



**POSITION TITLE:** EQUIPMENT OPERATOR I

**DEPARTMENT:** Public Works

**SUMMARY STATEMENT:** This position reports to the Public Works Supervisor, and may work with minimal supervision. The employee is responsible for utilizing above average skills in the safe and efficient operation of motor vehicles and equipment. Performs manual tasks associated with street, work construction and maintenance activities. This work involves service of the vehicles and the performance of minor repairs. Assignments are outlined in detail by the supervisor and work is inspected periodically for safety and economy of operation. The employee may serve as a lead worker.

**Major Duties:**

- Performs all duties of Laborer III. As a trainee, operates heavy motorized equipment with supervised on-the-job training;
- Drives and operates cars, vans, panel trucks, stake body trucks, pick-up trucks, single axle dump trucks, refuse trucks, backhoe, and skid-steer (Bobcat);
- Tows a single axle trailer or machinery such as compressor, pumps or welders with a truck;
- Operates farm type tractors with grass-cutting and other common towed or pushed attachments;
- Responsible for cross training on equipment; Inspects, cleans, lubricates, changes oil and makes minor repairs on equipment;
- Performs the task of a Maintenance and Construction Worker when not engaged as a driver or operator; Assists in loading or unloading materials and equipment transported by truck;
- May direct Maintenance Workers in performing construction and maintenance tasks;
- May maintain light generator sets/trash pumps; washes and performs preventive maintenance on assigned vehicles;
- Promotes an ongoing attitude of dedication to excellent public service and ensures that residents are provided with the highest quality of service.
- At times, required to operate a snowplow and/or snow blower for snow removal from streets, etc.
- Assists in maintaining the streets and sidewalks as needed.
- Performs Light Tree work (maintenance) and Light Fabrication Work – when needed.
- Repairs Playground Equipment and Operates a Chain Saw and other equipment.
- Performs other work as assigned.

## **JOB DESCRIPTION – EQUIPMENT OPERATOR I**

### **JOB REQUIREMENTS – MINIMUM QUALIFICATIONS:**

**SKILLS** are required to perform single, technical tasks with a potential need to upgrade skills in order to meet changing job conditions. Specific skill-based competencies required to satisfactorily perform the functions of the job include: operating a variety of equipment, including trucks, farm tractors, lawn tractors, backhoes, skid-steers; and operating, maintaining and making minor repairs to equipment and tools. Towing of single axle trailers, compressors, pumps, or welders with a truck is required.

**KNOWLEDGE** is required to perform basic math, including calculations, using fractions, percentages, and/or ratios. Read a variety of manuals, write documents following prescribed formats, and/or present information to others, and solve practical problems. Specific knowledge-based competencies required to satisfactorily perform the functions of the job include: methods, materials, specific rules, regulations, tools, and safe operation of automobiles, trucks, equipment and adherence to health and safety regulations.

**ABILITY** is required to work with others in a variety of circumstances, operate equipment safely and efficiently using a variety of standardized methods; detect operating defects in a wide variety of job related equipment, and make minor repairs and adjustments when needed. Ability to understand oral and written instructions, working independently with minimal directions, planning and organizing work, establishing and maintaining effective working relationships with others, and preparing accurate records.

**PHYSICAL REQUIREMENTS:** The physical requirements here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is regularly required to use hands to finger, handle or feel objects, tools, or controls. The employee is regularly required to stand, walk, sit, reach with hands and arms, and talk or hear on the phone or in person. The employee is required to stoop, kneel, or crouch to reach or pick up objects. The employee may be required to lift and/or move items that are 50 pounds or more and must be able to perform heavy manual work for extended periods of time.

**WORK ENVIRONMENT:** The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of the job. This job is performed under temperature variations and under conditions with some exposure or risk of injury and/or illness. The employee is occasionally exposed to moving mechanical parts. Safety standards are to be applied daily.

### **EXPERIENCE AND TRAINING:**

High school graduate or completion of GED.

At least one year experience in the operation of automobile equipment such as a truck or farm tractor and completion of a standard grade school course.

Possession of a valid Delaware commercial driver's license Class B (CDL) or its equivalent.

Restrictions to the CDL B license regarding air brakes and hazardous materials may be required, dependent upon the job duties and responsibilities of a particular position.