

**City of New Castle Delaware
City Council Public Hearing
New Castle Senior Center*
400 South Street, New Castle, DE 19720
Tuesday, March 10, 2026
6:30 p.m.**

PUBLIC HEARING

The City Council will hold a Public Hearing on:

Second reading of Ordinance 562 An Ordinance to Amend the City of New Castle Municipal Code, Chapter 230 (Zoning Code), Regarding Board of Adjustment Hearings.

The Public Hearing is scheduled for Tuesday, March 10, at 6:30 p.m. at the Senior Center, 400 South St, New Castle, DE 19720. The Public Hearing will be followed by the March City Council meeting at 7:00 p.m. or immediately after the Public Hearing has ended.

Posted: 2/20/2026

If you are unable to attend the Public Hearing, questions and comments will be taken via email up to 3:00 p.m. on Tuesday March 10, 2026 at info@newcastlecity.delaware.gov.

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**City of New Castle Delaware
City Council Regular Meeting
New Castle Senior Center*
400 South Street, New Castle, DE 19720
Tuesday, March 10, 2026 7:00 p.m.**

Agenda

Roll Call

Minutes 2/10/2026

Staff Reports

- Treasurer's Report
- Reports from the City Administrator & Staff
- Council Communications
- Report from the Council President
- Business from the Mayor
- Comments from a Good Will Fire Co. representative

Public Comments (concerning agenda items or general public comments on matters relating to the City of New Castle)

Mayor's introduction of Arbor Day Proclamation

Tree Area Commission (TAC) Annual Report presented by TAC Chair- Ed Ryan

Board of Health (BOH) Annual Report presented by BOH Chair- Tish Gallagher

Planning Commission Annual Report Presented my PC Chair- Margo Reign

Old Business:

1. **Second reading, Council discussion, and possible vote on Ordinance 562** An Ordinance to Amend the City of New Castle Municipal Code, Chapter 230 (Zoning Code), Regarding Board of Adjustment Hearings. (Council President Souder, 1/06/2026)
2. **Council Discussion, Possible Motion, and Vote on Resolution 2026-15** A Resolution to approve the Subdivision Plan of 6, 8 and 10 Arbutus Avenue (Council President Suzanne Souder 02/03/2026)
3. **Council Discussion, Possible Motion, and Vote on Resolution 2026-16** A Resolution to approve the Site Plan of The Battery, 427 W.7th Street (Council President Suzanne Souder 02/03/2026)
4. **Council Discussion, Possible Motion, and Vote on Resolution 2026-17** A Resolution to approve the Subdivision Plan of the Battery, 427 W. 7th Street (Council President Suzanne Souder 02/03/2026)
5. **Council Discussion, Possible Motion, and Vote on Resolution 2026-18** A Resolution to approve the revised blanket easement of parcel number 21-014.00-399 to grant access to the owners of the Battery, 427 W. 7th Street and New Castle County. (Council President Suzanne Souder 02/03/2026)

New Business:

1. **Council Discussion, Possible Motion, and Vote on Resolution 2026-19** A Resolution to Celebrate New Castle Little League's 60th Anniversary (Council Person Brian Mattaway 03/03/2026)
2. **Council Discussion, Possible Motion, and Vote on Resolution 2026-20** A Resolution to re-appoint Jackie Metz to the Board of Health (Council President Suzanne Souder 03/03/2026)
3. **First Reading of Ordinance 563** An Ordinance to address dumpsters in the City of New Castle. (Council President Suzanne Souder 03/03/2026)
4. The City Council will meet and will potentially vote to enter an executive session for discussion of the following topics:
 - a. Pursuant to 29 Del. C. §§10004 (b)(4) &(6) Strategy sessions, including those involving legal advice or opinion from an attorney-at-law, with respect to

collective bargaining or pending or potential litigation, but only when an open meeting would have an adverse effect on the bargaining or litigation position of the public body; and discussion of the content of documents, excluded from the definition of “public record” in §10002 of this title where such discussion may disclose the contents of such documents

Next Regular Meeting Date: April 14, 2026
Posted 03-03-2026

Note: This agenda as listed may not be considered in sequence, including executive sessions.

*You can also view the meeting online at the address below. A clickable link is available on the City website at www.newcastlecivilcity.delaware.gov/events.

There will be no comments taken from the Zoom audience; comments may be submitted via email up to **3:00 p.m. on Tuesday, March 10, 2026** at info@newcastlecivilcity.delaware.gov

Meeting Link:

<https://us02web.zoom.us/j/83870297863?pwd=mlo643bQeiNTTVSFsznsMbv3apa2vQ.1>

Enter Password: **015107**

You can also listen to the meeting via telephone by calling one of the phone numbers below and entering the meeting ID and password when prompted. (Long distance rates may apply.)

(301) 715-8592 or (646) 558-8656.

Webinar ID: 838 7029 7863 Passcode: 015107

City of New Castle Delaware
Regular City Council Meeting
New Castle Senior Center – 400 South Street
Meeting Held in Person and via Zoom
Tuesday, February 10, 2026
7:00 p.m.

Call to Order: 7:00 PM

Roll Call

Present: Council President, Suzanne M. Souder
Councilperson Andrew Zeltt
Councilperson Nermin Zubaca
Councilperson Joseph F. Day
Councilperson Brian M. Mattaway

Also present: Antonina Tantillo, City Administrator
Mayor Valarie Leary
Michael Hoffman, Esq., City Solicitor
James Whisman, City Treasurer
Christopher Rogers, City Planner
City Building Official/Fire Marshal Jeffrey Bergstrom
Police Chief Richard McCabe

Council President Souder called the February 10, 2026, City Council meeting to order at 7:00 p.m. The assembly stood for the Pledge of Allegiance. Roll call followed and a quorum to conduct business was declared.

Delaware State Fire Prevention Commission Presentation

On behalf of the Delaware State Fire Prevention Commission (DSFPC) Chief Emeritus David Majewski, Sr., thanked the City of New Castle for retaining the Residential Sprinkler portion of the International Building Code in Ordinance 561. He stated that residential sprinklers are huge life-safety initiatives for both residents and firefighters.

Chief Majewski introduced Delaware State Fire Marshal John Rudd and members of the DSFPC who were in attendance: Commissioner Joe Leonetti, Vice Chair Bill Kelly, Chair Ron Marvel, Commissioner Jeff Eisenbrey, and Commissioner Tom DiCristofaro.

Chief Majewski presented a Resolution from the DSFPC to City Council thanking and acknowledging the forward thinking of the Mayor and Council of New Castle.

Joint Proclamation from the Mayor and City Council Recognizing the Life and Legacy of the Honorable Marcellia “Teel” Petty.

Mayor Leary read the Proclamation and presented it to Ms. Consuella Petty and her family.

A motion was made by Councilperson Day to approve the Joint Proclamation in honor of Marcellia “Teel” Petty. The motion was seconded by Councilperson Zubaca and was unanimously passed.

Minutes

Minutes of January 13, 2025, Public Hearing

A motion to approve the minutes of the January 13, 2025, Public Hearing as amended was made by Councilperson Day. The motion was seconded by Councilperson Zubaca and was unanimously passed.

Minutes of January 13, 2026

A motion to approve the minutes of the January 13, 2025, City Council Special Meeting as amended was made by Councilperson Day. The motion was seconded by Councilperson Zeltt and was unanimously passed.

Treasurer’s Report

Mr. Whisman presented the unaudited Treasurer’s Report as of January 31, 2026:

Total unrestricted funds	\$ 6,738,215.27
Total restricted funds	\$ 6,009,700.52
Total cash	\$12,748,915.79

Mr. Whisman stated that to date, 83% of expected Revenues have been collected and 53% of expected Operating Expenses have been spent.

In response to a question from Councilperson Zubaca, Ms. Tantillo explained the increase in the Budget Stabilization line is interest.

A motion to approve the Treasurer’s Report as presented subject to audit was made by Councilperson Day. The motion was seconded by Councilperson Zeltt and was unanimously passed.

Reports from the City Administrator and Staff

Report From the City Administrator

- Ms. Tantillo provided an in-depth review of actions taken by City Staff, MSC, the Police Department, the Goodwill Fire Company, and Cirillo Bros. to mitigate the effects of recent snow/ice storm Fern on the City. She noted that:
 - The cost of snow removal: \$80,000.
 - 80+ tons of salt were utilized, which is four (4) times more salt than is normally used for a storm.
 - Public Works Staff worked a total of 35+ hours over the course of the storm salting and plowing. The Municipal Services Commission also assisted with plowing. Ms. Tantillo added that the Public Works Team was also able to conduct solid waste and recycling removal during this time.

- The City currently has a budget of \$9,000 for salt, snow and ice removal and related contractors for 2026. Ms. Tantillo stated that the City has the funding to cover the excess cost associated this storm via the Municipal Street Aid (MSA) funds. As of December 2025, the City had \$688,000+ in the MSA restricted account.
- Communication was provided to residents via the City website, the City Facebook page, and the City Code Red to alert residents of the severity of the storm, the state of emergency, and driving restrictions, as well as to give updates on efforts to clear the streets, recycling, and waste removal. Ms. Tantillo urged all residents to sign up for Code Red alerts.
- Ms. Tantillo thanked all agencies who assisted during and following the storm as well as residents who cleared sidewalks.
- Grants:
 - ORPT – \$190,000 was awarded to the City from the ORPT grant program, which was \$40,000 more than expected. The matching portion will be discussed during the upcoming Budget Review. Ms. Tantillo will also apply for additional grants to cover the match portion of the grant.
 - Federal Safe Streets For All Planning and Development – The City was awarded the Federal Safe Streets For All Planning and Development Grant in the amount of \$435,000. This will require a match in the amount of \$108,967. This will be discussed during the upcoming Budget Review.
 - Federal Historic Preservation Funds for Local Certified Governments – Additional conversations were conducted regarding the City’s application for the Federal Historic Preservation Funds for Local Certified Governments (FHPFLCG). The first grant would help the City pursue the Historic Designation for the Buttonwood School, and the second grant would help pursue the Historic Designation for Dobbinsville. The City is still waiting for the formal award notice. Ms. Tantillo will also pursue a FHPFLCG grant for America 250.
 - PFAS – The City applied for a DHSS and DNREC PFAS Awareness and Outreach Grant in the amount of approximately \$742,000. Council approved Resolution 2026-13 in January in support of this grant.
 - Ms. Tantillo has been in contact with Representative McBride, Senator Blunt-Rochester, and Senator Coons’ office regarding the City of New Castle Water Resource priorities for potential funding with the Army Corps of Engineers, which could potentially connect the City with funding to address flood mitigation, dyke elevation, and the Delaware Trail. Ms. Tantillo will keep Council updated.
 - Ms. Tantillo met with representatives from DelDOT to discuss the TAP Grant. She will apply for this grant to continue planning for the Delaware River Trail and to aid with funding for items identified by WILMAPCO.
 - Ms. Tantillo will be applying for several private grants in the upcoming months.
- APS has continued the ADA curb repairs installation project throughout the City.
- Cirillo Bros. will continue the roadway improvements when the weather warms up.

- Dog Park – The City is waiting for quotes for fencing to come in.
- Separation Day – Ms. Tantillo reached out to most non-profits and organizations in the community to inform them that floats are being encouraged in the Separation Day Parade this year. Information is on the City website, will be published in The Crier, or can be obtained by calling the City Office.

Report from Chief McCabe

Chief McCabe stated that he was honored to have spoken at Mrs. Petty’s Celebration of Life. He stated that during Mrs. Petty’s last term on City Council she was very instrumental in how the Police Department was reshaped and how it is structured.

Chief McCabe reported that:

- The atTAcK addiction 5k is scheduled March 7th. The Department will begin outreach to local businesses shortly. Approximately 2,000 participants are already registered.
- The Police Department website will be updated with a tab for the Police Accountability Committee (PAC) that will include PAC members names, the bylaws, a link to an email box, and the phone number to the PAC voicemail line.
- HB 133 / Fines and Fees Reform – HB133 creates presumptive qualifications for a waiver so that individuals convicted of either a traffic or criminal offense would be exempt from the \$15 fee that helps fund the Violent Crimes Fund (VCF). Advocates of the waiver have indicated they feel this is akin to a “debtor’s prison”; while proponents argue that philosophically they are asking that those who abuse the system help pay for the system instead of putting the burden on the taxpayers. Chief McCabe briefly outlined the genesis of the VCF, and noted that a portion of the funds goes to municipalities based on the number of sworn officers the municipality has. Over time the VCF has provide over \$330,000 to the City of New Castle Police Department, which has funded:
 - Body cameras.
 - Refurbishing vehicle cameras.
 - Changing out out-of-warranty Tasers.
 - Creating a records management system.
 - Security for major city events.
 - Overtime for officers to address crime trends.

It is estimated that 40% of the fees currently being collected may be impacted through the proposed waiver. The Police have asked the League of Local Governments (LLG) to engage in discussions with legislators regarding the impact to municipalities. Chief McCabe stated that any assistance they can get from local officials would be greatly appreciated.

Councilperson Mattaway noted the importance of City Council to know what is happening in Dover because it will directly impact the city budget and the types of services that are provided to residents. Chief McCabe opined that one of the arguments is that the VFC is not sustainable; however, he opined that it has been one of the most

sustainable funds that he has been part of. He also noted that Delaware's base fines are very low, and whereas most states raise their base fines, this is more transparent; opining that it is not unreasonable to impose a fine on an individual who commits a violent crime.

In response to a comment from Councilperson Mattaway, Chief McCabe clarified that HB133 is not proposing an elimination of the fee, but is proposing a presumptive qualification for a waiver so ultimately it would fall on the Judge to determine whether or not a fee will be imposed; but the presumptive qualifications that exist are very broad, and those who qualify for a hardship waiver include those who receive public assistance benefits (Medicaid, SNAP, and veterans' benefits), those represented by the Office of Defense Services, and those demonstrating an inability to pay.

In response to a request from Councilperson Day, Chief McCabe will provide a list of all items that the VCF has funded for the New Castle Police Department.

- In response to a question from Councilperson Zubaca regarding ICE in Delaware, Chief McCabe stated that statewide the police understand that being treated with dignity is paramount. He added that the Department will be notified of ICE activity in New Castle, and cautioned people not to assume what is being seen on TikTok or in the media is happening here.

Council Communications

Councilperson Mattaway

- Councilperson Mattaway recognized and thanked residents who have served in the Armed Forces.
- Councilperson Mattaway acknowledged and thanked members of Public Works who worked to assist with snow removal during the storm.
- Councilperson Mattaway suggested that Ms. Tantillo reach out to Energize Delaware to look at efficiencies for the Trolley Barn and the Police Station. He noted that Energize Delaware has grants to help pay for upgrades to equipment, systems, and controls that reduce energy and cut utility costs.
- Legislative updates:
 - Sussex County is at odds with the State in regard to offshore wind farms; but the State and General Assembly are pushing back.
 - The City of Wilmington Council and State Representatives have sponsored a Bill that would limit the proximity and proliferation of liquor stores in Wilmington.
- Councilperson Mattaway reached out to My Little Library and applied for a grant for a free Little Library. Due to the large number of applicants, his application was denied; however, the local FOP stated they will fund a Little Library. Councilperson Mattaway noted his hope that at least ten (10) Little Libraries can be established in New Castle, and challenged local businesses and residents to support this initiative in support of literacy.

- Councilperson Mattaway is working on a Councilperson Roadmap to provide a resource for future Council members. He will be reaching out to current and former Council members for their perspective.
- Councilperson Mattaway will be initiating partnerships around aviation and the history and legacy of Giuseppe Bellanca in recognition of his 140th birthday.
- Councilperson Mattaway acknowledged Councilperson Day for bringing forward the Building Code Ordinance.
- Councilperson Mattaway stated that the Police Department's work during Mrs. Petty's procession was very impressive. He also thanked Mr. Bill Emory for his assistance in directing the procession.

Councilperson Zubaca

- Councilperson Zubaca offered his condolences to the family of Mrs. Marcellia Petty.
- Councilperson Zubaca thanked Public Works, MSC, Cirillo Bros., and the Police and Fire Departments for their incredible work during the recent snow storm, and thanked residents for their patience.
- Councilperson Zubaca endorsed Councilperson Mattaway's Little Library initiative.
- Councilperson Zubaca stated that he is happy that DNREC has denied the proposed Data Center; noting that Delaware's infrastructure is inadequate for it.
- In response to a question from Councilperson Zubaca, Ms. Tantillo stated that the Budget Meeting will be scheduled by the end of the month.

Councilperson Zeltt

- Councilperson Zeltt noted that A Day in Old New Castle is May 16th and residents interested in opening up their homes and/or gardens should contact him.
- Councilperson Zeltt noted that Meals on Wheels is in desperate need of drivers, and anyone interested being a driver can contact him.

Councilperson Day

- Councilperson Day expressed his condolences to the Petty family for their loss. He stated that Mrs. Petty was an instrumental person in the City of New Castle and the State of Delaware.
- Councilperson Day noted that New Castle County Property Tax Appeals for next year are due on March 14th to appeal property tax assessments.
- The next New Castle Litter Crew date is expected to be in March, and will be posted on Facebook and in the The Weekly.
- Councilperson Day thanked the City Administrator, Public Works, and Cirillo Bros. for their work during the recent storm; noting that Ms. Tantillo speedily resolved all issues that came up.

Report from the Council President

- Council President Souder expressed her condolences to the Petty family on the passing of Mrs. Petty.
- Council President Souder thanked residents who cleared snow and ice from their sidewalks and especially to those who helped their neighbors who could not do it themselves. She also thanked Public Works, MSC, Good Will and the Police for their efforts to keep residents safe and getting where they needed to go.

Business From the Mayor

- Mayor Leary noted that February is Black History Month and a time to recognize the history, resilience, and contributions of Black Americans in New Castle and across the country; adding that the work of building a fair and inclusive community continues every day.
- Mayor Leary thanked members of Public Works, MSC, the Police and Fire Departments, and Cirillo Bros. for their work during the storm.
- Mayor Leary acknowledged Albie Plant and Abby who went around helping to dig out neighbors during the storm.
- Mayor Leary noted that the Buddhist Monks walking from Texas to Washington, D.C. arrived on February 10th. She added that their walk reminds us of the value of reflection, compassion, and peace.
- Mayor Leary noted that Valentine’s Day is approaching, and thanked residents for their patience, engagement, and continuing to show up for one another when it counts.

Report from Goodwill Fire Company

Captain Moore reported that:

- The transition to the new reporting system is still in process.
- The number of Fire and EMS incidents continues to be fairly consistent.
- Captain Moore explained that the Fire Department utility plows were utilized to provide a clear pathway to locations requiring emergency vehicle access.
- The Department is in the process of refreshing ice rescue skills. On Thursday, February 12th they will train at a pond on Lukens.

In response to a question from Councilperson Zubaca, Captain Moore opined that all carbon monoxide detectors are much the same and having a device is key. He recommended that if residents use a generator that it be kept outside and not in a garage or basement. Mr. Bill Emory stated that high efficiency homes have PVC vents to clear carbon monoxide located near the base of the foundation and homeowners should ensure that the vents are not blocked by snow drifts.

Public Comment

Bernadette Ruf – 157 East 2nd Street

Ms. Ruf noted that in a recent court case in Delaware the Court referred to the street behind her home as a “right-of-way”. She stated that since she moved to East 2nd Street, the residents have

always respected that the right-of-way is not to be blocked for long periods of time. She opined that by approving Resolution 2025-53, Council is only stating what has always been the practice and the norm until recently. Ms. Ruf urged Council to support Resolution 2025-53.

Consuella Petty – 44 Buttonwood

Ms. Petty thanked Chief McCabe and the New Castle and Wilmington Police for their participation at her mother's funeral. She also acknowledged Councilperson Mattaway for his support and thanked Council and the Mayor for the Proclamation in honor of her mother.

Phil Gross

- Mr. Gross noted that CO detectors should not be placed near the ceiling.
- Mr. Gross thanked MSC and Public Works for their work during the storm.
- Mr. Gross said he supports the work being done on the Battery Park Playground.
- Mr. Gross stated that residents should check with the City before taking it as gospel because the law students he is working with concerning issues within the city are still being worked on.
- Mr. Gross stated that he has requested that links to city projects be available on the city website. He opined that Council should not grant any additional requests on The Battery project.
- Mr. Gross stated that he has not received a full accounting on the Dog Park to date. He asserted that no survey exists, stating that if a survey exists they should provide copies of it. Mr. Gross stated that only eight (8) of the 91 individuals who signed his petition regarding the Dog Park are in favor of it, and requested that Council close down the project.
- Mr. Gross thanked Councilperson Mattaway for the work he does.

David Maijala – 167 East 2nd Street

Mr. Maijala concurred with comments made by Ms. Ruf regarding Resolution 2025-53, noting that parking cars on the very narrow right-of-way essentially makes it inaccessible. Mr. Maijala urged that Council approve Resolution 2025-53.

Presentation by Suzanne Swift with the Old New Castle Outdoor Recreation Coalition (ONCOR Coalition) regarding Battery Park Playground Phase II updates and potential playground fencing.

Ms. Swift explained the background and reasons for fencing around the Battery Park Playground. Ms. Swift discussed the fence with a fencing company and with the City Architect, Leila Hamroun, regarding what would be appropriate in terms of aesthetics and the history of New Castle.

The proposed fence will be steel, 4' high with two (2) 4' wide single-swing gates and one (1) 8' wide double-swing gate that will go around the perimeter of the playground. The fence will be installed into the concrete border of the playground. The fence is a three-rail style fence with ¾"

pickets. The quote received is approximately \$63,000 - \$64,000. ONCOR will apply for grants and has begun fundraising to pay for the fence.

Ms. Tantillo noted that the Trust has agreed to squaring the location of the playground to accommodate the fence, and she has had conversations with Ms. Hamroun to ensure the fence is appropriate for New Castle.

Councilperson Zeltt stated that Arasapha is donating \$1,000 towards the fence.

Councilperson Zubaca suggested that Ms. Swift visit the Can Do Playground to inspect the fencing that was installed; noting that there are no locks on that fence.

In response to questions, Ms. Swift stated that:

- Locks on the gates have not been discussed by ONCOR and Ms. Swift opined that would be a question for City Council to consider.
- The curb is required to hold in the resilient surface.
- In response to a concern of ongoing maintenance of the curbing, Ms. Swift will inform Council of how deep the concrete curbing will extend below ground and show a cross section of the curb.
- Reframing the footprint of the playground is part of the sub-surfacing quote. Ms. Swift will inform Council of the quote for that in March.
- The fence will be black steel with flush pickets.

Councilperson Mattaway encouraged ONCOR to continue having conversations with Ms. Hamroun regarding the aesthetics of the fencing. He also encouraged Ms. Swift to discuss the noise level of the gates opening and closing with the vendor and to see if there is a soft-close option.

New Business

Council President Souder stated that Resolutions 2026-15, 2026-16, 2026-17 and 2026-18 will not be considered because additional information is required.

A motion to table Resolutions 2026-15, 2026-16, 2026-17, and 2026-18 was made by Councilperson Day. The motion was seconded by Councilperson Zeltt and was unanimously passed.

Council Discussion, Possible Motion and Vote on Resolution 2025-53 – A Resolution to Restrict Parking Along Both sides of the alley beginning 120 feet east of E. 2nd street and proceeding in a southwesterly direction approx. 150 feet.

Ms. Tantillo stated that she had a conversation with Trust President Wilson regarding extending the Trust parking lot. He informed her that the Board will be getting quotes and will make a decision once they are received.

Chief McCabe explained that Resolution 2025-53 was the result of an issue that Officers have been addressing for some time in connection with a neighbor dispute. He stated that restricting parking is not unprecedented in the City, and the street in question is not practical for street parking.

Councilperson Zubaca reiterated his hope that the matter could be resolved amicably between the neighbors rather than via Resolution.

In response to questions from Council Chief McCabe stated that:

- If the signage states “No Parking”, parking for loading and unloading would not be allowed. He added that Officers will use their discretion when enforcing the Resolution.
- The Department offered mediation to the individuals involved. Officers have been responding to this issue for quite some time, and they suggested that a long-term solution would be best.
- Officers felt the restriction would not be a problem for residents as there is parking on 2nd street and in the Trust parking lot.

Councilperson Mattaway stated that during his inquiries into this matter he did not speak with the parties involved, but did speak to other neighbors.

Councilperson Zubaca reiterated his hope that the matter could be resolved amicably.

A motion to approve Resolution 2025-53 was made by Councilperson Zubaca. The motion was seconded by Councilperson Day and a roll-call vote was taken:

Council President Souder – Yes

Councilperson Day – No

Councilperson Zeltt – Yes

Councilperson Zubaca – Yes

Councilperson Mattaway – No

The motion passed with a vote of three (3) in favor and two (2) opposed.

Council Discussion, Possible Motion, and Vote on Resolution 2026-14 – A Resolution to re-appoint David Atherton to the Municipal Services Commission.

Mayor Leary endorsed Mr. Atherton’s reappointment, stating that he is an asset to the MSC Board, is very diligent, and does much research into matters that come before the Board.

Councilperson Zubaca endorsed Mr. Atherton’s reappointment to the MSC Board.

A motion to approve Resolution 2026-14 was made by Councilperson Day. The motion was seconded by Councilperson Zubaca and was unanimously passed.

City Council Regular Meeting
February 10, 2026

There being no further business to discuss, Council President Souder called for a motion to adjourn.

A motion to adjourn was made by Councilperson Day and seconded by Councilperson Zeltt. The motion was unanimously passed and the meeting adjourned at 9:00 p.m.

Respectfully submitted,

Kathleen R. Weirich

City Stenographer

Next Regular Meeting Date: March 3, 2026

City of New Castle Delaware
Mid-Year Budget Review
1 Municipal Boulevard
Wednesday, March 4, 2026
6:30 p.m.

Call to Order: 6:30 PM

Roll Call

Present: Council President Suzanne Souder
Councilperson Brian Mattaway
Councilperson Joseph F. Day, III
Councilperson Nermin Zubaca

Absent: Councilperson Andrew Zeltt

Also present: Antonina Tantillo, City Administrator
Michael Hoffman, Esq., City Solicitor

Council President Souder called the March 3, 2026, City Council Mid-Year Budget Review to order at 6:30 p.m. Roll call followed and a quorum to conduct business was declared.

Public Comment

There were no comments from the public.

Mid-Year Budget Review and Discussion

Ms. Tantillo gave a high-level report on the status of the City as of January 31, 2026:

Revenues as of January 31, 2026 – 58% of the year:

- Property Taxes – 97% received. Approximately 5% of the bills are still outstanding. Some credits may be issued. The deadline to submit an appeal for next year’s County taxes is March 14th.
- Tax Penalties – 117% received.
- Property Tax Transfer – 88% received. A \$50,000 Property Tax Transfer was received in February. Ms. Tantillo is aware of the sale of Deemer’s Landing and The Helm and receipt of that Property Tax Transfer is pending.
- Business Licenses & Rental Licenses – Both are 87% received.
- Building Applications & HAC Applications – 83% received.
- Vacant Building Registration Fees – Fees are due at the beginning of the year and will be reflected in future reports.
- Code Violations Penalties – 33% received.
- Code Enforcement Cost Reimbursements – 178% received.
- Trust Appropriation – 50% received. One (1) more appropriation will be received this year.

City Council Mid-Year Budget Review
March 3, 2026

- MSC Appropriation – 50% received. Two (2) more appropriations will be received this year.
- Franchise Fees – In response to a question from Councilperson Zubaca, Ms. Tantillo stated that there is a trend of a decrease and opined that although Verizon has been steady, there has been a fall in usage.
- Interest Other – 72% received. This includes interest for the General Fund. In response to a request from Councilperson Mattaway, Ms. Tantillo will provide the current and prior month's interest rate for each account on the Treasurer's Report. In response to a question from Councilperson Zubaca, Ms. Tantillo explained the interest rates for the Budget Stabilization Fund and Money Market Account.
- Impact Fees – In response to a question from Councilperson Day, Ms. Tantillo stated that the Impact Fees for Riverbend have been completely passed through to the Fire Department.
- Restricted Fund Balance Carry Forward – This included projects from the previous budget, including: building upgrades, park games, playground match, and park benches.

Expenses as of January 31, 2026:

Public Safety:

- Changes will be made to Professional Development, Books/Publications, and Uniforms due to the hiring of two (2) Recruits to fill the positions of Officers who left the Police Department. In response to a question from Councilperson Day, Ms. Tantillo stated that the City pays for the Academy through Professional Development.
- Many of the items with high percentages have to do with the billing cycle of those items.
- SEO Pay Job Overtime – 62% expended. This is reimbursable.
- In response to a comment from Councilperson Mattaway, Ms. Tantillo noted that Police Body Cameras were purchased by the City before funds from the Violet Crimes Fund (VCF) were available to the City. In response to a question from Councilperson Zubaca, Ms. Tantillo stated that funds from the VCF would be shown under Grants. Council noted the benefit to small municipalities of funds received from VCF and a concern that they could be reduced by 40%.
- In response to a question from Councilperson Day, Ms. Tantillo stated that as City Administrator she can accept grant funds and show it in the respective fund on the Budget Report.

Public Services:

- Computer & Software Expense – 82% expended. Ms. Tantillo explained that there was a fiber issue in the fall that had to be corrected. In response to a question from Councilperson Zubaca, Ms. Tantillo explained that any new software or IT calls would be reflected in this line item. Ms. Tantillo also stated that the City makes purchases through the Delaware Department of Technology & Information (DTI); noting that DTI also assists the City in coordinating Grants.
- Postage – 92% expended. Ms. Tantillo explained this is mainly due to Code Violation mailings, adding that this line will need to increase next year.

City Council Mid-Year Budget Review
March 3, 2026

- Reimbursable Private Property Maintenance - CODE – It was necessary to hire contractors for two (2) issues. One (1) to fix a sewer/plumbing issue that Public Works was unable to do, and one (1) to engage a structural engineer when a truck backed into the Dollar General.
- Administrative Expense – This will probably be over on the next report due to additional expenses during the snow storm and staffing.
- Pest Control – This will have to be increased slightly next year.
- Yard Waste – 59% expended. Rates and the amount being collected will continue to increase.
- Landfill Fees/Recycle – 49%. Rates and the amount being collected will continue to increase.
- Street Repairs – When the weather warms up street repairs will continue.
- Equipment for Parks & Public Property – Funds for the playground will be expended soon. This also includes trash cans, benches and the game table.
- Pruning & Planting Trees – More of these funds will be utilized for the removal of trees recommended by the Tree Advisory Commission.
- Playground Maintenance/Wood Carpet – This is for mulch for all park areas and the Dobbinsville Basketball Court.
- Dog Park – Work continues to finalize quotes.
- Capital Outlays/Equipment & Vehicles – The City is still investigating the purchase of a used trash truck from another municipality.
- Handicap Curb Ramps – Additional work will be done. In response to a comment from Councilperson Zubaca, Ms. Tantillo explained that the City Engineer will inspect all ramps when the work is completed, adding that some of the ramps may not be fully done due to the weather.
- Storm Drainage/MS4 – The City received the Service Water Matching Water Grant this year. Ms. Tantillo noted that \$13,000 less will be utilized. Another Service Water Matching Water Grant application was submitted this year. In response to a question from Councilperson Mattaway, Ms. Tantillo opined that work on the sluice gates would be taken from the General Public Services line; adding that if a larger repair is required it would probably be a Capital Improvement.
- Professional Development & Travel – Councilperson Mattaway noted his appreciation that this line item has been added. Ms. Tantillo stated that two Public Works employees were sent to get their CDL and they were very appreciative.
- In response to a question from Councilperson Zubaca, Ms. Tantillo stated that she is still in the hiring process for a third Building Code Enforcement position and hopes to hire someone soon.
- Capital Improvement/Road Repairs – In response to a question from Councilperson Zubaca, Ms. Tantillo stated Capital Improvements includes the Dog Park parking lot.

City Council Mid-Year Budget Review
March 3, 2026

Mayor and Council:

- Advertising – 84% expended. Ms. Tantillo stated that more meetings were held that required posting in The Weekly, and prices increased.
- Association Dues – 100% expended. This is for the Delaware League of Local Governments.
- Economic Development Activities – In response to a question from Councilperson Day, Ms. Tantillo explained that these funds will be used for promotions for Separation Day, Brochures, the Little League, and William Penn High School.
- Sea Level Rise Task Force – 11% expended. \$40,000 was budgeted for rain barrels. Ms. Tantillo is working on the rain barrels with the Flood Resiliency Committee and will update Council in the spring.
- General Code Update – 95% expended. There were quite a few Ordinances adopted this year that required the Code to be updated.
- Meeting Security/Rental Fee – 79% expended. There were increased meetings. In response to a question from Councilperson Zubaca, Ms. Tantillo noted which committees that have a line for Meeting Security. She opined that the number of meetings in the next FY will have to be evaluated.
- Annual Calendar/Monthly Newsletter – 97% expended.

Finance:

- Audit – 59% expended.

Administration:

- Professional Development – This line reflects a misapplied bill. Only \$100 has been expended. This will be corrected in the next iteration of the Budget Report.
- Dues & Publications – 113% expended. This is for the ICMAI Membership and the Chamber of Commerce. This will be adjusted next year accordingly.
- Computer, Hardware & IT Services – 16% expended. Ms. Tantillo explained the purpose for the budgeted amount.
- Administrative Expense – 81% expended.
- Fuel & Oil – 66% expended. This will have to be evaluated as the year continues.
- Software Support – 73% expended.
- Special Projects & Grants – 100% expended.
- In response to a question from Councilperson Zubaca, Ms. Tantillo stated that funds for budget reporting for the annual/mid-year review was not budgeted this year. She will make a note to look into this for next year.

Human Resources:

- Advertising – 70% expended.

Board of Adjustment:

- Professional Fees – 122% expended. This was due to the number of meetings being held and the outside counsel that was required for some of them. Ms. Tantillo noted this is a very difficult line to estimate.

Building Maintenance:

- Capital Reserves – 2% expended. Ms. Tantillo explained this is for a security project. She hoped that construction would begin in late spring.
- Battery Park / Porta Potties – In response to question from Councilperson Zubaca, Ms. Tantillo noted porta potties for Separation Day would be listed under that project. She will look into luxury porta potties for the 250 celebration. Ms. Tantillo added that installation of the baby changing stations will be done in the spring. She noted her concern with the baby changing stations being used incorrectly, and will provide updates if there are any issues. Councilperson Mattaway suggested that security systems be inspected. It was noted that cameras outside the rest rooms have not been installed yet.

Professional / Contractual Services:

- The City will be entering into contract negotiations this year.
- City Engineer – 33% expended.
- City Solicitor – 73% expended.

Planning Commission:

- Professional Development – 0% expended. Commission members wanted to attend training in the winter; however, the program filled up and they were unable to attend.
- Contractual Services – 82% expended.
- Comprehensive Plan Update – 71% expended. \$10,000 was used to fund the Comprehensive Plan Fund (CPF). Councilperson Zubaca opined that the remaining \$4,000 could be moved to the CPF if it is not utilized this year. Ms. Tantillo suggested that be considered in May.

Historic Area Commission:

- Architect – 58% expended.
- Historic Preservation – In response to a question from Councilperson Day, Ms. Tantillo stated this line was for the Grant. The amount to be awarded has not yet been finalized, but could potentially be \$6,000.00.
- Meeting Security – In response to a question from Councilperson Day, Ms. Tantillo stated that Security is provided for all meetings. She will ensure that line is noted for all commissions next year.

Board of Health:

- Supplies – 105% expended. This was for the Health Fair. Another Health Fair is being planned for the fall.
- Postage – 121% expended. This is because any Health & Safety Code Violations are billed to this line. Ms. Tantillo will be re-evaluating this for the future.
- Meeting Security – 115% expended. More meetings were held than were planned for.
- Councilperson Zubaca suggested that a line be added for free courses for seniors. He will formalize his request. Ms. Tantillo encouraged him to speak with the Board of Health regarding this request. She noted that the Board of Health has discussed hosting a fully coordinated event with the Health Fair, presentations, and speakers.

At the conclusion of Ms. Tantillo's report, she responded to questions/comments from Council members.

- Funding for infrastructure upgrades will increase this year.
- The City is working on signage updates before America 250. The Partnership will be assisting.
- Repainting crosswalks would be part of Municipal Street Aid.
- Ms. Tantillo is working with all departments to draft a Capital Improvement Plan.

In response to a request from Councilperson Day, Ms. Tantillo reviewed the Grant Funds:

- Municipal Street Aid Fund – there will be carryover this year.
- Community Transportation Fund/Good Will – This was a pass through award.
- DNREC FY22 Bond Fund – for the Floating Pier.
- Community Transportation Fund – includes road repairs that are underway.
- ORPT Grant – for the Playground.
- TEDDY Grant – for the tree planted in October.
- DEMA Grant – for a study for building evaluation and impacts for flooding.
- Cycling Feasibility Study – this was completed in the fall.
- Cybersecurity Grant
- Police Grants (multiple)
- Separation Day Grant

Council Discussion and Possible Motion and Vote regarding grants awarded to the City for various projects.

Ms. Tantillo stated that the City was awarded two (2) matching grants.

ORPT

Delaware River Trail – Continue the feasibility and design study to enhance connectivity, safety, and resiliency with a bike path along the Delaware River from the Lukens Drive Industrial Park to the Twin Spans Industrial path, to connect to the Bull Hill Historic Area and related improvements.

- Award: \$190,000.00
- Match Requirement: \$152,981.00
- Total Project Cost (for this phase): \$342,981.00

Ms. Tantillo and Councilperson Mattaway are pursuing additional grants to help fund the match, some of which are due by the end of March. DNREC would like Ms. Tantillo to proceed with signing the Letter of Commitment. A discussion of the ORPT grant and potential grants for the match ensued. In response to a question from Council President Souder, Ms. Tantillo stated that if the full match is not met through grants the City can decline the award with no penalty. Councilperson Day stated his support of committing to the grant regardless of whether the full

match is achieved because the project is extremely important to the City and connecting the different areas of the City.

Councilperson Mattaway opined that getting cash in the City accounts optimizes the City's yield, and if funds can be added to the account making 4% interest, those revenues can be used for capital projects. Councilperson Zubaca concurred with comments made by the other Council members.

Council President Souder opined that all members concurred that pursuing the grant is a good ideal. Mr. Hoffman confirmed that the Letter of Intent is non-binding. Council gave approval for Ms. Tantillo to sign the non-binding Letter of Commitment.

Safe Streets For All

This award will be used to develop a Safety Action Plan for the study area and pilot a 0.5 mile Delaware Street demonstration. Tasks include data analysis to define the high-injury network, road safety audits, stakeholder engagement, and a public Action Plan with prioritized projects. A 12-month pilot will test painted pedestrian bump-outs, high visibility crosswalks, and parking and loading delineation, with crash and speed data and surveys informing implementation.

- Award: \$435,870.00
- Match Requirement: \$108,967.50
- Total Project Cost: \$544,837.50

Ms. Tantillo stated that she is looking for additional non-Federal funding for the match. AECOM would help lead the City and engage various stakeholders. A discussion of the bump-outs ensued. Councilperson Mattaway opined that this is a critical project for the City that will enhance people's experience within the City. He confirmed that the Safety Audit includes speed and that the Safe Streets For All grant would benefit the City in pursuing additional grants.

Ms. Tantillo clarified that the project is only for Delaware Street. Ms. Tantillo opined that if additional grants were not sufficient to fund the match and the City chooses to decline it, this might risk the City's chances of being ineligible for the grant in the future.

In response to a question from Councilperson Zubaca, Ms. Tantillo said she was unsure if the overall scope of the grant could be changed, but adding painted bump-out on both sides at Delaware Street and Market Street could be identified in the Action Plan. She will inquire to see if that is possible. Councilperson Day noted that the project does not include the area in front of the Visitor's Center, which he stated is a hazardous area for pedestrians. Ms. Tantillo concurred that area should be a priority.

Ms. Tantillo stated that she would pursue additional grants for the match. Councilperson Mattaway noted that a walkability study is pending for the Dobbinsville area. In response to a question from Councilperson Day regarding an accessible ramp on Market Street, Ms. Tantillo stated that the funds could not be used this year to address that issue, but opined there is no reason why it could not be used next year. Ms. Tantillo will begin getting quotes for engineering.

Council approved Ms. Tantillo to move forward with the Safe Streets For All grant, and to seek additional grants for the match.

Council Discussion regarding updates from the Finance Committee, upcoming FY 27 budget season and discussion on variable tax rates.

Council President Souder gave an update on the status of the Finance Committee:

- The Finance Committee met on February 18th and heard presentations from two (2) financial planners. One (1) would only manage specific funds and the other would provide broad banking services.
- The Finance Committee will evaluate the presentations during its March meeting.
- The differential tax rate issue was discussed. It was clarified that all apartments have to be considered commercial. Councilperson Zubaca noted that the Town of Clayton has a unit based property tax, which he opined would be worth investigating. Mr. Hoffman stated that there is discussion at the State level as to whether apartments should be commercial and if there should be a line between larger and smaller apartments. The recommendation is that New Castle set their rates pursuant to the Charter for now: Residential, Commercial, and Industrial. Council President Souder suggested that the percentages be restored for the three classifications, opining that she would prefer if large and small apartments could have different percentages. Mr. Hoffman stated that the County does have a separation where five (5) units is classified residential and more than five (5) units is classified commercial. Council President Souder stated this should be clarified before Council discusses the 2027 budget. Council President Souder also noted that she recently learned that the legislature passed to allow the schools to have differential tax rates is not indefinite. Ms. Tantillo will work to have the first iteration of the Budget ready for review by mid-April. During further discussion Council President Souder noted that the MSA rate for street work has not increased in 40 years. She mentioned that on a call with the Governor's Chief of Staff, and he said he would look into that.
- In response to questions from Councilperson Zubaca, Ms. Tantillo stated that:
 - PNC and M&T Bank offered treasury management and oversight of all banking and investment opportunities for the City's funds. The other two were strictly investments. Councilperson Zubaca suggested that Ms. Tantillo speak with the Trustees regarding their investment partners. Council President Souder opined that the Trustees invest in securities, which the City cannot do with taxpayer funds. Ms. Tantillo will reach out to Mr. Baldini.
 - Ms. Tantillo will provide Council with how much revenue was impacted by the Senior Tax Credit.
 - Ms. Tantillo will provide how much revenue may be impacted by the 5-year tax avoidance for approved projects in the DDD. Ms. Tantillo noted that there is room for expansion of the DDD as long as it is connective.
 - The City Building Official and City Engineer are currently evaluating the streets, and the Bond Bill application is due May 1st. A discussion of funding received for projects under the Bond Bill ensued.

Council Discussion regarding possible allocation of excess Real Estate Transfer Tax.

Ms. Tantillo stated that a rough estimate of the Real Estate Transfer Tax for Deemer’s Landing and The Helm is \$200,000.00. Councilperson Mattaway stated that according to the County website the sale price for Deemer’s Landing is \$36,876,500.00; which would result in a transfer tax of approximately \$553,000.00. The sale price for The Helm is \$19,000,000.00; which would result in a transfer tax of approximately \$200,000.00. Council President Souder opined that potentially Council could avoid raising taxes and fund some street work with those funds. Ms. Tantillo stated that eventually excess real estate taxes should be set aside to build on future budgets and projects, but for this year taxes could be supplemented. A discussion of how excess funds could be utilized ensued.

In response to a question from Council President Souder, it was noted that the Ordinance does not specifically state that interest from the Budget Stabilization Fund (BSF) must remain in the Fund.

In response to a question from Councilperson Zubaca, Ms. Tantillo stated that there will be an Executive Session to discuss contract negotiations after the March 10th Council meeting.

Council Discussion and Possible Motion and Vote regarding the establishment of a Capital Improvement Fund.

Ms. Tantillo stated she would be most comfortable moving \$1M into a Capital Improvement Fund, and possibly \$1.5M. She stated that as of January 31st:

- Remaining Expenses for the year: \$3,813,651.09
- Available funds in all unrestricted funds: \$6,738,115.27
- Surplus unrestricted balance: \$2,924,464.20

Council President Souder opined that if \$1M is moved now, more funds may be available to move once the budget is completed and the actual amount received from the property tax transfer from Deemer’s Landing and The Helm is known. Ms. Tantillo expressed her concern with moving \$2M now is that it’s the Capital Infrastructure Fund (CIF) and expenditures are limited to capital improvement items; and the CIF is, therefore, not as liquid as the BSF. Ms. Tantillo recommended opening a sweep account that will earn interest, noting that the fund that is already set up is not an interest account. Ms. Tantillo stated that there are fees related to these accounts; adding that she would prefer to have separate accounts. She will speak with the bank regarding fees.

In response to a question from Councilperson Zubaca, Mr. Hoffman stated that if only \$1M is moved it is not necessary to revise the Ordinance, because only the implementation of the Ordinance is changing. He explained that the way the Ordinance was structured in FY27 Ms. Tantillo will make a 5-Year Capital Plan (5YCP) and Council will determine the amount that needs to be in the fund to support the 5YCP. The initial deposit does not have to be the full amount needed to support the 5YCP; but once the 5YCP has been established allocations will be made to the fund to support the 5YCP. Council President Souder noted her concern with moving

the full \$2M now; noting she is more comfortable moving \$1M now and adding additional funds at a later date.

Councilperson Zubaca questioned if \$1M could be moved to the CIF and \$1M to the BSF. Mr. Hoffman stated that the BSF is a restrictive fund. He opined that it is an accounting question as to where the funds are being held. Councilperson Zubaca clarified that he is suggesting that \$1M be moved to the BSF. Mr. Hoffman said if the goal is to put the funds into an account to yield higher interest, he is not certain it must be earmarked for Budget Stabilization; and the question then is does it have to be a separate fund or can it be held in the same account and generate interest. Ms. Tantillo suggested that she may be able to open two accounts: one (1) for capital and one (1) unrestricted sweep account that could earn interest. She added that she would have to confirm the interest rate.

After discussion, Council President Souder reiterated her suggestion that \$1M be moved now and that Council reevaluates matters after the end of the fiscal year to see if additional funds can be moved. She added that in the meantime \$1M could be put into a sweep account.

A discussion of the terms of the Ordinance ensued, during which Mr. Hoffman stated that best practice is typically to earmark funds as you see appropriate, and cautioned Council from putting money into funds that they are not really intended to be used for. Councilperson Day suggested that Council commit the \$1M to Capital Improvement and task Ms. Tantillo with doing more research on the accounts.

The consensus of Council was to move \$1M from the Unrestricted Funds Balance into the existing Capital Improvement Fund and establish a Capital Fund Sweep Account to earn greater interest.

A motion was made by Councilperson Day to move \$1M from the Unrestricted Funds into the Capital Improvement Fund. The motion was seconded by Councilperson Zubaca and was unanimously passed.

There being no further business to discuss, Council President Souder called for a motion to adjourn.

A motion to adjourn was made by Councilperson Day and seconded by Councilperson Mattaway. The motion was unanimously passed and the meeting adjourned at 9:00 p.m.

Respectfully submitted,

Kathleen R. Weirich
City Stenographer

**Next Regular Meeting Date: March 10, 2026
Posted: 2/24/2026**

CITY OF NEW CASTLE
TREASURER'S REPORT - UNAUDITED

PERIOD ENDING: FEBRUARY 28, 2026

Cash Account Name	Period Ending Balance	Prior Period	Change
TOTAL PETTY CASH ON HAND	1,100.00	1,100.00	0.00
GENERAL FUND	897,849.67	757,780.27	140,069.40
PAYROLL CHECKING	5,000.00	7,023.08	-2,023.08
MONEY MARKET RETENTION	5,748,300.88	5,973,311.92	-225,011.04
<i>TOTAL UNRESTRICTED FUNDS</i>	<i>6,652,250.55</i>	<i>6,739,215.27</i>	<i>-86,964.72</i>
MUNICIPAL STREET AID SAVINGS	692,253.44	691,616.50	636.94
SEPARATION DAY ACCOUNT	80,003.63	79,972.95	30.68
MM SAVINGS/ FY18 BOND FUNDS	854,997.48	856,490.13	-1,492.65
SALLE/EIDE/POLICE GRANTS	44,171.88	44,171.88	0.00
EMPLOYEE REDEMPTION FUND	154,404.10	154,404.10	0.00
CAPITAL RESERVE	125,000.00	125,000.00	0.00
COMPREHENSIVE PLAN FUND	10,000.00	10,000.00	0.00
SPECIAL PROJECTS & GRANTS FUND	35,000.00	35,000.00	0.00
BUDGET STABILIZATION FUND	4,035,157.49	4,013,044.96	22,112.53
<i>TOTAL RESTRICTED FUNDS</i>	<i>6,030,988.02</i>	<i>6,009,700.52</i>	<i>-825.03</i>
TOTAL CASH IN ACCOUNTS	12,683,238.57	12,748,915.79	-65,677.22

RECONCILIATION TO CASH

Monthly Cash Receipts	291,858.05
Monthly Expenditures	357,535.27
NET CHANGE:	-65,677.22

TRANSFERS BETWEEN GF CHECKING AND OTHER CITY ACCOUNTS:

DATE:	TRANSFER TO/FROM	AMOUNT	NOTES
2/2/26	TRANSFER TO GF CHECKING	1,283.36	From GRANT
2/3/26	TRANSFER TO GF CHECKING	996.09	FROM BOND FUNDS
2/3/26	TRANSFER TO PAYROLL	125,233.75	FROM RET MM
2/17/26	TRANSFER TO PAYROLL	107,452.47	FROM RET MM



CITY OF NEW CASTLE

FEBRUARY 2026

FY26 YTD BUDGET REPORT - 67%

Account ID	REVENUE Description	Budget	YTD Revenue	Excess/Deficit	%
10-0000-420-0001	Property Tax Current Year	\$4,645,765.00	\$4,535,137.43	(\$110,627.57)	98%
10-0000-420-0002	Tax Penalties	\$25,000.00	\$31,827.23	\$6,827.23	127%
10-0000-420-0003	Property Tax Transfers	\$450,000.00	\$497,856.13	\$47,856.13	111%
10-0000-420-0004	Delinquent Tax Collection	\$20,500.00	\$30,628.31	\$10,128.31	149%
10-0000-430-0001	Business Licenses	\$135,000.00	\$128,670.00	(\$6,330.00)	95%
10-0000-430-0002	Rental	\$51,000.00	\$46,650.00	(\$4,350.00)	91%
10-0000-430-0003	Building/HAC Applications	\$205,000.00	\$174,252.16	(\$30,747.84)	85%
10-0000-430-0004	Bldg Dept Penalties	\$1,000.00	\$648.00	(\$352.00)	65%
10-0000-430-0005	Vacant Bldg Registration Fees	\$5,000.00	\$0.00	(\$5,000.00)	0%
10-0000-430-0006	Code Violation Penalties	\$25,000.00	\$8,333.53	(\$16,666.47)	33%
10-0000-430-0007	Code Enforcement Cost Reimbursements	\$2,000.00	\$3,800.00	\$1,800.00	190%
10-0000-430-0008	Special Trash	\$9,000.00	\$6,866.00	(\$2,134.00)	76%
10-0000-440-0001	State Courts	\$30,000.00	\$20,632.24	(\$9,367.76)	69%
10-0000-440-0002	Towing/Storage Fees	\$15,000.00	\$10,625.00	(\$4,375.00)	71%
10-0000-450-0003	Impact Fees-Riverbend	\$40,000.00	\$63,000.00	\$23,000.00	158%
10-0000-450-0004	Accident Reports	\$5,000.00	\$3,920.00	(\$1,080.00)	78%
10-0000-450-0005	Engineering/Planning Dev Reimbursement	\$5,000.00	\$7,580.43	\$2,580.43	152%
10-0000-450-0006	Zoning/BOA Hearings	\$4,000.00	\$3,200.00	(\$800.00)	80%
10-0000-455-0001	Franchise Fees	\$80,000.00	\$37,278.18	(\$42,721.82)	47%
10-0000-470-0001	CCATT, Verizon	\$110,000.00	\$90,900.16	(\$19,099.84)	83%
10-0000-470-0004	Trustees Appropriations	\$225,000.00	\$168,750.00	(\$56,250.00)	75%
10-0000-470-0005	MSC Appropriation	\$808,218.00	\$404,109.06	(\$404,108.94)	50%
10-0000-470-0007	Rivertown Ride and Festival	\$0.00	\$0.00	\$0.00	0%
10-0000-480-0001	Interest Other	\$150,000.00	\$113,789.59	(\$36,210.41)	76%
10-0000-480-0002	Insurance Reimbursement	\$0.00	\$0.00	\$0.00	0%
10-0000-480-0003	Misc Income Gen Fund	\$2,000.00	\$4,532.00	\$2,532.00	227%
10-0000-480-0004	Proceeds - Sale of Assets	\$1,500.00	\$0.00	(\$1,500.00)	0%
10-0000-511-0001	Loan Proceeds	\$0.00	\$0.00	\$0.00	0%
10-0000-511-0005	Restricted Fund Balance Carry Forward	\$385,163.00	\$0.00	(\$385,163.00)	0%
10-0000-511-0006	Unreserved Fund Balance Carry Forward	\$0.00	\$0.00	\$0.00	0%
10-0000-524-0000	Police Pension Supplement	\$70,000.00	\$71,923.36	\$1,923.36	103%
10-0000-526-0000	Pay Job Reimbursement	\$93,500.00	\$72,768.33	(\$20,731.67)	78%
FINAL TOTALS		\$7,598,646.00	\$6,537,677.14	(\$1,060,968.86)	86%

REVENUE OVER/UNDER EXPENSE: \$2,343,873.38



CITY OF NEW CASTLE

FEBRUARY 2026

FY26 YTD BUDGET REPORT - 67%

Account ID	EXPENSE Description	Budget	YTD Expended	Balance	% Used
PUBLIC SAFETY					
10-0101-001-6001	Salaries - PSAF	\$1,438,559.00	\$820,361.79	\$618,197.21	57%
10-0101-001-6002	Salaries Supervision - PSAF	\$359,241.00	\$236,804.96	\$122,436.04	66%
10-0101-001-6004	Salaries Civilian - PSAF	\$58,174.00	\$35,538.49	\$22,635.51	61%
10-0101-001-6005	Overtime/Contract Holiday - PSAF	\$165,000.00	\$108,221.94	\$56,778.06	66%
10-0101-001-6008	Vacation/Sick Sellback - PSAF	\$30,000.00	\$8,856.42	\$21,143.58	30%
10-0101-001-6010	FICA Expense - PSAF	\$156,900.00	\$97,345.04	\$59,554.96	62%
10-0101-001-6015	Health/Life/Dental Expense - PSAF	\$430,404.00	\$244,234.98	\$186,169.02	57%
10-0101-001-6020	Pension Plan - PSAF	\$276,454.00	\$162,661.91	\$113,792.09	59%
10-0101-001-6105	Prof Development & Travel - PSAF	\$5,000.00	(\$976.43)	\$5,976.43	-20%
10-0101-001-6110	Books/Publications/Dues/Tolls - PSAF	\$1,500.00	\$874.44	\$625.56	58%
10-0101-001-6120	Computer - PSAF	\$3,000.00	\$1,964.88	\$1,035.12	65%
10-0101-001-6155	Maintenance Contracts - PSAF	\$21,000.00	\$14,592.47	\$6,407.53	69%
10-0101-001-6170	Office Supplies/Equipment - PSAF	\$5,500.00	\$3,370.45	\$2,129.55	61%
10-0101-001-6180	Postage - PSAF	\$500.00	\$415.65	\$84.35	83%
10-0101-001-6195	Phone Service - PSAF	\$12,520.00	\$6,980.11	\$5,539.89	56%
10-0101-001-7066	Security Cameras/Citywide - PSAF	\$4,170.00	\$3,806.11	\$363.89	91%
10-0101-001-7080	Body Cameras - PSAF	\$13,400.00	\$13,349.00	\$51.00	100%
10-0101-001-7120	Administrative Expense - PSAF	\$500.00	\$501.26	(\$1.26)	100%
10-0101-001-7200	Uniforms/Maintenance - PSAF	\$9,510.00	\$6,467.74	\$3,042.26	68%
10-0101-001-8020	Medical Testing - PSAF	\$3,000.00	\$148.00	\$2,852.00	5%
10-0101-001-8030	Janitorial Services - PSAF	\$7,382.00	\$4,172.08	\$3,209.92	57%
10-0101-001-8050	Bldg Repairs/Maint - PSAF	\$8,000.00	\$4,331.77	\$3,668.23	54%
10-0101-001-8060	Preventative/Termite/Pest Control - PSAF	\$400.00	\$0.00	\$400.00	0%
10-0101-001-8070	Building Heat/Electric - PSAF	\$22,000.00	\$13,497.18	\$8,502.82	61%
10-0101-001-8085	Special Events Supplies - PSAF	\$0.00	\$0.00	\$0.00	0%
10-0101-001-8095	SEO Pay Job Overtime - PSAF	\$80,000.00	\$54,880.00	\$25,120.00	69%
10-0101-001-8098	Investigative/Evidence Testing - PSAF	\$5,000.00	\$1,475.39	\$3,524.61	30%
10-0101-002-7005	Range Supplies - PSAF	\$10,000.00	\$8,741.47	\$1,258.53	87%
10-0101-002-7125	Motor Fuel - PSAF	\$45,000.00	\$17,797.14	\$27,202.86	40%
10-0101-002-7150	Radar/Radio repair - PSAF	\$2,000.00	\$708.44	\$1,291.56	35%
10-0101-002-7220	Vehicle Parts/Repair - PSAF	\$20,000.00	\$5,151.90	\$14,848.10	26%
10-0107-001-6198	Debt Service / Vehicles - PSAF	\$101,995.00	\$68,538.33	\$33,456.67	67%
10-0107-001-7350	Leased Color Copier - PSAF	\$3,990.00	\$2,079.52	\$1,910.48	52%
10-0107-004-7355	Capital Outlays/Equip & Vehicles - PSAFE	\$24,436.00	\$4,000.00	\$20,436.00	16%



CITY OF NEW CASTLE

FEBRUARY 2026

FY26 YTD BUDGET REPORT - 67%

Account ID	EXPENSE Description	Budget	YTD Expended	Balance	% Used
PUBLIC SAFETY TOTALS		\$3,324,535.00	\$1,950,892.43	\$1,373,642.57	59%
PUBLIC SERVICES					
10-0200-001-6001	Salaries Supervision - PSERV	\$154,800.00	\$100,416.06	\$54,383.94	65%
10-0200-001-6003	Salaries Bldg Code Enforcement - PSERV	\$112,818.00	\$37,311.21	\$75,506.79	33%
10-0200-001-6005	Overtime - PSERV	\$22,000.00	\$15,131.11	\$6,868.89	69%
10-0200-001-6006	Salaries - PSERV	\$485,254.00	\$290,947.25	\$194,306.75	60%
10-0200-001-6008	Vacation & Sick Sellback - PSERV	\$10,000.00	\$4,244.60	\$5,755.40	42%
10-0200-001-6010	FICA - PSERV	\$58,745.00	\$32,237.70	\$26,507.30	55%
10-0200-001-6015	Health/Life/Dental Expense - PSERV	\$256,401.00	\$146,443.11	\$109,957.89	57%
10-0200-001-6020	Pension Plan - PSERV	\$41,538.00	\$24,424.95	\$17,113.05	59%
10-0200-001-6105	Professional Dev & Travel - PSERV	\$10,000.00	\$3,588.39	\$6,411.61	36%
10-0200-001-6110	Book/Reference Materials - PSERV	\$0.00	\$0.00	\$0.00	0%
10-0200-001-6120	Computer & Software Expense - PSERV	\$4,500.00	\$3,690.08	\$809.92	82%
10-0200-001-6170	Office Supplies/Equip/Printing - PSERV	\$4,000.00	\$1,907.96	\$2,092.04	48%
10-0200-001-6175	Operating Supplies - PSERV	\$8,500.00	\$2,730.79	\$5,769.21	32%
10-0200-001-6180	Postage - PSERV	\$1,600.00	\$1,561.67	\$38.33	98%
10-0200-001-6195	Phone Service - PSERV	\$7,331.00	\$3,985.66	\$3,345.34	54%
10-0200-001-7075	Reimbursable Private Prop. Maint. - CODE	\$2,000.00	\$11,050.00	(\$9,050.00)	553%
10-0200-001-7120	Administrative Expense- PSERV	\$500.00	\$525.68	(\$25.68)	105%
10-0200-001-8020	Medical Testing - PSERV	\$3,000.00	\$337.00	\$2,663.00	11%
10-0200-001-8030	Janitorial Services - PSERV	\$2,217.00	\$1,274.00	\$943.00	57%
10-0200-001-8040	Temporary Labor	\$500.00	\$0.00	\$500.00	0%
10-0200-001-8050	Bldg Repairs/Sec Maint - PSERV	\$12,000.00	\$6,112.31	\$5,887.69	51%
10-0200-001-8060	Preventative/Termite/Pest Control	\$550.00	\$556.40	(\$6.40)	101%
10-0200-001-8070	Bldg Heat/Electric/Street lights - PSERV	\$48,000.00	\$33,450.28	\$14,549.72	70%
10-0200-003-7085	Fuel & Lubricants - PSERV	\$40,000.00	\$18,528.58	\$21,471.42	46%
10-0200-003-7105	Landfill Fees/Recycle - PSERV	\$145,000.00	\$81,111.10	\$63,888.90	56%
10-0200-003-7106	Yard Waste - PSERV	\$18,500.00	\$11,274.90	\$7,225.10	61%
10-0200-003-7155	Safety Equipment/Signs/Markings - PSERV	\$5,150.00	\$1,281.44	\$3,868.56	25%
10-0200-003-7170	Small Tools/Equip Repairs/Maint. - PSERV	\$4,000.00	\$3,411.05	\$588.95	85%
10-0200-003-7171	Radio Repairs - PSERV	\$250.00	\$0.00	\$250.00	0%
10-0200-003-7195	Truck/Vehicle Repair/Maint. - PSERV	\$55,000.00	\$24,451.47	\$30,548.53	44%
10-0200-003-7200	Uniforms/Maintenance - PSERV	\$10,000.00	\$3,470.60	\$6,529.40	35%
10-0200-003-8095	Special Event Overtime - PSERV	\$3,500.00	\$1,896.46	\$1,603.54	54%
10-0200-003-8105	Street Materials - PSERV	\$8,000.00	\$786.41	\$7,213.59	10%



CITY OF NEW CASTLE

FEBRUARY 2026

FY26 YTD BUDGET REPORT - 67%

Account ID	EXPENSE Description	Budget	YTD Expended	Balance	% Used
10-0200-004-8120	Street Repairs - PSERV	\$1,000.00	\$0.00	\$1,000.00	0%
10-0203-003-8080	Sand & Abrasives/ Snow & Ice Control	\$8,000.00	\$8,000.00	\$0.00	100%
10-0203-003-8090	Outside Contractors / Snow & Ice Control	\$1,000.00	\$0.00	\$1,000.00	0%
PW PARKS & PUBLIC PROPERTY					
10-0204-003-7060	Equipment - PARKS	\$107,261.00	\$606.98	\$106,654.02	1%
10-0204-003-7061	Pruning/Planting Trees - ROW/PARKS	\$40,000.00	\$12,950.75	\$27,049.25	32%
10-0204-003-7100	Playground Maintenance/Wood Carpet-PARKS	\$42,875.00	\$426.20	\$42,448.80	1%
10-0204-003-7430	Contract Maintenance - City Prop/PARKS	\$115,000.00	\$78,077.31	\$36,922.69	68%
10-0204-003-7432	Dog Park - PARKS	\$25,000.00	\$3,671.12	\$21,328.88	15%
CAPITAL OUTLAY - PSERV					
10-0205-004-7355	Capital Outlays/Equip & Vehicles - PSERV	\$15,000.00	\$0.00	\$15,000.00	0%
10-0205-004-7446	Handicap Curb Ramps	\$25,000.00	\$0.00	\$25,000.00	0%
10-0205-004-7533	Debt Service / Vehicle lease - PSERV	\$105,684.00	\$66,930.07	\$38,753.93	63%
10-0205-004-7534	Debt Service / Road Repair -GO Bond 2018	\$225,000.00	\$150,000.00	\$75,000.00	67%
10-0205-004-7536	Storm Drainage/MS4 - PSERV	\$130,000.00	\$7,474.62	\$122,525.38	6%
10-0205-004-7540	Capital Improvement/Road Repairs - PSERV	\$54,700.00	\$0.00	\$54,700.00	0%
PUBLIC SERVICES TOTALS		\$2,431,174.00	\$1,196,275.27	\$1,234,898.73	49%
MAYOR AND COUNCIL					
10-0301-001-6001	Salaries - M&C	\$20,100.00	\$13,142.70	\$6,957.30	65%
10-0301-001-6010	FICA Expense - M&C	\$1,540.00	\$1,005.38	\$534.62	65%
10-0301-001-6101	Advertising - M&C	\$15,500.00	\$14,365.25	\$1,134.75	93%
10-0301-001-6105	Prof Development - M&C	\$600.00	\$40.00	\$560.00	7%
10-0301-001-6106	Association Dues - M&C	\$4,200.00	\$4,200.00	\$0.00	100%
10-0301-001-6550	Economic Dev Activities - M&C	\$15,000.00	\$750.00	\$14,250.00	5%
10-0301-001-6560	Sea Level Rise Task Force	\$40,000.00	\$4,254.38	\$35,745.62	11%
10-0301-001-7024	General Code Updates - M&C	\$4,000.00	\$3,797.00	\$203.00	95%
10-0301-001-7040	Contributions - M&C	\$98,500.00	\$98,500.00	\$0.00	100%
10-0301-001-7055	Meeting Security/Rental Fees - M&C	\$7,000.00	\$5,763.84	\$1,236.16	82%
10-0301-001-7065	Equipment Purchases - M&C	\$1,000.00	\$0.00	\$1,000.00	0%
10-0301-003-6185	Election Expenses - M&C	\$0.00	\$0.00	\$0.00	0%
10-0301-003-6190	Rivertowns Ride & Festival - M&C	\$0.00	\$0.00	\$0.00	0%
10-0301-003-7010	Annual Calendar/Monthly Newsletter - M&C	\$4,500.00	\$4,376.23	\$123.77	97%
10-0301-003-7011	Transcription Services - M&C	\$16,444.00	\$7,294.00	\$9,150.00	44%
10-0301-003-7042	Fees to Good Will Riverbend - M&C	\$6,000.00	\$4,000.00	\$2,000.00	67%
CITY CLERK / CITY TREASURER					



CITY OF NEW CASTLE

FEBRUARY 2026

FY26 YTD BUDGET REPORT - 67%

Account ID	EXPENSE Description	Budget	YTD Expended	Balance	% Used
10-0302-001-6001	Salaries - CLERK/TREAS	\$2,260.00	\$1,373.09	\$886.91	61%
10-0302-001-6010	FICA Expense - CLERK/TREAS	\$160.00	\$105.06	\$54.94	66%
FINANCE					
10-0303-003-7090	FY Audit - FIN	\$45,000.00	\$26,441.00	\$18,559.00	59%
ADMINISTRATION					
10-0304-001-6001	Salaries - ADMIN	\$389,533.00	\$245,271.43	\$144,261.57	63%
10-0304-001-6005	Overtime - ADMIN	\$1,000.00	\$0.00	\$1,000.00	0%
10-0304-001-6008	Sellback Vacation & Sick - ADMIN	\$0.00	\$0.00	\$0.00	0%
10-0304-001-6010	FICA Expense - ADMIN	\$29,800.00	\$18,428.85	\$11,371.15	62%
10-0304-001-6015	Health/Life/Dental Expense - ADMIN	\$96,831.00	\$57,606.03	\$39,224.97	59%
10-0304-001-6020	Pension Plan - ADMIN	\$21,347.00	\$13,274.35	\$8,072.65	62%
10-0304-001-6100	Employee Retention	\$10,000.00	\$0.00	\$10,000.00	0%
10-0304-001-6105	Professional Development - ADMIN	\$4,000.00	(\$1,656.59)	\$5,656.59	-41%
10-0304-001-6115	City Administrator Expense - ADMIN	\$4,000.00	\$240.00	\$3,760.00	6%
10-0304-001-6120	Computer, Hardware & IT Services - ADMIN	\$60,000.00	\$9,879.72	\$50,120.28	16%
10-0304-001-6130	Dues & Publications - ADMIN	\$1,000.00	\$1,134.00	(\$134.00)	113%
10-0304-001-6170	Office Supplies/Printing - ADMIN	\$5,000.00	\$2,716.87	\$2,283.13	54%
10-0304-001-6180	Postage - ADMIN	\$3,500.00	\$2,083.78	\$1,416.22	60%
10-0304-001-6195	Telephone/Internet Service - ADMIN	\$5,052.00	\$2,974.22	\$2,077.78	59%
10-0304-001-7120	Administrative Expense - ADMIN	\$5,500.00	\$5,039.45	\$460.55	92%
10-0304-001-8020	Medical Testing - ADMIN	\$250.00	\$0.00	\$250.00	0%
10-0304-001-8030	Janitorial Services - ADMIN	\$1,377.00	\$916.00	\$461.00	67%
10-0304-001-8050	Building Repairs - ADMIN	\$3,500.00	\$470.00	\$3,030.00	13%
10-0304-001-8055	Bldg Security Maintenance - ADMIN	\$5,500.00	\$2,864.64	\$2,635.36	52%
10-0304-001-8060	Preventative/Termite/Pest Control -ADMIN	\$950.00	\$398.92	\$551.08	42%
10-0304-001-8070	Building Heat - ADMIN	\$5,500.00	\$3,670.58	\$1,829.42	67%
10-0304-002-7085	Fuel & Oil - ADMIN	\$3,500.00	\$2,494.27	\$1,005.73	71%
10-0304-003-6122	Software Support - ADMIN	\$38,291.00	\$30,015.92	\$8,275.08	78%
10-0304-004-7350	Lease Copier ADMIN	\$3,313.00	\$1,887.08	\$1,425.92	57%
10-0304-005-7000	Special Projects & Grants	\$35,000.00	\$35,000.00	\$0.00	100%
HUMAN RESOURCES					
10-0308-001-6101	Advertising- HR	\$1,000.00	\$753.63	\$246.37	75%
10-0308-001-6105	Professional Development- HR	\$0.00	\$0.00	\$0.00	0%
10-0308-001-6130	Dues & Publications- HR	\$0.00	\$0.00	\$0.00	0%
10-0308-001-6183	Temporary Labor/Consultant- HR	\$10,000.00	\$660.00	\$9,340.00	7%



CITY OF NEW CASTLE
FEBRUARY 2026
FY26 YTD BUDGET REPORT - 67%

Account ID	EXPENSE Description	Budget	YTD Expended	Balance	% Used
10-0308-001-7404	Employee Training Programs- HR	\$1,000.00	\$0.00	\$1,000.00	0%
10-0308-001-8096	Contract Reimbursements- HR	\$3,000.00	\$1,300.00	\$1,700.00	43%
10-0308-001-8098	Pre-employ Background Investigation- HR	\$300.00	\$152.70	\$147.30	51%
BOARD OF ADJUSTMENT					
10-0801-001-6101	Advertising - BOA	\$1,000.00	\$260.00	\$740.00	26%
10-0801-001-6105	Professional Fees - BOA	\$6,000.00	\$8,507.76	(\$2,507.76)	142%
BUILDING MAINTENANCE					
10-0901-001-7045	County Sewer Assessments - BLDG	\$3,000.00	\$1,174.09	\$1,825.91	39%
10-0901-001-7135	Contractual Services - BLDG	\$6,000.00	\$75.00	\$5,925.00	1%
10-0901-001-8077	Town Hall Heat - BLDG	\$0.00	\$0.00	\$0.00	0%
10-0901-003-8082	Capital Reserves - BLDG	\$259,500.00	\$4,719.02	\$254,780.98	2%
10-0901-004-8085	Battery Park / Porta Potties - BLDG	\$5,000.00	\$293.96	\$4,706.04	6%
INSURANCE					
10-1001-001-7145	Public Officials Liability - INS	\$5,927.00	\$5,927.00	\$0.00	100%
10-1001-001-8055	Police Liability - INS	\$6,596.00	\$6,596.00	\$0.00	100%
10-1001-001-8065	Property and Liability - INS	\$138,776.00	\$103,720.50	\$35,055.50	75%
10-1001-001-8130	Workers Compensation - INS	\$77,000.00	\$76,370.00	\$630.00	99%
10-1001-001-8135	Unemployment Insurance - INS	\$11,000.00	\$4,994.33	\$6,005.67	45%
PROFESSIONAL/CONTRACTUAL SERVICES					
10-1002-001-8011	City Engineer - CONT	\$40,000.00	\$13,144.22	\$26,855.78	33%
10-1002-001-8025	City Solicitor - CONT	\$125,000.00	\$107,524.82	\$17,475.18	86%
10-1002-003-6140	AFSCME Contract Negotiations - CONT	\$5,000.00	\$0.00	\$5,000.00	0%
10-1002-003-6141	HR/Other Legal - CONT	\$5,000.00	\$0.00	\$5,000.00	0%
PLANNING COMMISSION					
10-1102-003-6105	Professional Dev & Training - PC	\$500.00	\$0.00	\$500.00	0%
10-1102-003-6190	Contractual Services - PC	\$40,000.00	\$32,788.32	\$7,211.68	82%
10-1102-003-7004	Comprehensive Plan Update - PC	\$14,000.00	\$10,000.00	\$4,000.00	71%
HISTORIC AREA COMMISSION					
10-1103-003-6105	Prof Development - HAC	\$200.00	\$0.00	\$200.00	0%
10-1103-003-6140	Historic Preservation	\$7,000.00	\$0.00	\$7,000.00	0%
10-1103-003-6162	Architect - HAC	\$25,000.00	\$14,591.25	\$10,408.75	58%
10-1103-003-6190	Meeting Security	\$3,000.00	\$1,133.58	\$1,866.42	38%
BOARD OF HEALTH					
10-1109-001-6105	Professional Development - BOH	\$500.00	\$0.00	\$500.00	0%
10-1109-001-6100	BOARD OF HEALTH	\$0.00	\$0.00	\$0.00	0%



CITY OF NEW CASTLE
FEBRUARY 2026
FY26 YTD BUDGET REPORT - 67%

Account ID	EXPENSE Description	Budget	YTD Expended	Balance	% Used
10-1109-001-6170	Supplies - BOH	\$250.00	\$266.21	(\$16.21)	106%
10-1109-001-6180	Postage - BOH	\$1,000.00	\$1,352.67	(\$352.67)	135%
10-1109-001-7080	Meeting Security - BOH	\$840.00	\$1,213.55	(\$373.55)	144%
LONG TERM RESERVES					
10-1110-004-6124	Accrued Benefits	\$25,000.00	\$25,000.00	\$0.00	100%
10-1110-004-6125	Restricted Reserves / Capital	\$0.00	\$0.00	\$0.00	0%
ADMINISTRATION TOTALS		\$1,842,937.00	\$1,046,636.06	\$796,300.94	57%
FINAL TOTALS		\$7,598,646.00	\$4,193,803.76	\$3,404,842.24	



CITY OF NEW CASTLE

FEBRUARY 2026

FY26 YTD BUDGET REPORT - 67%

Account ID	Description	Budget	YTD	Balance
MUNICIPAL STREET AID FUND 20				
Revenue:				
20-0000-500-0000	Municipal Street Aid	\$116,100.00	\$55,665.30	(\$60,434.70)
20-0000-500-0001	Municipal Street Aid Reserve carry over	\$625,067.00	\$0.00	(\$625,067.00)
Expense:				
20-0208-001-8121	MSAF Expenses	\$116,100.00	\$53,899.07	\$62,200.93
20-0208-001-8125	MSAF Reserve Expenses	\$625,067.00	\$213,371.23	\$411,695.77
COMMUNITY TRANSPORTATION FUND 23				
Revenue:				
23-0000-500-0000	CTF 24-P-PROG-67 GoodWill Fire Co.	\$5,697.00	\$0.00	\$5,697.00
Expense:				
23-0205-004-7540	CTF 24-P-PROG-67 GoodWill Fire Co.	\$5,697.00	\$0.00	\$5,697.00
DNREC FY22 BOND FUND 24				
Revenue:				
24-0000-500-0000	DNREC (FY22 Bond) Cap Improv/Trans Trust	\$80,000.00	\$0.00	\$80,000.00
Expense:				
24-0205-001-8015	DNREC (FY22 BOND) / Floating Pier	\$80,000.00	\$0.00	\$80,000.00
COMMUNITY TRANSPORTATION FUND 25				
Revenue:				
25-0000-500-0000	CTF P-PROG-01 (Road Repairs)	\$65,000.00	\$0.00	\$65,000.00
Expense:				
25-0207-001-8120	CTF P-PROG-01 (Road Repairs)	\$65,000.00	\$0.00	\$65,000.00
CRF FY25 BOND FUND 26				
Revenue:				
26-0000-500-0000	CRF (FY25 BOND) Roads /Playground /PSAF	\$1,233,589.23	\$611,862.56	\$621,726.67
Expense:				
26-0205-001-7540	CRF (FY25 Bond) Road Repair	\$855,694.23	\$612,559.34	\$243,134.89
26-0205-001-7541	CRF (FY25 Bond) Battery Park Playground	\$375,000.00	\$0.00	\$375,000.00
CRF FY23 BOND FUND 27				
Revenue:				
27-0000-500-0000	CRF (FY23 BOND) \$605,654	\$88,206.95	\$40,043.25	\$48,163.70
Expense:				
27-0205-001-7542	CRF (FY23 BOND) City Wide Cameras	\$28,428.98	\$0.00	\$28,428.98



CITY OF NEW CASTLE

FEBRUARY 2026

FY26 YTD BUDGET REPORT - 67%

Account ID	Description	Budget	YTD	Balance
27-0205-001-8015	CRF (FY23 BOND) Floating Pier	\$59,777.97	\$40,043.25	\$19,734.72
CRF FY24 BOND FUND 28				
Revenue:				
28-0000-500-0000	CRF (FY24 BOND) \$765,000	\$598,015.43	\$598,336.27	(\$320.84)
Expense:				
28-0205-001-7540	CRF (FY24 BOND) Misc Capital Projects	\$598,015.43	\$598,336.27	(\$320.84)
CRF FY26 BOND FUND 29				
Revenue:				
29-0000-500-0000	CRF (FY26 BOND) \$305,600	\$305,600.00	\$55,600.00	\$250,000.00
Expense:				
29-0205-001-7540	CRF (FY26 BOND) ADMIN BLD RENOVATIONS	\$150,000.00	\$0.00	\$150,000.00
29-0205-001-7541	CRF (FY26 BOND) DIKE RAISING FEASIBILITY	\$100,000.00	\$0.00	\$100,000.00
29-0205-001-7542	CRF (FY26 BOND) POLICE BLD RENOVATIONS	\$55,600.00	\$55,600.00	\$0.00
SWMPG 26-03				
Revenue:				
33-0000-500-0000	SWMPG 26-03	\$125,000.00	\$0.00	\$125,000.00
Expense:				
33-0200-001-8015	SWMPG 26-03	\$125,000.00	\$0.00	\$125,000.00
DNREC/ORPT 24-483				
Revenue:				
35-0000-500-0000	<u>DNREC/ ORPTGrant-Battery Walk/Playground</u>	\$125,000.00	\$0.00	\$125,000.00
Expense:				
35-0204-001-7061	DNREC/ORPT 24-483	\$125,000.00	\$0.00	\$125,000.00
DNREC FY25 TEDI FUND 37				
Revenue:				
37-0000-500-0000	DNREC FY25 TEDI	\$6,681.00	\$6,690.65	(\$9.65)
Expense:				
37-0205-004-7536	DNREC FY25 TEDI	\$6,681.00	\$5,970.65	\$710.35
DEMA / PDM FUND 40				
Revenue:				
40-0000-500-0000	DEMA FY19 PDM Grant	\$12,727.04	\$0.00	\$12,727.04
Expense:				
40-0205-004-7536	Contractual Service - DEMA FY19 PDM	\$12,727.04	\$0.00	\$12,727.04



CITY OF NEW CASTLE

FEBRUARY 2026

FY26 YTD BUDGET REPORT - 67%

Account ID	Description	Budget	YTD	Balance
DELDOT /FY25 CYCLING INNOVATION FUND 41				
Revenue:				
41-0000-500-0000	DeIDOT CYCLING Trail Feasibility Study	\$15,180.00	\$15,180.00	\$0.00
Expense:				
41-0205-004-8015	DeIDOT CYCLING Trail Feasibility Study	\$15,180.00	\$15,180.00	\$0.00
DEMA /CYBERSECURITY GRANT FUND 42				
Revenue:				
42-0000-500-0000	DEMA FY25 CYBERSECURITY GRANT	\$6,764.90	\$4,715.94	\$2,048.96
Expense:				
42-0205-004-7536	DEMA FY25 CYCBERSECURITY GRANT	\$6,764.90	\$4,715.94	\$2,048.96
CJC FUND 80				
Revenue:				
80-0000-500-0000	CJC - 2023-AR-P/T-3188 Grant	\$215,738.36	\$68,777.86	\$146,960.50
Expense:				
80-0101-001-7060	CJC/ 2023-AR-P/T-3188	\$215,738.36	\$74,762.31	\$140,976.05
CJC FUND 81				
Revenue:				
81-0000-500-0000	CJC/ 2023-DB-P/T-3639	\$0.00	\$1,526.08	(\$1,526.08)
Expense:				
81-0101-001-7060	Equipment - CJC / 2023-DB-P/T-3639 Grant	\$0.00	\$1,526.08	(\$1,526.08)
FCVC V-111-26				
Revenue:				
83-0000-500-0000	FCVC GRANT / V-111-26	\$0.00	\$2,400.00	(\$2,400.00)
Expense:				
83-0101-001-6010	V-111-26 Overtime	\$0.00	\$2,400.00	(\$2,400.00)
83-0101-001-6010	V-111-26 FICA	\$0.00	\$0.00	\$0.00
83-0101-001-8050	V-111-26 EQUIPMENT/TRAVEL	\$0.00	\$0.00	\$0.00
SALLE GRANT FUND 84				
Revenue:				
84-0000-500-0000	SALLE Grant	\$6,000.00	\$4,093.42	\$1,906.58
Expense:				
84-0104-001-6005	Overtime - SALLE	\$500.00	\$0.00	\$500.00
84-0104-001-6010	FICA expense - SALLE	\$0.00	\$0.00	\$0.00



CITY OF NEW CASTLE
FEBRUARY 2026
FY26 YTD BUDGET REPORT - 67%

Account ID	Description	Budget	YTD	Balance
84-0104-001-7060	Equipment/Rental - SALLE	\$5,500.00	\$4,093.42	\$1,406.58
HIGHWAY SAFETY GRANT FUND 85				
Revenue:				
85-0000-500-0000	Highway Safety Grants	\$8,000.00	\$11,843.66	(\$3,843.66)
Expense:				
85-0102-001-6005	Overtime - Highway Safety	\$8,000.00	\$12,083.98	(\$4,083.98)
85-0102-001-7060	Equipment - Highway Safety	\$0.00	\$0.00	\$0.00
CJC FUND 86				
Revenue:				
86-0000-500-0000	CJC Grant 2025-DB-P/T-3512	\$0.00	\$6,900.00	(\$6,900.00)
Expense:				
86-0108-001-7060	Equipment - CJC Grant 2025-DB-P/T-3512	\$6,900.00	\$6,900.00	\$0.00
EIDE GRANT FUND 88				
Revenue:				
88-0000-500-0000	EIDE Grant	\$4,746.00	\$975.00	\$3,771.00
Expense:				
88-0103-001-6005	Overtime - EIDE	\$4,746.00	\$975.00	\$3,771.00
88-0103-001-6010	FICA Expense - EIDE	\$0.00	\$0.00	\$0.00
88-0103-001-7060	Equipment - EIDE	\$0.00	\$0.00	\$0.00
DPS / VIOLENT CRIME GRANT FUND 89				
Revenue:				
89-0000-500-0000	FCVC GRANT / V-67-25	\$24,893.60	\$27,926.28	-\$3,032.68
Expense:				
89-0101-001-6005	Overtime / V-67-25	\$24,893.60	\$2,261.49	\$22,632.11
89-0101-001-7060	Equipment/Training - V-67-25	\$0.00	\$40,394.29	(\$40,394.29)
GIA/SEPARATION DAY GRANT FUND 95				
Revenue:				
95-0000-500-0000	Separation Day Grant	\$36,000.00	\$0.00	\$36,000.00
95-0000-500-0001	Separation Day -Fees/Contributions	\$33,000.00	\$9,105.00	\$23,895.00
95-0000-500-0002	Separation Day - Admission/Sales	\$8,500.00	\$17,060.00	(\$8,560.00)
Expense:				
95-1108-001-6105	Professional Fees - SEPDAY	\$50,000.00	\$0.00	\$50,000.00



CITY OF NEW CASTLE
FEBRUARY 2026
FY26 YTD BUDGET REPORT - 67%

Account ID	Description	Budget	YTD	Balance
95-1108-001-6170	Supplies - SEPDAY	\$5,000.00	\$0.00	\$5,000.00
95-1108-001-6180	Postage - SEPDAY	\$0.00	\$0.00	\$0.00
95-1108-001-6185	Printing/Publications/Adv - SEPDAY	\$1,000.00	\$0.00	\$1,000.00
95-1108-001-6190	Rent - SEPDAY	\$4,500.00	\$0.00	\$4,500.00
95-1108-001-7120	Administrative Expense - SEPDAY	\$7,500.00	\$0.00	\$7,500.00
95-1108-001-7222	Police/EMS/Public Works - SEPDAY	\$8,500.00	\$0.00	\$8,500.00
95-1108-001-8065	Insurance - SEPDAY	\$1,000.00	\$0.00	\$1,000.00

TO: Antonina Tantillo, City Administrator
FROM: Jeff Bergstrom,
Building Official
DATE: March 4, 2026
RE: February 2026 Activity



Fifteen building permit applications were processed in February for approximately \$480,095.35 worth of construction, and \$4,430.01 in fees were collected.

Fifty-nine 2026 business licenses were processed, resulting in fees of \$11,203.00.

Twenty-two 2025 Rental licenses were processed resulting fees of \$2,385.00.

Three Certificates of Occupancy were issued, following required inspections, resulting in fees of \$300.00.

Meetings attended included City Council on the 10th.

The department made about 84 formal inspections during the period.

In addition to regular workload, other projects included: public works inspections & issues, development & site work issues, dike maintenance issues, stormwater permitting Issues, and vacant building issues.

FEBRUARY 2026 BUSINESS LICENSES

License No.	Business Name	Business Location	Paid Amount
26000577	EASTERN STATES CONSTRUCTION	702 FIRST STATE BLVD WILMINGTON DE	210.00
26000578	H & B PLUMBING & HEATING	PO BOX 238 CHESAPEAKE CITY MD	360.00
26000579	ANCHOR FENCE OF DELAWARE INC	2167 ALLEY CORNEWR RD WILMINGTON DE	90.00
26000580	BUDGET ROOTER	PO BOX 1708 BEAR DE	210.00
26000581	ALLIED UBNIVERSAL SECURITY SER	650 NAAMANS RD STE 200 CLAYMONT DE	360.00
26000582	MCCREA EQUIPMENT CO INC	4463 BEECH RD TEMPLE HILLS MD	360.00
26000583	BURGER KING - HARES CORNER	110 N DUPONT HWY NEW CASTLE DE	210.00
26000584	FIVE BELOW #8244	145 SUNSET BLVD NEW CASTLE DE	360.00
26000585	JOHNSON CONTROLS SEC SOLUTIONS	PO BOX 3042 BOCA RATON FL	360.00
26000586	C W WRIGHT CONSTRUCTION LLC	1610 ASHTOM PK DR S CHESTERFLD VA	360.00
26000587	PRETZEL FACTORY	110 N DUPONT HWY NEW CASTLE DE	90.00
26000588	TREE INC LLC	1014 MARL PIT RD MIDDLETOWN DE	50.00
26000589	L G PAINTING LLC	16 JAY DR NEW CASTLE DE	50.00
26000590	MICHAEL A MEKULSKI GEN CONTR	25 MADRIGAL DR NEWARK DE	50.00
26000591	G FEDALE ROOFING & SIDING	101 S MARY ST NEWPORT DE	360.00
26000592	J F SOBIESKI MECH CONT INC	1325 OLD COOCH'S BRIDGE RD NEWARK DE	360.00
26000593	I D GRIFFITH INC	735 S MARKET ST WILMINGTON DE	360.00
26000594	A L MERCED GEN CONTR	322 6TH AVE WILMINGTON DE	50.00
26000595	AFFORDABLE HEATING & AC INC	1700 WILMINGTON RD NEW CASTLE DE	90.00
26000596	DONE RIGHT TODAY	19 GERMAY DR WILMINGTON DE	360.00
26000597	LYON & CONKLIN CO	251 LITTLE FALLS DR WILMINGTON DE	210.00
26000598	VELVET PAINTINGS	110 N DUPONT HWY NEW CASTLE DE	50.00
26000599	EASTERN HORTCULTURAL SERV	211 E STATE ST KENNETT SQ PA	360.00
26000600	NATASHA NICOLE BEAUTY SALON	2 A MERIT DR NEW CASTLE DE	50.00
26000601	ABLE ENGINEERINF SERVICE	251 LITTLE FALLS DR WILMINGTON DE	360.00
26000602	DANCEWORKS	421 W 7TH ST NEW CASTLE DE	55.00
26000603	EHRlich PEST CONTROL	955 DAWSON DR STE 2 NEWARK DE3	360.00
26000604	BRISTOL PLUMBING	200 LEEDS RD ELKTON MD	50.00
26000605	KRISPY KREME	114 N DUPONT HWY NEW CASTLE DE	360.00
26000607	ZOLLIES	414 DELAWARE ST NEW CASTLE DE	99.00
26000608	ASHMEN INSTALLATIONS INC	1283 RIVIERA BLVD VINELAND NJ	90.00
26000609	PETRO HOME SERVICES	PO BOX 1457 STAMFORD CT	360.00
26000610	STROBERT TREE SERVICE	1806 ZEBLEY RD WILMINGTON DE	360.00
26000611	326 ASSOCIATES L P	110 N DUPONT HWY NEW CASTLE DE	90.00
26000612	ADVANCETEC LLC	11300 BUSINESS CENTER DR RICHMOND VA	360.00
26000613	EVERON SOLUTIONS LLOC	15801 YAMATO RD BOCA RATON FL	50.00
26000614	AMBIENCE	2705 SKYLARK RD WILMINGTON DE	90.00
26000615	NATIONAL ELEVATOR INSP SERVICE	11973 WESTLINE INDUSTRIAL PK ST LOUIS MO	50.00
26000616	THINKSECURNET LLC	16557 COASTAL HWY LEWES DE	360.00
26000617	CLEVERFILES INC	122 DELAWARE ST NEW CASTLE DE	55.00
26000618	LANSING BUILDING PRODUCTS LLC	300 CENTERPOINT BLVD NEW CASTLE DE	90.00
26000619	EMPOWER MATERIALS	91 LUKENS DR NEW CASTLE DE	90.00
26000620	SUNBELT RENTALS INC	1799 INNOVATION PT FORT MILLS SC	50.00
26000621	J W TULL CONTRACTING SERVICE	1203 PHILADELPHIA PIKE WILMINGTON DE	210.00
26000622	LAWN DOCTOR OF WILMINGTON	203 N DUPONT HWY NEWPORT DE	50.00
26000623	SIMON ROOFING & SHEET METAL	70 KARAGO AVE YOUNGSTOWN OH	50.00
26000624	ADT LLC	140 QUIGLEY BLVD NEW CASTLE DE	360.00
26000625	DRIP PLUMBING SERVICES LLC	303 OSBORNE RD WILMINGTON DE	50.00
26000626	PLUMBING SHOP	102 WALLS WAY BEAR DE	50.00
26000629	ACW CORPORATION	134 N DUPONT HWY NEW CASTLE DE	360.00
26000630	TGI FRIDAY'S	128 N DUPONT HWY NEW CASTLE DE	360.00
26000631	WILLIAM G DAY CO	PO BOX 7548 WILMINGTON DE	210.00
26000632	HOLLAND PROP CONTR SERVICES	1306 N BROOM ST OFC 1 WILMINGTON DE	50.00
26000633	J FAULKNER GEN CONTR	302 OLD MILL LN WILMINGTON DE	50.00
26000634	JOHN WALLACE HAIR SALON	632 DELAWARE ST NEW CASTLE DE	99.00
26000635	DRYWALL ASSOCIATES LTFD INC	58 ALBE DR STE A NEWARK DE	50.00
26000636	PREMIUM AIR SOLUTIONS	122 DELAWARE ST 2ND FL NEW CASTLE DE	55.00
26000637	BRANDYWINE NURSERIES INC	PO BOX 9333 WILMINGTON DE	360.00
26000638	RESONANCE CONSULTANCY INC	65 GREENE ST 3F NEW YORK NY	90.00
Total 59			\$11,203.00

FEBRUARY 2026 RENTAL LICENSES

License No.	Rental Housing License	Property Location	Paid Amount
R1400395	CDS PROPERTIES LLC	701 SOUTH ST	412.50
R1500155	KENYETTA J WILLIAMS	109 E 2ND ST	82.50
R1400279	JOHN CHIZEA & MICHAEL GOLDBERG	913 CLAYTON ST	150.00
R1400109	MICHAEL LATHAM	700 W 11TH ST	75.00
R0500023	DUNKLEY REAL ESTATE	120 BUTTONWOOD AVE	75.00
R1530179	TERA GUILL	200 DELAWARE ST	225.00
R1400314	JANELL WEDGE	821 CLAYTON ST	75.00
R0400086	ERIC GROSS	40 BOOKER CIR	75.00
R1400283	JOHN & JODY BRADLEY	905 CLAYTON ST	75.00
R1400272	TEJESH PARIKH	922 CLAYTON ST	75.00
R1700078	HOIK & LACEY NAZARIAN	625 CLYMER ST	75.00
R1520065	LINDA CASHMAN & ROBERT CASO	179 E 3RD ST	75.00
R1510111	CHRISTOPHER CASHMAN	48 E 4TH ST	75.00
R1500166	CHRISTOPHER CASHMAN	112A THE STRAND	150.00
T1510076	DAVID & LULA ATHERTON	513 DELAWARE ST	75.00
R1530032	DAVID & LULA ATHERTON	408 DELAWARE ST	75.00
R1400346	AYAGALAN ACRES	126 E 8TH ST	75.00
R1700081	JSR ENHANCED PROPERTIES LLC	619 CLYMER ST	75.00
R1510054	ANTHONY & THERESA COLLURAFICI	20 E 5TH ST	75.00
R1400205	KIND HEART GROUP SERIES 919 GRAY	919 GRAY ST	75.00
R0700050	LONNIKA STEWART	119 CASIMIR DE	75.00
R1510067	HANZA PROPERTIES LLC	531 DELAWARE ST	165.00
Total 22			\$2,385.00