Establishing a qualified historic preservation commission
- Providing for adequate public participation as required by local, state and federal regulations
- Participating in the review of local National Register nominations
- Maintaining a publicly-available list and map of locally-designated historic properties
- If the CLG chooses to undertake a historic property survey, it must follow SHPO survey guidelines

Delaware has seven Certified Local Governments: Delaware City, Dover, Lewes, Milton, City of New Castle, New Castle County and the city of Wilmington. The City of New Castle received this status in January of 2017. In 2019, the City applied and received funding to assist in cost sharing to provide training to the Historic Area Commission, Planning Commission and City Council. The one day training in June was facilitated by the National Association of Preservation Commission (NAPC) through Commission Assistance and Mentoring Program (CAMP). The training included a better understanding of the challenges of development pressures in the historic area, resources and legal framework within which HAC operates.



## **Historic Area Commission Code Amendment (January 2020)**

Ordinance 524 was adopted on January 16, 2020 to require Council confirmation of Mayoral appointments to the Historic Area Commission as stated in the City Code Section 230-50 A (1)(c).

## **Historic Area Commission Guidelines Amendment (January 2020)**

Resolution 2020-06 was adopted on January 30, 2020 to clarify and amend Historic Area Commission Guidelines Streetscape Section to Address Paving Materials for Multi-Use Trails and Commercial/Institutional/Public Parking Lots.

## **STATE HISTORIC PRESERVATION PLAN**

In August of 2018, the Division of Historical and Cultural Affairs released the “Partners in Preservation: Planning for the Future—Delaware’s Historic Preservation Plan, 2018–2022” which provides a guide for citizens, organizations and agencies working together to preserve Delaware’s heritage for the future.

The plan outlines six broad goals for the next five years, and suggests specific strategies and actions that can help achieve those goals. The goals are listed below:

1. Strengthen and expand Delaware’s core federal/state historic preservation program to provide a solid foundation for preservation initiatives throughout the state.
2. Enhance or establish relationships among government programs that impact historic preservation, raising awareness of common goals that support preservation and appropriate treatment.
3. Encourage inclusion of historic preservation values as a best practice in landscape and community planning as a means of recognizing the contribution of historic resources to community character and quality of life.
4. Concentrate upon the support of grassroots historic preservation initiatives in communities throughout the state.
5. Strive to make the best possible information on Delaware’s historic resources widely available to agencies, communities, stakeholders, and the general public.
6. Broadly communicate the value of Delaware’s historic resources and the means through which they can be preserved and enhanced.

The plan encourages advocates to be informed, share resources and take action. Notably, the plan emphasizes the importance of potential partners that could assist in this work, and encourages building on common interests among a variety of stakeholders.

The preservation plan focuses on developing tools and information needed to help guide growth and change in ways that sustain and enhance the state’s character and quality of life. In this work, the plan complements Delaware Strategies for State Policies and Spending, developed by the Delaware Office of State Planning Coordination to coordinate land-use decision-making, as well as other statewide and local planning efforts.



As a requirement for receiving Delaware's annual portion of the federal Historic Preservation Fund, administered by the National Park Service, the division is responsible for coordinating the preparation and development of a comprehensive, statewide historic preservation plan and for updating it at regular intervals.

Beginning in August 2016, the new plan was written by members of the division's State Historic Preservation Office working with consultant Heritage Strategies, and with input from preservation professionals, non-profit organizations and the public. Additional review, comment and final approval of the plan were supplied by the National Park Service, as well as the Delaware State Review Board for Historic Preservation which provides guidance and perspective on Delaware's historic preservation issues. The full Plan can be found here: <https://history.delaware.gov/wp-content/uploads/sites/179/2019/02/2018-2022DelawareSHPOPlanSP.pdf>

## NATIONAL REGISTER OF HISTORIC PLACES

Several structures are historic throughout the City of New Castle. The National Register of Historic Places in the United States is a register including buildings, sites, structures, districts, and objects. The Register automatically includes all National Historic Landmarks as well as all historic areas administered by the U.S. National Park Service. Since its introduction in 1966, more than 90,000 separate listings have been added to the register.

The State of Delaware has 690 buildings, sites, districts, and objects listed on the National Register of Historic Places based on entries from the "National Register of Information System" April 24, 2008, of which 393 of these are located in New Castle County, followed by 156 in Kent County and 149 in Sussex County. This information has been updated, continually maintained and is available from two pertinent resources:

- *National Park Service* - The National Register of Historic Places is the official list of the Nation's historic places worthy of preservation. Authorized by the National Historic Preservation Act of 1966, the National Park Service's National Register of Historic Places is part of a national program to coordinate and support public and private efforts to identify, evaluate, and protect America's historic and archeological resources. This resource provides general information regarding the process to apply, featured highlighted properties, and a national register research database all available online at the following website link: <https://www.nps.gov/subjects/nationalregister/index.htm>
- *State of Delaware, Division of Historical and Cultural Affairs / State Historic Preservation Office* - The State maintains the Cultural and Historical Resources Information System (CHRIS). CHRIS is a web-based mapping system, offering information on the state's historic places to residents and visitors, researchers, agency planners, private non-profits, and cultural resource consultants. In CHRIS, any user can: explore houses, districts, and National Historic Landmarks listed in the National Register of Historic Places, view National Register nominations and photographs, see how places have changed through aerial photographs dating back to the 1930s, see if buildings have been previously surveyed and digitally mapped in the system, and review boundaries of surveyed areas and download associated survey reports. This information can be found at this website link: <https://chris-users.delaware.gov/public/#/>.

## NATIONAL HISTORIC LANDMARK

A National Historic Landmark designation is determined by the U.S. secretary of the interior and recognizes certain historic places for their exceptional value or quality in illustrating or interpreting the heritage of the United States.

National Park Service staff nominates new landmarks and provides assistance to existing landmarks. Theme studies, mandated by Congress, are the most effective way of identifying and nominating properties because they provide a comparative analysis of properties associated with a specific area of U.S. history as well as a national historic context. The National Park Service determines some nominations under cooperative agreements or contracts with other governmental entities such as the state of Delaware's State Historic Preservation Office, or private organizations. Less than 2,500 historical places bear this national distinction. Thirteen of these unique landmarks are located in the state of Delaware.

### First State National Historical Park

The Division of Historical and Cultural Affairs owns three of these properties – Fort Christina in Wilmington, the New Castle Court House in New Castle and the John Dickinson Plantation near Dover—all of which are components of the *First State National Historical Park*. In addition, the division owns several properties within the New Castle Historic District National Historic Landmark boundary, including the Sheriff's House, the Academy, the Arsenal and The Green itself.

- *Sheriff's House* - The Sheriff's House, adjacent to the Court House, was constructed in 1857 to serve as a home to the Sheriff and Delaware's first prison until 1902. The jail cells were closed off from the rest of the building until the 1950's for Local Law Enforcement to use. The rest of the building was rented out as a Men's Club until 1966. For the next 20 years, the City leased the building out from the State to serve as the Police Headquarters. After two decades of vacancy, the building was donated in 2013 to the National Park Service by the State of Delaware.



- *The Academy* - The fear of a coming war with Great Britain prompted the federal government to erect an arsenal on the Green in 1809 to store weapons and gunpowder. A small, windowless brick-structure, it was eventually given to the town of New Castle and enlarged to become a school house. The citizens of New Castle had been early enthusiasts of education, supporting the 1799 construction of a building on the Green called the Academy. While it was not a public school in the modern sense, it was ahead of most communities in Delaware, even allowing young ladies to attend. As the population of New Castle grew, the presence of the Academy and Arsenal as schools gave the center of town the nickname the "School Green."



- *The Arsenal at Old New Castle* - Originally built for ordinance supply storage between 1809 and 1811, this location has gone through many changes before becoming a historic landmark restaurant. The landmark that continually reinvents itself, is now available to rent for private functions, receptions, and corporate meetings.
- *The Green* - located behind the Court House still serves as its original purpose, a place for public forums and town activities, as originally laid out by the Dutch.



The City of New Castle contains four of the state's 13 National Historic Landmarks, including the Historic District itself, the Old Courthouse, The Stonum and George Read II House.

### **New Castle Court House - 211 Delaware Street**



The New Castle Court House is one of the oldest surviving courthouses in the country and a registered National Historic Landmark. The original 1732 court is built over the remains of the 1680s courthouse, with additions and modifications throughout the 18<sup>th</sup> and 19<sup>th</sup> centuries. All jurisdictions of Delaware's courts and federal courts have met in this building. State courts relocated to the City of Wilmington in 1881 with the changing of the County Seat, but occasional court sessions and proceedings are still held at this location.

The New Castle Court House is also Delaware's first capital building and meeting place for the colonial and first state Assembly. On June 15, 1776, the legislature passed a resolution to separate from Pennsylvania and Great Britain, creating the State of Delaware. Two months later, on September 20, 1776, the first constitution for the State of Delaware was adopted. In 1777, the capital moved to Dover. In 1732, the Court House cupola was designated as the center of the 12-mile circular boundary, which created Delaware's unique curved northern border.

Significant events took place at the New Castle Court House involving slavery and the Underground Railroad, including the trials of abolitionists Thomas Garrett and John Hunn. In 2003, the New Castle Court House was designated as a National Historic Underground Railroad Site by the U.S. Department of Interior and was awarded inclusion in the Nation Park Service Network to Freedom Program.

In 2013, the New Castle Court House Museum was included as a partner site in the First State National Historical Park. Guided tours and exhibitions at the museum highlight Delaware's courts and Assembly, social, cultural, archaeological, and Underground Railroad history, with displays of period portraits, furniture, artifacts, and decorative arts.



# DEPARTMENT OF THE INTERIOR

## CLIMATE ADAPTATION PLAN

2024



A handwritten signature in cursive script, reading "Deb Haaland".

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Deb Haaland  
Secretary  
United States Department of the Interior

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## EXECUTIVE SUMMARY

The Department of the Interior (Interior, Department) has significant responsibilities, including managing 20 percent of the Nation's lands; supplying water and hydropower in the 17 Western States; conserving plants, fish and wildlife, and their habitats; preserving historic and cultural resources; providing geological, hydrological, and biological science; fulfilling trust responsibilities or special commitments to American Indians, Alaska Natives, Native Hawaiians, and affiliated island communities; providing recreational opportunities to the public; and responsibly managing renewable and nonrenewable energy and mineral development on public lands and the Outer Continental Shelf (OCS).

This Climate Adaptation Plan (Plan) was prepared in accordance with guidance for Federal climate adaptation planning from the White House Council on Environmental Quality (CEQ). The information presented here aligns with adaptation and resilience requirements in section 211 of Executive Order (EO) 14008, entitled "Tackling the Climate Crisis at Home and Abroad"; section 5(d) of EO 14030, entitled "Climate-Related Financial Risk"; and section 503 of EO 14057, entitled "Catalyzing Clean Energy Industries and Jobs Through Federal Sustainability." This work also describes how the Department is contributing to the objectives and opportunities for action identified in the Biden-Harris administration's National Climate Resilience Framework.

The Plan builds on the Department's 2021 Climate Action Plan by quantifying, at a high level, exposure to climate hazards—including extreme heat, extreme precipitation, flooding, wildfire, and sea level rise—that can affect the Department's ability to meet its mission in the coming years. The impact of the projections is significant—nearly every building and employee will face hotter temperatures and more extreme precipitation events. Sea level rise will affect hundreds of Interior-managed sites, from national parks and wildlife refuges to historic sites. Uncharacteristically severe wildfire already affects millions of acres of lands managed by the Department. In addition, other climate change-influenced drivers of change, such as drought and invasive species, will also affect the natural and cultural resources the Department stewards in the years to come.

The Plan also provides updates on important progress made since publication of the 2021 Climate Action Plan, including the following:

- Significant investments in the stewardship of lands, waters, and facilities, including through funding from the Bipartisan Infrastructure Law (BIL), Inflation Reduction Act (IRA), and Great American Outdoors Act (GAOA), and the establishment of a restoration and resilience framework to advance the impacts of the Department's work.
- Funding for American Indian, Alaska Native, Native Hawaiian, and insular area communities to increase their resilience in the face of climate change.
- Updates to Departmental policy to better factor climate change into its work.

As the Department plans for the next several years, it will build on this foundation to address the hazards presented by climate change. This plan outlines steps for the Department to take through 2027, organized under three overarching themes, that will strengthen its adaptive capacity and resilience:

- **Understand and assess current and future impacts of climate change on Department assets, mission, operations, and services.** This includes improving understanding of key vulnerabilities, pursuing research on climate hazards and stressors, and integrating findings into decision support tools and enterprise-wide planning.
- **Prioritize and scale adaptation and resilience efforts.** This includes implementation of new Department policies, targeted investments in conservation and resilience, wider adoption of NBS, and enhancement of equitable funding opportunities for communities and partners to adapt to climate change.
- **Build capacity for adaptation within the Department's workforce and through partnerships.** This includes developing new guidance, training, and performance expectations for the Department's workforce, and continued meaningful engagement and collaboration with communities, including American Indians, Alaska Natives, Native Hawaiians, and affiliated island communities.

The Plan identifies potential opportunities that will help to inform the Federal budget development process, but it is not a budget document and does not imply approval of any specific action or investment. All activities and recommendations included in the report are subject to resource constraints and weighing of priorities as part of the annual budget formulation process, as well as the availability of appropriations provided by Congress.

Through its Plan, the Department is also able to advance environmental justice as part of its mission, consistent with EO 14008 and with EO 14096, entitled "Revitalizing Our Nation's Commitment to Environmental Justice for All." As the Department implements its Plan to increase the resilience of its facilities and operations, the agency shall, as appropriate and consistent with applicable law (1) address disproportionate and adverse environmental and health effects (including risks) and hazards, including those related to climate change and cumulative impacts of environmental and other burdens on communities with environmental justice concerns, and (2) provide opportunities for the meaningful engagement of persons and communities with environmental justice concerns.

In addition, as a member of the White House Environmental Justice Interagency Council (WHEJAC), the Department received recommendations on climate planning, preparedness, response, recovery and impacts. The Department is reviewing the recommendations and, as appropriate and to the maximum extent permitted by law, is taking steps to address the WHEJAC's recommendations.

National Park Service  
**SYSTEM PLAN**

*One Hundred Years*





# Celebrating the Triumph of the American Spirit

The Department of the Interior, in coordination with the Freedom 250 commission and the White House, has begun highlighting and restoring historic sites, and paying tribute to figures that have defined American Greatness and contributed to our national heritage.



Over the next five years the Department plans to activate over \$345 million to preserve and restore America's most historic places.

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## Learn About Our Initiatives

[Patriot Program](#)

[America's Field Trip](#)

[America Innovates](#)

[America Gives](#)

[America Waves](#)

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## 2024 National Park Visitor Spending Effects

### *Economic Contributions to Local Communities, States, and the Nation*



Visitors watch an eruption on December 23, 2024, from an overlook northwest of Keanakāko'i Crater at Hawai'i Volcanoes National Park.

NPS / J. WEI

Download the 2024 National Park Service Visitor Spending Effects Report  
(docs/NPS\_2024\_Visitor\_Spending\_Effects.pdf) (PDF - 2.25 MB).

This interactive tool displays results from the Visitor Spending Effects report series. Economic contributions of National Park Service visitor spending are displayed at the national, state, and local levels.

Select an economy to get started:

**NATIONAL ECONOMY** (national-index.html)

**STATE ECONOMIES** (states-index.html)

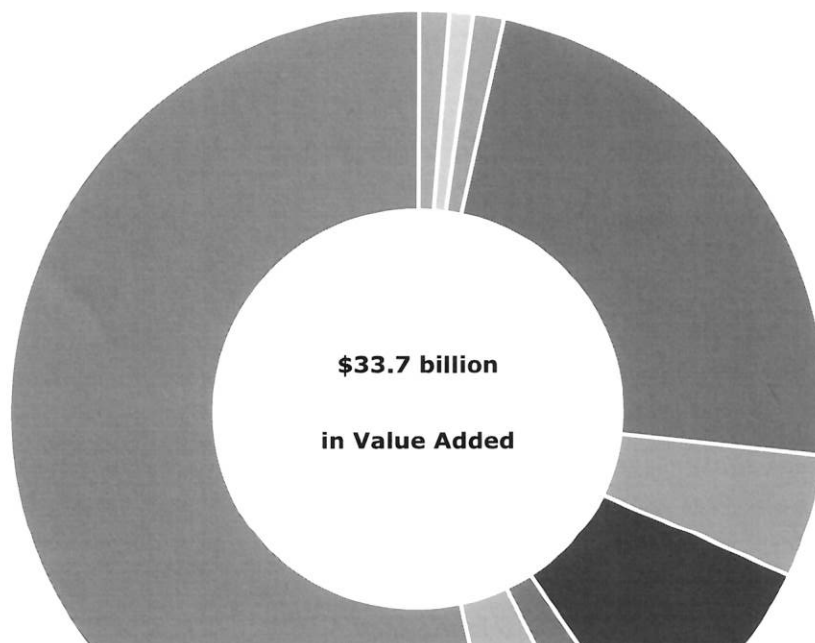
**PARK ECONOMIES** (parks-index.html)

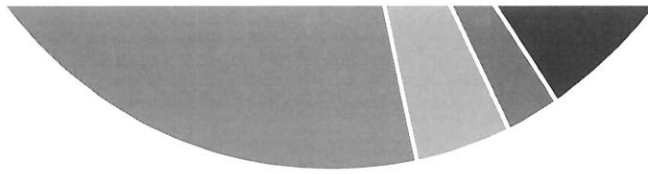
**MORE INFORMATION** (overview.html?tab=tab-overview)

## Economic Contributions to the National Economy

In 2024, 332 million park visitors spent an estimated \$29.0 billion in local gateway regions while visiting National Park Service lands across the country. These expenditures supported a total of 340 thousand jobs, \$18.8 billion in labor income, \$33.7 billion in value added, and \$56.3 billion in economic output in the national economy.

- ☐ Visitor Spending   ☐ Jobs   ☐ Labor Income   ☒ Value Added
- ☐ Economic Output





## Directly Affected Sectors

-  Camping
-  Gas
-  Groceries
-  Hotels
-  Recreation Industries
-  Restaurants
-  Retail
-  Transportation

Download the 2024 National Park Service Visitor Spending Effects Report (docs/NPS\_2024\_Visitor\_Spending\_Effects.pdf) (PDF - 2.25 MB).

This interactive tool displays results from the Visitor Spending Effects report series. Economic contributions of National Park Service visitor spending are displayed at the national, state, and local levels.

Select an economy to get started:

NATIONAL ECONOMY (national-index.html)

STATE ECONOMIES (states-index.html)

PARK ECONOMIES (parks-index.html)

MORE INFORMATION (overview.html?tab=tab-overview)

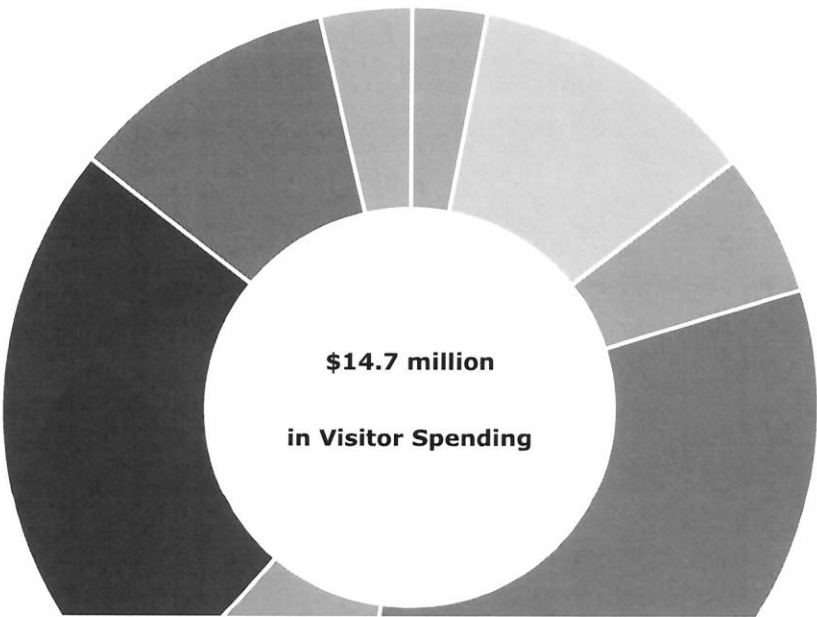
# First State National Historical Park

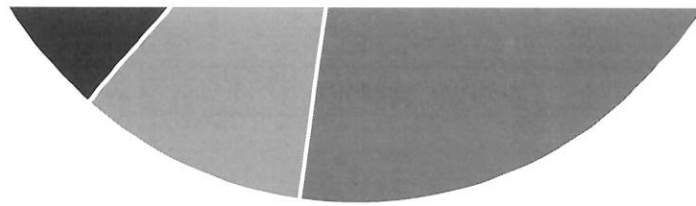
In 2024, 209 thousand park visitors spent an estimated \$14.7 million in local gateway regions while visiting First State National Historical Park. These expenditures supported a total of 148 jobs, \$8.0 million in labor income, \$13.5 million in value added, and \$21.3 million in economic output in local gateway economies surrounding First State National Historical Park.

- ☒ Visitor Spending
- ☐ Jobs
- ☐ Labor Income
- ☐ Value Added
- ☐ Economic Output


Click on a Park for more information or select a Park 

First State National Historical Park ▼





## Directly Affected Sectors

-  Camping
-  Gas
-  Groceries
-  Hotels
-  Recreation Industries
-  Restaurants
-  Retail
-  Transportation

## **Ordinance No. 560**

### **AN ORDINANCE TO AMEND THE CITY OF NEW CASTLE MUNICIPAL CODE, CHAPTER 230 (ZONING CODE), REGARDING HOME OCCUPATIONS IN THE RESIDENTIAL DISTRICT R-1 ZONING DISTRICT**

**Whereas,** the Council of The City of New Castle (“City Council”) possesses the authority to adopt, amend, modify, or repeal The City of New Castle Municipal Code (“City Code”); and

**Whereas,** Home Occupations, such as an art studio, dressmaking, and professional office of a lawyer, engineer, architect, or certificated public accountant, are permitted accessory uses in the R-2 and R-3 Residential zoning districts; and

**Whereas,** Home Occupations, by definition, retain the residential character and appearance of the structure and do not generate greater traffic volumes than would typically be expected in a residential district; and

**Whereas,** the Planning Commission and City Council recently held public hearings to consider expanding Home Occupations into the HR, Historic Residence, Zoning District. During these meetings, interest was also expressed to expand Home Occupations into the R-1 Zoning District; and

**Whereas,** the Planning Commission, during its August 25, 2025 meeting, recommended that City Council amend the Zoning Code to extend Home Occupations to the R-1 zoning district; and

**Whereas,** the City Council finds that, as is the case in the R-2 and R-3 zoning districts, Home Occupations should also be permitted accessory uses in the R-1 zoning district subject to the standards enumerated in City Code Section 230-1, Definitions; and

**Whereas,** The City Council has determined that it is in the best interest of the City and its residents to amend the City Code to expressly allow a Home Occupation as a permitted accessory use in the R-1 zoning district.

**NOW, THEREFORE,** making the express finding that the provisions of this Ordinance enhance and promote the health, safety, and welfare of the City of New Castle, be it ordained by the Council of the City of New Castle Council as follows:

**SECTION 1:** City Code Chapter 230, Zoning Code, Section 230-16(A)(5), Residential District R-1, is hereby amended as follows (with deleted text identified by bold, strikethrough and new language identified in bold, underlined text):

(5) Accessory uses and structures:

(a) Professional office of a physician or dentist residing on the premises, provided that:

[1] No more than two assistants are employed.

[2] The residential character of the structure is maintained.

(b) Other accessory uses and structures clearly incidental and customary to and associated with the permitted use.

(c) **Customary home occupations as defined in § 230-1 of this chapter.**

**SECTION 2:** City Code Chapter 230, Zoning Code, Section 230-17(A)(4), Residential District R-2, is hereby amended as follows (with deleted text identified by bold, strikethrough and new language identified in bold, underlined text):

(4) Accessory uses and structures:

(a) Those permitted in the Residential District R-1.



(b) The renting of one room to nontransient roomers or boarders.

~~(c) Customary home occupations as defined in § 230-1 of this chapter.~~

**SECTION 3:** If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the validity of the remaining portions of this Ordinance.

**SECTION 4:** In the event any existing Ordinances or parts of Ordinances are in conflict herewith, the provisions of this Ordinance shall control.

**SECTION 5:** This Ordinance shall become effective immediately upon its adoption by City Council.

First Reading November 10, 2025

Second Reading

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 2025

---

Suzanne Souder, President of City Council

Attest: \_\_\_\_\_  
Courtaney Taylor, City Clerk

Approved: \_\_\_\_\_  
Valarie Leary, Mayor

## **Ordinance No. 2025-561**

**AN ORDINANCE TO AMEND THE CITY OF NEW CASTLE MUNICIPAL CODE, CHAPTER 102 (BUILDING CONSTRUCTION), CHAPTER 103 (ONE-AND TWO-FAMILY DWELLINGS), CHAPTER 162 (MECHANICAL STANDARDS), CHAPTER 163 (FUEL GAS STANDARDS), CHAPTER 164 (EXISTING BUILDING CODE), CHAPTER 165 (SWIMMING POOL AND SPA CODE), CHAPTER 181 (PLUMBING CODE), CHAPTER 185 (PROPERTY MAINTENANCE CODE), TO ADOPT THE 2024 VERSIONS OF THE INTERNATIONAL CODE COUNCIL (“ICC”) CODES, INCLUDING TO REQUIRE RESIDENTIAL SPRINKLERS.**

**WHEREAS**, the Council of the City of New Castle (“City Council”) possesses the authority to adopt, amend, modify, or repeal The City of New Castle Municipal Code (“City Code”); and

**WHEREAS**, the City Council is charged with ensuring the health, safety, and welfare of the citizens of the City of New Castle by administering and enforcing the regulations of the building industry; and

**WHEREAS**, by the adoption of this Ordinance, the City Council intends to:

- (1) Amend and restate Chapter 102 of the City Code (Building Construction) consistent with the International Building Code, 2024 edition, with revisions;
- (2) Amend and restate Chapter 103 (Building Standards for One- and Two-Family Dwellings) consistent with the International Residential Code, 2024 edition, with revisions;
- (3) Amend and restate Chapter 162 (Mechanical Standards) consistent with and pursuant to Title 24, Chapter 18 of the Delaware Code, that the Office of Code Enforcement shall enforce the most recent version

of the International Mechanical Code published by the International Code Council as adopted by the State Board of Plumbing, Heating, Air Conditioning, Ventilation and Refrigeration Examiners;

- (4) Amend and restate Chapter 163 (Fuel Gas Standards) consistent with and pursuant to Title 24, Chapter 18 of the Delaware Code, that the Office of Code Enforcement shall enforce the most recent version of the International Fuel Gas Code published by the International Code Council as adopted by the State Board of Plumbing, Heating, Air Conditioning, Ventilation and Refrigeration Examiners;
- (5) Amend and restate Chapter 164 (Existing Building Code) consistent with the International Existing Building Code, 2024 edition, with revisions; and
- (6) Amend and restate Chapter 165 consistent with the International Swimming Pool and Spa Code, 2024 edition, with revisions;
- (7) Amend and restate Chapter 181 (Plumbing) consistent with and pursuant to Title 16, Chapter 79 of the Delaware Code, that the Office of Code Enforcement shall enforce the most recent version of the International Plumbing Code published by the International Code Council as adopted and modified by the Delaware Division of Public Health;
- (8) Amend and restate Chapter 185 (Property Maintenance) consistent with the International Property Maintenance Code, 2024 edition, with revisions; and

**WHEREAS**, the City Council finds that the provisions of this Ordinance are rationally and reasonably related to, substantially advance, and are narrowly tailored to achieve its goal of protecting and preserving legitimate governmental interests, including, but not limited to, the protection and preservation of the public health, safety, prosperity, general welfare and quality of life.

**NOW, THEREFORE**, making the express finding that the proposed changes outlined below enhance the health, safety, and welfare of the City of New Castle, be it ordained by the Council of the City of New Castle as follows:

**SECTION 1.** City Code Chapter 102, Building Construction, Section 102-3, Adoption of Standards, is hereby amended as follows (with deleted text identified by bold, red strikethrough and new language identified by bold, underlined text):

- A. Certain documents on file in the Office of Code Enforcement, being marked and designated as the “International Building Code, ~~2018~~2024 Edition,” published by the International Code Council, Inc., are hereby adopted as the building code of the City, for the control of buildings and structures as provided in this chapter. The provisions of the International Building Code shall apply to the construction, alteration, movement, relocation, enlargement, replacement, repair, equipment, use and occupancy, location, maintenance, removal, and demolition of every building or structure or any appurtenances connected or attached to such buildings or structures.
- B. Exception: Detached one- and two-family dwellings and multiple single family dwellings townhouses not more than three (3) stories above grade plane in height with separate means of egress, and their accessory structures not more than (3) stories above grade plane in height, shall comply with the International Residential Code, ~~2018~~2024 edition, as adopted in Chapter 103 of this Code, with the amendments thereto prescribed in § 103-2.

**SECTION 2.** City Code Chapter 102, Building Construction, Section 102-4, Additions, insertions and changes, is hereby amended as follows (with deleted text identified by bold, red strikethrough and new language identified by bold, underlined text):

- A. The following sections of the International Building Code, ~~2018~~2024 Edition, are hereby revised as follows. (Note: Although the International Building Code does not identify sections with a "B"

designation, such a designation is utilized to avoid any confusion as to which Code the amendment relates):

- (1) Section B101.1 . . . .
- (2) Section B103.1 entitled "Creation of enforcement agency" is hereby modified to delete reference to the "Department of Building Safety" and replace it with "Office of Code Enforcement." All references in the International Building Code, ~~2018~~2024 Edition, to the "Department of Building Safety" shall be interpreted to mean the "Office of Code Enforcement" of the City of New Castle.
- (3) Section B103.1 entitled "Creation of enforcement agency" is hereby modified to delete reference to the "building official" and replace it with the "Code Official" which shall mean that member of the Office of Code Enforcement charged by City Council with the enforcement of the provisions of this Chapter or his or her designee. All references in the International Building Code, ~~2018~~2024 Edition, to the "building official" shall be interpreted to mean the "Code Official" of the City of New Castle.

. . . .

- (12) Section B115:~~3~~ 5 entitled "~~Unlawful continuance~~"Failure to Comply is hereby amended to read as follows:

~~B115-5~~B115.4. Unlawful continuanceFailure to Comply.

Any person who shall continue any work in or about the structure after having been served with a stop-work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be liable to a fine of not less than \$25 or more than \$1,000.

- (13) Section B1612.3 entitled "Establishment of flood hazard areas"

to insert "the City of New Castle" as the applicable jurisdiction and "January 22, 2020" as the date of the Flood Insurance Study.

- (14) Section B305.2, Group E, Day care facilities, is amended in the ~~third~~first line by deleting the phrase "five children" and substituting the phrase "twelve children."
- (15) Section B305.2.3, Five or fewer children in a dwelling unit, is amended in the title and the ~~third~~first line by deleting the word "five" and substituting the word "twelve."
- (16) Section B308.5, Institutional Group 1-4, day care facilities, is amended in the ~~third~~second line by deleting the phrase "persons" and substituting the phrase "adults or more than 12 children."
- (17) Section B308.5.1, Classification as Group E, is amended in the ~~second~~first line by deleting the word "five" and substituting the word "twelve."
- (18) Section B308.5.4, Five or fewer persons receiving care in a dwelling unit, is amended in the title and ~~third~~first line by deleting the phrase "Five or fewer persons" and substituting "More than five adults or more than 12 children of any age."
- (19) Section B310.4, Residential Group R-3, is amended in the ~~seventh~~third line by deleting the word "persons" and substituting the phrase "adults or 12 or fewer children."
- (20) Section B310.4.1, Care facilities within a dwelling, is amended in the ~~second~~first line by deleting the word "persons" and substituting the phrase "adults or 12 or fewer children" and ~~in the fourth, fifth and sixth lines~~ by deleting the phrase "an automatic sprinkler system is installed in accordance with Section 903.3.1.3 or Section P2904 of the International

Residential Code" and substituting the phrase "the following restrictions are met: (i) A license shall be obtained from the State of Delaware Department of Services of Children, Youth, and Their Families. All regulations of such Department shall be met; (ii) Rooms to be occupied by infants shall have a direct path of egress, on the same floor level, to the exterior of the house; (iii) Smoke alarms shall be installed in accordance with Section B907; (iv) Carbon monoxide detection shall be installed in accordance with Section B915."

....

- (24) Section B907.2.1, Group A, is amended in the ~~fifth, sixth, and seventh~~second and third lines by deleting the phrase "or where the Group A occupant load is more than 100 persons above or below the lowest level of exit discharge."
- (25) Section B1023.9, Stairway identification signs, is amended in the ~~third~~second line by deleting the word "three" and substituting the word "two."
- (26) Section B1025.1, General, is amended in the second and third lines by deleting the phrase "high-rise buildings" and substituting the phrase "buildings having three or more stories above or below the level of exit discharge."

....

- ~~(29) Section B1608.2, Ground snow loads, is amended to indicate the ground snow loads to be used in determining the design snow loads for roofs is 25 pounds per square foot.~~

....

- (31) [[Establishment of flood hazard areas, is clarified to depict that

the effective date of the most recent FIRM maps for New Castle City are February 4, 2015 and January 22, 2020 encompasses Map Numbers 10003C0: 158K; 161L; 162K; 163L; 164K; and 166K and all revisions defined by FEMA FIRM maps.]]

- (32) Section B1612.3.2, Determination of impacts, is amended in the ~~sixth~~third line by deleting the phrase "one foot (305 mm)" and substituting the phrase "0.1 foot."

....

- (38) Section ~~B2205.1~~B2202.1, General, is amended by adding the following sentence at the beginning of the paragraph: "The structural engineer of record shall be responsible for the design and adequacy of all structural steel, including connections."

....

- (40) Section B2304.12, Protection against decay and termites, is amended by adding the following subsection:

B2304.12.2.~~8~~9 Wood in contact with masonry or concrete. All wood against masonry or concrete must be approved naturally durable, preservative treated wood, or protected in an approved manner.

- ~~(41) Section B2403.1, Identification, is amended by adding the following sentence to the end of the subsection: "Glass that is not labeled shall be assumed to be annealed or plate glass."~~

- (42) Section B2510.6, Water-resistive barriers, Exception Number 1, is amended in the sixth line by deleting the phrase "or drainage space" and substituting "and integrated with a continuous designed drainage space (a gap) that allows moisture to drain



freely to the exterior of the assembly. A drainage space shall be, but not limited to, a space formed by the use of any non-corrodible furring strips, drainage mat, or drainage board which allows for the continuous flow of moisture. Such products and designs must adhere to this section and those requirements outlined in ~~2018~~2024 IBC Chapter 1 [A] 104.11 "Alternative materials, designs and methods of construction and equipment."

- (43) Section B2702.1.4, Load transfer, is amended in the ~~fifth~~third line by deleting the number "60" and substituting the number "10."

. . . .

- (46) Section B3302, Construction safeguards, is amended by adding the following subsections:

B3302.4 Storage of construction and demolition waste . . . .

B3302.5 Handling and storage of construction and demolition waste, trash, and litter. During all construction activities, the lot(s) shall be kept neat of trash and building materials. All construction sites shall be required to obtain and maintain on the site a container of suitable size and design to hold and confine trash, scraps, and other construction and demolition waste created or accumulated on the site, which might be blown from the site. All such construction refuse shall be maintained in a closed container, or a container of sufficient depth to prevent construction and demolition waste from blowing out of the container, at all times, until transferred to a landfill. Containers may be placed in setback areas, provided that the placement of the container does not obstruct the view of motorists and thereby create traffic hazards. ~~If~~It shall be a violation to permit accumulated debris, litter, or trash attributable to the construction site and the construction activity

to blow or scatter onto adjoining properties, including the public street or to accumulate on the site outside of the container, ~~o~~for in transit to a landfill or dump. The owner or contractor shall service the container as frequently as needed to prevent trash from over-flowing.

. . . .

**SECTION 3.** City Code Chapter 102, Building Construction, Section 102-6, State Fire Code adopted, is hereby amended as follows (with deleted text identified by bold, red strikethrough and new language identified by bold, underlined text):

All references of the International Building Code, ~~2018~~2024 Edition, to the International Fire Code as published by the International Code Council, are expressly not adopted in this chapter. The City hereby adopts the National Fire Prevention Association (NFPA) Codes and Standards and the Delaware Fire Prevention Regulations as adopted by the Delaware State Fire Marshall's Office, all of which are incorporated herein by reference.

**SECTION 4.** City Code Chapter 102, Building Construction, Section 102-7, Energy Efficiency, is hereby amended as follows (with deleted text identified by bold, red strikethrough and new language identified by bold, underlined text):

All references of the International Building Code, ~~2018~~2024 Edition, to the International Energy Conservation Code as published by the International Code Council, are specifically not adopted in this chapter. The City hereby adopts the provisions of the State of Delaware's Code for Energy Conservation as codified in Title 16, Chapter 76 of the Delaware Code, as same may be amended from time to time, all of which are incorporated herein by reference.

**SECTION 5.** City Code Chapter 102, Building Construction, Section 102-8, Conflicts with International Code, is hereby amended as follows (with deleted text identified by bold, red strikethrough and new language identified by bold,

underlined text):

Any conflicts between the provisions of this chapter and the International Building Code, ~~2018~~2024 Edition, shall be resolved by the Code Official in a manner best designed to ensure ~~the~~ public health and safety.

**SECTION 6.** City Code Chapter 103, Building Standards for One- and Two-Family Dwellings, Section 103-1, Adoption of standards, is hereby amended as follows (with deleted text identified by bold, red strikethrough and new language identified by bold, underlined text):

Certain documents on file in the Office of Code Enforcement, being marked and designated as the "International Residential Code, ~~2018~~2024 Edition," published by the International Code Council, Inc., are hereby adopted as the residential building code of the City, for the control of buildings and structures as provided in this chapter. The provisions of the International Residential Code for One- and Two-Family Dwellings shall apply to the construction, alteration, movement, enlargement, replacement, repair, equipment, use and occupancy, location, removal and demolition of detached one- and two-family dwellings and townhouses not more than three stories above grade plane in height with a separate means of egress and their accessory structures. All the sections, conditions, and terms of the International Residential Code, ~~2018~~2024 Edition, are hereby referred to and made a part of this chapter as if fully set out herein, with the following amendments prescribed in § 103-2.

**SECTION 7.** City Code Chapter 103, Building Standards for One- and Two-Family Dwellings, Section 103-2, Additions, insertions and changes, is hereby amended as follows (with deleted text identified by bold, red strikethrough and new language identified by bold, underlined text):

- A. The following sections of the International Residential Code, ~~2018~~2024 Edition, are hereby revised. Note: Although the International Residential Code does not identify sections with an "R" designation, such a designation is utilized to avoid any confusion as to what Code the amendment relates.

(1) Section R101.1 Insert . . . .

. . . .

(9) Table R301.2(1) is completed as follows:

GROUND SNOW LOAD <sup>a</sup>	WIND DESIGN				SEISMIC DESIGN CATEGORY <sup>a</sup>	SUBJECT TO DAMAGE FROM			Ice Barrier Underlayment Required <sup>b</sup>	Flood Hazards <sup>b</sup>	Air Freezing Index <sup>c</sup>	Mean Annual Temp
	Speed <sup>d</sup> (mph)	Topographic effects <sup>d</sup>	Special wind region <sup>d</sup>	Wind-borne debris zone <sup>d</sup>		Weathering <sup>a</sup>	Frost line depth <sup>e</sup>	Termite <sup>c</sup>				
25 lbs./sq.ft.	115 mph	No	No	No	B	Severe	32"	Yes	No	10/05/2000 2/04/2015/ 22/2020	596	54°F
MANUAL J DESIGN CRITERIA												
Elevation	Altitude correction factor <sup>a</sup>	Coincident wet bulb		Indoor winter design dry-bulb temperature		Indoor winter design dry-bulb temperature		Outdoor winter design dry-bulb temperature		Heating temperature difference		
79 ft	1.0	74		72		72		16		56°F		
Latitude	Daily range	Indoor summer design relative humidity		Summer design gains		Indoor summer design dry- bulb temperature		Outdoor summer design dry- bulb temperature		Cooling temperature difference		
40o	M	50%		38		75		89		14		

(10) Table R301.2(1), Flood hazards, is clarified to depict that the effective date of the most recent FIRM maps for New Castle City are [[February 4, 2015 and January 22, 2020 encompasses Map Numbers 10003C0: 158K; 161L; 162K; 163L; 164K; and 166K and all revisions defined by FEMA FIRM maps.]]

. . . .

(12) Section R302.1, Exterior walls, Exception Number 3, is amended in the first line by adding the word "garages," after the word "detached" and in the ~~second~~first line by deleting "exempted from permit" and inserting "that have a fire separation distance of three feet or more."

. . . .

- (15) Section ~~R303.4~~R325.3, Mechanical ventilation, is amended by deleting the subsection in its entirety.
- (16) Section ~~R303.6~~R325.5, outside opening protection, is amended by deleting the subsection in its entirety.
- (17) Section ~~R303.11~~R325.9, Prohibited connections, is added as a new subsection as follows:

**~~R303.11~~R325.9**, Prohibited connections. It shall be unlawful for any person to connect sump pump, French drains, area drainage, storm drainage, roof drainage, swimming pool drainage, condensate pump drainage, or drainage from any device directly or indirectly into any public or private sewer, except when such a connection has been specifically authorized in writing by New Castle County Special Services.

Exception: Heater condensate drains connected into the sanitary sewer system for slab-on-grade foundation or total crawl space dwellings. The connection of this drain shall be upstream of a trap to block the backflow of any sewer gases into the dwelling.

- ~~(18) Section R305.1, Minimum height, is amended in the first and second lines by deleting the phrase "and portions of basements containing these spaces."~~
- ~~(19) Section R305.1.1, Basements, is amended in the first line by deleting the phrases "Portions of" and "do not."~~
- (20) Section ~~R309.1~~R317.1, Floor surface, is amended by deleting the second sentence and substituting the following: "That area of the floor used for parking automobiles or other vehicles shall

have a four-inch step between the garage and the living space and shall be sloped to facilitate the movement of liquids to a drain or toward the main vehicle entry doorway."

....

- (22) Section ~~R310.6~~R319.7, Alterations or repairs of existing basements, "Exception," is amended in the first line by adding the phrase, "habitable space or" after the word "new."
- (23) Section ~~R311.2~~R318.2, Egress door, is amended by deleting the fourth sentence and substituting "All interior doors and openings in the path of egress shall have a minimum width of two feet six inches and a minimum height of six feet six inches. Doors to bathrooms or powder rooms may have a width of two feet four inches."
- (24) Section ~~R311.3.1~~R318.3.1, Floor elevations at the required egress doors, exception, is amended in the second and third lines deleting the phrase "the top of the threshold" and substituting "in the interior floor."
- (25) Section ~~R311.3.2~~R318.3.2, Floor elevations for other exteriors doors, is amended in the fourth lines by deleting the phrase "top of the threshold" and substituting "interior floor."
- (26) Section ~~R311.7.5.1~~R318.7.5.1, Risers, Exception, is amended by adding the following as Exception number three:

"3. Where the bottom or top riser adjoins a sloping public way, walkway or driveway having an established grade and serving as a landing, the bottom or top riser is permitted to be reduced along the slope to less than four inches (102 mm) in height with the variation in height of the bottom or top riser not to exceed one unit vertical in 12 units horizontal (8% slope) of stairway width."

~~(27) Section **R313.1**, Townhouse automatic fire sprinkler systems, is amended in the second line by deleting the word "shall" and substituting the word "may."~~

(28) Section ~~**R313.1**~~**R309.1**, Townhouse automatic fire sprinkler system is amended by deleting the "Exception" in its entirety.

(29) Section ~~**R313.1.1**~~**R309.1.1**, Design and installation, is amended in the third line by deleting the phrase "Section P2904 or."

~~(30) Section **R309.2**, One- and two-family dwellings automatic fire sprinkler systems, is amended in the second line by deleting the word "shall" and substituting the word "may."~~

(31) Section ~~**R313.2**~~**R309.2**, One- and two-family dwellings automatic fire sprinkler systems, is amended by deleting the "Exception" in its entirety.

(32) Section ~~**R313.2.1**~~**R309.2.1**, Design and installation, is amended in the third line by deleting the phrase "Section P2904 or."

(33) Section ~~**R314.2.2**~~**R310.2.2**, Alterations, repairs and additions, is amended by adding the following Exception number three: "3. Minor interior renovations to dwellings require the installation of battery operated smoke alarms as required by the International Residential Code."

~~(34) Section **R315.2.2**, Alterations, repairs and additions, is amended by adding the following Exception number three: "3. Minor interior renovations to dwellings require the installation of battery operated carbon monoxide alarms as required by the International Residential Code."~~

(35) Section ~~**R317.1**~~**R304.1**, Location required, and Number 2, is

amended in the second and third line by deleting "and are less than eight inches (203 mm) from exposed ground."

- (36) Section ~~R322.1.4.2~~R306.1.4.2, Determination of impacts, is amended in the eighth and ninth lines by deleting the phrase "one foot (305 mm)" and substituting the phrase "0.1 foot."
- (37) Section ~~R322.2.1~~R306.2.1, Elevation requirements, Number 1, is amended in the third line by adding the phrase "or crawlspace" after the word "floors" and in the fourth line by deleting the phrase "one foot (305 mm)" and substituting "18 inches (457 mm)."
- (38) Section ~~R322.2.1~~R306.2.1, Elevation requirements, Number 2, is amended in the fifth and sixth lines by deleting the phrase "one foot (305 mm)" and substituting "18 inches (457 mm)."
- (39) Section ~~R322.2.1~~R306.2.1, Elevation requirements, Number 3, is amended in the third line by deleting the phrase "one foot (305 mm)" and substituting "18 inches (457 mm)."
- ~~(40) Section R322.3.2, Elevation requirements, Number 1, is amended in the seventh line by deleting the phrase "one foot (305 mm)" and substituting the phrase "18 inches (457 mm)."~~
- ~~(41) Section R322.3.2, Elevation requirements, Number 4, is amended in the second line by adding the phrase "not to exceed 20 cubic yards on a single lot," after the word "fill."~~
- (42) Section ~~R328~~R333, Construction Sanitation, is added as a new section as follows:

~~R328~~R333 Construction sanitation.



~~R328.1~~**R333.1** Facilities Required. Sanitary facilities shall be provided during construction, remodeling or demolition activities in accordance with the Statewide Plumbing Code.

~~R328.2~~**R333.2** Storage of construction and demolition waste. Construction and demolition waste may be stored upon the land where actual construction or demolition is in progress; provided, however, that such waste shall not be stored for a period exceeding 90 days and all other waste not stored in a dumpster shall not be stored for periods exceeding 30 days.

~~R328.3~~**R333.3** Handling and storage of construction and demolition waste, trash, and litter. During all construction activities, the lot(s) shall be kept neat of trash and building materials. All construction sites shall be required to obtain and maintain on the site a container of suitable size and design to hold and confine trash, scraps, and other construction and demolition waste created or accumulated on the site, which might be blown from the site. All such construction refuse shall be maintained in a closed container, or a container of sufficient depth to prevent construction and demolition waste from blowing out of the container, at all times, until transferred to a landfill. Containers may be placed in setback areas, provided that the placement of the container does not obstruct the view of motorists and thereby create traffic hazards. It shall be a violation to permit accumulated debris, litter, or trash attributable to the construction site and the construction activity to blow or scatter onto adjoining properties, including the public street or to accumulate on the site outside of the container, or in transit to a landfill or dump. The owner or contractor shall service the container as frequently as needed to prevent trash from over-flowing.

~~R328.4~~**R333.4** Final Inspection. A final clean-up is required, including the removal of all building debris, stumps, portable toilets, etc. within five days after the final inspection on that

parcel. Exception: Stumps located outside of the limit of disturbance that are not required to be removed by any plan approved by the Department are not subject to this section.

~~R328.5~~**R333.5** Enforcement. Any person who fails to comply with the requirements found in this Section 328 shall be subject to the penalty and enforcement provisions provided in this chapter.

- (43) ~~Chapter 4. Foundations Table R403.1 (1), Minimum width and thickness for concrete footings for light frame construction, is amended by deleting the number six from all columns and substituting the number eight.~~

R403.1.1, Minimum size, is amended in the second and third line by deleting the phrase “6 inches (152 mm)” and substituting the phrase “8 inches (203 mm)”.

....

- (47) Section R405.2.3, Drainage system, is amended in the ~~fifth and sixth lines~~**third line** by deleting the phrase "below the bottom of the basement floor" and substituting the phrase "in depth."
- (48) Section R407.3, Structural requirements, is amended in the ~~second~~**first** line by adding the phrase “at the top” and after the word "displacement."

....

- (56) ~~Appendix E. Manufactured Housing Used as Dwellings. Appendix E. Manufactured housing used as dwellings, is adopted with the following modifications: Subsection AE102.5 and sections AE305, AE505 are hereby deleted.~~

Appendix BA, Manufactured Housing Used as Dwellings, is adopted with the following modifications: subsection BA 102.5, sections BA 104 through and including BA112, and section BA 117 are hereby deleted.

- (57) Appendix **JBO**. Existing Buildings and Structures. ~~Appendix J. Existing building and structures~~, is adopted in its entirety.

...

**SECTION 9.** City Code Chapter 103, Building Standards for One- and Two-Family Dwellings, Section 103-3, Conflicts with International Code, is hereby amended as follows (with deleted text identified by bold, red strikethrough and new language identified by bold, underlined text):

Any conflicts between the provisions of this Chapter and the International Residential Code, ~~2018~~2024 Edition, shall be resolved by the Code Official in a manner best designed to ensure ~~the~~ public health and safety.

**SECTION 10.** City Code Chapter 162, Mechanical Standards, Section 162-1, Adoption of standards, is hereby amended as follows (with deleted text identified by bold, red strikethrough and new language identified by bold, underlined text):

The International Mechanical Code, the current edition as adopted by the State of Delaware, including Appendices, as published by the International Code Council, be and is hereby adopted as the Mechanical Code of the City of New Castle, in the State of Delaware, and each and all regulations, provisions, penalties, conditions and terms of said Mechanical Code are hereby referred to, adopted, and made part hereof, as if fully set out herein. ~~Pursuant to 24 Del. C. Ch. 18, the Department of Land Use shall enforce the most recent version of the International Mechanical Code published by the International Code Council as adopted or State Board of Plumbing, Heating, Air Conditioning, Ventilation and Refrigeration Examiners. Certain documents on file in the office of the Office of Code Enforcement, being marked and~~

~~designated as the "International Mechanical Code, 2018 Edition," published by the International Code Council, Inc., is hereby adopted as the mechanical code of the City regulating the design, construction, quality of materials, erection, installation, alternation, repair, location, relocation, replacement, addition to, use or maintenance of mechanical systems in the City, and providing for the issuance of permits and collection of fees therefor; and each and all of the regulations, provisions, conditions and terms of such International Mechanical Code, 2018 Edition, are hereby adopted and made a part of this chapter, as if fully set out herein, with the following amendments prescribed as follows:~~

SECTION 11. City Code Chapter 162, Mechanical Standards, Section 162-3, Conflicts with International Code, is hereby amended as follows (with deleted text identified by bold, red strikethrough and new language identified by bold, underlined text):

Any conflicts between the provisions of this Code ~~chapter~~ and the International Mechanical Code as adopted by the State of Delaware, 2018 Edition, shall be resolved ~~by the Code Official~~ in a manner best designed to ensure ~~the~~ public health and safety.

SECTION 12. City Code Chapter 163, Fuel and Gas Standards, Section 163-1, Adoption of standards, is hereby amended as follows (with deleted text identified by bold, red strikethrough and new language identified by bold, underlined text):

The International Fuel Gas Code, the current edition as adopted by the State of Delaware, including Appendices, as published by the International Code Council, be and is hereby adopted as the Fuel Gas Code of the City of New Castle, in the State of Delaware, and each and all regulations, provisions, penalties, conditions and terms of said Fuel Gas Code are hereby referred to, adopted, and made part hereof, as if fully set out herein. ~~Certain documents on file in the office of the Office of Code Enforcement, being marked and designated as the "International Fuel Gas Code, 2018 Edition," published by the International Code Council, Inc., is hereby adopted as the fuel gas code~~

~~of the City for the control of buildings and structures as herein provided; and each and all of the regulations, provisions, conditions and terms of such International Fuel Gas Code, 2018 Edition, are adopted and made a part of this Chapter, as if fully set out herein, with the following amendments prescribed as follows:~~

**SECTION 13.** City Code Chapter 163, Fuel and Gas Standards, Section 163-3, Conflicts with International Code, is hereby amended as follows (with deleted text identified by bold, red strikethrough and new language identified by bold, underlined text):

Any conflicts between the provisions of this Code ~~chapter~~ and the International Fuel Gas Code as adopted by the State of Delaware, 2018 Edition, shall be resolved ~~by the Code Official~~ in a manner best designed to ensure ~~the~~ public health and safety.

**SECTION 14.** City Code Chapter 164, Existing Building Code, Section 164-1, Adoption of standards, is hereby amended as follows (with deleted text identified by bold, red strikethrough and new language identified by bold, underlined text):

Certain documents on file in the office of the Office of Code Enforcement, being marked and designated as the "International Existing Building Code, ~~2018~~2024 Edition," published by the International Code Council, Inc., is hereby adopted as the existing building code of the City for the control of buildings and structures as herein provided; and each and all of the regulations, provisions, conditions and terms of such International Existing Building ~~2018~~2024, 2018 Edition, are adopted and made a part hereof this chapter, as if fully set out herein, with the following amendments prescribed as follows:

**SECTION 15.** City Code Chapter 164, Existing Building Code, Section 164-3, Conflicts with International Code, is hereby amended as follows (with deleted text identified by bold, red strikethrough and new language identified by bold, underlined text):

Any conflicts between the provisions of this chapter and the International Existing Building Code, **20182024** Edition, shall be resolved by the Code Official in a manner best designed to ensure ~~the~~ public health and safety.

**SECTION 16.** City Code Chapter 165, Swimming Pool and Spa Code, Section 165-1, Adoption of standards, is hereby amended as follows (with deleted text identified by bold, red strikethrough and new language identified by bold, underlined text):

Certain documents on file in the office of the Office of Code Enforcement, being marked and designated as the "International Swimming Pool and Spa Code, **20182024** Edition," published by the International Code Council, Inc., is hereby adopted as the swimming pool and spa code of the City for the control of swimming pools and spas as herein provided. The provisions of the International Swimming Pool and Spa Code shall apply to the construction, alteration, movement, renovation, replacement, repair and maintenance of aquatic vessels, recreation facilities, pools, and spas. The pools and spas covered by this Code are either permanent or temporary, and shall be only those that are designed and manufactured to be connected to a circulation system and that are intended for swimming, bathing, or wading. Each and all of the regulations, provisions, conditions and terms of such International Swimming Pool and Spa Code, **20182024** Edition, are hereby adopted and made a part of this chapter, as if fully set out herein, with the following amendments prescribed as follows:

**SECTION 17.** City Code Chapter 165, Swimming Pool and Spa Code, Section 165-3, Conflicts with International Code, is hereby amended as follows (with deleted text identified by bold, red strikethrough and new language identified by bold, underlined text):

Any conflicts between the provisions of this chapter and the International Swimming Pool and Spa Code, **20182024** Edition, shall be resolved by the Code Official in a manner best designed to ensure ~~the~~ public health and safety.

**SECTION 18.** City Code Chapter 181, Plumbing Code, Section 181-1,

Adoption of standards, is hereby amended as follows (with deleted text identified by bold, red strikethrough and new language identified by bold, underlined text):

**The International Plumbing Code, the current edition as adopted by the State of Delaware, including Appendices, as published by the International Code Council, be and is hereby adopted as the Plumbing Code of the City of New Castle, in the State of Delaware, and each and all regulations, provisions, penalties, conditions and terms of said Plumbing Code are hereby referred to, adopted, and made part hereof, as if fully set out herein.** ~~Certain documents on file in the office of the Office of Code Enforcement, being marked and designated as the "International Plumbing Code, 2018 edition," published by the International Code Council, Inc., is hereby adopted as the plumbing code of the City regulating the design, construction, quality of materials, erection, installation, alternation, repair, location, relocation, replacement, addition to, use or maintenance of plumbing systems in the City; and each and all of the regulations, provisions, conditions and terms of such International Plumbing Code, 2018 edition, are adopted and made a part hereof this Chapter, as if fully set out herein, with the following amendments prescribed as follows:~~

**SECTION 19.** City Code Chapter 181, Plumbing Code, Section 181-3, Conflicts with International Code, is hereby amended as follows (with deleted text identified by bold, red strikethrough and new language identified by bold, underlined text):

Any conflicts between the provisions of this **Code** ~~chapter~~ and the International Plumbing Code **as adopted by the State of Delaware, 2018 Edition,** shall be resolved ~~by the Code Official~~ in a manner best designed to ensure ~~the~~ public health and safety.

**SECTION 20.** City Code Chapter 185, Property Maintenance Code, Section 185-1, Adoption of standards, is hereby amended as follows (with deleted text identified by bold, red strikethrough and new language identified by bold, underlined text):

Certain documents on file in the office of the Office of Code Enforcement, being marked and designated as the "International Property Maintenance Code, ~~2018~~2024 Edition," published by the International Code Council, Inc., is hereby adopted as the property maintenance code of the City for the control of buildings and structures as herein provided; and each and all of the regulations, provisions, conditions and terms of such International Property Maintenance Code, ~~2018~~2024 Edition, are adopted and made a part hereof this chapter, as if fully set out herein, with the following amendments prescribed as follows:

**SECTION 21.** City Code Chapter 185, Property Maintenance Code, Section 185-3, Conflicts with International Code, is hereby amended as follows (with deleted text identified by bold, red strikethrough and new language identified by bold, underlined text):

Any conflicts between the provisions of this chapter and the International Property Maintenance Code, ~~2018~~2024 Edition, shall be resolved by the Code Official in a manner best designed to ensure ~~the~~ public health and safety.

**SECTION 22.** Effective Date. This Ordinance shall become effective immediately upon its adoption by City Council.

First Reading December 9, 2025

Second Reading, 2026

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 2026



---

Suzanne Souder, President of City Council

Attest: \_\_\_\_\_  
Diane Delgado, City Clerk

Approved: \_\_\_\_\_  
Valarie Leary, Mayor



**Resolution 2025-53**

**A Resolution to Restrict Parking Along Both sides of the alley beginning 120 feet east of E. 2nd street and proceeding in a southwesterly direction approx. 150 feet**

**WHEREAS**, the City Council maintains the authority to exercise all municipal powers necessary to the property administration of the City municipal government for the wellbeing of the City's citizens;

**WHEREAS**, this authority includes regulation of parking along City streets and rights of way; and

**WHEREAS**, City Council understands and acknowledges that parking on city public rights of way should be evaluated on a case-by-case basis considering the facts and circumstances affecting public safety and convenience unique to each case.

**NOW, THEREFORE, BE IT RESOLVED**, that the following described area in the City be made a no parking zone and that the City Administrator is directed to take those steps necessary to implement this restriction, including posting appropriate no parking signs at suitable locations as she deems appropriate:

1. Along both sides of the alley beginning 120 feet east of E. 2nd street and proceeding in a southwesterly direction approx. 150 feet, per Exhibit A.

**PASSED** this 10<sup>th</sup> day of November 2025.

\_\_\_\_\_  
Suzanne Souder, City Council President

\_\_\_\_\_  
Joseph F. Day, III, Councilperson

\_\_\_\_\_  
Nermin Zubaca, Councilperson

\_\_\_\_\_  
Andrew Zeltt, Councilperson

\_\_\_\_\_  
Brian Mattaway, Councilperson

Attest:

\_\_\_\_\_  
Courtaney Taylor, City Clerk



**Exhibit A:**





## **Resolution 2026-11**

### **A Resolution Approving the Appointment of Carmella Longobardi to the Historic Area Commission**

**WHEREAS**, the New Castle City Council passed Ordinance 505, in part, to amend and restate Chapter 230-49 through 52, of the Code of the City of New Castle relating to Structure, Proceedings, and Powers & Duties of the Historic Area Commission (HAC); and

**WHEREAS**, the Historic Area Commission shall consist of the following six (6) members:

1. An architect licensed in the State of Delaware and having interest and knowledge in the protection, preservation and restoration of the historic character of the City, appointed by City council. The architect shall be a non-voting member who shall serve in an advisory capacity only.
2. Two City residents having municipal voting privileges and appointed by City Council.
3. Two City residents having municipal voting privileges, appointed by the Mayor.
4. A Planning Commission member, appointed by City Council.
5. At least three voting members shall be residents of and have legal or equitable title to property in the Historic District; and

**WHEREAS**, there is currently going to be one vacant position on the Historic Area Commission; and

**WHEREAS**, The Mayor has nominated Carmella Longobardi to fulfill the expired term of Lisa Doak, with that term ending on January 10, 2026;

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council hereby approves and confirms the appointment of the following person to the Historic Area Commission:

**Carmella Longobardi - Historic Area Commission - Term Ending January 10, 2029**

**PASSED** this 13th day of January, 2026.

\_\_\_\_\_  
Suzanne Souder, City Council President

\_\_\_\_\_  
Joseph F. Day, III, Councilperson

\_\_\_\_\_  
Andrew Zeltt, Councilperson

\_\_\_\_\_  
Nermin Zubaca, Councilperson

\_\_\_\_\_  
Brian Mattaway, Councilperson

Attest:

\_\_\_\_\_  
Diane Delgado, City Clerk





I have lived in the State of Delaware since my birth. I have resided Wilmington, Newark and New Castle and moved to Historic New Castle in 2017. The Sears Craftsman home located at 184 E. 4<sup>th</sup> Street is my home. I live with Skip a very good dog and Cos a great cat. I love working on the home and plan to be the steward of this charmer for a very long time.

I have two children, a daughter, Carmel and a son, James with children of their own I have 6 grandchildren.

I have a long career in health care and during those years I have worked at Christiana Care Health Systems and Cancer Care Connection a department at Jewish Family Services. I am currently working as an oncology social worker therapist at the Helen F. Graham Cancer Institute at Christiana Care.

In my free time I stay active through kayaking, archery, hiking, gardening and traveling. I have served the community volunteering for various organizations including the League of Women Voters, St. Patrick's Center, Delaware Grief Awareness Consortium, American Red Cross, Kalmar Nyckel, Winterthur, and the University of Delaware Master Gardening Co-op.

I would be honored to serve on the Historic Area Commission to function and preserve the historical character of our city.



## **Ordinance No. 562**

### **AN ORDINANCE TO AMEND THE CITY OF NEW CASTLE MUNICIPAL CODE, CHAPTER 230 (ZONING CODE), REGARDING BOARD OF ADJUSTMENT HEARINGS**

**Whereas**, the Council of The City of New Castle (“City Council”) possesses the authority to adopt, amend, modify, or repeal The City of New Castle Municipal Code (“City Code”); and

**Whereas**, Title 22, Section 326 of the Delaware Code obligates municipal Boards of Adjustment to schedule hearings within a “reasonable time” but does not specify a specific deadline by which a hearing must be held; and

**Whereas**, the City Code’s thirty (30) day timeframe within which to schedule a Board of Adjustment hearing is not required under Delaware law and is inherently unreasonable given the required minimum public posting; and

**Whereas**, The City Council has determined that it is in the best interests of the City and its residents to amend the City Code to mirror the expectations in the Delaware Code concerning the timeframe to schedule Board of Adjustment hearings and to issue a decision following said hearings.

**NOW, THEREFORE**, making the express finding that the provisions of this Ordinance enhance and promote the health, safety, and welfare of the City of New Castle, be it ordained by the Council of the City of New Castle Council as follows:

**SECTION 1:** City Code Chapter 230, Zoning Code, Section 230-55.B, Hearings; appeals; notice, is hereby amended as follows (with deleted text identified by bold, strikethrough and new language identified by bold, underlined text):

- B. The Board of Adjustment shall fix a reasonable time for the hearing of appeal, giving public notice as required by § 230-62 of this chapter, ~~and hold the public hearing within 30 days~~

~~from the date of filing of the notice of appeal.~~ At the hearing, any party may appear in person or by agent or attorney. The Board shall then decide the appeal within a reasonable time **45 days from the time of the hearing.**

**SECTION 2:** If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the validity of the remaining portions of this Ordinance.

**SECTION 3:** In the event any existing Ordinances or parts of Ordinances are in conflict herewith, the provisions of this Ordinance shall control.

**SECTION 4:** This Ordinance shall become effective immediately upon its adoption by City Council.

First Reading

Second Reading

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 2025

\_\_\_\_\_

\_\_\_\_\_, President of City Council

Attest: \_\_\_\_\_  
\_\_\_\_\_, City Clerk

Approved: \_\_\_\_\_  
\_\_\_\_\_, Mayor

## Resolution 2026-12

### **A Resolution to Amend the Fiscal Year 2026 Budget for The City of New Castle, Delaware, for the Twelve (12) Months Beginning July 1, 2025, and ending June 30, 2026, Appropriating Money for Each Item of Expenditure Therin Provided for; and for Other Purposes**

**WHEREAS**, WHEREAS, in accordance with Section 18 (Budget) of the City of New Castle Charter, the City Council reviewed and approved the proposed Fiscal Year 2026 budget at the June 26<sup>th</sup>, 2025 City Council Special Meeting; and

**WHEREAS**, City Council has deemed necessary that a revision be made to specify an expenditure of the FY 2026 budget on the Sea Level Rise Task Force Line to allow for a special project; and

**WHEREAS**, the specification of expenses does not impact the bottom line of the Fiscal Year 2026 Budget; and

**WHEREAS**, the Flood Resiliency Committee has proposed a project to create a city program to have a shared purchase of rain barrels that residents can purchase and use to aid the City in Flood Resiliency. The cost of the rain barrels could be shared three ways; among the city and the resident. Additionally, the final third of the purchase could optimistically be covered by a grant as the city has applied for a Trustee Grant to also support this project.

**NOW, THEREFORE, IT IS RESOLVED**, by the City Council of the City of New Castle City that:

**Section 1.** This resolution shall amend the FY 2026 budget for the City of New Castle for the twelve (12) month period beginning July 1, 2025, and ending June 30, 2026.

1. Specifying that \$1,000 of the \$40,000 allocated for the Sea Level Rise Task Force line be allocated to the shared purchase of 50 rain barrels to aid in Flood Resiliency.

**Section 2.** The City Council hereby amends the FY 2026 Budget as approved and recommended by the City Administrator and Finance Office of the City of New Castle. This resolution is effective on this 13<sup>th</sup> day of January 2026, for Fiscal Year 2026, upon its enactment by the Council of the City of New Castle.

**PASSED** this 13<sup>th</sup> day of January 2026.

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Suzanne Souder, City Council President

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Joseph F. Day, III, Councilperson

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Nermin Zubaca, Councilperson

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Andrew Zeltt, Councilperson

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Brian Mattaway, Councilperson

Attest:

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Diane Delgado, City Clerk





## **Resolution 2026-13**

### **A Resolution to Support the Application of the Delaware PFAS Awareness Outreach Grant**

**WHEREAS**, the Delaware Department of Natural Resources and Environmental Control (DNREC) and the Delaware Department of Health and Social Services (DHSS) have created a Delaware PFAS Awareness Grant to provide financial support for educational and community outreach projects aimed at increasing public awareness of PFAS and empower Delawareans to take action to protect their health and the environment; and

**WHEREAS**, The goal of the grant projects is to educate Delawareans about what PFAS are, where they are found in the environment, their potential health risks, and how individuals can reduce exposure to these substances, ultimately empowering residents to make informed decisions about their health and safety. The grant projects can be focused:

1. Environmental and Natural Resource Research and Development or
2. Community Environmental Justice and Equity.

**WHEREAS**, the City of New Castle residents would greatly benefit from learning more about the impacts of PFAS, where they are found, etc.; and

**WHEREAS**, the City will apply for the Delaware PFAS Awareness and Outreach Grant to ensure City of New Castle Stakeholders are educated on the effects of PFAS and are provided the tools and knowledge to make educated decisions about where PFAS is found and how it can effect them; and

**WHEREAS**, the City Administrator will serve as the Project Manager of the Project; and

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of the City of New Castle hereby resolves that the City Council supports the application for a PFAS Awareness Outreach Grant as described above and support the City Administrator in the application process.

**PASSED** this 13<sup>th</sup> day of January, 2026

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Suzanne Souder, City Council President

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Nermin Zubaca, Councilperson

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Brian Mattaway, Councilperson

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Joseph F. Day, III, Councilperson

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Andrew Zeltt, Councilperson

Attest: \_\_\_\_\_

Diane Delgado, City Clerk



# **Delaware PFAS Awareness and Outreach Grant Program**

## **Program Guidelines and Application**



**DELAWARE HEALTH AND SOCIAL SERVICES**  
Division of Public Health



DELAWARE DEPARTMENT OF  
**NATURAL RESOURCES AND  
ENVIRONMENTAL CONTROL**

*Created December 2024*

## **GENERAL INFORMATION**

Per- and polyfluoroalkyl substances (PFAS) have been widely used since the 1940s in manufacturing, firefighting, and consumer products. These substances are known to persist in the environment and accumulate in living things, presenting a significant public health concern. Some toxicological studies have found that exposure to these substances can cause serious health effects. However, there remains a significant gap in public knowledge about how to identify and reduce exposure to PFAS. This grant will enable the Delaware Department of Natural Resources and Environmental Control (DNREC) and the Delaware Department of Health and Social Services (DHSS) to bridge that knowledge gap and empower Delawareans to take action to protect their health and the environment.

The purpose of this grant opportunity is to provide financial support for educational and community outreach projects aimed at increasing public awareness of PFAS. The goal is to educate Delawareans about what PFAS are, where they are found in the environment, their potential health risks, and how individuals can reduce exposure to these substances, ultimately empowering residents to make informed decisions about their health and safety. Research projects will be considered on a case-by-case basis and will only be funded if they do not duplicate ongoing research efforts by the State or its partners. Funding for this grant program is provided by the E. I. du Pont de Nemours and Company, Corteva, Inc., The Chemours Company, and DuPont de Nemours, Inc., State of Delaware Settlement Agreement.

This grant opportunity is not intended for infrastructure improvements, drinking water treatment systems, drinking water sampling or testing, or any initiative that duplicates existing efforts and resources. The focus is on public education, an area that both agencies have identified as needing improvement, as well as addressing potential gaps in research. For more information on the State's ongoing research initiatives, please refer to <https://dnrec.delaware.gov/waste-hazardous/remediation/pfas/>.

An eligible grant recipient is a Delaware-based community. This includes but is not limited to municipalities, local governments, civic groups, community centers, schools, universities, and colleges.

For a project or activity to be eligible for funding, the primary purpose must be to address PFAS. Projects eligible for funding include:

1. Environmental and Natural Resource Research and Development.

Examples include but are not limited to research and development that will contribute to environmental and natural resource initiatives in Delaware, in support of environmental distribution assessment of contaminants and PFAS detection and abatement technologies in Environmental Media.

2. Community Environmental Justice and Equity.

Examples include but are not limited to, community health clinics and initiatives in communities located near historic industrial and manufacturing areas or areas known or suspected to be impacted by PFAS contamination.

Approved applications will be funded based on the availability of funds. Priority will be given to the highest-ranking projects and those that benefit Disadvantaged Communities.

A Disadvantaged Community is one that:

1. The project area is confined to specific census tracts where the percentage of the population below the poverty level exceeds the statewide average. (Data can be accessed via the [U.S. Census Bureau](#)); or

2. The project area contains an Environmental Justice (EJ) Index Exceedance or a DelDOT Equity Focus Area identified by the [DNREC EJ Area Viewer](#).

Grant recipients are required to submit a semi-annual project report, with a final report due prior to the processing of the final invoice.

Upon completing the application, submit one (1) signed copy of the Application and all supporting documentation electronically to the email below:

[Resource\\_Mailbox\\_TBD@delaware.gov](mailto:Resource_Mailbox_TBD@delaware.gov)

If the project is approved for funding, a Notice of Award and draft grant agreement will be emailed to the recipient for review and approval. The draft grant agreement contains the final date for reimbursement. Work should not begin until the recipient has a copy of their State of Delaware purchase order.

The following information needs to be provided prior to the issuance of a grant:

- Completed Supplier Diversity Form (will be provided to the applicant upon project approval).
- First State Financial Vendor ID.
  - Ensure you have a W9 with the Division of Accounting here:  
[https://accounting.delaware.gov/w9\\_notice.shtml](https://accounting.delaware.gov/w9_notice.shtml)
  - Ensure you are a registered supplier here:  
[https://esupplier.erp.delaware.gov/psc/fn92pdesup/SUPPLIER/ERP/c/SCP\\_PUBLIC\\_MENU\\_FL.SCP\\_PUB\\_REG\\_CMP\\_FL.GBL](https://esupplier.erp.delaware.gov/psc/fn92pdesup/SUPPLIER/ERP/c/SCP_PUBLIC_MENU_FL.SCP_PUB_REG_CMP_FL.GBL)  
[Certifications - Division of Small Business - State of Delaware](#)
- Electronic copy of the most current Certificate of Insurance (COI). The COI Certificate Holder needs to be listed as “Delaware Department of Health and Social Services, Division of Public Health, 417 Federal Street, Dover, DE 19901. DHSS and DPH cannot be named as an additional insured. Insurance policy limits will be listed in the grant agreement.
- Electronic copy of the most current Business License or Tax-Exempt letter.
- UEI (Unique Entity Identifier) [Unique Entity Identifier Update | GSA](#)
- EIN (Employer Identification Number)