

**City of New Castle Delaware
City Council Public Hearing
New Castle Senior Center*
400 South Street, New Castle, DE 19720
Tuesday, April 14, 2026
6:30 p.m.**

PUBLIC HEARING

The City Council will hold a Public Hearing on:

1. **Ordinance 563** An Ordinance to address dumpsters in the City of New Castle. (Council President Suzanne Souder 03/03/2026)

The Public Hearing is scheduled for Tuesday, April 14, at 6:30 p.m. at the Senior Center, 400 South St, New Castle, DE 19720. The Public Hearing will be followed by the April City Council meeting at 7:00 p.m. or immediately after the Public Hearing has ended.

Posted: 4/7/2026

If you are unable to attend the Public Hearing, questions and comments will be taken via email up to 3:00 p.m. on Tuesday April 14, 2026 at info@newcastlecity.delaware.gov.

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**City of New Castle Delaware
City Council Regular Meeting
New Castle Senior Center*
400 South Street, New Castle, DE 19720
Tuesday, April 14, 2026 7:00 p.m.**

Agenda

Roll Call

Minutes Council Regular Meeting 3/10/2026, Council Special Meeting 3/24/2026, Council Special Meeting 3/31/2026

Staff Reports

- Treasurer's Report
- Reports from the City Administrator & Staff
- Council Communications
- Report from the Council President
- Business from the Mayor
- Comments from a Good Will Fire Co. representative

Public Comments (concerning agenda items or general public comments on matters relating to the City of New Castle)

Flood Resiliency Committee (FRC) Annual Report presented by FRC Chair- Fred Gallagher

Historic Area Commission (HAC) Annual Report presented by HAC Chair- Tera Hayward Olivas

Old Business:

1. **Second Reading, Discussion, and Possible Vote of Ordinance 563** An Ordinance to address dumpsters in the City of New Castle. (Council President Suzanne Souder 03/03/2026)

New Business:

1. **Council Discussion, Possible Motion, and Vote on Resolution 2026-20** A Resolution to appoint Dennis Anuszewski to the Board of Adjustment. (Council Person Joseph Day 04/07/2026)
2. **Council Discussion** regarding Letter from the Planning Commission on the topic of Accessory Dwelling Units (Council President Suzanne Souder 04/07/2026)
3. **Council Discussion, Possible Motion, and Vote on Resolution 2026-21** A Resolution to approve the Gray St. Subdivision. (Council President Suzanne Souder 04/07/2026)
4. **Council Discussion, Possible Motion, and Vote on Resolution 2026-22** A Resolution Requesting a Charter Change to the Delaware General Assembly for Lodging Tax (Council Person Brian Mattaway 04/07/2026)
5. **Council Discussion, Possible Motion and Vote on Resolution 2026-23** A Resolution to Approve Vendor Permit Application for Sweet Bites. (Council President Suzanne Souder 04/07/2026)
6. **Council Discussion, Possible Motion, and Vote on Resolution 2026-24** A Resolution Adopting the New Castle County Multi-Jurisdictional All Hazard Mitigation Plan 2026 Update as Approved By FEMA. (Council President Suzanne Souder 04/07/2026)
7. **Council Discussion, Possible Motion, and Vote on Resolution 2026-25** A Resolution regarding Public Services Vehicles for FY 2026. (Council President Suzanne Souder 04/07/2026)
8. **Council Discussion, Possible Motion, and Vote on Resolution 2026-26** A Resolution to Nominate a Census Tract to be designated as a Federal Opportunity Zone to be effective 1/1/2027 (Council Person Brian Mattaway 04/07/2026)
9. **Council Discussion, Possible Motion, and Vote on Resolution 2026-27** A Resolution to Amend the Fiscal Year 2026 Budget for The City of New Castle, Delaware, for the Twelve (12) Months Beginning July 1, 2025, and ending June 30, 2026, Appropriating Money for Each Item of Expenditure Therin Provided for; and for Other Purposes (Council Person Brian Mattaway 04/07/2026)
10. **Council Discussion and Possible Motion and Possible Vote** regarding the Transfer Tax from the Sale of Deemer's Landing and The Helm (Council President Suzanne Souder 04/07/2026)
11. The City Council will meet and will potentially vote to enter an executive session for discussion of the following topics:

- a. Pursuant to 29 Del. C. §§10004 (b)(4) &(6) Strategy sessions, including those involving legal advice or opinion from an attorney-at-law, with respect to collective bargaining or pending or potential litigation, but only when an open meeting would have an adverse effect on the bargaining or litigation position of the public body; and discussion of the content of documents, excluded from the definition of “public record” in §10002 of this title where such discussion may disclose the contents of such documents
12. Following the executive session, the City Council may vote on any matter discussed in executive session.

Next Regular Meeting Date: May 12, 2026
Posted 4-7-2026

Note: This agenda as listed may not be considered in sequence, including executive sessions.

*You can also view the meeting online at the address below. A clickable link is available on the City website at www.newcastlecivilcity.delaware.gov/events.

There will be no comments taken from the Zoom audience; comments may be submitted via email up to **3:00 p.m. on Tuesday, April 14, 2026** at info@newcastlecivilcity.delaware.gov

Meeting Link:

<https://us02web.zoom.us/j/83870297863?pwd=mlo643bQeiNTTVSFsznsMbv3apa2vQ.1>

Enter Password: **015107**

You can also listen to the meeting via telephone by calling one of the phone numbers below and entering the meeting ID and password when prompted. (Long distance rates may apply.)

(301) 715-8592 or (646) 558-8656.

Webinar ID: 838 7029 7863 Passcode: 015107

City of New Castle Delaware
City Council Public Hearing
New Castle Senior Center – 400 South Street
Tuesday, March 10, 2026
6:30 p.m.

Call to Order: 6:30 PM

Roll Call

Present: Council President, Suzanne M. Souder
Councilperson Brian M. Mattaway
Councilperson Andrew Zeltt
Councilperson Nermin Zubaca
Councilperson Joseph F. Day

Also present: Antonina Tantillo, City Administrator
Mayor Valarie Leary
Police Chief Richard McCabe
Michael Hoffman, Esq., City Solicitor
James Whisman, City Treasurer
Christopher Rogers, City Planner

Council President Souder called the March 10, 2026, City Council Public Hearing to order at 6:30 p.m.

Second reading of Ordinance 562 –An Ordinance to Amend the City of New Castle Municipal Code, Chapter 230.

Council President Souder invited members of the public to make comments.

Public Comment

There were no comments from the public.

A motion to adjourn the Public Hearing was made by Councilperson Zubaca and seconded by Councilperson Day. The motion was unanimously passed and the Public Hearing adjourned at 7:00 p.m.

Respectfully submitted,

Kathleen R. Weirich
City Stenographer

City of New Castle Delaware
Regular City Council Meeting
New Castle Senior Center – 400 South Street
Meeting Held in Person and via Zoom
Tuesday, March 10, 2026
7:00 p.m.

Call to Order: 7:00 PM

Roll Call

Present: Council President, Suzanne M. Souder
Councilperson Andrew Zeltt
Councilperson Nermin Zubaca
Councilperson Joseph F. Day
Councilperson Brian M. Mattaway

Also present: Antonina Tantillo, City Administrator
Mayor Valarie Leary
Michael Hoffman, Esq., City Solicitor
James Whisman, City Treasurer
Christopher Rogers, City Planner
City Building Official/Fire Marshal Jeffrey Bergstrom
Police Chief Richard McCabe

Council President Souder called the March 10, 2026, City Council meeting to order at 7:00 p.m. The assembly stood for the Pledge of Allegiance. Roll call followed and a quorum to conduct business was declared.

Council President opened the meeting with the reading of Resolution 2026-19.

Council Discussion, Possible Motion, and Vote on Resolution 2026-19 – A Resolution to Celebrate New Castle Little League’s 60th Anniversary.

Councilperson Mattaway read Resolution 2026-19.

A motion to approve Resolution 2026-19 as presented was made by Councilperson Day. The motion was seconded by Councilperson Zubaca and was unanimously passed.

Minutes

Minutes of February 10, 2026

A motion to approve the minutes of the February 10, 2026 meeting as amended was made by Councilperson Zubaca. The motion was seconded by Councilperson Zeltt and was unanimously passed.

Minutes of March 4, 2026, Special Meeting

A motion to approve the minutes of the March 4, 2026, Budget workshop as amended was made by Councilperson Day. The motion was seconded by Councilperson Zubaca and was approved with a vote of four (4) in favor and one (1) abstaining (Councilperson Zeltt).

Treasurer's Report

Mr. Whisman presented the unaudited Treasurer's Report as of February 28, 2026:

Total unrestricted funds	\$ 6,652,250.55
Total restricted funds	\$ 6,030,988.02
Total cash	\$12,683,238.57

Mr. Whisman stated that the City is in excellent health. He reported that:

- 86% of Revenues have been collected.
- 55% of Expenses have been expended.
- There are adequate reserves in the event there are shortfalls.

A motion to approve the Treasurer's Report as presented subject to audit was made by Councilperson Zubaca. The motion was seconded by Councilperson Day and was unanimously passed.

Reports from the City Administrator and Staff

Report From the City Administrator

- Winter Storm Fern Update:
 - Cirillo Bros. Clean-up and Snow Removal: \$211,605.00
 - The current budget for salt and snow/ice removal for FY26: \$9,000.00
 - The City has ample funding to cover the excess cost.
- Winter Storm Hernando Update:
 - Public Works staff was supported by MSC.
 - Additional funds were not expended for snow/ice removal.

There is the potential to have a Federal Major Disaster Declaration and Ms. Tantilillo is working the County to request funding support from FEMA.

- Grants:
 - ORPT - \$190,000 was awarded for the Delaware River Trail. This was discussed in the Mid-Year Budget Review meeting. The City will proceed with the agreement and will apply for grants to cover the required match.
 - Federal State Streets For All – \$435,870 was awarded to develop a Safety Action Plan and Demonstration Project. \$108,967 is required in matching funds. This was discussed in the Mid-Year Budget Review meeting. The City will proceed with the agreement and will apply for grants to cover the required match.
 - Historic Preservation Grant – Ms. Tantilillo is still waiting on information for the first round of funding for FY25 for the Buttonwood School and Dobbinsville

Historic Designations. She will be proceeding with a second Application this month in recognition of America 250.

- Grants applied for in the past month:
 - Congressional Directive Spending with Senator McBride's Office for the Delaware River Trail.
 - AARP Community Grant for two (2) projects: (1) Funding for the Dog Park support items, and (2) Delaware River Trail.
 - Health Communities Grant – Ms. Tantillo submitted a Letter of Interest to the Delaware Community Foundation for the Healthy Communities Grant for the Delaware River Project. The Letter of Interest was accepted and the City was invited to apply. 200 applicants applied.
 - Other Grants for which applications will be submitted:
 - TAP Grant
 - Highmark BluePrints for the Community Grant
 - Congressionally Directive Spending for Senator Coons and Blunt-Rochester, and the Bond Bill.
- Curb Repairs – APS and Cirillo Bros. continue to work on curb repairs.
- Dobbinsville Basketball Court – Ms. Tantillo is awaiting the timeline for the Dobbinsville Basketball Court.
- Dog Park – There were additional delays because of the winter storms. Quotes will be submitted and presented to Council soon.
- Playground – There may be some delays with installation. Ms. Tantillo is working on the timeline.

Report from Chief McCabe

Chief McCabe reported that:

- Crash data is down. The cause is distracted driving. Extra patrols will be out for that.
- HB133 – Chief McCabe learned that \$5-\$6M put into the GRP will only cover costs for State, not municipalities. Chief McCabe added that it appears the number in the GRB is focused on whatever impact it would have on the State.
- The atTAcK Addiction Run was a success. There were close to 2,500 registered participants.
- The Annual Report will be sent out in the next week or so.
- The National Take-Back Initiative is scheduled for April 25th from 10:00 am to 2:00 pm. The New Castle Police Department is a drop-off location. This applies to medications that are no longer necessary. It does not apply to syringes, sharp objects, or illegal drugs. Pet medications can be dropped off as well.

Council Communications

Councilperson Day

- Councilperson Day had no report.

Councilperson Zeltt

- Councilperson Zeltt stated that May market is May 1-2. Items for Home Treasures can be dropped off on April 30th at The Arsenal.
- Meals on Wheels is still in need of drivers. Anyone interested in being an alternate driver or taking on a route can contact Councilperson Zeltt.

Councilperson Zubaca

- Councilperson Zubaca noted that National Women's Day was March 8th and congratulated all the women in our lives.
- Councilperson Zubaca encouraged residents 50+ to look into the OSHA Lifelong Learning Institute. They offer in-person and virtual classes. Councilperson Zubaca will be bringing this to the Board of Health as well.
- Councilperson Zubaca wished everyone a Happy St. Patrick's Day, Happy Ramadan, Happy Eid, and Happy Easter.
- Councilperson Zubaca asked that the assembly honor the fallen soldiers with a moment of silence.

Councilperson Mattaway

- Councilperson Mattaway thanked Councilperson Zubaca for bringing the economic power of the World Cup to the City's attention. Wilmington is hosting the Ivory Coast, and the State is hosting a number of Host Parties throughout the State.
- Councilperson Mattaway noted that the Delaware Breast Cancer Coalition will be hosting a Community Focused Research Conversation on Breast Cancer at the New Castle Library on March 28th from 10:00-11:30 am. A doctor will be present to answer questions and speak about his research. Pamphlets are available at the back of the room.
- Councilperson Mattaway attended a New Castle Town Hall with Councilpersons Kevin Caneco (District 12) and David Carter (District 6). They spoke about a host of different issues. Pamphlets are available at the back of the room, and Councilperson Mattaway will provide some copies to the City Office. Councilperson Mattaway noted that the Data Center was a hot topic and New Castle County met on March 10 to discuss this matter. Pamphlets are available at the back of the room as well as copies of the Data Center Bill.
- Councilperson Mattaway identified some Art Grants that speak to the musical arts that he will share with Ms. Tantillo in connection with 250 America in New Castle.
- Serviceperson Spotlight – Councilperson Mattaway recognized New Castle resident Dennis Anuszewski. Mr. Anuszewski served as a Communications Specialist and Petty Officer 1st Class in the Navy for 13 years. He received two (2) Navy Good Conduct Medals and a Meritorious Citation. He served in the States of Virginia and Alaska, and in 1983 he served in Beirut.

Report from the Council President

- Council President Souder attended the St. Patrick's Day party at the Senior Center on Saturday night with music provided by Mike and Tracey Conway and their band.
- Council President Souder attended a meeting organized by Representative Minor-Brown's office. A list of utility bill assistance sources was distributed:
 - Delmarva Power Customer Relief Fund – Up to \$500 one-time relief for Delmarva electric and gas customers. Income limits apply.
 - Delaware Energy Fund – Up to \$300 one-time relief for non-Delmarva customers. Income limits apply.
 - LIHEAP (Low Income Home Energy Assistance Program) – Assistance available. Income limits apply.
 - Weatherization Assistance Program (WAP) – Home Energy Check-Up and counseling.

The websites for these organizations will be posted on the City Website.

Business From the Mayor

- Mayor Leary attended the Ocean States Job Lots Grand Opening. It has a little bit of everything.
- Mayor Leary read the Arbor Day Proclamation proclaiming April 24, 2026 as Arbor Day in the City of New Castle.

Report from Goodwill Fire Company

Captain Moore reported that:

- There were 165 EMS calls for service and 124 fire/rescue calls for service for a total of 189 total calls in February.
- The Fire Department assisted with storm operations in February.
- Chief Majewski encouraged residents to check smoke detector battery dates and replace them as needed.
- The Fire Department assisted with a barge fire on the Delaware River. Chief Majewski reported that the fire is still burning.

Public Comment

Aritha Brown – 2A William Penn Square

Ms. Brown previously wrote to City Council requesting that Life Members of Good Will Fire Company be added to Ordinance 558 for the property tax credit. She spoke with Chief Majewski regarding this and was told that the tax credit only applies to active members. She stated that she is bringing this matter back to City Council to have Ordinance 558 amended to include Life Members so they may also qualify for the property tax credit. Ms. Brown asked for a written response when Council makes a decision.

John DiMondi

Mr. DiMondi complained that Council members' voices cannot be heard.

Mr. DiMondi opined that Amendments 1, 2, 5, and 14 are not being upheld in the City.

Mr. DiMondi spoke in opposition to The Battery apartment project, opining that parking will be an issue. He referenced this in connection with apartment developments he said were slated to be Section 8. He asserted that Deemer's Landing sold out to Section 8.

Mr. DiMondi stated that having more renters than homeowners is not good for any community.

Florence Smith

Ms. Smith concurred with Mr. DiMondi's complaint that Council members voices are muffled and hard to understand.

Kelly Krueger

Ms. Krueger stated she is the owner of Trans Plus and that she had the opportunity to speak with Mr. Rogers regarding her concerns with The Battery. She stated that she was assured that there would be no issues with entering the side bay, and asked that Council verifies that information before voting.

Phil Gross

Mr. Gross spoke in opposition to The Battery, opining that the project has been given more extensions than any project in the City. He concurred with Mr. DiMondi's assertion that the scope has been enlarged beyond what that area can handle. Mr. Gross stated that he has not seen any results that would lead anyone to believe that the street can handle the project. He stated that Council should not vote to extend the application any more.

Mr. Gross said that the lock on the gate at Buttonwood has been jimmied open. He asserted that someone has to take responsibility for Buttonwood, and he has brought this matter up eight (8) times.

Mr. Gross stated that there has been no public meeting with drawings, maps or pictures of what is being proposed with the Dog Park. He asserted that the City played games to make the project appear smaller than it is. Mr. Gross said he has over 100 signatures of people who have said they did not ask for it. Mr. Gross said he felt the dog part should be postponed until public meetings are set.

Lidy Jourdain – 704 Clark Street

Ms. Jourdain stated that police come every day regarding parking issues on Clark Street. She contacted the City and was told to bring this matter to City Council to see what can be done about parking on Clark Street. She expressed her concern with the situation and the impact on children in the neighborhood.

Tree Area Commission (TAC) Annual Report presented by TAC Chair – Ed Ryan

Mr. Ryan presented the Tree Area Commission Annual Report, noting that:

- Thirty-five (35) Tree Applications were reviewed in 2025.
- TAC recommended that ten (10) trees be pruned and that ten (10) trees be removed for public and private safety concerns.
- TAC approved ten (10) applications for tree plantings which have already been planted or will be planted when trees are available from the approved Tree List, which includes cultivars that grow 20'-30' in height. Five (5) applications were denied.
- TAC's major focus is to identify areas for future planting to complete the Historic District tree canopy.
- In 2025 TAC planted approximately 30 new trees: 9 on Delaware Street; 9 on 5th Street; and 12 trees in various locations on East 2nd, East 3rd, and West 4th. Future tree plantings will be focused on streets West of Delaware Street. The goal will be to plant or replace 25-30 trees each year.
- Future challenges:
 - In 2025 almost 800 volunteer- and donor-financed hours were devoted to fixing sidewalks, preparing tree pits, planting, and maintaining trees.
 - According to Tree City USA Standards a Certified Arborist should be available for consultation and new tree pruning. Currently these services are provided by Mr. Norman Lehr with Gateway and paid for with donor funds.

At this time, it is not known if the anonymous donor funding will continue. If it does not, the cost of these items must be provided from the TAC Budget.

At the conclusion of his presentation Mr. Ryan responded to questions/comments from Council:

- Mr. Ryan opined that the intention is to continue planting on numbered streets throughout New Castle; and the plan going forward is to plant trees beyond the Historic District.
- TAC members do review trees for which applications have not been submitted and can submit Tree Applications for appropriate tree work if they deem it necessary. The City Administrative Office and Public Works also initiate tree work.
- In response to a comment of recognition to the TAC for sidewalk and tree pit preparation and maintenance from Councilperson Mattaway, Mr. Ryan explained that most of that work has been done by donor-financed volunteers in the past, and Public Works provides needed equipment. Mr. Ryan stated that donor-financing may not continue in the future and more work will be financed through the TAC budget or by Public Works.
- Councilperson Mattaway suggested that for the next annual report Mr. Ryan provide historic data to begin creating a 5-year analysis reflecting the number of trees planted, removed and pruned.
- Councilperson Mattaway asked Mr. Ryan to provide the approximate annual cost of a Certified Arborist.

Board of Health (BOH) Annual Report presented by BOH Chair – Tish Gallagher

Ms. Gallagher presented the Board of Health annual report, noting that:

- The BOH continues to look for ways to add value to the community.
- May was recognized as Mental Health Awareness Month with a Proclamation from Mayor Leary. Green ribbons were tied to light posts on Delaware Street.
- The BOH embarked on a 3-part series on mental health published in The Weekly.
 - May 2025 – Mental Health
 - Summer 2025 – Accessing emergency services
 - Winter 2026 – How to help a loved one struggling with substance abuse
- The BOH always reviews infectious diseases trending in our area and shares that data with the public via the Weekly. They will continue to research and share this data.
- The BOH organized a very successful city-wide Health Fair/Blood Drive at the Goodwill Fire Hall in September 2025 with the encouragement and assistance of Ms. Tantillo and Councilperson Mattaway. Data was collected during the Health Fair through a newly developed Health Survey that was created with the help of Ms. Tantillo and her Interns. The data was analyzed and the survey was adjusted to use this spring.
- CERT Training was offered in 2026; however, none of the members were unable to attend. They will continue to look for future training courses.
- The BOH has received outstanding support from Ms. Tantillo and her administrative staff.
- The BOH currently has fairly significant breadth and depth of education and experience in the health field.
- In 2026, another Health Fair is planned, as well as articles in The Weekly. The BOH would like to do some public education related to the Dog Park before it opens.
- A Grant for PFAS education was applied for.
- Ms. Gallagher hoped that the City Code Enforcement Officer would be able to attend future meetings.

Councilperson Zubaca thanked Ms. Gallagher and the BOH for the work they are doing.

Planning Commission Annual Report Presented my PC Chair – Margo Reign

Ms. Reign presented the Planning Commission annual report, noting that:

- From January – July the Planning Commission researched, held meetings, and listened to public comments and concerns regarding Tourist Homes and Short-Term Rentals. In July the City Solicitor presented Ordinance 555 to City Council for consideration.
- In August the Planning Commission discussed Ordinance 556 to update regulations to allow for in-home occupations in the Historic District.
- Approvals in 2025:

- Special Exception in the DG Zone for self-storage units at 300 West 7th Street – December.
- Preliminary Subdivision Plan of Lots 1-6 1004 Gray Street – November.
- Extension of the conditional approval for 427 West 7th Street (The Battery) – April.
- There is one open seat on the Planning Commission.
- The Planning Commission reviewed and discussed all sections of the Comprehensive Plan for the 5-Year Report. There was no need for any immediate change.
- Professional Support comes from City Planner Chris Rogers, City Solicitor Lisa Hatfield, and City Administrator Antonina Tantillo.
- Plans for 2026 include:
 - Develop a plan of how to approach the 10-Year Comprehensive Plan Update due in 2030. This will begin in 2027. Funds were requested for the cost of the Comprehensive Plan.
 - Additional funds are requested in the Budget for a minimum of two (2) meetings that it is anticipated will be held in the Senior Center, and for additional training.

Old Business

Second reading, Council discussion, and possible vote on Ordinance 562 – An Ordinance to Amend the City of New Castle Municipal Code, Chapter 230 (Zoning Code), Regarding Board of Adjustment Hearings.

Council President Souder explained Ordinance 562 changes §230-55.B to change the time limit to schedule and hold a Board of Adjustment (BOA) meeting from 30 days to “a reasonable time” and the time to render a decision from 45 days to “a reasonable time”. This change will align the City Code with the State Code with respect to BOA hearings and will expedite the scheduling process. The Planning Commission recommended that the time to schedule a meeting be expanded from 30 days to 45 days and to maintain the 45 day timeframe to render a decision.

The City Solicitor informed Council President Souder that to his knowledge there have been no issues with the time frame at the State level. Council President Souder explained the challenges inherent in scheduling BOA meetings include the availability of all BOA members, the applicant and their representative, the City Solicitor, and the City Administrator; adding that by law notice of all BOA meetings must be published in the newspaper 15 days in advance, and The Weekly is only published weekly, not daily.

In response to a question from Councilperson Zubaca, Ms. Tantillo stated that it has been very challenging to schedule BOA meetings within the 30-day timeframe. The State Code allows for this flexibility, and the goal is to be efficient with time and reasonable with expectations. Mr. Hoffman stated that some cities have set times but their Board meets once a month, which makes it easier to coordinate meetings; and when you have to coordinate on a by-meeting basis, it is more challenging. In response to a suggestion from Councilperson Zubaca that BOA meetings

be scheduled monthly, Ms. Tantillo noted that because there is a 15-day posting requirement for BOA meetings scheduling BOA meetings monthly could, in fact, delay the process. Mr. Hoffman added that even if there is a set schedule 30 days is not practical; adding that requiring the BOA members to commit to a monthly meeting also presents its own challenges.

Councilperson Mattaway stated that the Planning Commission voted unanimously to recommend a hard timeframe of 45 days in which to schedule a BOA hearing and suggested that Council consider using this set deadline for scheduling those hearings. In response to a question from Council President Souder, Mr. Rogers stated that the City Solicitor made it very clear to the Planning Commission that it is very challenging to schedule BOA meetings within the 30-day timeframe currently in the Code. He opined that 45 days was chosen because it is in the Code now, and there was some concern among the Commissioners that there could be a perception that if there were no set maximum time limit the City was delaying unduly. In response to a question from Councilperson Zubaca, Mr. Rogers stated that the timeframe in the Code for BOA hearings would not impact the Planning Commission. Ms. Reign was recognized by Council President Souder and explained that the Planning Commission was unaware that it could take up to 20 days to get the notice properly posted in The Weekly, which she opined would have added some time to the hard deadline.

Mr. Hoffman stated there are two components: (1) There is the part of the code that requires that a hearing be scheduled and held within 30 days, and (2) there is a part that says after the hearing a Decision must be issued within 45 days. He added that both requirements are related to logistical challenges. On the 45 day piece, it is preparing the Decision, ensuring the Mayor is in agreement, coordinating signatures, and filing the Decision. He submitted the 45 days to issue a Decision is more in our control than the 30 day requirement to schedule the meeting. The State Code requires that meetings are held “within a reasonable time”. The recommendation is to align with the State Code and not put a hard timeline on the scheduling process.

Mr. Hoffman recommended that Council keep the 45-day timeline to render a Decision, but strongly recommended that Council align with the State Code to hold a hearing “in a reasonable time”. He added that it is not practical to schedule and hold a hearing within 30 or 45 days when 15 days is required to publish the meeting notice and that notice can only be published once a week.

Councilperson Zubaca stated he had no issue with scheduling a meeting within “a reasonable time” and keeping the 45-day timeline to render a Decision.

Council President Souder addressed Councilperson Mattaway’s concern with the perception that the City is unduly delaying the process noting that Council did not adopt the Planning Commission’s recommendation for Short Term Rentals as submitted, but made a decision based on Council’s analysis of the matter and made changes accordingly. She also noted that by not changing the Code to “a reasonable time” there could be a perception that Council is disrespecting the time of the BOA members and others involved in the scheduling process. Councilperson Mattaway questioned if there is a number of days Council would be comfortable with to set a hard timeline to schedule meetings.

Councilperson Day stated that the City Solicitor strongly recommended changing the 30-day timeframe for scheduling to “a reasonable time”; and he agrees with that recommendation. Regarding the time to render a Decision, Councilperson Day stated he is comfortable keeping the time to 45 days. He stated that he cannot ignore the City Solicitor’s recommendation.

A motion was made by Councilperson Day to amend Ordinance 562 to keep the 45 day timeframe to render a Decision. The motion was seconded by Councilperson Mattaway and was unanimously passed.

A motion was made by Councilperson Day to approve Ordinance 562 as amended. The motion was seconded by Councilperson Zubaca and a roll-call vote was taken:

- Council President Souder – Yes**
- Councilperson Zeltt – Yes**
- Councilperson Day – Yes**
- Councilperson Zubaca – Yes**
- Councilperson Mattaway – Yes**

The motion passed unanimously.

Council Discussion, Possible Motion, and Vote on Resolution 2026-15 – A Resolution to approve the Subdivision Plan of 6, 8 and 10 Arbutus Avenue

Mr. Rogers provided background on the Subdivision Plan, noting that initially the three (3) lots were subdivided in 2024 and building permits were issued for duplexes on each of those lots. The proposed subdivision creates lots down the common wall of each of the duplexes, thus creating six semi-detached units. This was approved by the Planning Commission with conditions in January 2026. Mr. Rogers further stated that the applicant has addressed all of the conditions and there are no public improvements.

In response to a question from Councilperson Day, Mr. Joseph Marvasi Master Plan Engineering explained that the original intent was to build three duplexes that would be rented.

Subsequently, the decision was made to subdivide into six lots to accommodate six (6) semi-detached homes to sell. Mr. Bergstrom added that there was no difference in the Building Code for duplex vs semi-detached; noting that now there is a firewall between the two units. Mr. Rogers added that duplexes and semi-detached are both permitted in the R-2 Zone. In response to a question from Councilperson Zubaca, Mr. Rogers stated that “duplexes” would refer to two residences on one lot; whereas “semi-detached” would refer to one residence on one lot with a common wall between them that can be sold in fee simple separately.

A motion was made by Councilperson Day to approve Resolution 2026-15 as presented. The motion was seconded by Councilperson Zeltt and was unanimously passed.

Council Discussion, Possible Motion, and Vote on Resolution 2026-16 – A Resolution to approve the Site Plan of The Battery, 427 W.7th Street.

Mr. Rogers provided background on the Site Plan for The Battery.

- The Plan was sent to PLUS for review in October 2022
- The Board of Adjustment approved a Special Exception for multi-family use in the DG zone on December 22, 2022. At that time the BOA also approved five (5) variances that are listed on the site plan.
- The Planning Commission reviewed a Special Exception Application and Concept Plan for The Battery in November 2023. The application was tabled for additional information.
- The application came before the Planning Commission again in February 2024. More information was required and the application was withdrawn.
- On March 20, 2024, the Planning Commission approved the Site Plan with conditions. Since that time the applicant has been working with various agencies for their approval.
- During the permitting process the Army Corps of Engineers required an amendment to the Permit Application that required an adjustment to the Site Plan. The Applicant sought revised Site Plan approval from the Planning Commission in February, 2026. Approval was granted with conditions.
- The project is four (4) stories. Fill will be brought into the site to bring it out of the flood plain. The first floor of the residential units is at elevation 12'. The base elevation is 10'. The only thing in the flood plain is some of the parking areas. All flood plain requirements of the City Code have been met.
- The property is in the DG Zone and additional design standards in the Code were met, including improving the street scape.
- The applicant worked with Mr. Bergstrom to ensure there is adequate emergency access to the rear of the proposed development.

Mr. Rogers stated that three (3) lots are being created from the parent parcel. The tidal wetlands are Lot 1B. Ownership of Lot 1B will remain with the current property owner. A discussion of the creation of an orphaned lot ensued. Ms. Tantillo read a section of the Minutes from November 2024 when the Ordinance regarding the creation of orphaned lots was passed, in which it was stated that The Battery is exempt from the Ordinance.

Mr. Rogers stated that there is nothing on the Plan that would prevent the three parcels from being sold. Council President asked if Council could require that provisions are made for the orphaned wetlands parcel in the event the property is sold.

Mr. Hoffman stated that Council can place reasonable conditions on an approval. He added that one option is for Council to table the matter to allow for a further conversation with the applicant as to whether they would agree to the conditions. Mr. Rogers stated that he has no knowledge of what has happened to similar orphaned wetlands other than they would become phragmites, which is unmaintained wetlands that would probably not require much maintenance.

Mr. Rob Snowberger with 9th Street Development Company stated that the wetlands were created as a separate lot in order to get funding for the project. He added that an easement was

created to the wetlands for maintenance by the City if necessary. Mr. Snowberger also stated that they had agreed to maintain the parcel for as long as they owned the development.

In response to a question from Council President Souder, Mr. Hoffman stated that he did not know the answer to her question regarding whether Council could require that the wetlands parcel be sold with the rest of the development in the future. He reiterated that the first question is whether the applicant would agree to that condition. If the applicant is not opposed Council could add that condition to an approval. If the applicant is opposed, Mr. Hoffman stated he would have to do further research on the matter. Mr. Snowberger stated that he could not speak for the Partnership at this time.

In response to a question from Councilperson Zubaca, Mr. Rogers stated that the correct square footage of the retail space is 2,085 square feet. During discussion Mr. Rogers stated that “amenities” is not associated with the retail space. Mr. Rogers also stated that there is no minimum square footage for retail space in the Code. In response to a question from Councilperson Zubaca regarding The Garrison, Mr. Rogers noted that the DG Zone language has some inconsistent language embedded in it, in that there is a higher density permitted if the project is mixed use. The only retail space in the Battery that is being proposed is the liquor store.

In response to a question from Councilperson Zeltt, Mr. Snowberger explained the issue with access to the back doors of Trans Plus and how it was resolved. Mr. Snowberger confirmed that there will be no issue with access to the back doors. Mr. Snowberger stated that it is not an easement, but they would be willing to grant one.

Mr. Rogers explained that there are three Resolutions:

- The first Resolution is for the Site Plan
- The second Resolution is for the Subdivision Plan
- The third Resolution is related because they are, as a result of this development project, cutting off what has been accessed by the County to the pump station. Mr. Hoffman explained that Council granted an easement across the city parcel to the Pump Station, but it was a specifically delineated easement. The County requested an easement across the whole parcel, and the County has set requirements in terms of the developer constructing the driveway to certain specifications and making certain landscaping improvements. The easement the City previously granted is proposed to be amended through this Resolution to match what the County is requiring for access to the pump station.

In response to a question from Councilperson Zeltt, Mr. Rogers stated no special parking is set aside for the retail space. Mr. Snowberger noted that some spaces will be available for retail customers. Mr. Bergstrom stated it is quite similar to The Garrison, where a limited number of parking spaces are designated for retail.

With regard to the orphaned wetlands, Mr. Bergstrom stated that the project is Code Compliant at this time, and opined that to stop the project to change the Code is somewhat unfair. He added that the City is covered with hundreds of acres of wetlands.

Mr. Hoffman stated that Council can table the Subdivision to allow Mr. Snowberger time to confer with his partners and to give Mr. Hoffman time to research whether Council may legally impose a condition that the wetlands are tied to the sale of the other parcels. If it is not a reasonable condition and it meets the Code, then it is in front of Council for ministerial review.

Mr. Hoffman stated there is also an open question on the easement for the Pump Station and asked if the County has confirmed whether the condition is building permit, Code or Certificate of Occupancy. Mr. Snowberger stated that the County was originally supposed to put in landscaping but did not. The developer agreed to install the landscaping and the County told them they would not repair any landscaping that is damaged as a result of using the easement. The County wanted the developer to build their new access before applying for Building Permits from the City and the developer responded that was an extreme overreach. An Access Agreement is in existence today, and the developer is required to maintain that access until such time that the new access is built.

Mr. Hoffman recommended that should Council choose to take action tonight there would be a voice amendment to the Resolution on the Easement that would tie the requirement to whatever the County requires. He stated he has that available for Council if Council wishes to move forward tonight.

Council President Souder stated there are two issues that Council could table the matter for: Research on the reasonableness of tying the wetlands to the other parcel, and the issue of the County's final approval of the easement.

Councilperson Zubaca noted that the square footage of the retail space on the last page of the Easement Agreement needs to be corrected to 2,085. Mr. Hoffman will make that change.

Councilperson Day stated that it appears the Plan is Code compliant. Mr. Hoffman stated that the Plan is Code Compliant as presented. He added that:

- It has gone through the Planning Commission.
- It has gone through Building Review.
- Everyone has verified that it complies with the Code.
- If Council finds that the Plan is Code Compliant, Council can discuss any conditions they want to place.
- The question presented is not whether it is Code compliant but whether there are conditions that are warranted. Mr. Hoffman stated that he cannot offer advice without looking into the one condition that was raised (Is it a reasonable condition to tie the wetlands parcel to the apartment parcel to ensure future maintenance?)
- As presented and subdivided, the Plan meets Code.

Mr. Snowberger stated if the condition Council is considering is placed on the Plan the developer would face extreme delays because the Plan would then have to go back to many agencies that have already reviewed and approved the Plan. Mr. Snowberger stated that they paid to remap the entire area to account for the Army Corps of Engineers and FEMA not reflecting the Dike. They created the access easement for the City to access the wetlands for maintenance. Wetlands are different, and he hoped that Council would consider this in their decision. Mr. Snowberger expressed his appreciation for Council's time in considering the Plan.

A motion was made by Councilperson Day to approve Resolution 2026-16 as presented. The motion was seconded by Councilperson Zubaca. The motion was passed with a vote of four (4) in favor and one (1) abstaining (Councilperson Mattaway).

Council Discussion, Possible Motion, and Vote on Resolution 2026-17 – A Resolution to approve the Subdivision Plan of the Battery, 427 W. 7th Street

Mr. Rogers provided background on the Resolution, noting that this essentially followed the same route at the Planning Commission level. This too, was approved by the Planning Commission at the February 2, 2026 meeting.

Ms. Snowberger noted that both the Subdivision and the Site Plan were unanimously approved by the Planning Commission; adding that the Subdivision was approved on a roll-call vote.

A motion was made by Councilperson Day to approve Resolution 2026-17 as presented. The motion was seconded by Councilperson Zeltt and approved with a vote of four (4) in favor and one (1) abstaining (Councilperson Mattaway).

Council Discussion, Possible Motion, and Vote on Resolution 2026-18 – A Resolution to approve the revised blanket easement of parcel number 21-014.00-399 to grant access to the owners of The Battery, 427 W. 7th Street and New Castle County.

In response to a question from Council President Souder, Mr. Hoffman recommended that if council wishes to proceed, that the Resolution be amended to add at the end:

“unless New Castle County requires confirmation prior to any building permit being issued, at which point confirmation will be required prior to any building permit being issued by the City for the Project and the associated language in the First Amended and Restated Cross Access and Maintenance Easement will be amended accordingly.”

Mr. Hoffman stated that counsel for the applicant did not have any objection to adding this language.

A motion was made by Councilperson Day to amend Resolution 2026-18 as recommended by the City Solicitor. The motion was seconded by Councilperson Zeltt and was unanimously passed.

A motion was made by Councilperson Day to approve Resolution 2026-18 as amended. The motion was seconded by Councilperson Zeltt and was unanimously passed.

Council Discussion, Possible Motion, and Vote on Resolution 2026-20 – A Resolution to re-appoint Jackie Metz to the Board of Health.

Jackie Metz – Board of Health – Term ending April 9, 2028

Council President Souder read Resolution 2026-20.

A motion was made by Councilperson Zubaca to approve Resolution 2026-20. The motion was seconded by Councilperson Mattaway and was unanimously passed.

First Reading of Ordinance 563 – An Ordinance to address dumpsters in the City of New Castle. (Council President Suzanne Souder

Council President read Ordinance 563.

There being no further business to discuss, Council President Souder called for a motion to move to executive session

A motion to move to executive was made by Councilperson Day and seconded by Councilperson Mattaway. The motion was unanimously passed and the meeting adjourned to executive session at 10:25 p.m.

Council resumed the regular meeting at 11:04 p.m. There being no further business to discuss, Council President Souder called for a motion to adjourn.

A motion was made by Councilperson Day to adjourn. The motion was seconded by Councilperson Zeltt and the meeting adjourned at 11:05 p.m.

Respectfully submitted,

Kathleen R. Weirich
City Stenographer

Next Regular Meeting Date: April 14, 2026

**City of New Castle Delaware
City Council Special Meeting
Administration Building
220 Delaware St. New Castle, DE 19720
Tuesday, Marcy 24, 2026
12:00 p.m.**

Call to Order: 12:04 PM

Roll Call

Present: Council President, Suzanne M. Souder
Councilperson Brian M. Mattaway
Councilperson Andrew Zeltt
Councilperson Joseph F. Day

Also present: Antonina Tantillo, MPA, City Administrator

Council President Souder called the Marcy 24, 2026, Special City Council Meeting to order at 12:04 p.m.

A motion was made by Councilperson Day to move to executive session. The motion was seconded by Councilperson Zeltt and the meeting moved to executive session at 12:04 p.m., Pursuant to 29 Del. C. §§10004 (b)(4) &(6) Strategy sessions, including those involving legal advice or opinion from an attorney-at-law, with respect to collective bargaining or pending or potential litigation, but only when an open meeting would have an adverse effect on the bargaining or litigation position of the public body; and discussion of the content of documents, excluded from the definition of “public record” in §10002 of this title where such discussion may disclose the contents of such documents

Council returned from executive session at 1:09 p.m.

A motion to adjourn was made by Councilperson Mattaway and seconded by Councilperson Day. The motion passed unanimously and the meeting adjourned at 1:09 p.m.

Respectfully submitted,

Antonina Tantillo, MPA
City Administrator

Next Regular Meeting Date: April 14, 2026

**City of New Castle Delaware
City Council Special Meeting
Administration Building
220 Delaware St. New Castle, DE 19720
Tuesday, Marcy 31, 2026
12:00 p.m.**

Call to Order: 12:00 PM

Roll Call

Present: Council President, Suzanne M. Souder
Councilperson Brian M. Mattaway
Councilperson Andrew Zeltt
Councilperson Nermin Zubaca
Councilperson Joseph F. Day

Also present: Antonina Tantillo, MPA, City Administrator
Courtaney Taylor, Finance Coordinator

Council President Souder called the March 31, 2026, Special City Council Meeting to order at 12:00 p.m.

A motion was made by Councilperson Day to move to executive session. The motion was seconded by Councilperson Zeltt and the meeting moved to executive session at 12:00 p.m., Pursuant to 29 Del. C. §§10004 (b)(4) &(6) Strategy sessions, including those involving legal advice or opinion from an attorney-at-law, with respect to collective bargaining or pending or potential litigation, but only when an open meeting would have an adverse effect on the bargaining or litigation position of the public body; and discussion of the content of documents, excluded from the definition of “public record” in §10002 of this title where such discussion may disclose the contents of such documents

Council returned from executive session at 12:55 p.m.

A motion to adjourn was made by Councilperson Day and seconded by Councilperson Zeltt. The motion passed unanimously and the meeting adjourned at 12:55 p.m.

Respectfully submitted,

Antonina Tantillo, MPA
City Administrator

Next Regular Meeting Date: April 14, 2026

CITY OF NEW CASTLE
TREASURER'S REPORT - UNAUDITED

PERIOD ENDING: MARCH 31, 2026

Cash Account Name	Period Ending Balance	Prior Period	Change
TOTAL PETTY CASH ON HAND	1,100.00	1,100.00	0.00
GENERAL FUND	948,147.12	897,849.67	50,297.45
PAYROLL CHECKING	5,000.00	5,000.00	0.00
MONEY MARKET RETENTION	5,813,788.52	5,748,300.88	65,487.64
<i>TOTAL UNRESTRICTED FUNDS</i>	<i>6,768,035.64</i>	<i>6,652,250.55</i>	<i>115,785.09</i>
MUNICIPAL STREET AID SAVINGS	691,191.35	692,253.44	-1,062.09
SEPARATION DAY ACCOUNT	80,037.61	80,003.63	33.98
MM SAVINGS/ FY18 BOND FUNDS	855,081.75	854,997.48	84.27
SALLE/EIDE/POLICE GRANTS	40,947.85	44,171.88	-3,224.03
EMPLOYEE REDEMPTION FUND	154,404.10	154,404.10	0.00
CAPITAL RESERVE	125,000.00	125,000.00	0.00
COMPREHENSIVE PLAN FUND	10,000.00	10,000.00	0.00
SPECIAL PROJECTS & GRANTS FUND	35,000.00	35,000.00	0.00
BUDGET STABILIZATION FUND	4,046,824.95	4,035,157.49	11,667.46
<i>TOTAL RESTRICTED FUNDS</i>	<i>6,038,487.61</i>	<i>6,030,988.02</i>	<i>-4,167.87</i>
TOTAL CASH IN ACCOUNTS	12,806,523.25	12,683,238.57	123,284.68

RECONCILIATION TO CASH

Monthly Cash Receipts	1,159,323.88
Monthly Expenditures	1,036,039.20
NET CHANGE:	123,284.68

TRANSFERS BETWEEN GF CHECKING AND OTHER CITY ACCOUNTS:

DATE:	TRANSFER TO/FROM	AMOUNT	NOTES
3/1/26	TRANSFER TO PAYROLL	123,514.72	FROM RET MM
3/2/26	TRANSFER TO GF CHECKING	4,990.26	FROM GRANT
3/3/26	TRANSFER TO GF CHECKING	786.80	FROM BOND FUNDS
3/11/26	TRANSFER TO RET MM	300,000.00	FROM GF CHECKING
3/16/26	TRANSFER TO PAYROLL	118,271.54	FROM RET MM



CITY OF NEW CASTLE

MARCH 2026

FY26 YTD BUDGET REPORT - 75%

Account ID	REVENUE Description	Budget	YTD Revenue	Excess/Deficit	%
10-0000-420-0001	Property Tax Current Year	\$4,645,765.00	\$4,563,402.42	(\$82,362.58)	98%
10-0000-420-0002	Tax Penalties	\$25,000.00	\$33,529.45	\$8,529.45	134%
10-0000-420-0003	Property Tax Transfers	\$450,000.00	\$1,351,205.38	\$901,205.38	300%
10-0000-420-0004	Delinquent Tax Collection	\$20,500.00	\$32,099.42	\$11,599.42	157%
10-0000-430-0001	Business Licenses	\$135,000.00	\$133,880.00	(\$1,120.00)	99%
10-0000-430-0002	Rental	\$51,000.00	\$48,900.00	(\$2,100.00)	96%
10-0000-430-0003	Building/HAC Applications	\$205,000.00	\$184,715.91	(\$20,284.09)	90%
10-0000-430-0004	Bldg Dept Penalties	\$1,000.00	\$885.00	(\$115.00)	89%
10-0000-430-0005	Vacant Bldg Registration Fees	\$5,000.00	\$0.00	(\$5,000.00)	0%
10-0000-430-0006	Code Violation Penalties	\$25,000.00	\$8,656.03	(\$16,343.97)	35%
10-0000-430-0007	Code Enforcement Cost Reimbursements	\$2,000.00	\$4,050.00	\$2,050.00	203%
10-0000-430-0008	Special Trash	\$9,000.00	\$8,681.00	(\$319.00)	96%
10-0000-440-0001	State Courts	\$30,000.00	\$22,291.97	(\$7,708.03)	74%
10-0000-440-0002	Towing/Storage Fees	\$15,000.00	\$13,125.00	(\$1,875.00)	88%
10-0000-450-0003	Impact Fees-Riverbend	\$40,000.00	\$63,000.00	\$23,000.00	158%
10-0000-450-0004	Accident Reports	\$5,000.00	\$4,120.00	(\$880.00)	82%
10-0000-450-0005	Engineering/Planning Dev Reimbursement	\$5,000.00	\$11,241.21	\$6,241.21	225%
10-0000-450-0006	Zoning/BOA Hearings	\$4,000.00	\$3,200.00	(\$800.00)	80%
10-0000-455-0001	Franchise Fees	\$80,000.00	\$37,278.18	(\$42,721.82)	47%
10-0000-470-0001	CCATT, Verizon	\$110,000.00	\$96,131.32	(\$13,868.68)	87%
10-0000-470-0004	Trustees Appropriations	\$225,000.00	\$168,750.00	(\$56,250.00)	75%
10-0000-470-0005	MSC Appropriation	\$808,218.00	\$606,163.59	(\$202,054.41)	75%
10-0000-470-0007	Rivertown Ride and Festival	\$0.00	\$0.00	\$0.00	0%
10-0000-480-0001	Interest Other	\$150,000.00	\$154,664.54	\$4,664.54	103%
10-0000-480-0002	Insurance Reimbursement	\$0.00	\$0.00	\$0.00	0%
10-0000-480-0003	Misc Income Gen Fund	\$2,000.00	\$6,067.00	\$4,067.00	303%
10-0000-480-0004	Proceeds - Sale of Assets	\$1,500.00	\$0.00	(\$1,500.00)	0%
10-0000-511-0001	Loan Proceeds	\$0.00	\$0.00	\$0.00	0%
10-0000-511-0005	Restricted Fund Balance Carry Forward	\$385,163.00	\$0.00	(\$385,163.00)	0%
10-0000-511-0006	Unreserved Fund Balance Carry Forward	\$0.00	\$0.00	\$0.00	0%
10-0000-524-0000	Police Pension Supplement	\$70,000.00	\$71,923.36	\$1,923.36	103%
10-0000-526-0000	Pay Job Reimbursement	\$93,500.00	\$86,565.33	(\$6,934.67)	93%
FINAL TOTALS		\$7,598,646.00	\$7,714,526.11	\$115,880.11	102%
REVENUE OVER/UNDER EXPENSE:				\$2,960,105.03	



CITY OF NEW CASTLE

MARCH 2026

FY26 YTD BUDGET REPORT - 75%

Account ID	EXPENSE Description	Budget	YTD Expended	Balance	% Used
PUBLIC SAFETY					
10-0101-001-6001	Salaries - PSAF	\$1,438,559.00	\$934,729.15	\$503,829.85	65%
10-0101-001-6002	Salaries Supervision - PSAF	\$359,241.00	\$250,621.09	\$108,619.91	70%
10-0101-001-6004	Salaries Civilian - PSAF	\$58,174.00	\$39,980.80	\$18,193.20	69%
10-0101-001-6005	Overtime/Contract Holiday - PSAF	\$165,000.00	\$116,911.29	\$48,088.71	71%
10-0101-001-6008	Vacation/Sick Sellback - PSAF	\$30,000.00	\$9,907.69	\$20,092.31	33%
10-0101-001-6010	FICA Expense - PSAF	\$156,900.00	\$108,972.90	\$47,927.10	69%
10-0101-001-6015	Health/Life/Dental Expense - PSAF	\$430,404.00	\$272,656.22	\$157,747.78	63%
10-0101-001-6020	Pension Plan - PSAF	\$276,454.00	\$181,953.09	\$94,500.91	66%
10-0101-001-6105	Prof Development & Travel - PSAF	\$5,000.00	\$3,858.65	\$1,141.35	77%
10-0101-001-6110	Books/Publications/Dues/Tolls - PSAF	\$1,500.00	\$902.44	\$597.56	60%
10-0101-001-6120	Computer - PSAF	\$3,000.00	\$2,337.25	\$662.75	78%
10-0101-001-6155	Maintenance Contracts - PSAF	\$21,000.00	\$16,882.04	\$4,117.96	80%
10-0101-001-6170	Office Supplies/Equipment - PSAF	\$5,500.00	\$4,270.13	\$1,229.87	78%
10-0101-001-6180	Postage - PSAF	\$500.00	\$481.47	\$18.53	96%
10-0101-001-6195	Phone Service - PSAF	\$12,520.00	\$8,508.83	\$4,011.17	68%
10-0101-001-7066	Security Cameras/Citywide - PSAF	\$4,170.00	\$4,893.57	(\$723.57)	117%
10-0101-001-7080	Body Cameras - PSAF	\$13,400.00	\$13,349.00	\$51.00	100%
10-0101-001-7120	Administrative Expense - PSAF	\$500.00	\$501.26	(\$1.26)	100%
10-0101-001-7200	Uniforms/Maintenance - PSAF	\$9,510.00	\$9,475.92	\$34.08	100%
10-0101-001-8020	Medical Testing - PSAF	\$3,000.00	\$2,888.92	\$111.08	96%
10-0101-001-8030	Janitorial Services - PSAF	\$7,382.00	\$5,384.08	\$1,997.92	73%
10-0101-001-8050	Bldg Repairs/Maint - PSAF	\$8,000.00	\$4,727.57	\$3,272.43	59%
10-0101-001-8060	Preventative/Termite/Pest Control - PSAF	\$400.00	\$0.00	\$400.00	0%
10-0101-001-8070	Building Heat/Electric - PSAF	\$22,000.00	\$17,734.69	\$4,265.31	81%
10-0101-001-8085	Special Events Supplies - PSAF	\$0.00	\$0.00	\$0.00	0%
10-0101-001-8095	SEO Pay Job Overtime - PSAF	\$80,000.00	\$62,440.00	\$17,560.00	78%
10-0101-001-8098	Investigative/Evidence Testing - PSAF	\$5,000.00	\$2,215.39	\$2,784.61	44%
10-0101-002-7005	Range Supplies - PSAF	\$10,000.00	\$9,868.94	\$131.06	99%
10-0101-002-7125	Motor Fuel - PSAF	\$45,000.00	\$20,322.15	\$24,677.85	45%
10-0101-002-7150	Radar/Radio repair - PSAF	\$2,000.00	\$708.44	\$1,291.56	35%
10-0101-002-7220	Vehicle Parts/Repair - PSAF	\$20,000.00	\$6,974.70	\$13,025.30	35%
10-0107-001-6198	Debt Service / Vehicles - PSAF	\$101,995.00	\$76,355.95	\$25,639.05	75%
10-0107-001-7350	Leased Color Copier - PSAF	\$3,990.00	\$2,346.52	\$1,643.48	59%
10-0107-004-7355	Capital Outlays/Equip & Vehicles - PSAFE	\$24,436.00	\$4,000.00	\$20,436.00	16%
PUBLIC SAFETY TOTALS		\$3,324,535.00	\$2,197,160.14	\$1,127,374.86	66%



CITY OF NEW CASTLE

MARCH 2026

FY26 YTD BUDGET REPORT - 75%

Account ID	EXPENSE Description	Budget	YTD Expended	Balance	% Used
PUBLIC SERVICES					
10-0200-001-6001	Salaries Supervision - PSERV	\$154,800.00	\$112,382.63	\$42,417.37	73%
10-0200-001-6003	Salaries Bldg Code Enforcement - PSERV	\$112,818.00	\$41,706.41	\$71,111.59	37%
10-0200-001-6005	Overtime - PSERV	\$22,000.00	\$21,011.29	\$988.71	96%
10-0200-001-6006	Salaries - PSERV	\$485,254.00	\$326,610.34	\$158,643.66	67%
10-0200-001-6008	Vacation & Sick Sellback - PSERV	\$10,000.00	\$4,244.60	\$5,755.40	42%
10-0200-001-6010	FICA - PSERV	\$58,745.00	\$36,429.75	\$22,315.25	62%
10-0200-001-6015	Health/Life/Dental Expense - PSERV	\$256,401.00	\$158,391.70	\$98,009.30	62%
10-0200-001-6020	Pension Plan - PSERV	\$41,538.00	\$27,734.02	\$13,803.98	67%
10-0200-001-6105	Professional Dev & Travel - PSERV	\$10,000.00	\$8,295.00	\$1,705.00	83%
10-0200-001-6110	Book/Reference Materials - PSERV	\$0.00	\$0.00	\$0.00	0%
10-0200-001-6120	Computer & Software Expense - PSERV	\$4,500.00	\$3,742.58	\$757.42	83%
10-0200-001-6170	Office Supplies/Equip/Printing - PSERV	\$4,000.00	\$2,987.52	\$1,012.48	75%
10-0200-001-6175	Operating Supplies - PSERV	\$8,500.00	\$4,817.11	\$3,682.89	57%
10-0200-001-6180	Postage - PSERV	\$1,600.00	\$1,612.73	(\$12.73)	101%
10-0200-001-6195	Phone Service - PSERV	\$7,331.00	\$4,970.67	\$2,360.33	68%
10-0200-001-7075	Reimbursable Private Prop. Maint. - CODE	\$2,000.00	\$11,050.00	(\$9,050.00)	553%
10-0200-001-7120	Administrative Expense- PSERV	\$500.00	\$665.68	(\$165.68)	133%
10-0200-001-8020	Medical Testing - PSERV	\$3,000.00	\$669.00	\$2,331.00	22%
10-0200-001-8030	Janitorial Services - PSERV	\$2,217.00	\$1,638.00	\$579.00	74%
10-0200-001-8040	Temporary Labor	\$500.00	\$0.00	\$500.00	0%
10-0200-001-8050	Bldg Repairs/Sec Maint - PSERV	\$12,000.00	\$8,936.08	\$3,063.92	74%
10-0200-001-8060	Preventative/Termite/Pest Control	\$550.00	\$556.40	(\$6.40)	101%
10-0200-001-8070	Bldg Heat/Electric/Street lights - PSERV	\$48,000.00	\$43,688.09	\$4,311.91	91%
10-0200-003-7085	Fuel & Lubricants - PSERV	\$40,000.00	\$22,360.24	\$17,639.76	56%
10-0200-003-7105	Landfill Fees/Recycle - PSERV	\$145,000.00	\$90,856.50	\$54,143.50	63%
10-0200-003-7106	Yard Waste - PSERV	\$18,500.00	\$11,293.60	\$7,206.40	61%
10-0200-003-7155	Safety Equipment/Signs/Markings - PSERV	\$5,150.00	\$1,257.50	\$3,892.50	24%
10-0200-003-7170	Small Tools/Equip Repairs/Maint. - PSERV	\$4,000.00	\$3,488.33	\$511.67	87%
10-0200-003-7171	Radio Repairs - PSERV	\$250.00	\$254.97	(\$4.97)	102%
10-0200-003-7195	Truck/Vehicle Repair/Maint. - PSERV	\$55,000.00	\$48,475.24	\$6,524.76	88%
10-0200-003-7200	Uniforms/Maintenance - PSERV	\$10,000.00	\$6,135.57	\$3,864.43	61%
10-0200-003-8095	Special Event Overtime - PSERV	\$3,500.00	\$1,896.46	\$1,603.54	54%
10-0200-003-8105	Street Materials - PSERV	\$8,000.00	\$1,454.39	\$6,545.61	18%
10-0200-004-8120	Street Repairs - PSERV	\$1,000.00	\$0.00	\$1,000.00	0%
10-0203-003-8080	Sand & Abrasives/ Snow & Ice Control	\$8,000.00	\$8,000.00	\$0.00	100%



CITY OF NEW CASTLE

MARCH 2026

FY26 YTD BUDGET REPORT - 75%

Account ID	EXPENSE Description	Budget	YTD Expended	Balance	% Used
10-0203-003-8090	Outside Contractors / Snow & Ice Control	\$1,000.00	\$0.00	\$1,000.00	0%
PW PARKS & PUBLIC PROPERTY					
10-0204-003-7060	Equipment - PARKS	\$107,261.00	\$652.17	\$106,608.83	1%
10-0204-003-7061	Pruning/Planting Trees - ROW/PARKS	\$40,000.00	\$13,161.47	\$26,838.53	33%
10-0204-003-7100	Playground Maintenance/Wood Carpet-PARKS	\$42,875.00	\$1,826.20	\$41,048.80	4%
10-0204-003-7430	Contract Maintenance - City Prop/PARKS	\$115,000.00	\$80,035.64	\$34,964.36	70%
10-0204-003-7432	Dog Park - PARKS	\$25,000.00	\$5,130.98	\$19,869.02	21%
CAPITAL OUTLAY - PSERV					
10-0205-004-7355	Capital Outlays/Equip & Vehicles - PSERV	\$15,000.00	\$0.00	\$15,000.00	0%
10-0205-004-7446	Handicap Curb Ramps	\$25,000.00	\$0.00	\$25,000.00	0%
10-0205-004-7533	Debt Service / Vehicle lease - PSERV	\$105,684.00	\$70,660.10	\$35,023.90	67%
10-0205-004-7534	Debt Service / Road Repair -GO Bond 2018	\$225,000.00	\$168,750.00	\$56,250.00	75%
10-0205-004-7536	Storm Drainage/MS4 - PSERV	\$130,000.00	\$12,223.72	\$117,776.28	9%
10-0205-004-7540	Capital Improvement/Road Repairs - PSERV	\$54,700.00	\$0.00	\$54,700.00	0%
PUBLIC SERVICES TOTALS		\$2,431,174.00	\$1,370,052.68	\$1,061,121.32	56%
MAYOR AND COUNCIL					
10-0301-001-6001	Salaries - M&C	\$20,100.00	\$14,624.27	\$5,475.73	73%
10-0301-001-6010	FICA Expense - M&C	\$1,540.00	\$1,123.66	\$416.34	73%
10-0301-001-6101	Advertising - M&C	\$15,500.00	\$16,557.75	(\$1,057.75)	107%
10-0301-001-6105	Prof Development - M&C	\$600.00	\$40.00	\$560.00	7%
10-0301-001-6106	Association Dues - M&C	\$4,200.00	\$4,200.00	\$0.00	100%
10-0301-001-6550	Economic Dev Activities - M&C	\$15,000.00	\$750.00	\$14,250.00	5%
10-0301-001-6560	Sea Level Rise Task Force	\$40,000.00	\$4,505.09	\$35,494.91	11%
10-0301-001-7024	General Code Updates - M&C	\$4,000.00	\$3,797.00	\$203.00	95%
10-0301-001-7040	Contributions - M&C	\$98,500.00	\$98,500.00	\$0.00	100%
10-0301-001-7055	Meeting Security/Rental Fees - M&C	\$7,000.00	\$5,738.01	\$1,261.99	82%
10-0301-001-7065	Equipment Purchases - M&C	\$1,000.00	\$0.00	\$1,000.00	0%
10-0301-003-6185	Election Expenses - M&C	\$0.00	\$0.00	\$0.00	0%
10-0301-003-6190	Rivertowns Ride & Festival - M&C	\$0.00	\$0.00	\$0.00	0%
10-0301-003-7010	Annual Calendar/Monthly Newsletter - M&C	\$4,500.00	\$4,376.23	\$123.77	97%
10-0301-003-7011	Transcription Services - M&C	\$16,444.00	\$9,039.55	\$7,404.45	55%
10-0301-003-7042	Fees to Good Will Riverbend - M&C	\$6,000.00	\$4,000.00	\$2,000.00	67%
CITY CLERK / CITY TREASURER					
10-0302-001-6001	Salaries - CLERK/TREAS	\$2,260.00	\$1,534.63	\$725.37	68%
10-0302-001-6010	FICA Expense - CLERK/TREAS	\$160.00	\$117.42	\$42.58	73%
FINANCE					



CITY OF NEW CASTLE

MARCH 2026

FY26 YTD BUDGET REPORT - 75%

Account ID	EXPENSE Description	Budget	YTD Expended	Balance	% Used
10-0303-003-7090	FY Audit - FIN	\$45,000.00	\$43,157.80	\$1,842.20	96%
ADMINISTRATION					
10-0304-001-6001	Salaries - ADMIN	\$389,533.00	\$270,605.69	\$118,927.31	69%
10-0304-001-6005	Overtime - ADMIN	\$1,000.00	\$0.00	\$1,000.00	0%
10-0304-001-6008	Sellback Vacation & Sick - ADMIN	\$0.00	\$0.00	\$0.00	0%
10-0304-001-6010	FICA Expense - ADMIN	\$29,800.00	\$20,213.83	\$9,586.17	68%
10-0304-001-6015	Health/Life/Dental Expense - ADMIN	\$96,831.00	\$62,830.69	\$34,000.31	65%
10-0304-001-6020	Pension Plan - ADMIN	\$21,347.00	\$14,484.59	\$6,862.41	68%
10-0304-001-6100	Employee Retention	\$10,000.00	\$0.00	\$10,000.00	0%
10-0304-001-6105	Professional Development - ADMIN	\$4,000.00	\$235.00	\$3,765.00	6%
10-0304-001-6115	City Administrator Expense - ADMIN	\$4,000.00	\$200.00	\$3,800.00	5%
10-0304-001-6120	Computer, Hardware & IT Services - ADMIN	\$60,000.00	\$16,042.71	\$43,957.29	27%
10-0304-001-6130	Dues & Publications - ADMIN	\$1,000.00	\$1,134.00	(\$134.00)	113%
10-0304-001-6170	Office Supplies/Printing - ADMIN	\$5,000.00	\$3,198.45	\$1,801.55	64%
10-0304-001-6180	Postage - ADMIN	\$3,500.00	\$2,352.71	\$1,147.29	67%
10-0304-001-6195	Telephone/Internet Service - ADMIN	\$5,052.00	\$3,757.09	\$1,294.91	74%
10-0304-001-7120	Administrative Expense - ADMIN	\$5,500.00	\$5,221.89	\$278.11	95%
10-0304-001-8020	Medical Testing - ADMIN	\$250.00	\$0.00	\$250.00	0%
10-0304-001-8030	Janitorial Services - ADMIN	\$1,377.00	\$1,142.00	\$235.00	83%
10-0304-001-8050	Building Repairs - ADMIN	\$3,500.00	\$801.49	\$2,698.51	23%
10-0304-001-8055	Bldg Security Maintenance - ADMIN	\$5,500.00	\$2,864.64	\$2,635.36	52%
10-0304-001-8060	Preventative/Termite/Pest Control -ADMIN	\$950.00	\$398.92	\$551.08	42%
10-0304-001-8070	Building Heat - ADMIN	\$5,500.00	\$4,819.88	\$680.12	88%
10-0304-002-7085	Fuel & Oil - ADMIN	\$3,500.00	\$2,732.91	\$767.09	78%
10-0304-003-6122	Software Support - ADMIN	\$38,291.00	\$31,686.85	\$6,604.15	83%
10-0304-004-7350	Lease Copier ADMIN	\$3,313.00	\$2,154.08	\$1,158.92	65%
10-0304-005-7000	Special Projects & Grants	\$35,000.00	\$35,000.00	\$0.00	100%
HUMAN RESOURCES					
10-0308-001-6101	Advertising- HR	\$1,000.00	\$753.63	\$246.37	75%
10-0308-001-6105	Professional Development- HR	\$0.00	\$0.00	\$0.00	0%
10-0308-001-6130	Dues & Publications- HR	\$0.00	\$0.00	\$0.00	0%
10-0308-001-6183	Temporary Labor/Consultant- HR	\$10,000.00	\$852.50	\$9,147.50	9%
10-0308-001-7404	Employee Training Programs- HR	\$1,000.00	\$0.00	\$1,000.00	0%
10-0308-001-8096	Contract Reimbursements- HR	\$3,000.00	\$1,300.00	\$1,700.00	43%
10-0308-001-8098	Pre-employ Background Investigation- HR	\$300.00	\$279.05	\$20.95	93%
BOARD OF ADJUSTMENT					



CITY OF NEW CASTLE

MARCH 2026

FY26 YTD BUDGET REPORT - 75%

Account ID	EXPENSE Description	Budget	YTD Expended	Balance	% Used
10-0801-001-6101	Advertising - BOA	\$1,000.00	\$340.00	\$660.00	34%
10-0801-001-6105	Professional Fees - BOA	\$6,000.00	\$15,305.76	(\$9,305.76)	255%
BUILDING MAINTENANCE					
10-0901-001-7045	County Sewer Assessments - BLDG	\$3,000.00	\$1,743.61	\$1,256.39	58%
10-0901-001-7135	Contractual Services - BLDG	\$6,000.00	\$75.00	\$5,925.00	1%
10-0901-001-8077	Town Hall Heat - BLDG	\$0.00	\$0.00	\$0.00	0%
10-0901-003-8082	Capital Reserves - BLDG	\$259,500.00	\$4,719.02	\$254,780.98	2%
10-0901-004-8085	Battery Park / Porta Potties - BLDG	\$5,000.00	\$293.96	\$4,706.04	6%
INSURANCE					
10-1001-001-7145	Public Officials Liability - INS	\$5,927.00	\$5,927.00	\$0.00	100%
10-1001-001-8055	Police Liability - INS	\$6,596.00	\$6,596.00	\$0.00	100%
10-1001-001-8065	Property and Liability - INS	\$138,776.00	\$136,117.50	\$2,658.50	98%
10-1001-001-8130	Workers Compensation - INS	\$77,000.00	\$76,370.00	\$630.00	99%
10-1001-001-8135	Unemployment Insurance - INS	\$11,000.00	\$5,865.32	\$5,134.68	53%
PROFESSIONAL/CONTRACTUAL SERVICES					
10-1002-001-8011	City Engineer - CONT	\$40,000.00	\$25,747.97	\$14,252.03	64%
10-1002-001-8025	City Solicitor - CONT	\$125,000.00	\$115,899.22	\$9,100.78	93%
10-1002-003-6140	AFSCME Contract Negotiations - CONT	\$5,000.00	\$0.00	\$5,000.00	0%
10-1002-003-6141	HR/Other Legal - CONT	\$5,000.00	\$0.00	\$5,000.00	0%
PLANNING COMMISSION					
10-1102-003-6105	Professional Dev & Training - PC	\$500.00	\$0.00	\$500.00	0%
10-1102-003-6190	Contractual Services - PC	\$40,000.00	\$39,413.41	\$586.59	99%
10-1102-003-7004	Comprehensive Plan Update - PC	\$14,000.00	\$10,000.00	\$4,000.00	71%
HISTORIC AREA COMMISSION					
10-1103-003-6105	Prof Development - HAC	\$200.00	\$0.00	\$200.00	0%
10-1103-003-6140	Historic Preservation	\$7,000.00	\$0.00	\$7,000.00	0%
10-1103-003-6162	Architect - HAC	\$25,000.00	\$16,273.75	\$8,726.25	65%
10-1103-003-6190	Meeting Security	\$3,000.00	\$1,384.29	\$1,615.71	46%
BOARD OF HEALTH					
10-1109-001-6105	Professional Development - BOH	\$500.00	\$0.00	\$500.00	0%
10-1109-001-6100	BOARD OF HEALTH	\$0.00	\$0.00	\$0.00	0%
10-1109-001-6170	Supplies - BOH	\$250.00	\$266.21	(\$16.21)	106%
10-1109-001-6180	Postage - BOH	\$1,000.00	\$1,532.68	(\$532.68)	153%
10-1109-001-7080	Meeting Security - BOH	\$840.00	\$1,213.55	(\$373.55)	144%
LONG TERM RESERVES					
10-1110-004-6124	Accrued Benefits	\$25,000.00	\$25,000.00	\$0.00	100%



CITY OF NEW CASTLE
MARCH 2026
FY26 YTD BUDGET REPORT - 75%

Account ID	EXPENSE Description	Budget	YTD Expended	Balance	% Used
10-1110-004-6125	Restricted Reserves / Capital	\$0.00	\$0.00	\$0.00	0%
ADMINISTRATION TOTALS		\$1,842,937.00	\$1,187,208.26	\$655,728.74	64%
FINAL TOTALS		\$7,598,646.00	\$4,754,421.08	\$2,844,224.92	



CITY OF NEW CASTLE
MARCH 2026
FY26 YTD BUDGET REPORT - 75%

Table with 5 columns: Account ID, Description, Budget, YTD, Balance. It lists various budget items across multiple funds including Municipal Street Aid Fund 20, Community Transportation Fund 23, DNREC FY22 Bond Fund 24, Community Transportation Fund 25, CRF FY25 Bond Fund 26, and CRF FY23 Bond Fund 27.



CITY OF NEW CASTLE

MARCH 2026

FY26 YTD BUDGET REPORT - 75%

Account ID	Description	Budget	YTD	Balance
Revenue:				
28-0000-500-0000	CRF (FY24 BOND) \$765,000	\$598,015.43	\$598,336.27	(\$320.84)
Expense:				
28-0205-001-7540	CRF (FY24 BOND) Misc Capital Projects	\$598,015.43	\$598,336.27	(\$320.84)
CRF FY26 BOND FUND 29				
Revenue:				
29-0000-500-0000	CRF (FY26 BOND) \$305,600	\$305,600.00	\$55,600.00	\$250,000.00
Expense:				
29-0205-001-7540	CRF (FY26 BOND) ADMIN BLD RENOVATIONS	\$150,000.00	\$0.00	\$150,000.00
29-0205-001-7541	CRF (FY26 BOND) DIKE RAISING FEASIBILITY	\$100,000.00	\$0.00	\$100,000.00
29-0205-001-7542	CRF (FY26 BOND) POLICE BLD RENOVATIONS	\$55,600.00	\$55,600.00	\$0.00
SWMPG 26-03				
Revenue:				
33-0000-500-0000	SWMPG 26-03	\$125,000.00	\$0.00	\$125,000.00
Expense:				
33-0200-001-8015	SWMPG 26-03	\$125,000.00	\$0.00	\$125,000.00
DNREC/ORPT 24-483				
Revenue:				
35-0000-500-0000	<u>DNREC/ ORPTGrant-Battery Walk/Playground</u>	\$125,000.00	\$0.00	\$125,000.00
Expense:				
35-0204-001-7061	DNREC/ORPT 24-483	\$125,000.00	\$0.00	\$125,000.00
DNREC FY25 TEDI FUND 37				
Revenue:				
37-0000-500-0000	DNREC FY25 TEDI	\$6,681.00	\$6,690.65	(\$9.65)
Expense:				
37-0205-004-7536	DNREC FY25 TEDI	\$6,681.00	\$5,970.65	\$710.35
DEMA / PDM FUND 40				
Revenue:				
40-0000-500-0000	DEMA FY19 PDM Grant	\$12,727.04	\$0.00	\$12,727.04
Expense:				
40-0205-004-7536	Contractual Service - DEMA FY19 PDM	\$12,727.04	\$0.00	\$12,727.04
DELDOT /FY25 CYCLING INNOVATION FUND 41				
Revenue:				
41-0000-500-0000	DeIDOT CYCLING Trail Feasibility Study	\$15,180.00	\$15,180.00	\$0.00



CITY OF NEW CASTLE
MARCH 2026
FY26 YTD BUDGET REPORT - 75%

Table with 5 columns: Account ID, Description, Budget, YTD, Balance. Rows include Expense and Revenue for various funds: DEMO / CYBERSECURITY GRANT FUND 42, CJC FUND 80, CJC FUND 81, DPS/VIOLENT CRIME GRANT FUND 83, SALLE GRANT FUND 84, and HIGHWAY SAFETY GRANT FUND 85.



CITY OF NEW CASTLE
MARCH 2026
FY26 YTD BUDGET REPORT - 75%

Table with 5 columns: Account ID, Description, Budget, YTD, Balance. It lists various expense and revenue items across different fund categories: CJC FUND 86, EIDE GRANT FUND 88, DPS / VIOLENT CRIME GRANT FUND 89, and GIA/SEPARATION DAY GRANT FUND 95.



CITY OF NEW CASTLE
MARCH 2026
FY26 YTD BUDGET REPORT - 75%

Account ID	Description	Budget	YTD	Balance
95-1108-001-7222	Police/EMS/Public Works - SEPDAY	\$8,500.00	\$0.00	\$8,500.00
95-1108-001-8065	Insurance - SEPDAY	\$1,000.00	\$0.00	\$1,000.00



***New Castle City Building Department / 220 Delaware Street / New Castle, DE 19720-4816
Phone (302) 322-9813 Fax (302) 323-9814***

BUILDING OFFICIAL'S REPORT

March 2026

To: Members of New Castle City Council
Submitted by: Jeffrey Bergstrom, Building Official

Number of Building Permits Issued.....	27
Estimated Cost of Work.....	\$354,053.65
Fees Collected.....	\$10,264.25
Inspections Performed (by type)	
Site/Footing/Masonry.....	78
Framing/Structural.....	13
Plumbing/HVAC.....	39
Final/Certificates of Occupancy.....	1

cc: Building Report File
City Council

TO: Antonina Tantillo, City Administrator
FROM: Jeff Bergstrom,
Building Official
DATE: April 8, 2026
RE: March 2026 Activity



Twenty-seven building permit applications were processed in March for approximately \$354,053.65 worth of construction, and \$10,264.25 in fees were collected.

Forty-four 2026 business licenses were processed, resulting in fees of \$5,717.00.

Fourteen 2026 Rental licenses were processed resulting fees of \$2,572.50.

One Temporary Certificates of Occupancy was issued, following required inspections, resulting in a fee of \$100.00.

Meetings attended included City Council on the 10th, the Historic Area Commission on the 12th, and the Board of Appeals on the 31st.

The department made about 131 formal inspections during the period.

In addition to regular workload, other projects included: public works inspections & issues, development & site work issues, dike maintenance issues, stormwater permitting Issues, and vacant building issues.

MARCH 2026 BUSINESS LICENSES

License No.	Business Name	Business Location	Paid Amount
26000639	THATCHER CONSTRUCTION CO	1109 WOODELA LANE MIDDLETOWN DE	50.00
26000640	BDLWORKS LLC	2521 BONA RD WILMINGTON DE	50.00
26000641	GAINOR AWNINGS INC	1 ELM AVE WILMINGTON DE	90.00
26000642	LGCY INSTALLATION SERVICES	3333 DIGITAL DR LEHI UT	50.00
26000643	THE BLACK HERON	222 DELAWARE ST NEW CASTLE DE	55.00
26000644	ANYUNDA LOGISTICS INC	1600 JOHNSON WAY NEW CASTLE DE	210.00
26000645	BAHR PLUMBING SERVICES LLC	5 PAGE PLACE WILMINGTON DE	50.00
26000646	AIR CONTROL HEATING & COOLING	P O BOX 571 CLAYMONT DE	50.00
26000647	MOPAC	741 SOUDER RD ELROY PA	360.00
26000648	SERVICE TODAY INC	109 MORRIS AVE FEDERALBURG MD	360.00
26000649	WILCOX LANDSCAPING	228 S DUPONT HWY NEW CASTLE DE	360.00
26000650	PRIORITY PLUMBING & DRAIN	39 HERBERT DR NEW CASTLE DE	50.00
26000651	NT BUILDING INC	110 THOMAS LANDING RD TOWNSEND DE	50.00
26000652	GSM ROOFING	345 SOUTH READING RD EPHRATA PA	360.00
26000653	SWEET BITES LLC	101 BIRCH AVE WILMINGTON DE	50.00
26000654	WACHTER INC	16001 W 99TH ST LENEXA KS	50.00
26000655	PLANET FITNESS	148 SUNSET BLVD NEW CASTLE DE	252.00
26000656	OLD CAPITOAL LAW FIRM P A	2 E 3RD ST NEW CASTLE DE	60.00
26000657	MRB PLUMBING HEATING & MECHAN	317 FOREST DR WILMINGTON DE	50.00
26000658	THE DAVEY TREE EXPERT CO	1500 N MANTUA ST KENT OH	360.00
26000659	TRUST RENOVATIONS & REMODELING	1122 E FOUNDS ST TOWNSEND DE	90.00
26000660	ATLANTIC TREE SERVICES LLC	P O BOX 367 ROCKLAND DE	210.00
26000661	TGC TEAM	85 FREEDOM TRAIL NEW CASTLE DE	50.00
26000662	ORJAM CONSTRUCTION LTD	706 W 7TH ST NEW CASTLE DE	90.00
26000663	E W BROWN INC	2704 W 3RD ST WILMINGTON DE	108.00
26000664	DO ALL HOME IMPROVEMENTS LLC	100 RODNEY DR NEW CASTLE DE	50.00
26000665	D & T HEATING AND COOLING INC	2121 BEAR CORBITT RD BEAR DE	90.00
26000666	DOG & CAT WALKING & FEEDING	412 HARMONY ST NEW CASTLE DE	60.00
26000667	THE PETALER OF NEW CASTLE DE	184 E 4TH ST NEW CASTLE DE	60.00
26000668	BEST CHOICE ROOFING	1604 NEWPORT GAP PIKE WILMINGTON DE	50.00
26000669	A & W MAINTENANCE COATINGS LLC	1700 SWIFT ST N KANSAS CITY MO	360.00
26000670	PARIVAAT SUPERMARKET	148 SUNSET BLVD NEW CASTLE DE	252.00
26000671	ABM INDUSTRY GROUPS LLC	14141 SOUTHWEST FREEWAY SUGARLAND TX	360.00
26000672	L G WATERPROOFING LLC	16 JAY DR NEW CASTLE DE	90.00
26000673	SYMMETRY ELECTRICAL SERVICES	16 DANDRIDGE DR NEW CASTLE DE	50.00
26000674	VIVINT LLC	3401 N ASHTON BLVD LEHI UT	210.00
26000675	SMART HOME PROS INC	3401 N ASHTON BLVD LEHI UT	90.00
26000676	BRITWAY BUILDING SERVICES	1635 BRAKEN AVE WILMINGTON DE	50.00
26000677	HARRY L ADAMS INC	23 PARKWAY CIR #14 NEW CASTLE DE	90.00
26000678	TRI-STATE PAVING & CONSTRUCTION INC	685 E CHRISTINE RD NOTTINGHAM PA	90.00
26000679	JOSEPH COCHRAN & SONS INC	502 LAMBSON LN NEW CASTLE DE	90.00
26000680	MCCLAIN BROTHERS ROOFING LLC	464 MOORES LANE NEW CASTLE DE	50.00
26000681	LINDSEY HOME REPAIR & MAINT	1530 W 4TH ST WILMINGTON DE	50.00
26000682	TRUSTEE MANAGEMENT SVC LLC	122 DELAWARE ST E6 NEW CASTLE DE	60.00
Total 44			\$5,717.00

MARCH 2026 RENTAL LICENSES

License No.	Rental Housing License	Property Location	Paid Amount
R0100020	JOHN & MARILYN COCHRAN	1640 WILMINGTON RD	75.00
R0400035	JOHN & MARILYN COCHRAN	1201 WILMINGTON RD	150.00
R1500013	ROBERT RAPOSA	603 TREMONT ST	82.50
R1400285	JENNIFFER MALDONADO	901 CLAYTON ST	75.00
R1300021	BRYANT NELSON	802 W 13TH ST	720.00
R0700200	PIPER PROPERTIES LLC	1011 WILMINGTON RD	300.00
A1400180	RODNEYSLONE	610 U1 W 11TH ST	90.00
R1700035	TOM CRAIG & TOM CRAIG JR	733 CENTER ST	90.00
R1700106	TOM CRAIG & TOM CRAIG JR	616 CLARK ST	90.00
R1700107	TOM CRAIG & TOM CRAIG JR	614 CLARK ST	90.00
R1700047	TOM CRAIG & TOM CRAIG JR	700 W 7TH ST	180.00
R1700050	TOM CRAIG & TOM CRAIG JR	706 CLARK ST	90.00
R1700061	TOM CRAIG & TOM CRAIG JR	728 CLARK ST	90.00
R1530186	222 DELAWARE ST LLC	222 DELAWARE ST	450.00
Total 14			\$2,572.50

MARCH 2026 BUILDING PERMITS									
Permit No.	Owner Name	Property Location	Work Type	Zone	HDFee	DDD	Date	Cost	Paid Amount
26645	BRANDON & NOEL DUCKWORTH	100 KINGS WAY	REPAIR REPLACE	R1			3/4/26	14,645.00	369.68
26646	ROLANDO OLIAS SAUNDERS	114 E 3RD ST	REPAIR REPLACE	HR			3/11/26	3,600.00	207.00
26647	TPG AG EHC III (LEN) MULTI S	566 ARROWGRASS LN	NEW BUILDING	R3			3/11/26	8,500.00	277.50
26648	BARBARA STATON	303 W 9TH ST	REPAIR REPLACE	R3			3/11/26	2,107.00	181.61
26649	WILLIAM & BRENDA WALTERS	802 W 10TH ST	REPAIR REPLACE	R1			3/11/26	9,950.00	299.25
26650	CECELIA J CAMPELLI TRUSTEE	31 W 4TH ST	REPAIR REPLACE	HR	50	DDD	3/11/26	680.00	100.00
26651	MARY & ROBERT DAVIS	24 E 3RD ST	REPAIR REPLACE	HR	50		3/11/25	6,660.00	300.00
26652	MARY DIMENCO	106 E 14TH ST	REPAIR REPLACE	R1			3/12/26	11,663.00	324.94
26653	A-FRAME PROPERTIES LLC	821 LARKIN ST	REPAIR REPLACE	R1			3/20/26	2,500.00	187.50
26654	CONSUELLA PETTY ET AL	54 BUTTONWOOD AVE	REPAIR REPLACE	R2			3/16/26	6,000.00	240.00
26655	MARTHA BARNES	31 E 6TH ST	REPAIR REPLACE	R2			3/20/26	10,662.00	309.93
26656	EDWIN BETZ & LISA SAMSON	13 THE STRAND	ALTERATION	HR			3/16/26	12,660.00	389.50
26657	MARY MURAGE	139 N KATRIN CIR	REPAIR REPLACE	R1			3/20/26	4,000.00	420.00
26658	RONALD & DONNA ALLEN	904 W 10TH ST	REPAIR REPLACE	R1			3/17/26	5,820.50	474.60
26659	TONYA PEEL AND RYAN ENNIS	10 HEWLETT AVE	REPAIR REPLACE	R1			3/17/26	7,475.00	263.00
26660	JASON ELLIS	129 N KATRIN CIR	ADDITION	R1			3/18/26	15,000.00	375.00
26661	4048 ASSOCIATES LLC	170 LUKENS DR	REPAIR REPLACE	IOP			3/19/26	57,000.00	1,005.00
26662	CHARLES DARREL GLUNT	700 SOUTH ST	REPAIR REPLACE	DG			3/20/26	22,494.15	487.41
26664	ABU BANGURA	25 KRISTIN RD	REPAIR REPLACE	R1			3/20/26	10,850.00	625.50
26665	GEORGE LOVETT	208 DELAWARE ST	REPAIR REPLACE	HC	50	DDD	3/23/26	20,000.00	500.00
26666	NC METH EPIS CH CO N DUNCAN	510 DELAWARE ST	REPAIR REPLACE	R2			3/24/26	39,889.00	748.35
26667	FRANCES MCNALLY CO-TR REC	10 VICTORIAN CT	REPAIR REPLACE	R1			3/25/26	6,850.00	252.75
26668	MARCELLIA PETTY/CONSUELLA PETTY	54 BUTTONWOOD AVE	REPAIR REPLACE	R2			3/26/26	40,000.00	750.00
26669	TRUSTEES OF NEW CASTLE COMMONS	807 FRENCHTOWN RD	REPAIR REPLACE	AH			3/26/26	11,250.00	318.75
26670	DOUGLAS HOFFMAN ET AL	104 E 3RD ST	REPAIR REPLACE	HR			3/27/26	5,228.00	228.42
26671	BYRAN KELLY	149 E 2ND ST	REPAIR REPLACE	HR			3/30/26	8,695.00	280.43
26672	PRESBYTERIAN CHURCH	25 E 2ND ST	REPAIR REPLACE	HR	50		3/31/26	9,875.00	348.13
Total 27								\$354,053.65	\$10,264.25

TO: Antonina Tantillo, City Administrator
FROM: Milt Draper,
Housing Code Official
DATE: April 8, 2026
RE: March 2026 Activity



78 PROPERTIES THROUGHOUT THE CITY WERE CITED IN MARCH 2026 FOR VARIOUS QUALITIES OF LIFE ISSUES:

- (8) STORAGE OF HOUSEHOLD ITEMS IN A RESIDENTIAL ZONE.
- (2) STORING AN INOPERABLE MOTOR VEHICLE IN A RESIDENTIAL ZONE.
- (18) WORKING IN THE CITY WITHOUT A LICENSE AND OR A BUILDING PERMIT.
- (4) MAINTAINING A RENTAL PROPERTY WITHOUT A RENTAL BUSINESS LICENSE.
- (4) PROPERLY MAINTAINING UNUSED OR UNOCCUPIED PROPERTY.
- (4) MAINTAINING EXTERIOR SURFACES OF A DWELLING IN GOOD REPAIRS.
- (12) VACANT/ABANDONED PROPERTIES are subject to vacant building fees.
- (7) VACANT/ABANDONDED PROPERTIES are not yet subject to vacant building fees.



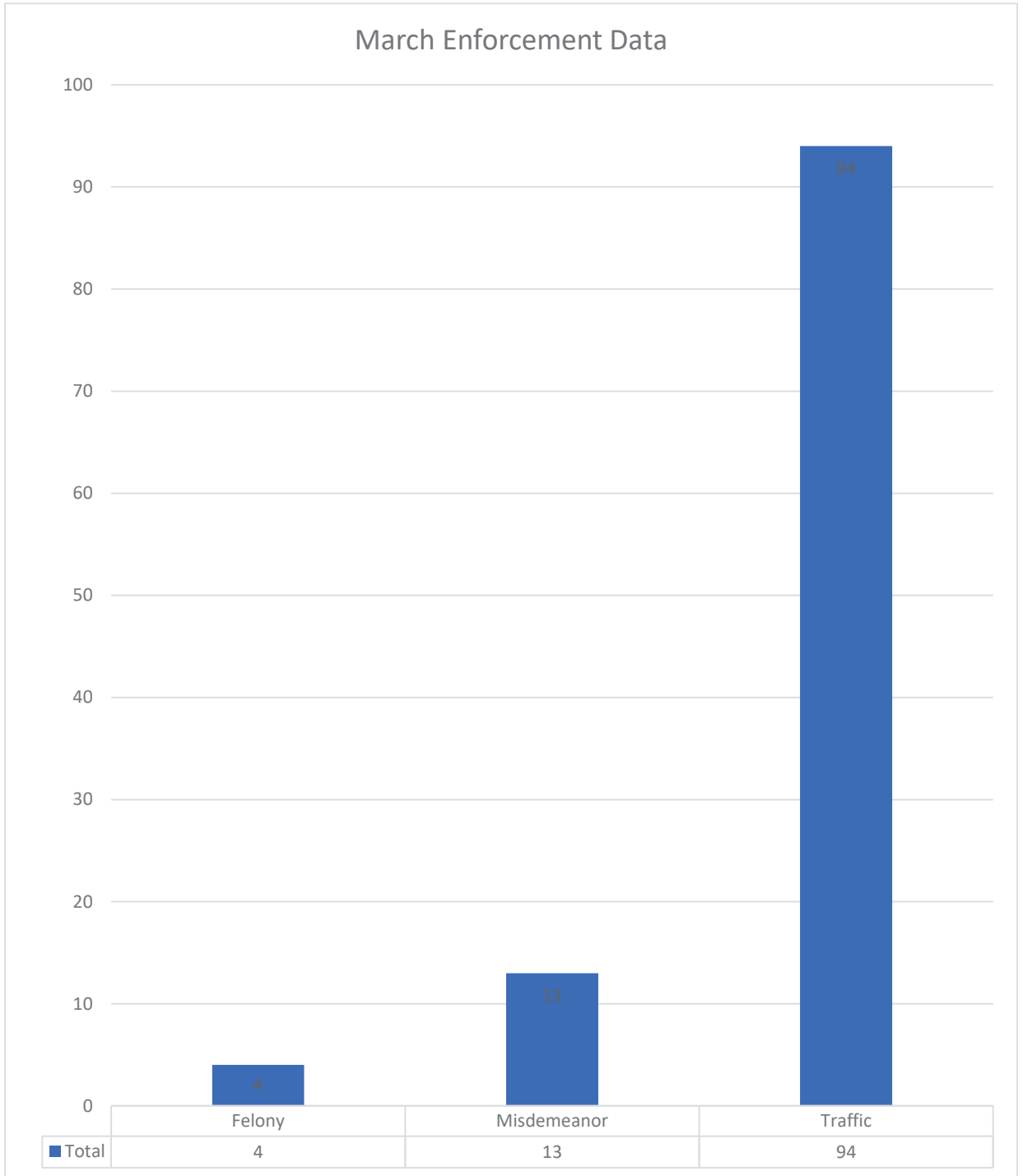
NEW CASTLE CITY POLICE DEPARTMENT
MONTHLY REPORT

April 14, 2026

City Council Report
For March 2026

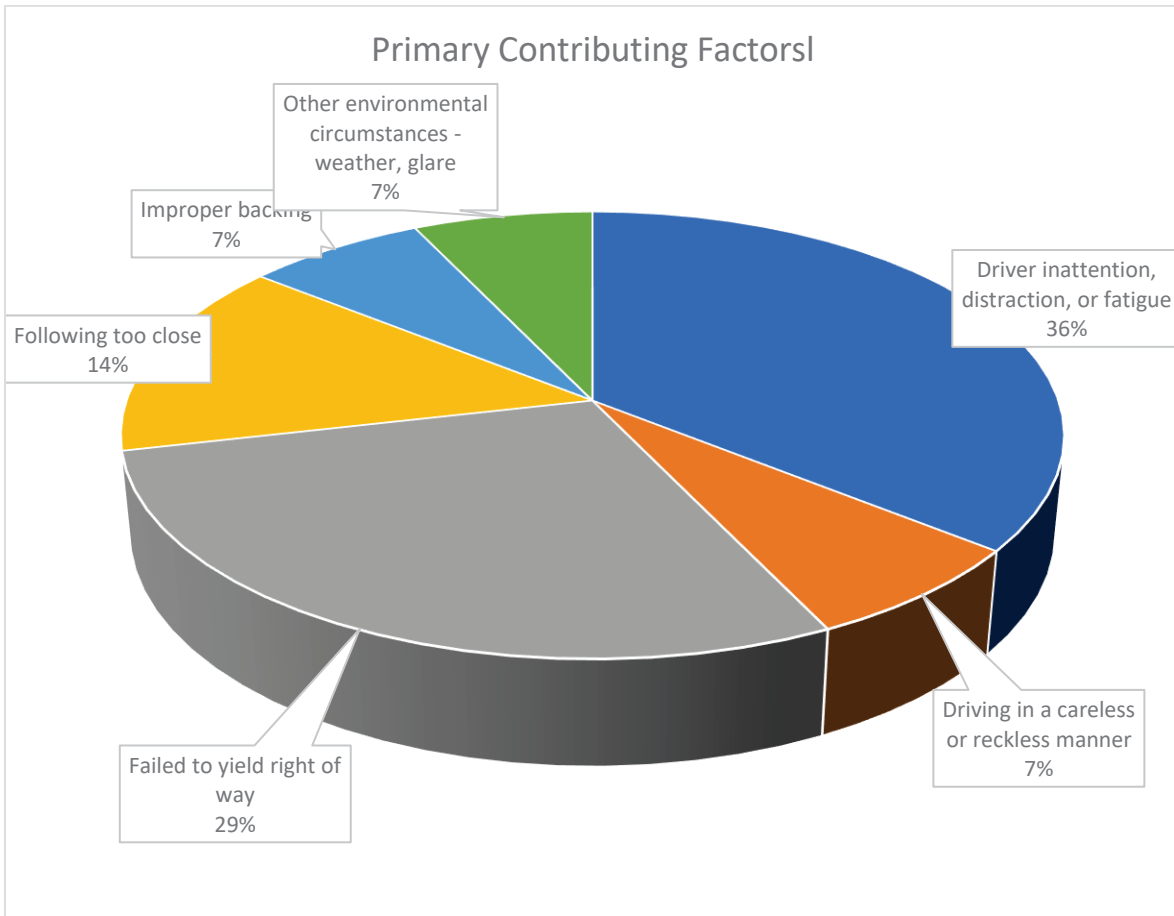
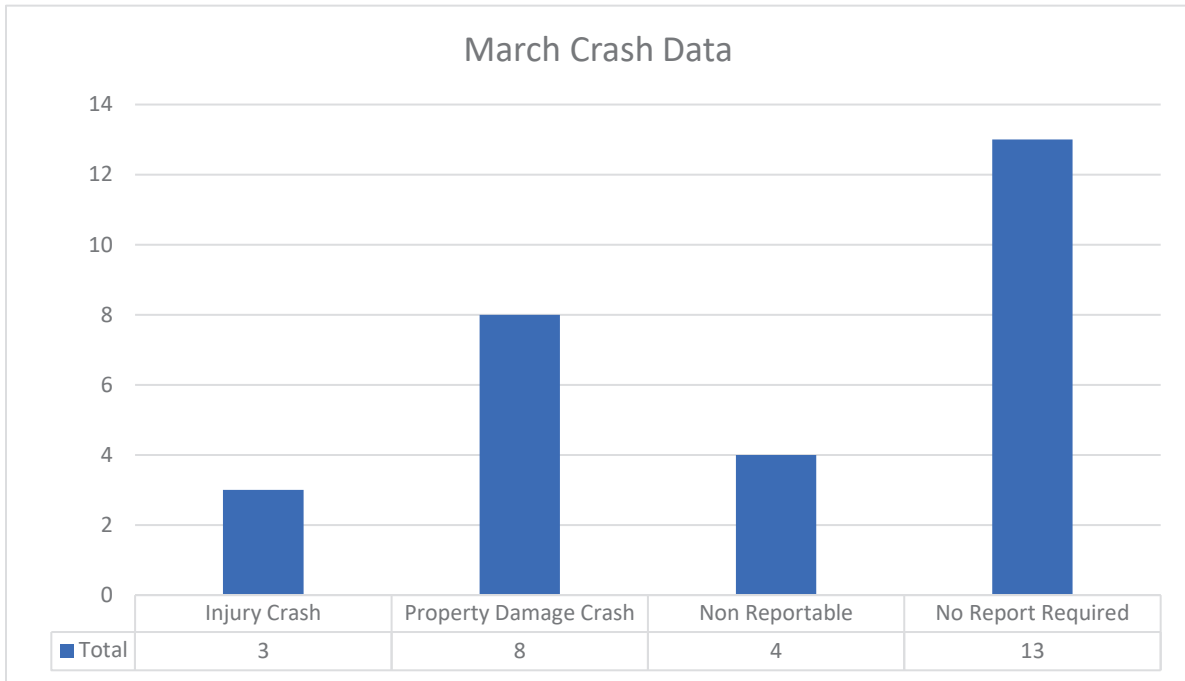
NEW CASTLE CITY POLICE DEPARTMENT MONTHLY REPORT

Total Complaints	Total Dispatched Calls	Crime Reports Written	Field Service Reports
475	256	94	165
Overdose/NARCAN	DUI	Shooting Outside City	Shooting Inside City
0/0	1	1	0



**March 2026
YTD Crime Statistics**

PART I CRIMES		
Crime	2026	2025
Kidnap	<u>1</u>	<u>0</u>
Rape	<u>3</u>	<u>3</u>
Robbery	<u>1</u>	<u>0</u>
Assault/Aggravated	<u>3</u>	<u>5</u>
Burglary	<u>0</u>	<u>5</u>
Theft	<u>31</u>	<u>60</u>
Theft/Auto	<u>0</u>	<u>1</u>
All Other	<u>2</u>	<u>1</u>
	41	75
PART II CRIMES		
Crime	2026	2025
Other Assaults	<u>19</u>	<u>15</u>
Rec. Stolen Property	<u>0</u>	<u>1</u>
Criminal Mischief	<u>3</u>	<u>16</u>
Weapons	<u>4</u>	<u>4</u>
Other Sex Offenses	<u>0</u>	<u>2</u>
Drugs	<u>3</u>	<u>9</u>
Noise/Disorderly Premise	<u>6</u>	<u>12</u>
Trespass	<u>11</u>	<u>4</u>
Disorderly Conduct	<u>1</u>	<u>2</u>
Other	<u>268</u>	<u>260</u>
	315	325
PART III CRIMES		
Crime	2026	2025
Alarm	<u>107</u>	<u>99</u>
Animal Control	<u>4</u>	<u>2</u>
Recovered Property	<u>2</u>	<u>5</u>
Service	<u>186</u>	<u>165</u>
Suspicious Per/Veh	<u>34</u>	<u>29</u>
	333	300
	689	700



NEW CASTLE CITY POLICE DEPARTMENT MONTHLY REPORT

March
Quality of Life Calls

Location / Incident Type	Total
Airport Plaza Shopping Ctr	5
Terror. Threatening-In Progress	1
Theft - Just Occurred	3
Trespass - In Progress	1
Baldton	3
Drug Violation	1
Noise Complaint	1
Traffic Violation	1
Centerpoint Industrial Park	2
Traffic Violation	1
Trespass - In Progress	1
Dobbinsville	2
Noise Complaint	1
Terroristic Threatening-In Progress	1
New Castle / Shawtown	27
Animal	2
Burglary - In Progress	1
Burglary - Just Occurred	1
Criminal Mischief - In Progress	1
Disorderly person	4
Drug Violation	3
Fight	1
Fight - In Progress	1
Loud Music/Party	2
Noise Complaint	1
Robbery - Just Occurred	1
Suspicious person	4
Suspicious vehicle	1
Traffic Violation	2
Trespass - In Progress	2
Penn Valley	1
Animal	1
South River Shop Plaza	2
Drunk/Intoxication	1
Suspicious person	1
The Garrison	1
Harassment - In Progress	1

NEW CASTLE CITY POLICE DEPARTMENT MONTHLY REPORT

Van Dyke Village	3
Disorderly person	2
Suspicious vehicle	1
Washington Park	4
Disorderly person	1
Sexual Offenses	1
Suspicious vehicle	2
Grand Total	50

**Priority One Calls for Service
March 2026**

Response Time

In several incident types, multiple outliers affected the overall response time. Several common causes of these deviations are;

1. Responding officer not marked or does not transmit "on scene".
2. Officers delay their direct response to check the area around the location for suspects or victims known to have fled the scene.
3. Incidents are downgraded after entry but before dispatch.

Incident Type	Total	Response Time
Accident PI	1	0:02:14
Assault - In Progress	1	0:05:10
Burglary - In Progress	2	0:04:58
Carjacking - Just Occurred	1	0:14:38
CPR in Progress	1	0:01:54
Domestic - In Progress	15	0:05:03
Domestic w/Weapons - In Progress	2	0:03:42
Fight w/Weapons - In Progress	1	0:01:16
Mental Patient Violent	2	0:08:15
Robbery w/Weapons - Just Occurred	1	0:01:19
Shots fired	1	0:03:18
Suicidal Person - In Progress	1	0:03:43
Terroristic Threatening-In Progress	1	0:05:57
Grand Total	30	0:04:58

GOOD WILL FIRE COMPANY
MARCH REVIEW 2026



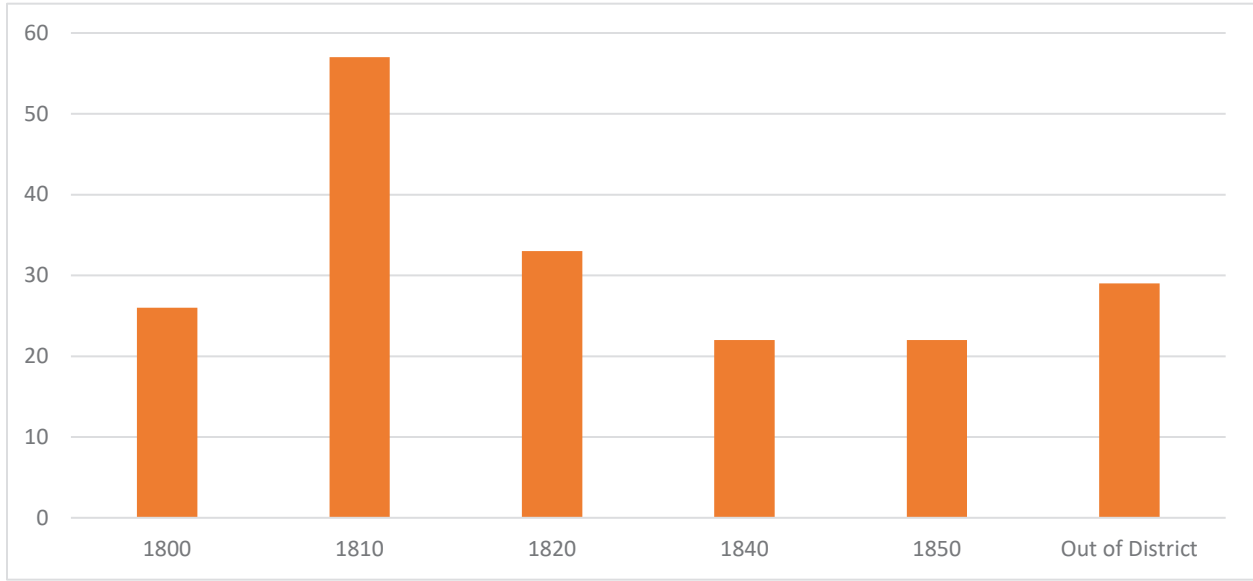
Map of Coverage Area



Coverage Area Continue

- Grid 1800: New Castle (Downtown area)
- Grid 1810: Van Dyke Village; Baldton; New Castle Manor; Boothhurst; Booker Circle; Penn Valley; Buttonwood; Castle Hills; Jefferson Farms; Boulden
- Grid 1820: Stockton; Wilmington Manor Gardens; Penn Acres South
- Grid 1833: Delaware River from 3rd St Boat Ramp to the High-Tension Power Lines
- Grid 1834: Delaware River from 3rd St Boat Ramp to the area of Buttonwood
- Grid 1840: Washington Park; Dobbinsville; Centerpoint Industrial Park; Quigley Blvd
- Grid 1850: Villages of Llangollen; Llangollen Estates; Riversedge; Wynthorpe; Beaverbrook Crest; Bayview Manor; Pines at Bayview
- Grid 1870: Riverbend
- Grid 18TRL: Jack A. Markell Trail (from Delaware St. to Boulden Blvd)

Ems Incidents for the Month



Scene Incident Zone	Number of Runs	Percent of Total Runs
1800	26	13.76%
1810	57	30.16%
1820	33	17.46%
1840	22	11.64%
1850	22	11.64%
Out of District	29	15.36%
Total	189	100%